Career and Community Connections Course Topic Outline
Pathway Level: Application

The following outline is limited to the technical portion of the course competencies. Local schools must ensure that the academic foundations, communication, problem solving, information tech, safety and career development competencies are embedded within the course as well.

Please note, local schools may add to, but not delete from the competencies. Additional content is to be reflected by modifying the competency sheets to reflect the additions. All competency sheets are to be completed by the concentrators and kept on file until notified otherwise.

Technical Content: (sample)

Soft Skills Necessary for Success in the Human Services Profession

- Review Character Development (Trust, Respect, Responsibility, Fairness, Caring, Citizenship)
- Development of service (volunteer) attitude and skills human service careers require
  - Role Play and Authentic Participation
  - Review how to balance work, family and volunteer demands
  - Changing view toward community involvement
    - Impact of age
    - Impact of life happenings (health, children, personal decisions)
    - Impact of work demands

Community Support for Individuals and Families

- Formal Community Resources (SRS, WIC program, Head Start...)
- Informal Community Resources (Churches, Neighborly Attitude...)
- Determining need of individuals and families
  - Children, Youth, Young Adults, Adults, Parents, Senior Citizens
- Intervention warning signs (when should professionals be brought in)

Human Service Careers

- Career Areas
  - Social Work, Therapy, Counseling, Volunteer Coordinator, Nutrition Educator, Personal Trainer, Geriatric Work, Youth Coordinator (Girl Scouts, 4-H...) related careers
  - (www.careercluster.org)

- Educational requirements of entry, skilled and professional levels of each area
- Professional organizations linked with each area

- Considerations of each career area
  - Professionalism and ethics
  - Technology use
  - Legal requirements
  - Safety issues (personal)
  - Diversity and Disability Acceptance

- Global impact on human service careers (working with different cultures as employee and as a service provider)

- Family impact
  - Cultural differences within family structures
  - Disabilities of family members
  - Practice respect for those who are different than ourselves
Gender, age, culture, ethnicity, disability
Conflict Resolution at the workplace
   Solve problems all can accept
   Follow decision making process that allows input from those affected
Skill Application
   Practice skills in an actual human service career area
   Implement job Interview/application process
   Follow codes and rules (attire, policies, regulations)
   Complete documents as required (on job and for course; electronically and hard copy)
   Document experience through a portfolio using a variety of media