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 www.ksde.org

INTEREST RATE ON INVESTMENT
Effective 03/30/20 through 04/05/20

Date: March 30, 2020
To: Chief School Administrators
From: Dale M. Dennis,
 Deputy Commissioner
 Craig Neuenswander,
 School Finance Director

TERM	CURRENT	PREVIOUS
1 to 89 Days	0.11%	0.20%
3 Months	0.00%	0.12%
6 Months	0.00%	0.19%
1 Year	0.13%	0.34%
18 Months	0.28%	0.46%
2 Years	0.25%	0.43%

Minimum investment rates banks must offer to secure public funds as prescribed by K.S.A. 75-4210.

April payments

April 1State Foundation Aid; Bond & Interest (Capital Improvement),
 Mental Health (Liaisons)

April 9Federal Aid payment (if requested)

April 15.....Special Education, KPERs, Mental Health (Team Pilot)

Payment amounts for each district/LEA will be posted near the date of deposit:

[Payment Information](#)

State Aid Payments: Rose Ireland (785) 296-4973 rireland@ksde.org

Federal Aid Payments/Form 240: Nicole Norwood (785) 296-2020
nnorwood@ksde.org

Refer to **Form 240** (Federal Aid Payment request form) for a list of federal program funds. To receive a May federal aid payment, submit Form 240 no later than April 20. The Federal Cash Management Act requires that these funds must be spent by the end of the month in which they are received. *LEAs cannot carry over federal funds to the following month.*

School Nutrition Payments: Jennifer Barger (785) 296-4965 jbarger@ksde.org

COVID-19

Resource Center

1-866-534-3463 (1-866-KDHEINF)
 Monday – Friday, 8 a.m.–5 p.m.



The interest letter will be emailed every Monday via listserv (Sups/Bdclerks).

*To contact KSDE staff during the time period **March 23-April 3**, please use email.*

Payments to schools and LEAs will continue to be processed as scheduled. If you have payment questions, School Finance staff will monitor emails from home while KSDE offices are closed. Thank you.

Total Class Days (2019-2020 Directory Updates Web Application)

Due to the COVID-19 pandemic and the closure of school facilities, Kansas public and private accredited districts, as well as State Schools for Deaf and Blind will **report cumulative days in attendance and days in membership on KIDS EOYA records from the first day of membership through Friday, March 13, 2020** for the 2019-2020 school year. Those records, along with Total Class Days submitted on the Directory Updates application, are used for computing average daily attendance (ADA) and average daily membership (ADM). Therefore, Total Class Days will need to be updated to only include the number of class days through March 13, 2020.

Instructions to update Total Class Days within the Directory Updates application:

1. Login to KSDE's Authenticated Web Apps site:
<https://apps.ksde.org/Authentication/login.aspx>
2. Click on **Directory Updates 2020**
3. Click on **Building Data** on the menu to the left.
4. Click on a building* from the list and then click **Select**.
**See note below on what buildings need to be updated.*
5. Scroll down to the "Schedule" section to update the number of days class will be in session.

Schedule

All High Schools will need to have a copy of your class schedule and bell schedule available at the time of the KSDE audit.

Number of days class will be in session during the current school year:

164

6. Click **Save**.
7. Click **OK** on the "Record Saved" pop up.
8. Repeat for each applicable building*.

**Note: Program Buildings (building levels that start with "Special Ed Program" or "Early Childhood Program") do NOT need to be updated.*

For assistance with the Directory Updates web application, please reference the [user's guide](#) or email the following staff:

Christie Wyckoff
cwyckoff@ksde.org

Sara Barnes
sbarnes@ksde.org

Rose Ireland
rireland@ksde.org

View the full KIDS 2019-2020 Guidance Document for [EOYA Days in Membership Days in Attendance COVID-19](#) here: <https://kidsweb.ksde.org/Documents>

Why ADA and ADM are important: The ADA and ADM are used for accountability purposes, Title I participation and, most importantly, federal funding at the state level.

Please submit the reports below by the deadline noted. If extensions are granted, you will be notified via listserv.

Report due dates

- April 3Early Learning Grant Application deadline for 2020-21 (Parents as Teachers grants, Preschool-Aged At-Risk (State Pre-K 4 yr old At-Risk) programs, and Kansas Preschool Pilot grants) [Instructions and application materials](#) Questions: earlylearning@ksde.org
See message from Dale Dennis 1/9/20
- April 721st Century Community Learning Centers Grant Competition (submit via USPS or delivery carrier) Christine Macy cmacy@ksde.org
- April 13Unencumbered Cash Balances report (open Mar 31-Apr 13) Contact: [Rose Ireland](#)
- April 15Medicaid claims – submit through MMIS billing portal for Medicaid-eligible students to KSDE, Div. of Health Care Finance, by April 15. Medicaid questions: Hallie Doud Hallie.Doud@ks.gov
See Feb 17 interest letter.
- April 16CTE Pathways Student Data Follow-Up (open Feb 1 – April 16) Pathways Help Desk at (785) 296-4908 or PathwaysHelpDesk@ksde.org
- April 20Request May federal funds (Form 240) **if funds available (open April 1-20)**
Contact: [Nicole Norwood](#)
- May 42021 Kansas Teacher of the Year [nomination packet](#) due. Questions: sbukovatz@ksde.org (785) 296-2551 See message from Dale Dennis 2/24/20 for details
- June 15 5th cohort of Kansans Can Redesign [application](#) for Apollo II Contact: redesign@ksde.org See message from Dale Dennis 1/27/20; *Update 3/24/20 message from Brad Neuenswander Subj: School Redesign – deadline to apply has been extended to June 15, 2020.*

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