

# FACT SHEET



## Does it count as in-service education?

“IN-SERVICE EDUCATION” MEANS PROFESSIONAL DEVELOPMENT AND STAFF DEVELOPMENT AND SHALL INCLUDE ANY PLANNED LEARNING OPPORTUNITIES PROVIDED TO LICENSED PERSONNEL EMPLOYED BY A SCHOOL DISTRICT OR OTHER AUTHORIZED EDUCATIONAL AGENCY FOR PURPOSES OF IMPROVING THE PERFORMANCE OF THESE PERSONNEL IN ALREADY HELD OR ASSIGNED POSITIONS

**KAR 91-1-215 (d)**

**Reminder:** KSDE does not allow professional development points or college credit hours to be awarded for learning activities that do not meet the minimum definition of in-service education above.

Before asking for or awarding points, licensed professionals and professional development councils need to ask themselves some questions.

- Is this a planned learning opportunity?
- Is there an instructor providing guidance or is it self-directed? If self-guided, what’s the plan?
- Does it have learning objectives?
- How will it improve the performance of licensed personnel?
- How are the results of the class evaluated? By whom?

If the learning opportunity is not planned and will not improve licensed personnel performance, professional development councils will not be able to award points for it and KSDE cannot count it for college credit for license renewal.

For more information, contact:

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