



Tips from the Pathways Help Desk

July	August	September	October	November	December	January	February	March	April	May	June
				Pathways	tions or CPP	1 5 - March 1 open for nev SA maintena school year.					
		Pathway Updates. N	- Oct. 31 s System ote: May be o change.								g Window
				November 15 - June 15 Revisions to declined pathways made by districts (initially submitted by 3/1 but not yet approve by KSDE)							et approved
Assign 8 students af KCAN rec	ssign & Update ents after passing Year February 1 - April 15 Concentrator Follow-up Data Entry for Concentrators Who Exited Last Stude Year KC		Assign 8 students af KCAN red	- Aug. 15 Update fter passing cords are d in KIDS							
	Pathways Help Desk available for assistance: PathwaysHelpdesk@ksde.org										

The Career Cluster Guidance Handbook

- Guide with links to all necessary resources
- Review the handbook or the <u>Summary of Pathway Changes</u> document when preparing to update for the next year.
- Design Sheets for each pathway include inventory of courses, with the required competencies, that can be offered in each pathway
- Pathway content is reviewed by Business/Industry/Postsecondary every 5 years, so the content of the pathway is up to date.

Each course selected in an approved pathway should be offered at least once every three years.

Cluster Handbook FY 2022-2023



- Email <u>helpdesk@ksde.org</u> to get a district list if needed
- Any staff to delete from Pathways access email helpdesk@KSDE.org
- Any NEW staff Register at <u>Authenticated Applications</u>
 - School Level School Update or School Approve
 - Switch between the two using Manage My Account
 - District Level Select "All Buildings" for the Building field
 - Access to CPPSA update screens and Student Data screens without switching



- Pathways Application Checklist
- Review Pathway Content View/Print document
- Review Course Records within Pathway
 - Again, each course selected in an approved pathway should be offered at least once every three years.
 - New KCCMS Course Records by Feb. 1st
- Review Advisory Committee's Improvement Plan & Assurances
 - Schedule Meetings if needed (Virtual or Email)
 - 2020 Advisory Committee Guidance Handbook
 - Keep documentation on file locally
 - Quality Pathway Rubric Resource to "audit" your pathways





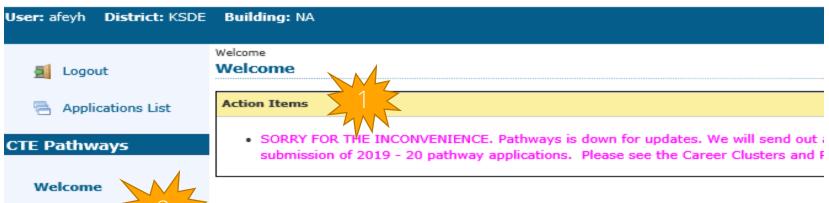
My CPPSAs

Student Follow-Up

Career & Technical Education

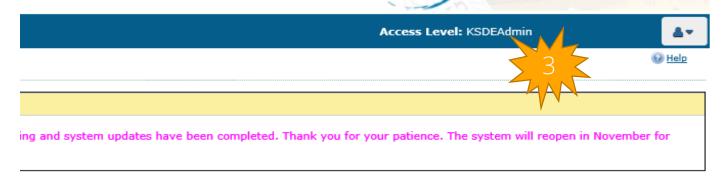
PATHWAYS

Program of Study Application Tracking and Management



Welcome to Pathways! Based on a nationwide initiative, Kansas utilizes a Cluster/Pathway students across the state. A Career Pathway Program of Study is a collection of courses de and approved by the Kansas State Department of Education (KSDE).

Kansas state department of Education



e applied for



Most Frequent Ouestions... Answered!

My CPPSAs



CPPSAs:	62 record(s) found	Create New CPPSA
---------	--------------------	------------------

Actions	USD	ßldg	Linked	Pathway	CIP Code	School Year	Status	Duration (days)	RR	l (Ma
23691	D0259	1949	Yes	Network Systems	11.0901	2019	Approved by KSDE (11/14/2017 11:01:15 AM)	785		No
≥ 23690	D0259	1837	Yes	Network Systems	11.0901	2019	Approved by KSDE (11/14/2017 11:01:14 AM)	785		No
23689	D0259	1835	Yes	Network Systems	11.0901	2019	Approved by KSDE (11/14/2017 11:01:14 AM)	785		No
23688	D0259	1612	Yes	Network Systems	11.0901	2019	Approved by KSDE (11/14/2017 11:01:13 AM)	785		No
> 23249	D0259	1836	No	Network Systems	11.0901	2019	Approved by KSDE (11/14/2017 10:34:53 AM)	785		Yes
23687	D0259	1836	No	Information Support &	11.0301	2019	Approved by KSDE (11/9/2017 2:40:12 PM)	790		No



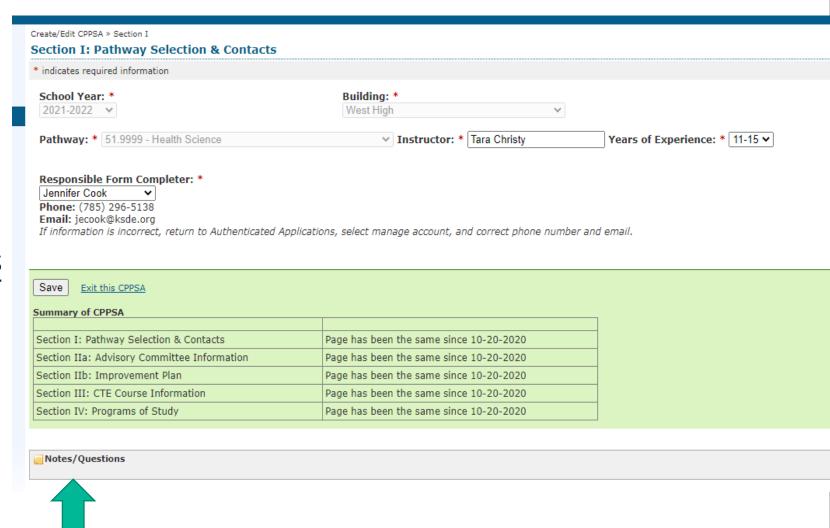




User: AfeyhDOU District: D0259 (Wichita) Building: 0000 Access Level: DistrictOrgUpdate My CPPSAs Logout My CPPSAs District: **Building:** Applications List D0259 ~ **KSDE Response Requested:** Status: **CTE Pathways** ☐ Yes ☐ No ☑ Approved by KSDE ✓ In Progress ✓ Released ☑ Declined by KSDE School Year: Welcome 2021-2022 🗸 ✓ Approved by District ✓ Canceled/Deleted My CPPSAs ✓ Declined by District ☐ Create/Edit CPPSA ☑ Select/Unselect All Section I View/Filter CPPSAs Reset to Default Filters Section IIa CPPSAs: 2 record(s) found **Create New CPPSA Section IIb Previously App School Year Duration (days) RR Actions Bldg Linked **Pathway CIP Code** USD Status (Maintenance Ap In Progress (11/12/2020 1:34:15 PM) Section III ▼ 39562 D0259 01.0201 2022 19 1948 No Power, No Structural, Section IV Technical Systems View/Print Submit/Print 42 D0259 1844 51.9999 2022 In Progress (10/20/2020 10:50:12 AM) No No Health 39561 Edit Science Student Follow-Up Cancel/Delete Page Release Reports

Section I

- New CPPSA's-Select the building, pathway, and responsible form completer. Enter the Instructor and Years of Experience teaching the pathway course content.
- Maintenance-Verify that the responsible form completer is correct. Update the Instructor and Years of Experience teaching the pathway course content if needed.
- Summary of CPPSA will reflect the sections that have been changed/NOT changed from year to year.



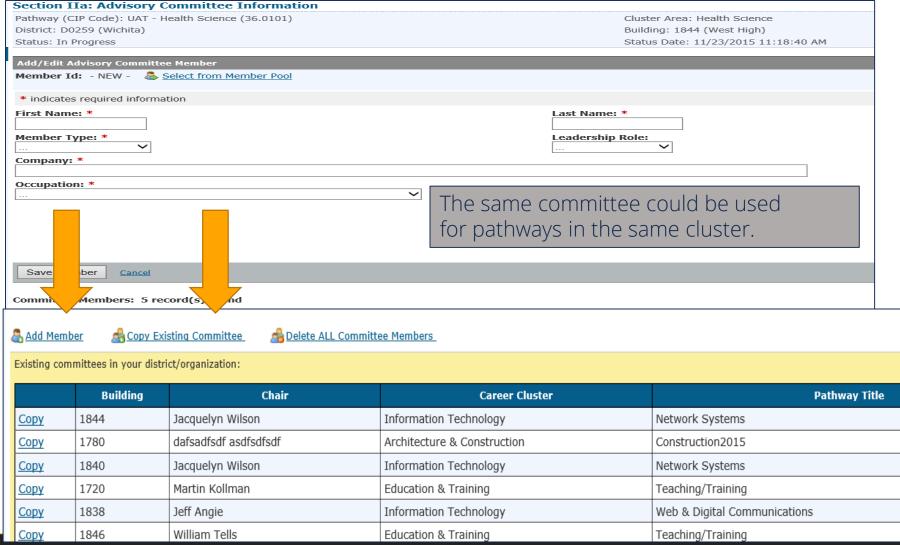


CPPSA Section IIA – Advisory Committee

- Add, delete, or edit advisory committee members.
- Advisory Committee membership must consist of at least 3 business and industry representatives of that pathway.
- Student and Post-Secondary members are recommended.
- Contact consultant or Advisory Committee Handbook for specifics on content area.
- Spring (after March 1st) 2021 and Fall 2021 for March 2022 pathway.
- Business / Industry Partnerships:



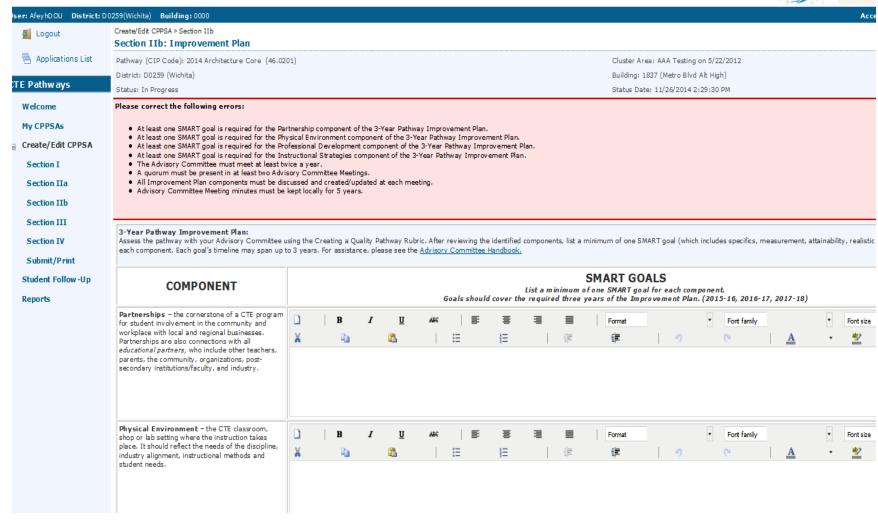
Adding Committee Members or Copying an Existing Committee



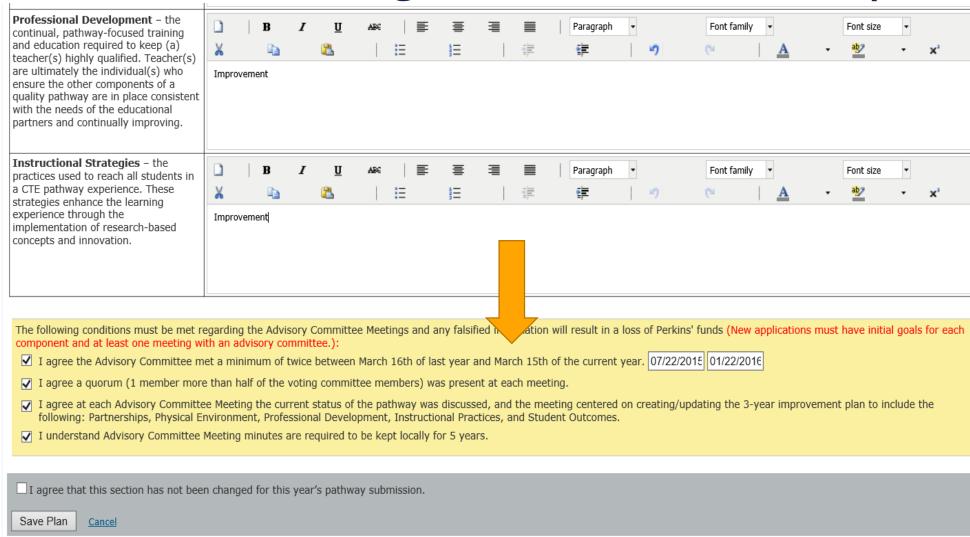
CPPSA Section IIB-Improvement Plan

- Minimum of 3 years except new pathways need 1 year
- SMART Goals are Specific, Measurable, Attainable, Realistic, and Timely.
 - See guidance in "Advisory Committee Handbook"
 - For 3 years, developed with input from the advisory committee
 - Either 2020-2021, 2021-2022, 2022-2023 OR
 - 2021-2022, 2022-2023, 2023-2024
 - Four Areas
 - Partnerships
 - Physical Environment
 - Professional Development
 - Instructional Strategies
 - Quality Pathway Rubric document is available to use with your committee to "Audit" your pathway
 - Make sure to mark the No Changes box (at the bottom of Section 2b) if no updates are made for the already approved years.

Section IIb – Improvement Plan

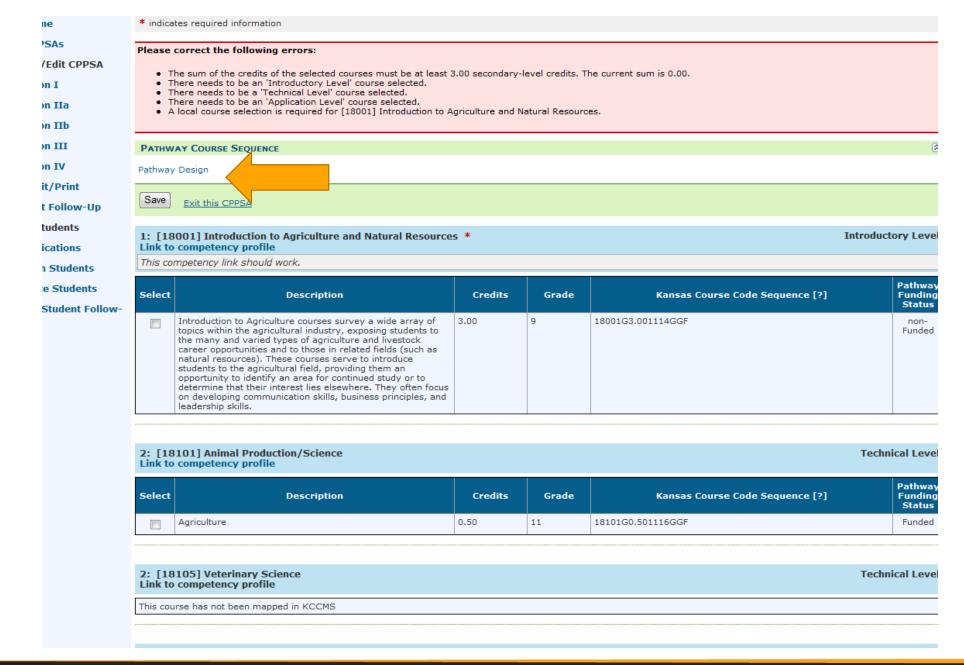


Section IIb - Meeting Minutes should be kept locally.

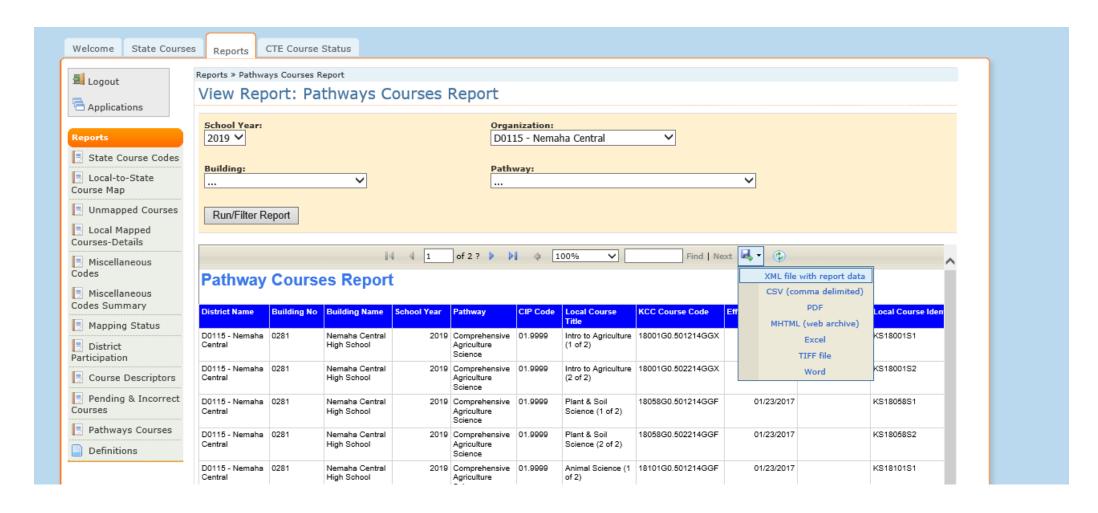


CPPSA Section III- Pathway Courses

- The courses listed in the cluster handbook design sheet are a part of the Pathway's opportunities for the student. The local courses offered must first be mapped and approved in KCCMS. Please plan to do this before **February 1st** for your Pathway. This will allow time for KCCMS approval before the Pathway due date.
- If courses are not showing in section 3, please contact local KCCMS person or pathway consultant.
- The course code that is used in Pathways must be tied to the course code at the local level (PowerSchool etc.) for auditing and KSDE system reports (KCAN).
- When a course is selected in pathways, you are agreeing to teach the state approved competencies for the course.
- All .5 funding eligible courses in a KSDE approved Pathway must not also receive Excel in CTE funding.
- Pathway Courses Report in Pathways & KCCMS to verify course numbers every Fall

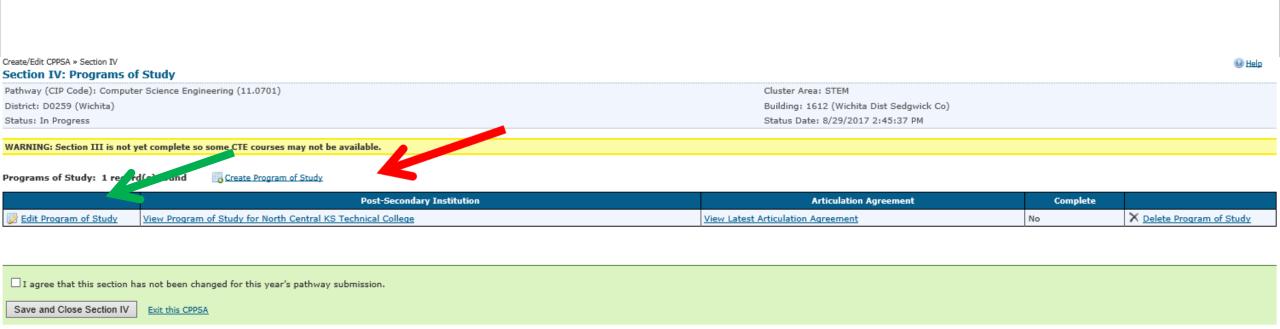


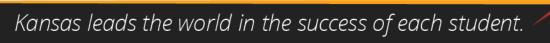
Pathway Courses Report also in KCCMS



CPPSA Section IV -

- Pathway Program of Study creates an Individual Program of Study document with suggested academic, CTE, and post-secondary courses. Share with students, parents, and/or school staff.
- Grade 13 and 14 should be a list of all CTE courses the student must complete, at the articulated school, during their freshman year. Not the "free" course data from the Articulation Agreement.
- Certifications must be listed and **offered to students**. List as many as are applicable. There is a drop down menu! All options are listed on the KPAC list as well.
- Assessments must be selected for end-of-pathway if there are any available. Otherwise the course competency review sheets or average grade of Pathway courses completed must be used for each student for Student Data Management.
- Academic courses may be copied using the Copy Courses from Existing Program of Study function then any updates should be made if needed!





Notes/Questions

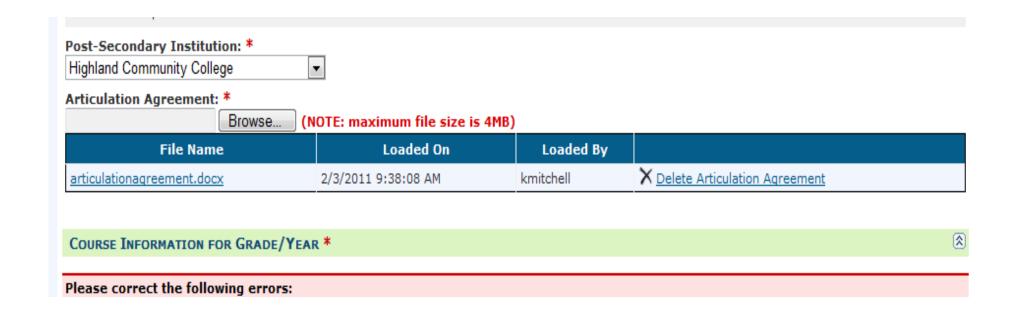
WARNING: Section III is not yet complete so some CTE courses may not be available. Create/Edit Program of Study Program of Study Id: - NEW -AGREEMENTS* COURSE INFORMATION **DECLARATIONS** * indicates required information Please correct the following errors: · At least one articulation agreement must be uploaded. POST-SECONDARY INSTITUTION: * ARTICULATION AGREEMENT(s): * **Attached Articulation Agreements:** No Attached Articulation Agreements Click to Add **Available Statewide Articulation Agreements** AB-STATEAgreement.pdf Select A-STATEAgreement.pdf Add A New Articulation Agreement: Make sure statewide agreements Browse... (NOTE: maximum file size is 4h match your pathway courses before

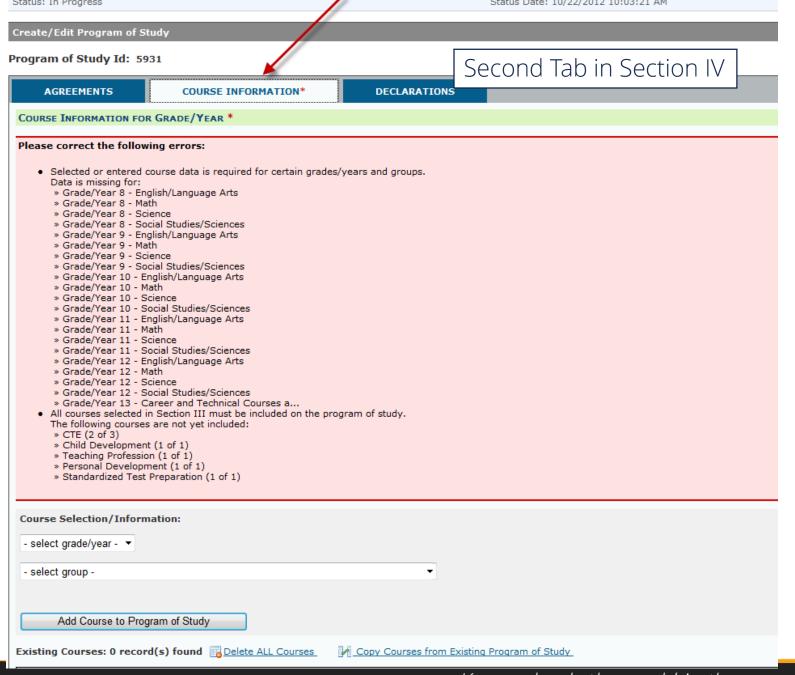
selecting!!!!

Save

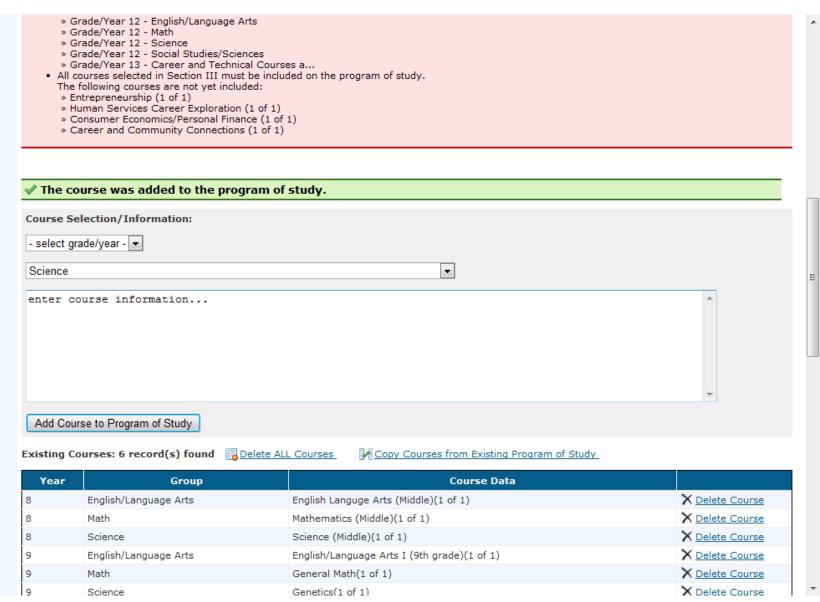
Cancel

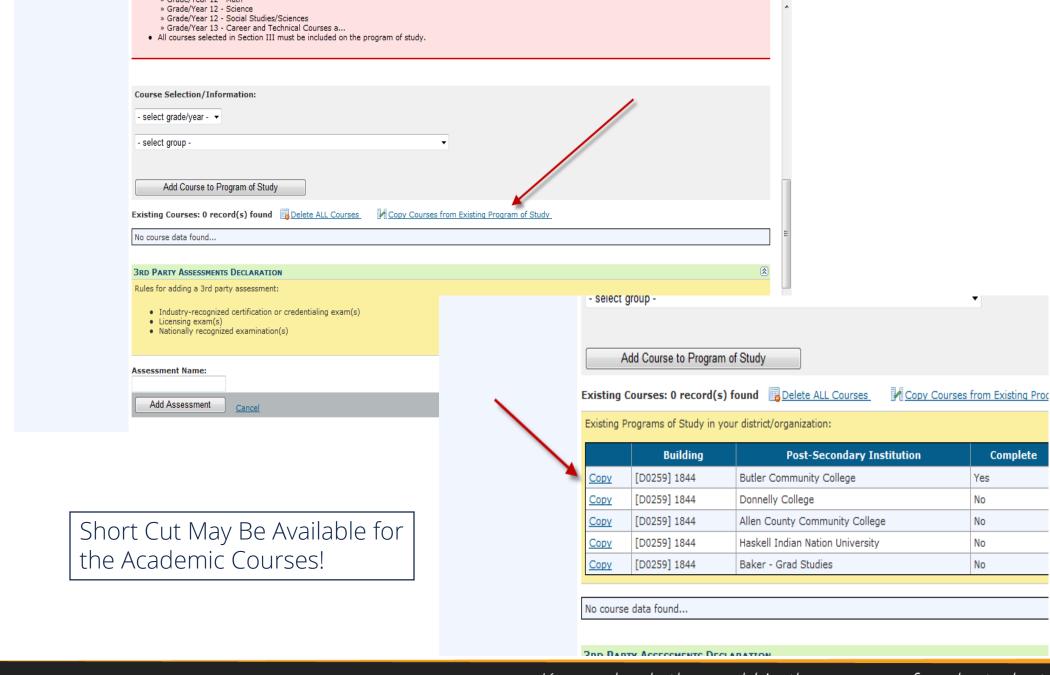
Successful Upload of a Local Articulation Agreement will show in a table

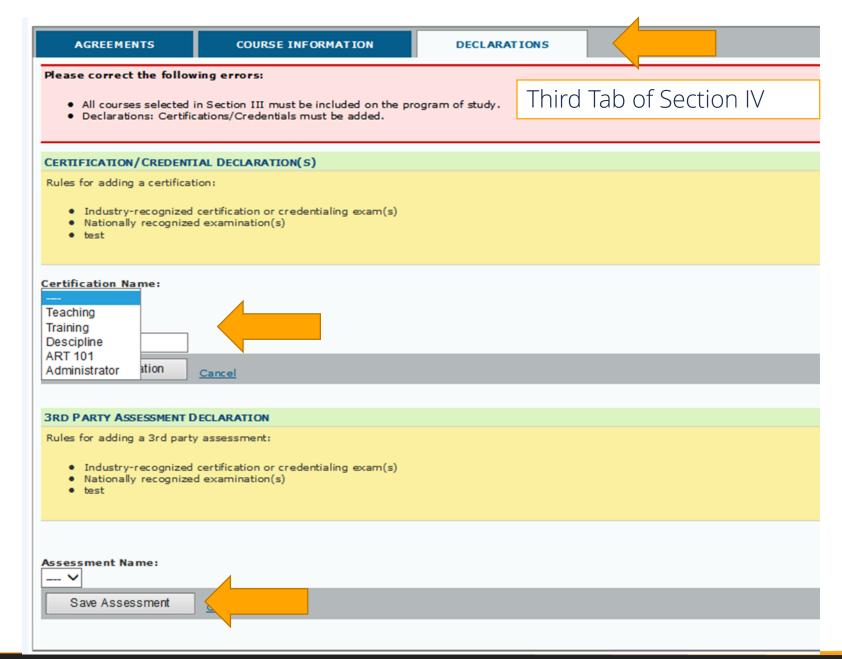




As Each Course is Added...







Help

Section IV: Programs of Study

Pathway (CIP Code): Computer Science Engineering (11.0701)

District: D0259 (Wichita)

Status: In Progress

Cluster Area: STEM

Building: 1612 (Wichita Dist Sedgwick Co)

Status Date: 8/29/2017 2:45:37 PM

WARNING: Section III is not yet complete so some CTE courses may not be available.

Exit this CPPSA

Programs of Study: 1 record(s) found

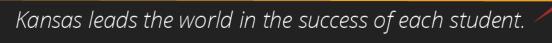
Create Program of Study

	Post-Se	condary Institution	Articulation Agreement	Complete	
Edit Program of Study	View Program of Study for North Central KS Technical Col	leqe	View Latest Articulation Agreement	No	X Delete Program of Study
☐ I agree that this section ha	s not been changed for this year's pathway submission.				

■ Notes/Questions

Save and Close Section IV

Or Click the box and Save if NO Changes are needed after Edit and Review.





Program of Study/Course Sequence

High School: Hays High Career Cluster: DevTest Cluster

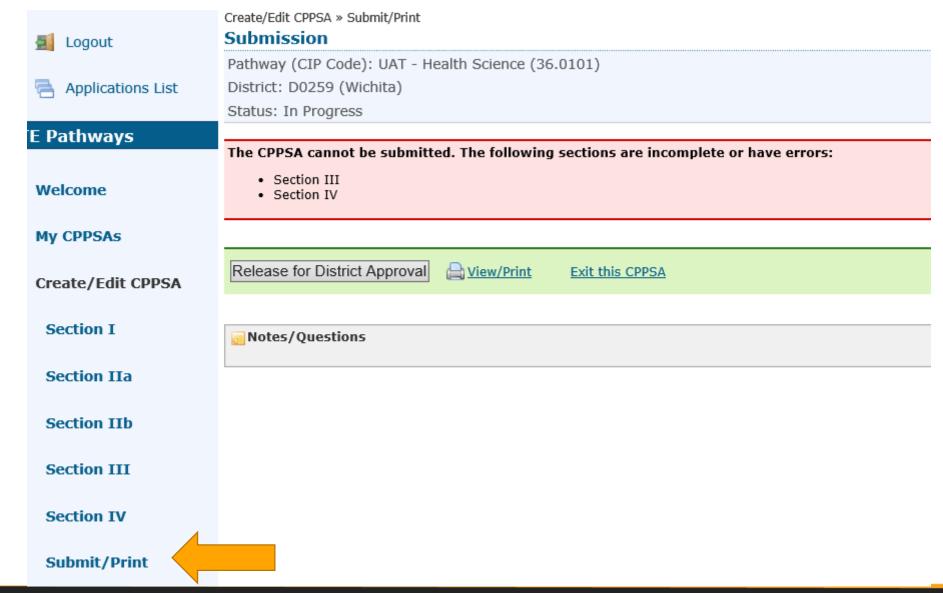
School/College/University: Barton County Community College

This Career Pathway Agreement can serve as a guide, along with other career planning materials, as learners continue on a career path. Courses listed within this plan are only recommended coursework to be individualized meet each learner's goals. This Articulation Agreement, used for learners at an educational institution, should be customized with course titles and appropriate high school graduation requirements as well as college entrance requirements. Kansas Board of Regents Qualified Admission requirements: Natural Science, 3 units including Biology, Adv. Biology, Earth/Space Science, Chemistry or Physics (At least one unit of Chemistry or Physics); En units, not including speech, journalism, drama/theater, and/or debate; Mathematics, 3 units, including Algebra I & II, and Geometry; Social Science, 3 units, including one unit of U.S. History, one-half unit of U.S. Government, of from psychology, economics, civics, history, current social issues, sociology, anthropology, race & ethnic relations, and one-half unit from world history, world geography or international relations; Computer Technology, 1 pass proficiency exam.

Education Levels	Grade	English/ Language Arts	Math	Science	Social Studies/ Sciences	Career and Technical Courses and/ or Degree Major Courses for Pathway	Other Required Courses, Other Electi Recommended Electives, Learner Acti
Inte	_			Study Initiated for all Learne	ers		
		Language Arts (1 of 2) Language Arts (2 of 2)	• Math(1 of 2) • Math(2 of 2)	• Science(1 of 2) • Science(2 of 2)	Social Studies(1 of 2) Social Studies(2 of 2)		
	9	• English 1(1 of 2) • English 1(2 of 2)	Applied Math(1 of 2) Applied Math(2 of 2)	General Science(1 of 2) General Science(2 of 2)		Industrial Technology I(1 of 1) Introduction to Drafting(0 of 0)	
ONDARY		English 2(1 of 2)English 2(2 of 2)	• Math 2(1 of 2) • Math 2(2 of 2)	Biology 1(1 of 2) Biology 1(2 of 2)	American History(1 of 2) American History(2 of 2)		

Pathway: Design & Pre-construction - TEST

Final Step!



Examples of the Status of your Pathways

Status Column Under My CPPSAs



9754	D0428	6284	Business Finance	52.0801	2015	In Progress (2/10/2014 2:03:52 PM)	1	0 of 1	Yes
∨ 11034	D0512	8890	AV Communications	09.0702	2015	Released (2/10/2014 11:28:13 AM)	1	0 of 1	Yes
∨ 9649	D0379	4976	Design & Pre- construction	15.1303	2015	In Progress (2/10/2014 11:27:51 AM)	1	0 of 1	Yes
Y 9124	D0426	6206	Construction	46.0000	2015	Approved by District (2/11/2014 7:44:29 AM)	0	0 of 1	Yes
🗸	D0210	0358	Power, Structural, & Technical Systems	01.0201	2015	Canceled/Deleted (2/4/2014 9:30:47 AM)	7	0 of 1	No
9395	D0466	7360	Design & Pre- construction	15.1303	2015	In Progress (2/11/2014 5:57:37 AM)	0	0 of 1	Yes
v	D0489	7954	Business Finance	52.0801	2015	Approved by District (2/5/2014 2:02:38 PM)	6	0 of 1	Yes
9337	D0489	7954	Agriculture Science Pathway	01.9999	2015	Approved by KSDE (2/6/2014 10:32:39 AM)	5	1 of 1	Yes

Desired Status is Approved by KSDE



Resources:

KSDE.org>Teaching & Learning>Career and Technical information>Career Clusters & Pathways (OR Click on the letter C in Letter Index)

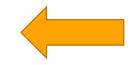


Career Clusters & Pathways

A Career Cluster is a grouping of occupations and broad industries based on commonalities. The 16 Career Clusters organize academic and occupational knowledge and skills into a coherent course sequence and identify pathways from secondary schools to two- and four-year colleges, graduate schools, and the workplace. Students learn in school about what they can do in the future. This connection to future goals motivates students to work harder and enroll in more rigorous courses.

Title	Category
16 Career Clusters	PDF
2020-2021 KSDE Secondary-Level CTE Contacts	Link
2020-2021 Pathways and Courses List by District Number	XLS
2020-2021 Pathways and Courses List by Pathway Name	XLS
CTE Cluster Reviews	PDF
Important Dates (2020-2021 School Year)	Link
Kansas Career Cluster Guidance Handbook 2020-2021	PDF
Kansas Career Cluster Guidance Handbook 2021-2022	PDF
Kansas Career Fields Clusters and Pathways Infographic	PDF
Summary of Pathway Changes for 2020-2021 Fact Sheet	PDF

Career Cluster Handbooks



Career Cluster Pathway Program of Study Application (CPPSA)

Title	Category	Description
Career Pathway Program of Study Application Training	PPT	New to Pathways? This power point provides training on how to create a new pathway application and/or provide new information to maintain an older one.
Pathway Deletion Form	DOC	The Pathway Deletion Form should be filled out and submitted to the Pathways Help Desk if your district no longer wants to maintain a pathway or receive the funding associated with this pathway.
Pathways Application Checklist	PDF	New to Pathways? This checklist will help everyone with how to create new pathways or submit maintenance information on old pathway applications. It is a step by step guide.
Pathways Student Data Management Checklist	PDF	Pathways Student Data Management Checklist provides a step by step procedure guide for assigning and updating students to Pathways.
Pathways Student Data Management Training	PPT	Pathways Student Data Management Training provides instruction on how to assign and update students in Pathways, which is a required process when receiving Perkins' funds.
Pathways User's Guide	PDF	Includes instructions and examples on how to do all the necessary functions of creating a pathway application and maintaining a pathway for the district. Required Student Data Mgmt. collection procedures are included.
Section IIA - Occupation List	PDF	

CPPSA Training Guides





Questions?

- <u>Email PathwaysHelpDesk@ksde.org</u>
- Pathways Help Desk Numbers:
 - Amanda Williams 785-296-4908

- ➤ Student Data Management Workdays will be scheduled in May or June 2022.
- ➤ Student Follow-Up Data Workshops will be scheduled in February or March 2022.

Pathways Q&A Sessions

3:00 PM - 5:00 PM

Come and go as needed to get any questions you have about your Pathway application answered.

- Tuesday, December 7th
- Tuesday, December 14th
- Tuesday, January 11th
- Tuesday, January 18th
- Tuesday, February 1st
- Tuesday, February 8th
- Tuesday, February 15th
- Tuesday, February 22nd
- <u>Tuesday, March 1st</u> PATHWAYS ARE DUE! FINALIZING QUESTIONS

