CTE/ Perkins Update: 10-21-20

Kansas State Department of Education
CTE Team

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A NEW Vision for Kansas ...

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CPPSA Season

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CTE Team

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Step 1 for CPPSA Season

Step 1

Career Clusters and Pathways

The Career Cluster Guidance Handbook is a useful guide for CTE Directors and teachers, with links to all necessary resources. It is important to review the handbook and/or the *Summary of Pathway Changes document* when preparing to update for the next year.

The Design Sheets for each pathway include an inventory of courses, with the required competencies, that can be offered in each pathway. Pathway content is reviewed by Business/Industry/Postsecondary every 5 years, so the content of the pathway is up to date.

Each course selected in an approved pathway should be offered at least once every three years.

There are no changes to the 2021– 22 handbook ,as there were not any cluster reviews.

Cluster Handbook FY 2021-2022

Step 2

Step 2 for CPPSA Season

- Review district staff's Pathways Access Level
  - Any staff to delete – email helpdesk@KSDE.org
  - Any NEW staff – Register at Authenticated Applications
    - School Level – School Update or School Approve
      - Switch between the two using Manage My Account
    - District Level – Select "All Buildings" for the Building field
    - Access to CPPSA update screens and Student Data screens without switching

Step 3

Step 3 for CPPSA Season

- NEW - Section 1 will ask for the Lead Teacher and Years of Experience to help provide information for upcoming PD
- Review Pathway Content – View/Print document
- Review Course Records within Pathway
  - Again, each course selected in an approved pathway should be offered at least once every three years.
  - New KCCMS Course Records should be updated by Feb. 1st
- Advisory Committee Assurances
  - Schedule Meetings if needed (Virtual or Email)
  - Quality Pathway Rubric document is available to use with your committee to "Audit" your pathway
  - Keep documentation on file locally

CPPSA Section IIA – Advisory Committee

Committees that make a difference

- Advisory Committee membership must consist of at least 3 business and industry representatives of that pathway or Cluster
- Student and Post-Secondary members are recommended participants.
- Contact the pathway consultant or review the Advisory Committee Handbook for specific details regarding advisory meetings.
- You should have two meetings for your pathway submission. Typically, that would be Spring 2020 and Fall 2020 for March 1st 2021 pathway submission
  - Virtual or Email Quorum meetings are allowable
- <u>Business / Industry Partnerships:</u>

CPPSA Section IIB-Improvement Plan

- *Minimum* of 3 years of SMART Goals - except new pathways
- SMART Goals are Specific, Measurable, Attainable, Realistic, and Timely.
  - See guidance in "Advisory Committee Handbook"
    - For the next 3 years, developed with input from the advisory committee and Perkins' goals:
      - Partnerships
      - Physical Environment
      - Professional Development
      - Instructional Strategies
  - Make sure to mark the No Changes box (at the bottom of Section 2b) if no updates are made during the already approved years.

CPPSA Section III- Pathway courses offered

COURSES

- The courses are listed in the design sheet as part of the Pathway's opportunities for the student. You select which of these courses you will offer.
- The local courses offered must first be mapped and approved in KCCMS. Please plan to do this before **February 1st** for your Pathway. This will allow time for KCCMS approval before the Pathway due date.
- If courses are not showing in CPPSA Section III, please contact the district KCCMS person or KSDE pathway consultant.
- When a course is selected in pathways, you are agreeing to teach the state approved competencies for the course.
- **All .5 funding eligible courses in a KSDE approved Pathway must not receive Excel in CTE funding.**
- Pathway Courses Report in Pathways & KCCMS

Any Questions?

- Email the Pathways Help Desk at
- PathwaysHelpDesk@ksde.org with any questions.
- Contact Numbers:
- Angela Feyh - 785-296-4908
- Amanda Williams- 785-296-0979

Upcoming Training Resources

- Data quality Webinars TBA
- Workday for those new to Pathways-
  - November 17th at 12pm - New CTE Staff Help Session – CPPSA Edition Register in advance for this meeting:

    https://ksde.zoom.us/meeting/register/tJEoduGqrT8sEtAymGbrEX6n_hGFgreDcrWt

    After registering, you will receive a confirmation email containing information about joining the meeting.

Dates and Locations will be announced and sent out on listservs

Upcoming Training Resources

CPPSA Workdays for Everyone:

- November 18th at 10am – CPPSA procedure training through ESSDACK - https://essdack.zoom.us/webinar/register/WN_bbXCCJBRQ5y9Ed8LSQH7wg
- November (TBD)- CPPSA Procedure Training through Smoky Hill
- December 2nd at 9am – CPPSA procedure training through Orion - https://zoom.us/j/98796231615

Dates and Locations will be announced and sent out on listservs

CTE Funding Opportunities

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State Funding

Extra .5 Funding – Applies to KSDE Approved Pathways and the course records selected in the CPPSA – Section 3.

Historically…approved for the extra weighting if they were "high-cost programs" which required the following:

1. Special facilities.
2. Special equipment.
3. Lower pupil/teacher ratio.
4. Teacher training and retraining to keep abreast of the specialized subject area.

State Funding

Excel in CTE

Allows for funding of postsecondary credit hours generated by *high school students* enrolled in a postsecondary-tiered technical course that is part of any approved technical program at an eligible postsecondary institution.

Paid to Postsecondary from KBOR

.5 Funding Eligibility Tips

- The KCCMS course record that is selected in Pathways must match the course code at the local level (PowerSchool etc.) for auditing and KIDS submissions. Use Pathway Courses report in Pathways & KCCMS to verify course numbers every Fall.

.5 Funding Eligibility Tips

- When a course is selected in section 3 of a CPPSA, you are agreeing to teach the state approved competencies for the course. Once that Pathway is approved by KSDE, the state weighted funding is activated for the eligible courses that are selected.

- All .5 weighted funding eligible course records in a KSDE approved Pathway must not also receive Excel in CTE funding.

Preparing for Audit
(*From KSDE Audit Director's Counting KIDS*)

- Submit the correct # of CTE minutes in KIDS for each student (D45) on Principal's Building Report using the CTE Contact Minutes Calculator on the Fiscal Auditing webpage.
  - CTE Contact Minutes Calculator
- Maintain a September 20 roster for each approved course code
- Licensing – Actual teacher is appropriately licensed
- Have available - copies of all Pathways approval letters
- Get approval for any nested courses – by October 15

Federal Funding - Perkins

- One KSDE approved CPPSA makes a district eligible for Perkins funding. The funding amount will not go up if there are more pathways.

- District's funding formula is dependent upon most current Census population data and Relevant Population Poverty for Ages 5-17

Career Technical Education (CTE)

Follow the CTE policy on Combining CTE Courses: Policy on Combining CTE Courses

Double-up: 2 Pathways courses taught within same class period to 2 separate groups of students – 1 teacher licensed for both

a. CTE courses with related content in the same Pathway may be doubled-up
b. CTE courses with related content in the same Cluster may be doubled-up
c. CTE courses with related content in different Clusters may be doubled-up with prior approval.

Introductory courses: Are intended to be taught as stand-alone courses. KSDE does not recommend doubling or nesting Introductory courses. In some Pathways, where safety is not an issue, exceptions may be approved by the consultants.

Integrated courses: Teaching one (same) group of students the content from 2 courses – teacher licensed for both or team taught
However: No 0.5 CTE funding if integrated with non-Pathway course

Nesting Courses

Nested courses: Three (3) or more courses taught within the same class period, by the same instructor to (3) or more separate groups of students in the same classroom/lab. Must be approved annually by the KSDE pathway consultant. Teacher must be appropriately licensed to teach all courses.

Approval for nesting CTE courses in the same Pathway must occur by *October 15th* of each school year. Schools are encouraged to contact a Pathway consultant as soon as possible before nesting CTE courses. The written approval must be kept on file locally and made available to the auditors.

Advisory Committee Meetings

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Advisory Committee

- What is an Advisory Committee?
  - An Advisory Committee is a group of persons (outside the education profession), recognized and respected in their own fields of work, who advise School District staff and School Board Members regarding CTE Clusters and/or Pathways.
- Why do we need to have these meetings?
  - In order to ensure a quality pathway, schools should be seeking input from business, industry and post secondary partners. In this way, the technical skills students learn are aligned to current business practices and to post secondary opportunities.

Advisory Committee Continued

- How often do we need to have Advisory meetings?
  - In order for your Pathway to be approved by the state (eligible for state and federal funding), a Pathway needs to have two advisory meetings per year.

- What does the Advisory Committee do?
  - The general functions of an Advisory Committee is to act in an advisory capacity for the development and operation of the CTE Cluster/ Pathway.

Advisory Committees

- Who should participate?
  - CTE Cluster/ Pathway Advisory Committees should be made up of at least 3 business/ industry professionals, and any number of post secondary instructors and secondary CTE students.

- What are the different types of advisory committees?
  - Local Advisory Committees- usually held by a school district or a school district and a partnering post secondary institution

  - Regional Advisory Committees- Multiple schools and/or districts (and even post secondary institutions), meet with advisory committees related to one Pathway/ Cluster serving an entire geographic region.

**Each CTE Cluster or Pathway must establish its' own industry-unique Advisory Committee. The committee can serve multiple Pathways within a Cluster, but the Advisory Committee, as a whole, cannot serve multiple Custers.*

Advisory Meetings

There is no penalty for schools that were unable to meet and complete an Advisory Committee last spring.

Schools are encouraged to enter March 19th as the date for Spring Advisory meetings that were unable to occur in the CPPSA application in order to proceed in entering pathway information next spring (deadline March 1st).

March 19th was the announcement of the school closure and an identifiable way of coding the exceptions.

Advisory Meetings

Schools should carry forward agenda items to the fall meeting which may be conducted via teleconferencing, online, or face to face as local circumstances dictate.

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Professional Learning Opportunities

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Professional Learning Opportunity- *Health Sciences*

The National Health Science Conference/ National Consortium for Health Science Education is **fully online** this year!

- Early Bird Registration (before October 1) is **$175** and the Standard Registration is **$200**.
- This conference is specifically designed to be highly flexible to accommodate schedules & screen fatigue:
  - **Tuesday–Friday, October 27–30, 4:00–6:00 PM (CST)**
  - **Saturday, October 31, 11:00–12:00 PM (CST)**
- All content will be available online for one month.

https://www.healthscienceconsortium.org/national-health-science-conference/

The National ACTE Conference is **fully online** this year (**November 30- December 4**)

300+ 30 minute concurrent sessions covering innovations in the time of COVID-19

https://www.careertechvision.com/

Access & Equity in CTE Workshops & Sessions including:

- Implicit Bias: Check Your Blind Spots
- Cultural Humility 101
- Culturally Responsive Teaching in Diverse Classrooms
- Trauma-informed Care: Socio-emotional Learning
- Equity and Cultural Influences in Schools
- Culturally Responsive Classroom Management
- Restorative Practices: A Viable Approach to Address Discipline

ACTE Online Learning Network Provides Free Resources!

- Workplace Skills Tutorials: Learn the skills you need to boost your career success
- Career Ed Lounge is a learning community of Career Education Professionals where you can Learn and Share with your peers
- IDP (Individual Development Plan) Helps you to identify and achieve your performance goals

CTE Lessons: Expand your Knowledge and Skills as a CTE Professional

Career Prepped-helps you enhance your work-based learning programs.

https://www.ctelearn.org/free-resources.php

Perkins Priorities

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Perkins Priorities

- Career Exploration & Development and Academic Guidance
- **Aligning** Secondary CTE Pathways and Post Secondary CTE Programs to **Labor Market Data**
- **Size, Scope and Quality** of CTE Pathways and CTE Programs
  - Targeting Special Populations (Access and Equity)
  - Focus on integrating Work Based Learning, Academic, Technical and Employability Skills to ensure quality CTE Pathways

Perkins Priorities

- Align Secondary CTE Pathways with Post Secondary CTE Programs to create seamless transfer of credit through dual, concurrent and articulated credit
- Teacher Pre-Service Training, Recruitment, Professional Development and Retention

Perkins Changes

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Things are rapidly changing!

You might need to change your purchase requests within your Perkins grant.

In order to make changes to your Perkins grant, you will need to either submit a Perkins Change Request Form OR send an email with details.

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Change Request by Email

If you choose to email your change request, please be sure to include the following information:

- Which Pathway(s) does this change impact?
- What is the item or Professional Development Activity that you are adding?
- What is the item or Professional Development Activity that you are deleting?
- Where is the money coming from to pay for the new purchase (i.e. what are you not going to buy or do)

Amounts should match- if not, explain (for example: if you adding PD, and it costs $500, but you are not buying a new item and it costs $2,000, what will you do with the remaining $1,500?)

Questions?

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Remote Learning Resources

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ACTE Distance Learning Resources

- ACTE's guide to help CTE educators prepare for delivering CTE in the new school year, **High-quality CTE: Planning for a COVID-19-Impacted School Year**
- ACTE recently wrapped up a series of webinars to further dive into 2021-21 planning. View the **recordings**.

For additional resources that ACTE compiled during spring 2020 to support CTE educators, please visit the tabs below:

Cross/Multidisciplinary CTE Resources | Agriculture |

Business/Marketing/Financial Literacy | Engineering/Technology/IT |

FCS/Culinary/Hospitality/Retail | Health Sciences | Trade/Industrial | Adult Ed |

Counselors/Career Development Professionals |

Distance Learning Tips & Resources | General Ed Tech Tools | Federal Guidance |

Upcoming Events

ACTE Distance Learning Resources

Advance CTE Resources

COVID-19's Impact on CTE: Defining the Challenge and the Opportunity
What makes Career Technical Education (CTE) unique, like the ability to participate in hands-on, work-based learning experiences, earn meaningful industry- recognized credentials and connect directly with employers, present specific and complex challenges when being delivered virtually. Within these challenges lies opportunity, and the pandemic can and should serve as a catalyst for change in the way states consider offering CTE programs to ensure that each learner - no matter their race, ethnicity, age, gender or zip code - is afforded access to and equitable delivery of high-quality CTE in their communities.

Advance CTE new resource,*COVID-19's Impact on CTE: Defining the Challenge and the Opportunity,* identifies the challenges that impact the design, delivery and assessment of CTE programs across the country during COVID-19 (coronavirus) and beyond. Our work continues to provide members and the entire CTE community with the tools, resources and supports needed during this time.

Read the full paper here.

Advance CTE Learning Resources

Advance CTE Learning Resources

JUNE 2020

High-quality CTE

PLANNING FOR A COVID-19-IMPACTED SCHOOL YEAR

ACTE: Planning for a COVID-19 Impacted School Year

Advance CTE Resource

COVID-19 (the coronavirus) has caused a significant disruption in our education system. Career Technical Education (CTE) has been particularly affected due to the nature of instruction and required laboratory- and work-based learning components. As state agencies are focused intently on their reopening plans — many of which do touch upon CTE — this tool aims to support state CTE leaders as they consider the wide array of challenges unique to supporting CTE learners and programs through this transition and beyond.

https://cte.careertech.org/sites/default/files/Prioritizing_CTE_During_COVID_July2020.pdf

Resources

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Perkins V Resources

- ACTE: Maximizing Perkins V's Comprehensive Local Needs Assessment & Local Application to Drive CTE Program Quality and Equity
- Perkins V State Team Resources: (www.ksbor.org/CTE)
  - Locate Perkins V resources
  - Find contact information for Perkins V team
  - Submit stakeholder information & questions to PerkinsV@ksbor.org

Federal Perkins Resources-

- Perkins Collaborative Resource Network
- U.S. Department of Education COVID-19 Information and Resources for Schools and School Personnel
  - Perkins V State Plans and COVID-19 – Frequently Asked Questions Round 2 (April 13, 2020)
  - Perkins V State Plans and COVID-19 – Frequently Asked Questions (March 31, 2020)

Pathways Resources:

- Log in Page - Authenticated Applications
- Summary of Pathway Changes for 2020-21 Fact Sheet
- Kansas Career Cluster Guidance Handbook 2020-2021
- Career Pathway Program of Study Application Checklist; (Best resource for step by step instruction)
- Career Pathway Program of Study Application Training
- Advisory Committee Handbook and Quality Pathway Rubric - http://www.ksde.org/Default.aspx?tabid=669
- Link for multiple help documents, handbooks, etc. - Career Clusters and Pathways

For More Information Regarding CPPSA

- If you have questions about Pathways, please email **Angie Feyh**, **Amanda Williams** at pathwayshelpdesk@ksde.org

- If you have questions about Course Codes, please email **Angie Feyh or Amanda Williams** at KCCMS@ksde.org!

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