

DIRECTORY FOR STATE & FEDERAL AGENCIES



Online Search for State of Kansas Employees and County Officials

State of Kansas Agencies and Employees - website: <http://www.da.ks.gov/phonebook/>

Phone directory for all State of Kansas employees and address/phone for all state agencies.

Find a State of Kansas employee's email address and phone number –

Online Communication Directory -- website: <http://oitsapps.ks.gov/da/ocd/default.asp>

County Officials - website: http://www.kssos.org/pubs/pubs_kansas_directory.html

Select: **Kansas County Officials** - Listed alphabetically by county, this directory provides the name and phone number for the County Clerk, Treasurer, Register of Deeds, County Appraiser, Sheriff, County Attorney, County Counselor, Clerk of the District Court, County Commissioner and a link to each county's website.

County Treasurers – website: <https://kansastreasurers.org/index.php/directory-category/county-services/>

This directory provides contact person, phone, email, office hours and location, along with services provided.

Kansas Public Health Directory - website: http://www.kdheks.gov/olrh/download/health_directory.pdf

Contacts for local health depts, health officers, medical consultants, KDHE resources, environmental health



CONTACTS FOR STATE AGENCIES

Listed below are many of the state agencies that school districts may need to contact for the services they provide. They are listed alphabetically by TOPIC. We hope this information will be helpful.

Topic

Air quality, testing, guidance, compliance, emissions, permits

Phone: (785) 296-1551

Fax: (785) 559-4256

Website: www.kdheks.gov/bar

State Agency

Rick Brunetti – rick.brunetti@ks.gov

Director – **Bureau of Air**

Kansas Department of Health & Environment

1000 SW Jackson, Suite 310

Topeka, Kansas 66612-1366

Air quality: Kansas Radon Program, training workshops, radon test kits, pollution prevention

KSU Engineering website: www.engext.ksu.edu

Phone: (785) 532-6026

Radon Hotline: (800) 693-5343 (KDHE)

Brian Hanson, Radon Coordinator bhanson@ksu.edu

Radon website: www.kansasradonprogram.org

Kansas Radon Program- Engineering Extension

2323 Anderson Ave. Suite 300

Manhattan, Kansas 66502

Asbestos Removal Practices, Kansas Regulations and Statutes, Asbestos NESHAP, EPA

Phone: (785) 296-1549

Fax: (785) 559-7455

Website: <http://www.kdheks.gov/asbestos/indexasb.html>

Phil Schlaman – phil.schlaman@ks.gov

Kansas Department of Health & Environment

Bureau of Air

1000 SW Jackson, Suite 310

Topeka, Kansas 66612-1366

Topic**CPA Audit Reports (submit), GAAP Waiver**

Submit e-documents (CPA audit report)

to: armunis@da.ks.gov

Phone: (785) 296-8083 or (785) 296-6033

Fax: (785) 296-1477

Website: <http://admin.ks.gov/offices/chief-financial-officer/municipal-services> (instructions)

State Agency

Roger Basinger – Roger.Basinger@ks.gov

Stacy Jaramillo – Stacy.Jaramillo@ks.gov

Dept of Administration, Municipal Services Team

Office of the Chief Financial Officer

700 SW Harrison Street, Suite 300 - Topeka, KS 66612

Driver's License - Teen Driving Laws - Kansas**Graduated Driver's Licensing Facts, Permits,****Restrictions, Real ID** (effective Oct 1, 2020)

***GDL Driver's License Website:**

<http://www.kansasgdl.org/>

Visit the **Department of Revenue website**

to apply for a first license. Contact your local driver's license office for address and phone number.

***Kansas Traffic Safety Resource Office (KTSRO)** is a program of the **Kansas Department of Transportation**

KTSRO Website: <https://www.ktsro.org>

KSTRO Ph: 800-416-2522 or ktsro@dcca.org

***Department of Revenue** (Division of Vehicles) website:

<https://www.ksrevenue.org/dovlicenses.html>

Emergency Management & Homeland Security**hazard mitigation, tornado shelters, protect****critical facilities** (link: [Safe Schools Resource Center](#))

Phone: (785) 646-1409

Fax: (785) 274-1426

Website: www.kansastag.gov/kdem_default.asp

Major General Lee Tafanelli – Kansas Adjutant General

Kansas Division of Emergency Management

2800 SW Topeka Blvd.

Topeka, Kansas 66611-1287

24 Hour Emergency Number: (785) 291-3333

Website: www.ksready.gov - select **SCHOOLS** tab

Energy Education presentations to schools**(free), Energy Library (publications, displays,****equipment for loan), Wind for Schools Program**

Phone: (785) 532-6026 | Fax: (785) 532-6952

Website: <https://kansasenergyprogram.org/>

David Carter – dcarter@ksu.edu, Certified Energy Manager

Kansas Energy Program - ksenergyprog@ksu.edu

Kansas State University

2323 Anderson Ave. Ste 300

Manhattan, KS 66502

Energy Performance Contract (energy study)**Identifies energy savings improvements****sufficient to pay costs of project over time**

Phone: (785) 271-3352

Website: <http://kcc.ks.gov/kansas-energy-office/fcip>

Energy Division of Kansas Corporation Commission

Facility Conservation Improvement Program (FCIP)

1500 SW Arrowhead Road

Topeka, KS 66604-4027

Email: fcip@kcc.ks.gov

Environmental projects, educational**activities and resources; grants,****Kansans for Children in Nature (KCN)****Kansan Green Ribbon Schools Award**

Phone: (785) 539-7943

Kansas Green Schools Network

Rachel Wahle – email: rwahle@kacee.org

Green Schools Project Manager - Kansas Association for

Conservation & Environmental Education (KACEE)

Website: <http://www.kansasgreenschools.org/>

Topic

**Fire Marshal - K-12 fire/tornado/crisis drills
emergency preparedness drill logs, doors,
fire and building codes, boiler inspections,
Education Facility Handbook**

Website: <https://firemarshal.ks.gov>
Fax: (785) 296-0151

State Agency

Office of the State Fire Marshal
Prevention Division
Email: prevention@ks.gov
800 SW Jackson Street, Suite 104
Topeka, Kansas 66612-1216
Phone: (785) 296-3401

Under the tab "Information on..." select **Schools USD K-12** – find inspection information, forms, codes, licensing, etc.

**Immunization – Vaccines for Children (VFC)
Educational material on-line ordering**

Phone: (877) 296-0464
Fax: (785) 559-4226
Website: www.kdheks.gov/immunize/index.html

Kansas Department of Health & Environment
Kansas Immunization Program
1000 SW Jackson, Ste 210
Topeka, Kansas 66612-1274
Email: kdhe.vaccine@ks.gov

To report Vaccine Preventable Diseases, call toll free 1-877-427-7317 or Fax 1-877-559-4227

**KDHE – Contact for disease control, emergency
spills, waste management, school health
services, radiation, Vital Statistics, Poison
Control Center, Child Care Licensing**

KDHE website: <http://www.kdheks.gov/>

Haz-Mat Hotline: (866) 542-9628 or 1-866-KHAZMAT – *emergency use to call Kansas Highway Patrol to report incident*

KDHE Online Phone Directory: www.kdheks.gov/contact.html

KDHE Online Directory provides emergency numbers, contact persons, email information, and helpful links

Kansas Department of Health & Environment (KDHE)
KDHE General Phone: (785) 296-1500
Division of Environment: (785) 291-3092
Vital Statistics: (785) 296-1400
Public Health: (785) 296-1086

**KPERS - Working After Retirement, KPERS 457,
Employer Portal, Training and Webinars**

Website: www.kpers.org
Toll-free 1-888-275-5737
Phone: (785) 296-6166 FAX (785) 296-6638

Kansas Public Employees Retirement System
Alan D. Conroy, Executive Director
Email: aconroy@kpers.org or kpers@kpers.org
611 S. Kansas Ave., Suite 100
Topeka, Kansas 66603-3869 (call to schedule visit)

**Lead Poisoning Prevention Program,
Lead-Based Paint**

Phone: (785) 865-3233
Fax: (785) 559-4246
Toll free: 1-866-865-3233 or 1-866-UNLEADEDKS
Website: www.kshealthyhomes.org

Kansas Department of Health & Environment
Kansas Healthy Homes & Lead Hazard Prevention Program
Email: kdhe.lead@ks.gov
1000 SW Jackson Street, Suite 200
Topeka, Kansas 66612-1274

Motor Fuel Tax Refund Permit (Form MF-51)

Phone: (785) 296-4041
Fax: (785) 296-2703

Website: www.ksrevenue.org

In Search Website Box, type: **MF-51**

MF-112 is also needed when submitting MF-51.

Teri Agnew, Supervisor, Motor Fuel Tax Section
Email: teri.agnew@ks.gov

Kansas Department of Revenue
Customer Relations/Motor Fuel Tax Refund
120 SE 10th Avenue
Topeka, Kansas 66612

Topic**Pesticides and Fertilizer**Email: KDA.PestFert@ks.gov

Pesticides and Fertilizer

Gary Meyer, Program Manager

Ph: (785) 564-6688 FAX: (785) 564-6779

Website: <http://agriculture.ks.gov/divisions-programs/pesticide-fertilizer>State Agency**Kansas Department of Agriculture****Manhattan Office:**

1320 Research Park Drive

Manhattan, KS 66502

Phone: (785) 564-6700

Topeka Office:

900 SW Jackson, Room 456

Topeka, KS 66612

Phone: (785) 296-3556

Purchasing - State of Kansas Contracts**Procurement contracts**

Phone: (785) 296-2376 Fax: (785) 296-7240

View awarded statewide contracts on Contract

Search page: <http://da.ks.gov/purch/Contracts/>Office of Procurement and Contracts website: <https://admin.ks.gov/offices/procurement-and-contracts>

State contacts available to political subdivisions are also available to school districts.

Tracy Diel, Director tracy.diel@ks.gov**Department of Administration**

Office of Procurement and Contracts

900 SW Jackson St, Suite 451

Topeka, KS 66612

Sales Tax Reporting - What sales and purchases by schools, PTA, clubs, etc. are taxable?

Phone: (785) 368-1048 or (785) 368-8222

Fax: (785) 291-3614

Website: www.ksrevenue.orgIn Search Website box, type: **KS-1560****Taxpayer Assistance Center - Department of Revenue**

Scott State Office Building

120 SE 10th Avenue

Topeka, Kansas 66612

Download 32 page tax guide (Publication KS-1560):

Business Taxes for Schools and Educational Institutions**Sales tax exemption form -****Project Exemption Certificates (to request)****- effective for only the named project**

Phone: (785) 296-3041

FAX: (785) 296-7928

Website: www.ksrevenue.orgIn Search Website box, type: **PR-76**

Thomas P. Browne, Jr., Director

thomas_p_browne_jr@kdor.state.ks.us**Kansas Department of Revenue**

Office of Policy & Research

915 SW Harrison Street, Room 230

Topeka, Kansas 66612-1588

Safe Schools Resource Center (KSDE) bullying**prevention, cyberbullying, school crisis****planning guide, school counseling program****Kansas School Safety Hotline:** (877) 626-8203

Anonymous – toll-free – calls the Highway Patrol

Phone: (785) 296-8109 FAX: (785) 291-3791

Website: <http://community.ksde.org/Default.aspx?tabid=3878>Kent Reed - kreed@ksde.org

School Counseling Program Consultant

Kansas State Department of Education

Landon State Office Building

900 SW Jackson Street, Suite 653

Topeka, Kansas 66612-1212

Safe and Secure Schools (KSDE) standards and**Guidelines, planning resources for crisis drills,****free online courses, firearm safety**

Phone: (785) 296-4946 - Susan McMahan

Phone: (785) 296-7056 - John Calvert

Website: <https://www.ksde.org/Kansas-Safe-Schools>Susan McMahan, Director, smcmahan@ksde.orgJohn Calvert, School Safety Specialist, jcalvert@ksde.org**KSDE - Safe and Secure Schools Unit**

Landon State Office Building

900 SW Jackson Street, Suite 356

Topeka, Kansas 66612-1212

Topic

School Bus regulations, bus driver info and training, DVD lending library, Inspections for School Buses & School Vehicles, Bus Sales / Bus Purchasing Program, KBESS

Phone: (785) 296-4567

FAX: (785) 296-6659

Website: <http://www.ksde.org/Agency/FiscalandAdministrativeServices/SchoolFinance/SchoolBusSafety.aspx>

State Agency

Keith Dreiling, Director - kdreiling@ksde.org

Dennis Tate, Assistant Director - dtate@ksde.org

KSDE - School Bus Safety Unit

Landon State Office Building

900 SW Jackson Street, Suite 356

Topeka, Kansas 66612-1212

Storage Tanks (Underground/Aboveground)

Federal and state regulations, oversight, requests for proposals

Phone: (785) 296-1678

Fax: (785) 559-4260

Website: www.kdheks.gov/tanks

Sharon Morgan - Sharon.Morgan@ks.gov

Section Chief - BER Storage Tank Section

Kansas Department of Health and Environment

Curtis State Office Building

1000 SW Jackson, Suite 410

Topeka, Kansas 66612-1367

Unemployment - Employer resources**Unemployment Contact Center**

Kansas City..... (913) 596-3500

Topeka..... (785) 575-1460

Wichita..... (316) 383-9947

Toll-Free..... (800) 292-6333

If you have questions about **Reasonable Assurance for school staff** who may be applying for summer unemployment benefits, review FAQs online: <https://www.getkansasbenefits.gov/FAQs/Employees.aspx> or call the **Unemployment Contact Center** - phone numbers listed above.

Kansas Department of Labor

401 SW Topeka Blvd.

Topeka, Kansas 66603

Employers Website: <https://www.dol.ks.gov/employers>

Unemployment Benefits Website:

<https://www.getkansasbenefits.gov/Home.aspx>

Waste management, hazardous waste recycling grants, school labs - chemical waste

Phone: (785) 296-1600 Fax: (785) 296-8909

Website: www.kdheks.gov/waste/

Julie Coleman Julie.coleman@ks.gov

Director, Waste Management

Kansas Department of Health & Environment

1000 SW Jackson, Suite 320

Topeka, Kansas 66612-1366

Water supply, drinking water regulations, wastewater treatment, sewage disposal

Phone: (785) 296-5500

Fax: (785) 296-5509

Website: www.kdheks.gov/water/

Tom Stiles tom.stiles@ks.gov

Assistant Director - Bureau of Water

Kansas Department of Health & Environment

1000 SW Jackson, Suite 420

Topeka, Kansas 66612-1367

Workers Compensation

Phone: (785) 296-4000

Download printable forms from the

Website: <https://www.dol.ks.gov/WC/home>

Larry Karns, Director (press 0, ext. 2156)

Kansas Department of Labor

Division of Workers Compensation

401 SW Topeka Blvd.

Topeka, KS 66603

Topic**Workplace Safety and Laws**Email: indsafetyhealth@dol.ks.gov

Phone: (785) 296-4386 Fax: (785) 296-1775

Website: www.dol.ks.gov/safety/OSHA website: https://www.osha.gov/pls/oshaweb/owasrch.search_form?p_doc_type=STANDARDS&p_toc_level=1&p_keyvalue=1910State Agency**Kansas Department of Labor**

Industrial Safety & Health

417 SW Jackson Street

Topeka, Kansas 66603-3327

Workplace Posters**Federal posters for the workplace:**<https://www.dol.gov/general/topics/posters>

Phone: (913) 551-5721 or I (877) 487-9243

U.S. Department of Labor - City Center Square,

1100 Main, Suite 840

Kansas City, MO 64105

Kansas posters in the workplace: Kansas Department of Labor

Workplace Laws and Requirements

Phone: (785) 296-5000 ext. 1068

Download workplace laws posters:

State: <https://www.dol.ks.gov/ish/resources/steps-to-a-safe-workplace/download-posters-for-your-workplace>Federal: <https://www.dol.gov/general/topics/posters>Email: EmploymentStandards@ks.gov

Employment Standards

401 SW Topeka Blvd., Topeka, KS 66603-3182

CONTACTS FOR FEDERAL AGENCIES

Listed below are many of the federal agencies that school districts may need to contact for the services they provide. They are listed alphabetically by TOPIC. We hope this information will be helpful.

Topic**AHERA (applies to Grades K-12) and
Asbestos Abatement; Worker Protection Rule;
Asbestos NESHAP; EPA School Programs**

Toll-Free: (800) 223-0425

Phone: (913) 551-7003 Fax: (913) 551-9093

Websites: <https://www.epa.gov/asbestos>EPA's Healthy Schools: www.epa.gov/schools/Federal AgencyEmail: r7actionline@epa.gov

U.S. Environmental Protection Agency

Region 7 - attn: (environmental subj, program or office)

11201 Renner Blvd.

Lenexa, Kansas 66219

Region 7: <https://www.epa.gov/aboutepa/epa-region-7-midwest>**Environmental Education – Grades K-12 Students
Classroom resources, Project Ideas, Professional
Development and Grants**Website: www2.epa.gov/educationEPA's Healthy Schools: www.epa.gov/schools/Kathleen Fenton - fenton.kathleen@epa.gov**U.S. EPA, Region 7** - Office of Public Affairs

11201 Renner Blvd.

Lenexa, KS 66219

Phone: (913) 551-7874

Federal Clean Air Act/Freon Containment

KS Phone: (913) 551-7003 or (800) 223-0425

Toxic Substance Control Act (TSCA) Hotline:

(202) 554-1404 or tsc hotline@epa.gov**U.S. EPA, Region 7**

11201 Renner Blvd.

Lenexa, KS 66219

Website: <https://www.epa.gov/ozone-layer-protection>

Topic**Federal Excise Tax on Motor Fuel**

Phone: (316) 651-2172
 FAX: (877) 837-7701 (toll free)

Federal Agency

Internal Revenue Service
 Excise Tax Group--MS 4447
 555 N. Woodman Bldg 4
 Wichita, Kansas 67208

**Federal Wage and Hour Law, Fair Labor
 Standards Act, Minimum Wage, Overtime**

Toll-free 1-866-487-9243
 (913) 551-5721

Website: <http://www.dol.gov/whd/>

Resources for Employers: <http://www.dol.gov/whd/foremployers.htm>

U.S. Dept. of Labor / Wage & Hour Division

Gateway Tower II
 400 State Avenue, Suite 1010
 Kansas City, KS 66101-2414

U.S. Dept. of Labor / Wage & Hour Division

Website: www.dol.gov

Toll-free information and helpline: 1-866-4-USWAGE (1-866-487-9243)

Frances Perkins Building 200 TTY: 1-877-889-5627
 Constitution Avenue, NW
 Washington, DC 20210
 Hours available 8 a.m. to 5 p.m. Eastern Time

For more information about these provisions, review the other *Fact Sheets* in this series which address Section 14(c) compliance issues located at <http://www.dol.gov/whd/fact-sheets-index.htm>. This publication is for general information and is not to be considered in the same light as official statements of position contained in the regulations.

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To report directory changes, contact:

Sherry Root
 Administrative Specialist
 School Finance
 (785) 296-3872
sroot@ksde.org



Kansas State Department of Education
 900 S.W. Jackson Street, Suite 102
 Topeka, Kansas 66612-1212

(785) 296-3201

www.ksde.org

The Kansas State Department of Education does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the nondiscrimination policies: KSDE General Counsel, Office of General Counsel, KSDE, Landon State Office Building, 900 S.W. Jackson, Suite 102, Topeka, KS 66612, (785) 296-3201.

JUNE 2019