



## Kansas Special Education Advisory Council

*"Dedicated to the Education of "ALL"*

# SEAC meeting **MINUTES** July 24<sup>th</sup>, 2013

Wichita Hyatt Hotel  
Wichita, KS

### **SEAC Members Present:**

Bryan Wilson  
Penny Lawson  
Shawn Mackay  
Karen Kroh  
Deborah Howser  
Lesli Girard

Robb Scott  
Vicki Sharp  
Matthew Ramsey  
Ann Matthews  
Luanne Barron  
Joan Robbins

Judy Martin  
Diane Plunkett  
Deb Young

### **SEAC Members Absent:**

SueAnn Wanklyn  
Anne Roberts

Terry Fehrenbach

Mike Martin

### **KSDE Staff Present:**

Pat Bone

Kerry Haag

Colleen Riley

### **Guests:**

Wayne Ball  
Steve Smith

John Copenhaver

Dave Forbush

### **Agenda Items**

### **Discussion**

#### **Welcome**

Bryan Wilson called the meeting to order at 12:43 pm.

Each member introduced themselves and shared where they were from.

Roll call was taken as introductions were made.

#### **Roll Call**

**Approval of April 16<sup>th</sup>, 2013 Minutes** Matt Ramsey moved to approve the April 16<sup>th</sup> minutes. Penny Lawson seconded the motion. Motion passed on a voice vote.

**Approval of Agenda** Vicki Sharp moved to accept agenda.  
Seconded by Ann Matthews Motion passed on a voice vote.

**Orientation** John Copenhaver presented member orientation. John is the Technical Assistance for Excellence in Special Education (TAESE) director.  
He does trainings for 23 states and their advisory councils.

Materials are provided in your packet.

- SPP and Annual Performance Reports
- Roberts Rules of Orders
- Primer for Special Education Advisory Panels (Councils)
- Bylaws of Kansas SEAC
- General Supervision
- Disability Awareness
- Acronym's
- PowerPoint for today's presentation

**Membership Meetings and Dates for 2013-2014**

The Kansas State Department of Education (KSDE) is moving to the Landon State Office Building in October. Our agenda will always include the meeting locations. If meeting places change from this original list you will be notified. Be sure to check emails and agendas for complete meeting information.

**Reimbursement**

You may also check the SEAC website for up to date information. It is: <http://www.ksde.org/Default.aspx?tabid=2466>

**Membership Roster**

We do have one vacancy in the Adult Corrections positions. If you know of anyone in this role please let us know. We welcome nominations for this position.

If you are a parent or person with a disability please add an asterisk. If one is present and should not be please remove it.

Check for accuracy. Send Pat any updated information. An updated roster will be emailed to you.

You are invited to attend several conferences as members of SEAC. You will work with Pat or Pam on these registrations. They will be happy to assist you.

## **Vision 2020 Commission Request**

KSDE received a request in advance of the legislative session. SEAC has been asked to review it. Please review the document in your notebook on the Vision 2020 Commission prior to the September meeting where we will discuss this item before we will be asked to respond to the legislature in January. It concerns mental health and special education programs.

- Colleen will check with the Commissioner to see if there is specific information they are requesting in our response.
- Is there a way to find out what the current situation is in Kansas? There are a couple of OSEP funded programs in these areas. Some things are underway but the information is not complete.
- Special Education and Mental health would be different situations.
- Create a short survey for KASEA regions to find out what districts are doing. We collect some information that way.
- Send specific questions that you have that you think would be helpful send those to Pat by August 25.
- Virtual schooling and special education and how do they provide services?
- Susan Clayton is a past SEAC member and is the director of a virtual school.
- Jessica Noble, the KSDE consultant for Virtual Schools, could help provide some information in this area.

By-laws will also be on our agenda in September

## **KSDE Staff and Support**

Helpful Items for you in your notebook

Reorganization of KSDE, specific to Early Childhood, Special Education, and Title Services Team.

## **Draft of Annual Report 2012-2013**

- Listing of staff and phone numbers
- Visual diagram of our team. It is not easy to put all of these pieces together into one team and doing it with less staff than in the past. Anyone of the staff listed should be able to assist you or guide you to the person who can assist you with your questions or work.
- TASN Fact Sheet – general supervision responsibilities
- TASN Event Dates – This is a small group of events that will be provided by the TASN group this year.

## **State Board members and strategic agenda**

Annual Report Draft –

This report will be a discussion item in September. Please review for accuracy and readability in advance of this meeting.

Pocket card – will be worked on following our annual report. It is great to

have for talking points throughout the year.

SPP/APR Indicator card which was in the orientation packet. This is very important information and will be referred to frequently.

State Board Strategic Agenda:

Handout shows the work up until April 15. We are currently reviewing as an agency that work we are doing that will need to be shared with the State Board

Half of our board is new as of January. Many items are being reviewed by the new board that the past board had already dealt with.

ESI is one of the opportunities we will have to discuss our perspective on with the State Board.

Early Childhood is a new area of focus for the board.

Four State Board members will be present at the conference tomorrow.

Send PDF of the Strategic Goals, the one page document to all members. Should be sent to the superintendent listserv.

Would it be beneficial for our advisory to discuss entry to the field and its effect on services and appropriately trained staff? Come out of a 4 year program with a special education endorsement for licensure. Susan Helbert is leading this work as requested by the state board. Regulations are in the works which will be followed by development of programs. SEAC has discussed this before however, ESI and KEEP have slowed down this work. We can bring it back to our discussions. Invite Susan to come share. Might be good to have Susan talk to KASEA again too.

KIAS Overview – general supervision process for Kansas local districts, interlocals, and cooperatives. Specific components will be agenda items periodically throughout the year. SPP/APR are important discussions where we will be asking for your input. It is not just one group who provides input in this process.

SES Calendar - Timeline

Reports and Collections due dates for 2013-2014

Kansas Met Requirements again this yet. 5 years in a row.

**RDA**

Wayne Ball will be presenting on Results Driven Accountability (RDA).

Wayne is one of Kansas' resources for working with our data. He works closely with us on the SPP and APR each year.

What changes will be coming?

- OSEP – Dr. Wexler and his staff, have changed the emphasis for how we improve results and outcomes for children
- State Performance Plan (SPP)
- Annual Performance Report - which outlined the steps taken to meet the SPP
- State Systemic Improvement Plan (SSIP)

Proposed SPP/APR for FFY 2013-2018 (Submission 2015-2021)

It will be finalized this fall after public comments. Planning is underway.

Revisions are based on:

- Alignment with the RDA vision
- Reduction of reporting burden
- Retaining consistent data sources and measurements

Proposal:

- Combine the SPP and APR into one document
- Collect SPP/APR through an online submission system – OSEP is currently developing the online reporting system.
- Report on slippage only if the State does not meet its target for the reporting year.
- Develop streamlined and coordinated systems descriptions
- No longer required to report on Improvement Activities for each indicator
- Eliminate Indicators 15-20

SSIP

Phase I

- a. Data Analysis
- b. Identification of the Focus for Improvement
- c. Infrastructure to Support Improvement and Build Capacity; and
- d. Theory of Action – logistics chart with detail of the steps that need to be taken.

Phase II

2016 submission

- e. Infrastructure Development;
- f. Support for local Education agency Implementation of Evidence-Based Practices; and
- g. Evaluation Plan

Phase III

The multi-year plan must include the results and show improvement.

You will be key in moving forward!

## **Break**

**Public Comment** No public comments submitted for today.

**Dr. Larry Wexler** Introduction of Dr. Larry Wexlar has joined us from OSEP. Thank you for joining us today. Briefly role at OSEP, ESI, and RDA

- Seclusions and Restraint, Dr Renee Bradley and Larry put out this document and believe it will provide positive changes
- RDA –
- Two divisions of OSEP at the federal level
  - Compliance monitoring
  - Data
- Larry is responsible for all the data, Parent programs, personnel prep grants, technical assistance grants, PBIS center, Instructional materials center, State Improvement grant.
- Focus energy and support on the schools that need help.
- Build on the positive.

**Families Together Update** Lesli provided an update on Families Together – Parent Training Information Center

What we do

- 4 centers, KC , Topeka, Wichita, Garden City
- Similar activities go on in all areas
- 25 information specialist
- 8 are bi-lingual
- Parent or sibling or guardian of a student with a disability
- Last quarter activity handout
- Web-based data system will be up and running in August
- Education advocate program
- Schedule of events
- ESI – districts are saying that they will be forced to call the police. Training will address this issue.
- Transition – linkage with outside agency. Writing it into the IEP's.
- IEP problem solving
- Behavior supports
- Parents not realizing the special education is not a place
- Invited back to the Para professionals conference – doing three workshops.
- We are available to go to districts to do this. Contact us.
- ESI for families – presentation handout. Will be place on the TASN website when it is final

- Guide on ESI for Families – handout
- TASN – Tertiary Behavior Supports
- Project Success family engagement videos
- Secondary Connections - family employment awareness training
- Work in the NICU in Topeka and Wichita, coming soon in KC
- iTransition – middle and high school aged student resource
- Grandparent workshop
- Thank you Colleen for your support and Brad Neuenswander also did a welcome for us at our regional conference.
- Save the Date – September 17<sup>th</sup> – family engagement providing support for parents to attend.

Putting supports in place is a subject we are trying to support. Let us know what you need so we can work toward meeting your needs in building relationships.

Regional meeting was in Wichita representing 11 states. This was a great experience.

## **Committee Reports/Other**

- Penny, - question, DOC opening for the committee, person in Topeka works with Juveniles as well as DOC, Could we do one person that wears two hats? It is interpretation. A local person perhaps could fill that role as long as they have connections to the state agency. They are under that same educational umbrella in Kansas.
- Direct Entry License – Kerry got some updated information from Susan Helbert. Regulatory language has been drafted. The real work is in drafting the program standards for the universities. Aiming for the Standards Board to review the complete set of regulations this fall. The real work of drafting the program standards will follow after that.

Is this a positive? Most people see it as positive.

Materials in the back of your binders on some of the programs available in Kansas.

## **Adjourn**

Vicki moved to adjourn the meeting at 4:10. Robb seconded the motion. Motion approved.



Notes

Kansas Special Education Advisory Council

September 17, 2013

KSDE  
 2<sup>nd</sup> Floor East/West Conference Rooms  
 120 SE 10<sup>th</sup> Ave.  
 Topeka, KS

**Member's Present:**

Luanne Barron, Aimee Keohane for Lesli Girard, Debora Howser, Penny Lawson, Karen Kroh, Shawn Mackay, Judy, Martin, Mike Martin, Ann Matthews, Diane Plunkett, Matthew Ramsey, Joan Robbins, Anne Roberts, Robb Scott, Vicki Sharp, SueAnn Wanklyn, Bryan Wilson, Deb Young

**KSDE Staff Present:**

Colleen Riley, Kerry Haag, Jana Rosborough, Pat Bone, Jessica Noble

**Guests:**

Paul Faber – Heartspring  
 Kathy Kersenbrock-Ostmeyer

<u>Agenda Items</u>	<u>Discussion</u>
<u>Welcome</u>	Meeting began at 9:20 am. Rain delayed the arrival of many members this morning.
<u>Roll Call</u>	Roll call was taken and all members were present.
<u>Approval of Agenda</u>	Motion to approve the agenda was made by Anne Roberts and seconded by Matthew Ramsey  Motion Passed
<u>Approval of July Minutes</u>	Change - Anne Roberts was not present at the July meeting.  Motion to approve as corrected was made by Joan Robbins and seconded by Deb Howser  Motion passed.
<u>Current Membership, Contact Information</u>	One resignation since last meeting has been received since the July meeting. Terry Fehrenbach had to resign because he is no longer



Emergency Safety Interventions Regulation Implementation

Heartspring and Lakemary are here to share information about the implementation of the new regulations in their situations.

- Heartspring Update

- Paul Faber CEO at Heartspring
- Most students are Autistic
- Budget of \$15 million
- Good national and international reputation
- Involved in teacher training
- Working with China and training teachers to work with the autistic spectrum
- 48 students live on campus, 6 local children who go to school with us. Ages 7-21
- 13 students are from Kansas
- Common disabilities are in handout. Autism is our main focus but most students have multiple diagnosis.
- Our area of concern is about supine and floor restraints. We use these on a daily basis to keep children safe. This is only used when there are no other options to deal with the child safely.
- All of our students have IEP's.
- Each residential student requires the hiring of 3 Para-educators to cover the child 24/7
- Most students are involved in self-injurious behavior. These are things we deal with on a daily basis.
- We only deal with a child on the floor if the child takes us to the floor. Many of our students are large and adult sized.
- Standing or seated restraint is obviously the preferred method.
- If involved in a floor restraint – we use a minimum of three staff members. One person on each arm. The third person is the monitor to watch the student and make sure the student is in no duress. Additional staff may be involved to hold legs and or the head.
- Never do we touch or put any restraint on the midsection of the body.
- Parents are called on the same day the event happens. Some kids may need this multiple times in a day on occasion.
- When the child has met the calming criteria set forth for them in the IEP – they are released from restraint.
- About 70% of our students are non-verbal.
- Staff spend two weeks in training and 25 hours before student contact

Questions:

How do you handle children who are non-verbal? Children who use devices to communicate have that tool available to them at all times. It is taken away during restraint is so that it cannot be used as a weapon.

CPI – run through the point at which your staff would leave CPI protocol and when they would return to it. I am not person who would best

answer this question. We only use floor restraint if the child is on the floor.

New training specific to autistic students is coming out. Basic CPI tells staff if the child hits the floor they are to back away until the team arrives.

Does law enforcement receive training in dealing with this kind of situation? A small number of police receive this training in Wichita.

- Lakemary Update

Amanda Martel – Principal at LakeMary in Paola

Handouts (3)

Lakemary school is a residential mental health treatment facility. About 55 students live on campus and we have 45 day students.

Admission – IEP team decision

Invite parents to come visit us.

Provide some training to districts to help staff develop strategies for students.

Mental health screen - PRTF

We prepare kids for life after LakeMary - transitioning them back to the home district, live at home, adult life, group homes, etc.

Individual and group therapy are provided.

New building will be constructed for a family center. This will allow families to come to Lakemary and work with their child and learn the strategies that are effective.

Second Handout

Professional Training Opportunities

Important to learn to pick your battles

JKM did CSM original trainers.

Safe Crisis Management (CSM) is used. Staff must pass the training.

Also provide spot training when situations arise. Trainer is easily accessible to staff at all times.

- Staff receive hours of training about restraint use.
- Actions we have taken
  - Met with state board
  - Met with commissioner and Colleen Riley
  - Met again at Heartspring
  - Here with you today
  - Meeting with TASN Oct. 25
  - Additional training in October in Wichita

### Third handout – Data

- Prone and supine restraint assists
- Do provide strategies for parents in CSM to help manage their child when they are in crisis.
- Specific child examples
- Most of our children are from Kansas about 10 are from other states.
- Most of our kids have been in the mental health treatment plans for a long time.
- 90% have a significant history of both physical and sexual abuse.

Family Center projected date to open is July of 2014.

### How has ESI impacted Lakemary?

- Informing parents is just good practice and is not a challenge
- The challenge is in the prone and supine restraints because of the nature of our children. When they are in crisis, you cannot talk them out of the behavior.
- Restraint is always a last resort
- 18 year old students who hit the floor
- Triggers are not always predictable.
- Since April 26, we have drastically reduced the number of these restraints. We are really trying to comply. Our goal is to keep the child safe from injury to themselves.
- When we transition back to the home or school, we were looking for a decrease in the activities that required assists. Training is provided to the school the student will return to. A significant period of time with the lack of the behavior that caused the problems is needed before the transition back into the home and local school.
- Transitions are slow. A visit, an out to dinner, an weekend visit, all before being discharged.
- Trauma treatment – we have trauma sensitive care and training. When working on staffing and during inservice each child's history is shared and the possible triggers that may exist.
- Safety for the student is our goal. Restraint is hard on students and the staff involved. No one likes it but it's necessary sometimes for safety.

### Other alternatives you are exploring and looking into –

- CSM still has prone and supine holds. We train. Regulation or student safety, student safety always wins. All want staff who are trained and no how to do it safely. Will be going to TASN trainings. Non-physical is always a training factor and our focus this fall.
- Data collection- what steps do you take after the incident?
- Incident reports document every incident. Nursing assessment is also done following an incident. Therup data is entered in our online assistant reports. Also reported in Kan-Dis.
- Paul – Incident report for each incident. After any physical

	<p>restraint a body check is completed to be sure no injury has occurred.</p> <ul style="list-style-type: none"> <li>• CPI does not have any new information for us. ABAI conference attendees specifically looking for new ways to handle incidents that require restraints. We have not yet found an alternative for floor restraints and maintaining safety.</li> <li>• State Board is always concerned about the data we receive. Is every incident is reported. Any physical restraint is reported. 3 minute notes from the observer are taken</li> <li>• Paul, any physical restraint is documented.</li> <li>• Therup – gives us access to t-logs which contain med changes, suicide threats, other threats made.</li> <li>• Notification – parents, sent to states that require it. Our data will show up in Lakemary data not the local district</li> <li>• Heartspring reports to district who reports to state. Parents are always notified.</li> <li>• Students from other state – are there other state regulations or laws that may not apply to all students? <ul style="list-style-type: none"> <li>○ Heartspring – Kansas is generally more restrictive. Other states are more prescriptive in what is or isn't allowed.</li> </ul> </li> <li>• Are other states prohibiting prone or supine restraints? No. Oklahoma is considering it and has guidelines.</li> </ul> <p>LakeMary – Accredited also through CARF for residential. Most regulations come through the IEP process.</p> <p>California does have a reporting requirement. – California does an onsite monitoring visit.  What do they look for – every aspect of the organization. Personnel, crisis management, licensure, nutrition, drivers training, personnel training, trauma informed care policy, curriculum, work with the California districts. Very comprehensive visit</p> <p>KSDE needs to improve the data collection and the verification of the incidents. Further conversations are necessary in this area.</p> <p>We appreciate being able to talk with you and share today.</p>
<p><u>Public Comment</u></p>	<p>Kathy Kersenbrock-Ostmeyer here as a parent – ESI- support for the development process of the regulations</p> <p>Rocky Nichols –DRC – ESI handout</p>
<p><u>KSDE Updates</u></p>	<ul style="list-style-type: none"> <li>• <u>SPDG Co-Teaching Report (Handout)</u> <ul style="list-style-type: none"> <li>○ Update on the work in the grant in relation to co-teaching.</li> <li>○ Shared year one report.</li> <li>○ Dr. Villa and Abilene did presentations at the summer leadership conference.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Report summarizes the training, those participating, as well as the impact of the training</li> <li>○ Covers also how do you co-teach in the context of adapting curriculum and utilize technology better in the classroom</li> <li>○ Training and support provided for district coaches</li> <li>○ State level trainers/facilitators are being trained. Dr. Villa is now training others to deliver the training he has been providing. Currently, two people are being trained in this role,</li> <li>○ Received a great response from districts who are interested.</li> <li>○ Do plan to move toward statewide adoption but are focusing in areas to get started. Areas will expand each year.</li> <li>○ By the end of the 5 years we should have at least 80 districts who have adopted co-teaching as a delivery method.</li> <li>○ The place to go get more information would be the TASN big blue button and request more information.</li> <li>○ Merging them into a career mentoring program for these new staff.</li> <li>○ Teacher Career Track in use in CTE allows for some co-teaching as part of their CTE experience.</li> <li>○ Handout will be shared soon with the field.</li> <li>○ Scheduling time is critical in this process.</li> <li>○ Administrator component is needed in this work.</li> <li>● Teacher of the deaf work – <ul style="list-style-type: none"> <li>○ Luanne has been doing a lot to get more people in the pipeline and setting up partnerships going to provide more training that will lead to a license endorsement for teaching of the deaf.</li> <li>○ Is that an online program? Yes, 100% online</li> <li>○ Similar to the Blind work for person who wanted to add teacher of the visually impaired to their license. Ann Nielson from the School for the Blind coordinated that work. Adds endorsement to professional license.</li> </ul> </li> <li>● Positive Behavior Supports - <ul style="list-style-type: none"> <li>○ The more we hear the better. The unlearning component is the biggest factor.</li> <li>○ Outside experts Larry Wexler and Randy Sprick were very beneficial for moving forward</li> <li>○ Crystal – thank you SEAC for having the conversation that lead to the development of regulations</li> <li>○ Positive movement has occurred as a result of this work</li> <li>○ As a part of TASN we have had requests for behavior support for a long time but the requests have increased.</li> <li>○ The regulations got people’s attention leading to a willingness to engage and participate.</li> <li>○ Ksdetasn.org will give you the latest in training opportunities, ESI resources as well as the regulations.</li> <li>○ Moving further into training this year. 500 educators that will participate next week in CHAMPS training.</li> <li>○ Para-Pro workshop specifically for para’s to provide</li> </ul> </li> </ul>
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them support. CHAMPS light is appropriate for any support staff that interact with kids every day. These will happen in October.

- Bus driver supports – Training kit was provided to every district called In the Driver's Seat. Specifically for bus transportation staff.
- ESI part two training will be done this year again as regions and will focus on looking at the data. Linda is heading up the effort to tap into SPDG project – Tertiary Behavior Supports.
- Teams are being developed.
- ESI – on the original committee that tried to pound out those guidelines. I know this was not an easy process for you. Goal Children and staff are safe.
- We do see things that make us very glad that these regulations are in place. SPDG Data gathering is key. We need to do is use it less and reduce the instances.
- What is Tier I, Tier, II, and Tier III behavior curriculum.
- Working with Lawrence, Abilene, and Council Grove. Helping them build tiered behavioral plans.
- How to contact Linda: [LWILKERS@kumc.edu](mailto:LWILKERS@kumc.edu)
- The regulations are not the answers, they are the questions. If not this, then what do we do? This is where we are spending our time and energy

Questions/Comments:

- Thanks for bringing the Randy Sprick training.
- Para pro – first 50 registrations are free!
- Spread the word on what is available for training.
- Diane and Robb need to talk to Crystal about bringing this training to the IHE's
- Thanks to KSDE for the In the Driver's Seat Training. Great roll out with materials and then webinar.
- Looking at providing a series of regional trainings that will fit with driver's schedules.
- We are working on data collection and cleaning up reporting issues.
- We also have issues with altercations and what constitutes a fight, etc.
- Where is the appropriate place to report it?
- Implementing at the local level. Training with general education staff. They will have to double report. There has to be a mechanism for them to report to the district since I district office can't review As well reporting to the state. At this time KIDS and Kan-Dis can't "talk". Reporting for this year will remain essentially unchanged.
- Many of us have fields that we have crafted to upload to KIDS. If the field exists and we could just upload to KSDE we would not have to rework the data for Kan-Dis.
- Involvement of law enforcement – different interpretations of the

	<p>regulations. Some are increasing the use of law enforcement. Trainings have been developed to direct guidance on the use of law enforcement.</p> <ul style="list-style-type: none"> <li>• KASB has a different interpretation of these regulations than KSDE has. The TASN website has the implementation of the regulations according to KSDE’s expectations.</li> <li>• Need conversations around what we offer when and how frequently.</li> <li>• Remember to look at the big picture and not get sidetracked in the exceptions.</li> <li>• As a parent, I frustrated that para’s are not involved in trainings in our district. And as a para, I’m frustrated that I’m not involved in the trainings.</li> <li>• Para-pro sessions have not filled up in every location for even the 50 free locations. Para subs are hard to come by.</li> <li>• Para test – assessment USD 364 – that’s a local control issue. Title schools required to have para’s highly qualified.</li> <li>• Would para pro ever be available as a webinar? Willing to ask. <ul style="list-style-type: none"> <li>○ Perfect use for Infinitec.</li> </ul> </li> <li>• Providing some incentives through Kerry’s grant is for districts to come back on.</li> <li>• TASN workgroup is working on materials that will be available online and free of cost. We are always expanding what is available.</li> </ul>
<ul style="list-style-type: none"> <li>• <u>Vision 2020 Commission – Mental Health</u></li> </ul>	<p>Power point - Handout</p> <p>Repeat residential placement is becoming more difficult because of funding. Mental Health issues. We need help and support in the schools to handle this.</p> <p>PRTF’s have controlled environment and then the kid goes back to the home environment and the districts don’t have the resources to maintain the systems set up for the benefit for the child.</p> <p>Need increased communication between mental health and the schools. There is a grass roots movement to improve communication. They often end up in the law enforcement centers.</p> <p>Need training for the “regular” kids before the troubled student returns to the home district.</p> <p>Visitors you would like to have come to SEAC – Would like to hear voices</p> <p>Way to present information to the State Board with it being more than we are seeing tougher kids. We need data, evidence, etc. to sway them.</p>

<ul style="list-style-type: none"> <li>•</li> </ul>	<p>We don't have a connection with impact, or other resources.</p> <p>The legislative committee has requested for us to pull together resources that are available from education perspective.</p> <p>What kinds of things do they want? The July meeting had a handout. They really brought it from the aspect of providing mental health services through a virtual environment.</p> <p>We have shown you today what KSDE is providing that influences mental health but not necessarily to the virtual world.</p> <p>Will need more discussion and perhaps an action item at our November meeting.</p> <p>Effecting changed behavior is difficult face to face and can't imagine a virtual scenario that would be effective.</p> <p>Rhonda Fincher from Greenbush could come visit and speak to us on this topic.</p> <p>As we prepare for the November meeting, let us know what we can bring to the table.</p> <p>Cyber relationships. Children view their community differently as a result of social media.</p> <p>Stacey Clarkson – Deb Young will help provide resources.</p> <p>Materials in your folders some documents on ESI and Seclusion and Restraint.</p> <p>Update was provided to the State Board at the August board meeting. KASB starting talking about the additional resources districts were putting out as a response to the regulations.</p> <p>Email – concerning ESI history of the regulations. Provided for clarification of the process that was involved and all of the stakeholders that were at the table. Some stakeholder groups that were accidentally left out of the discussion. Those include Heartspring, Lakemary, and law enforcement. Training opportunities were also outlined in this email.</p> <p>Colleen's draft notes of the action plan.</p>
<ul style="list-style-type: none"> <li>• <u>Emergency Safety Intervention – Update</u></li> </ul>	<p>Several documents on ESI and Seclusion and Restraint are included in your folders.</p> <p>An update was provided to the State Board at the August board meeting. KASB starting talking about the additional resources districts</p>

	<p>were putting out as a response to the regulations.</p> <p>Email – concerning ESI history of the regulations. Provided for clarification of the process that was involved and all of the stakeholders that were at the table. Some stakeholder groups that were accidentally left out of the discussion. Those include Heartspring, Lakemary, and law enforcement.</p> <p>Training opportunities were also outlined.</p> <p>Colleen's draft notes of the action plan.</p>
<ul style="list-style-type: none"> <li>• <u>Kansas ESEA Flexibility Waiver – Update</u></li> </ul>	<p>Waiver Kansas received to waive the requirements of NCLB. The requirements are just differences. In ks we have 4 annual measurable objectives.</p> <ul style="list-style-type: none"> <li>• Progress on Assessment</li> <li>• Interventions and supports for priority and focus schools</li> <li>• Teacher effectiveness and growth and tied to student growth</li> <li>• How to reduce paperwork.</li> </ul> <p>We are a conditional waiver in high risk status. Kansas disagrees with the high risk status. B Seems to be disagreement on requirements that were not in writing. The high risk status is a result of the Teacher evaluation and tied to student growth.</p> <p>Last week KSDE had a monitoring visit from the US Department of Ed. The visiting team consisted of 5 members. The purpose was to clarify the work going on in Kansas. It was a really good opportunity for interaction. We all felt pretty good following the visit. Follow up call is scheduled in early Oct. The final report is expected in 9-10 weeks.</p> <p>They would like us to have more involvement with IHE's.</p> <p>Suggested improvements for data collection and describing the impact of our results.</p>
<ul style="list-style-type: none"> <li>• <u>Virtual Schooling</u></li> </ul>	<p>(Handouts-2)</p> <ul style="list-style-type: none"> <li>• Jessica is our virtual school consultant here at KSDE</li> <li>• 93 schools and programs this year</li> <li>• Difference between school and program – Do they have a building number and do they want to share a building's administrative staff. No difference in what they are required to do.</li> <li>• Data is unclear when we talk about virtual students in programs. The data is combined with the building and not separated.</li> <li>• Virtual Education Requirements were establish by the State Board in 2008.</li> <li>• Two eligible weightings for virtual students.</li> <li>• Students with primary disabilities, does not include gifted. The data will be run to include gifted</li> <li>• Much conversation occurred last year with our virtual schools</li> </ul>

	<p>and programs about what is appropriate with our special education students. Mike Murphy and Mark Ward were involved in the discussions.</p> <ul style="list-style-type: none"> <li>• Virtual schools/programs must have an IEP meeting for any student with needs.</li> <li>• Every effort must be made to provide services virtually.</li> <li>• If virtual is not an option, then face to face is the only option and the school may decide how they will provide that service.</li> <li>• Weightings that are available – non-proficient at risk and advanced placement course work</li> <li>• Don't differentiate what you would do for a regular kid and what you would do for a sped kid.</li> <li>• Local boards decide whether or not dual enrollment is allowed.</li> <li>• Teacher prep – all must be licensed by the State of Kansas. There is no additional license or endorsement. There is a required training for virtual teaching.</li> </ul>
<p><u>Committee Reports/Other</u></p> <ul style="list-style-type: none"> <li>• <u>Families Together</u></li> <li>• <u>Other</u></li> </ul>	<ul style="list-style-type: none"> <li>○ Upcoming events – Ed Advocate Trainings</li> <li>○ Three team empowerment workshops</li> <li>○ Family enrichment weekends</li> <li>○ Get dates via emails</li> <li>○ Statewide conference –Oct 28 in Wichita</li> </ul> <p>Service Provider information and resources – will be provided by email with the notes. Provided by Anne Roberts</p> <p>Ann Matthews – Kansas Assessment System Design – We have been talking about opportunities to measure progress in Reading and Math and the soft skills measurement of the college and career readiness standards. A proposal is on the table that looks very much like SPED, students will take whatever assessment that fits their career goal and passing that would equate to meeting the AYP target.</p> <p>Encourage you that if interested Ann would be happy to share. Ann will do an update at the November SEAC meeting.</p> <p>This is a disturbing conversation – we need more information. Scott Smith may need to come address this issue. Meetings are happening around the state this fall on this topic.</p>
<p><u>Adjourn</u></p>	<p>Joan Robbins made a motion to adjourn that was seconded by Deb Young.</p> <ul style="list-style-type: none"> <li>○ Meeting Adjourned</li> </ul>



"Dedicated to the Education of "ALL"

## Kansas Special Education Advisory Council

# SEAC meeting **MINUTES**

November 20, 2013

Kansas State Department of Education  
Landon State Office Building – Board Room 102

### **SEAC Members Present:**

Bryan Wilson  
Penny Lawson  
Shawn Mackay  
Karen Kroh  
Deborah Howser

Lesli Girard  
Robb Scott  
Vicki Sharp  
Ann Matthews  
Joan Robbins

Judy Martin  
Diane Plunkett  
SueAnn Wanklyn

### **SEAC Members Absent:**

Luanne Barron  
Deb Young

Anne Roberts

Matthew Ramsey

### **KSDE Staff Present:**

Pat Bone

Kerry Haag

Colleen Riley

### **Guests:**

Paul Faber

### **Agenda Items**

### **Discussion**

#### **Welcome**

Bryan opened the meeting at 9:05

#### **Roll Call**

Pat called the roll and described parking procedures associated with the move to the Landon State Office Building.

#### **Approval of**

Discussion: Add an item during KSDE updates. We will take a tour of

## **Agenda**

the 6<sup>th</sup> floor where the ECSETS team is located.

10:45 should be KSDE updates followed by Agency reports.

Moved by Vicki Sharp made the motion to approve the agenda as amended. It was seconded by Joan Robbins

The motion passed.

## **Approval of September Minutes**

Correct Joan Robbins name on approval of minutes.

Move to accept the minutes as amended Ann Matthews. The motion was seconded by Robb Scott.

Motion passed.

## **Review of Annual Report**

Discussion and review of the annual report was done.

The report will be presented to the Kansas State Board of Education in January. We will review the “pocket” version of the annual report will be provided on the first day of the January meeting for review so that it can be used in discussion with state board members.

## **ESI Update**

Jana Rosborough and Laura Jurgensen gave an update on the activities that have occurred since the Emergency Safety Intervention (ESI) regulations were approved last spring.

Law enforcement procedures have been a discussion area.

Collaboration with TASN partners has been occurring to implement positive behavior supports.

Safety First trainings have been held and focus on early childhood.

CHAMPS (Conversation, Help, Activity, Movement, Participation, Success) trainings have been offered by Randy Sprick. There were 500 registrations for that training. Two follow-up webinars will be offered.

Para-Pro workshops have also been conducted. 200 participants attended those trainings. These are not just for paras but also for other school personnel who have contact with students such as secretaries, lunch room staff etc.

In the driver’s seat training and materials have been provided to districts for bus drivers.

Empower Series – Dr. Kathleen Lane, continues to be offered around the state.

Participation speaks to the quality of the trainings and the need of the field to receive training.

We are looking at scheduling a CHAMPS trainer of trainers.

Additionally, De-Escalation Training from provided by Dr. Culver will be a focus of training during the spring..

ESI part III will be coming out as we continue to work through the questions coming from the field.

Reporting has been a big issue this quarter. Early childhood was a big group that had not understood the reporting issues. We are working to support the field in this area.

Suggestions from the SEAC members have been so helpful to KSDE.  
THANK YOU!

ESI Reporting:

- Initially include special education directors so they can help guide principals to get ESI quarterly reports completed.
- Directors want to review the data by building. When revised we could suggest having a by district report.
- Give directors a prior email so they can alert the appropriate staff that the reporting will be coming.
- We have also been to several conferences across the state sponsored by multiple agencies.
- Jana and Laura will be going to Greenbush to speak to superintendents tomorrow.
- Superintendents are encouraged to call and discuss concerns.

The Law Enforcement Center is concerned about having an exception on using mechanical restraint when following arrest procedures. If they use their police training, they are not following regulations. This puts them in a position of being liable. Attorneys from our department and law enforcement are working through the situation.

The SEAC will have the opportunity to review any changes made to this regulation over time.

A letter was sent to the executive director of the Kansas Association Of School Boards pointing out where training they are providing is incorrect and does not include specific elements of the regulations. We have not had a response as of today's SEAC meeting.

The State Board asked for KSDE to do a presentation at the KASB conference.

KASB did send a representative to the Tri-State Law Conference.

We have two articles provided in your packets on corporal punishment and outcomes that connect to ESI for your review.

## **Break**

## **KSDE Updates**

Tour will start at 10:40.

ASSESSMENTS – PowerPoint will be posted on the SEAC webpage

Examiners manuals will be posted in January.

Manual will be available on KSDE website.

TASN – numerous presentations have been occurring. Request for Proposal (RFP) process will be available soon for TASN providers. Timeline has changed due to departmental timelines changing. Recommendations will be made to the KSDE leadership team and then brought to you in January. If you know of providers that would be interested please share with them our RFP partnerships or let Colleen know how she can contact them.

Elementary and Secondary Education Act (ESEA) Flexibility Waiver has changed the work of our department. We are implementing the steps in the waiver. It is different than Adequate Yearly Progress (AYP). There are a lot of requirements that came with the waiver. Kansas was placed on high risk status this summer due to the work on teacher evaluation not being in a completed form. The Commissioner has responded and requested that the high risk status be removed. We have not yet had a response from the Department of Education on that question. The evaluation of teachers is the main difficulty. Conversations continue between departments and across the state.

SEAC Breakfast with the State Board – Invitation is in your packet. Full day SEAC meeting on Tuesday, Breakfast on Wednesday and ½ day SEAC meeting on Wednesday. This is our opportunity to speak to the state board on the issues we are addressing and the state board can ask questions of you. These have been very beneficial to our work and that of the State Board in the past. We will also be introduced at the state board meeting on Tuesday – Bryan and Penny will present SEAC members and annual report from 2012-2013.

Lexia5 has contacted KSDE and is working with school districts to create supports. We will be collaborating on the work for the Priority and Focus schools.

Governor program – Kansas Reading Roadmap Initiative. Governor's team is working with the Department of Children and Families (DCF), Save the Children, Rural Trust and Families and Schools Together. The KSDE was not involved in the development of this initiative. We have been asked to be involved in the Reading Roadmap Project by districts that have been contacted by the above groups and there is interest in understanding how the Kansas Multi-Tier System of Supports (MTSS) is implemented in schools and districts. The Reading Roadmap group is currently working with districts in southeast Kansas.

If you have been touched by any of these initiatives, please let us know what your experiences have been.

**Families together:** Handout

Least Restrictive Environment (LRE) booklet is almost ready to reprint and will be out soon on the website.

Report is about training and activities for the last couple of months and some upcoming events.

**Public Comment** None was presented.

**Lunch** Working lunch with the Kansas State Interagency Coordinating Council (ICC).

Introductions of SEAC and ICC members.

ICC Members Present: Mary Duncan, Sharon Hickson, Sabra Shirrell, Kathy Kersenbrock-Ostmeyer, Darla Nelson-Metzger, Dave Lindeman, Susan Threinen, Pamela Beach,

Guests: Doug Bowman, Kim Kennedy, Sarah Walters

**Part C Regulations** Sarah Walters

**Update** Federal regulations were changed and created the need for Kansas to revise its regulations.

Proposal is out for public comment until 5pm today.

Changes:

- o [Swalters@kdhe.gov](mailto:Swalters@kdhe.gov) contact Sara with comments

Kathy Kersenbrock-Ostmeyer shared that local directors sent in comments following the federal language on foster parents.

**Update on Licensure Changes** Susan Helbert, KSDE – Handout on Proposed Changes related to Special Education licensure for direct entry

**for Direct Entry to SPED Program** Susan is sharing *Draft Proposals* today. Ultimately there will be regulation changes. Handouts provided.

Current added endorsements will be maintained.

Waivers will continue.

**Personnel** Dave Lindeman – Handouts and PowerPoint

**Shortage, training, turnover, retirees** Kansas Technical Assistance System Network (TASN) providing support for Deaf/Hard of Hearing and Vision Specialists.

ECHO – Early Childhood Higher-Education Options

ECPC – Early Childhood Personnel Center: Midwest Region is at KU

Dave and Eve are representatives

TASN website: [www.ksdetasn.org](http://www.ksdetasn.org)

**Public Comment**  
**KSDE Early**  
**Childhood Staff**

None

Colleen

Update on team vacancies –  
EC program consultant – interviews and reference checks are in process.

**DCF website**  
**Makeover**

Pamela Beach and Susan have worked on this website

PowerPoint is a mock-up not the finished product.

Information Network of Kansas (INK) has partnered with the State ICC to revamp our website. We will be adding more live updates.

Looking at website being available by the end of 3<sup>rd</sup> quarter 2014.

**Overview of**  
**Transition Part C**  
**to Part B**

Colleen Riley and Sarah Walters

Working together to be sure transitions from one agency to the other go smoothly. Agency automated referral system is about ready to launch. This will really help refine our data so that it is consistent.

Part C and B programs are vested in improving data and programs for kids and families.

Part C moved from Needs Intervention to Meet Requirements in the Office of Special Education Programs (OSEP) system of accountability. Part B has maintained Meets Requirements.

Transition referral system should influence the data for next year. Hopefully, by the first of the year it will be ready for entities to start doing data entry.

Annual Performance Reports will be submitted to OSEP by both Part B and Part C in February.

**Adjourn**

Mike moved and Vicki seconded a motion to adjourn.

Motion passed.



Notes

Kansas Special Education Advisory Council

January 14-15, 2014

**January 14, 2014**

**Introduction/Welcome:**

Brian called the meeting to order at 9:05am

**Roll Call**

**Members Present:**

Luanne Barron  
Karen Kroh  
Ann Matthews  
Joan Robbins  
SueAnn Wanklyn  
Vicki Sharp

Lesli Girard  
Penny Lawson  
Diane Plunkett  
Anne Roberts  
Bryan Wilson

Debora Howser  
Shawn Mackay  
Matthew Ramsey  
Robb Scott  
Larry Meyer  
Stacey Clarkson

**Members Absent:**

Mike Martin

Judy Martin

**KSDE Staff Present:**

Colleen Riley  
Sandy Guidry  
Doug Boline  
Pat Bone

Kerry Haag  
Laura Jurgensen  
Vera Stroup-Rentier

Jana Rosborough  
Cheryl Whelan  
Michele Hayes

**Approval of Agenda:** Joan Robbins made a motion to approve the agenda and Matt Ramsey seconded.

Motion passed.

**Approval of November Minutes:**

The following revisions to the minutes were noted:

- Members listed as present who needed to be shown as absent: Luann Barron, Matthew Ramsey, Deb Young.
- Members who should have been listed as present: SueAnn Wanklyn.

- Change in language on the TASN update.

Penny Lawson moved to approve the minutes as amended. Motion was seconded by Karen Kroh.

Motion passed.

**SEAC-ICC Debrief:**

- Appreciated having SEAC meeting in the morning and the combined meeting in the afternoon.
- Appreciated Dave Lindeman sharing the EC center that was being developed. May need some update at a future meeting and plan of action.

**SEAC Annual Report and talking point card:**

This card is a brief description of the work of the council for 2012-13 which can be used in the presentation to the State Board and during the breakfast tomorrow morning.

**Topics Reviewed by SEAC  
2012 - 2013**

- SICC/SEAC combined meeting for early childhood collaboration, stakeholders birth through age 21
- Provided feedback to KSDE Early Childhood Special Education and Title (ECSET) Services Team on the Annual Performance Report submitted to the Office of Special Education Programs (OSEP)
- Provided feedback to KSDE ECSET on the State Personnel Development Grant (SPDG) on the following areas:
  - Support to Early Career Special Education Teachers
  - Implementation of effective Co-teaching methods across districts
  - Expansion of Tertiary Behavior supports within Kansas Multi-Tier System of Supports (MTSS)
- Provided feedback to the KSDE ECSET on the implementation of the Kansas Elementary and Secondary Education Act (ESEA) Flexibility Waiver
- Provided feedback to the KSDE ECSET on the technical assistance provided to districts in the following areas:
  - Fiscal Accountability
  - Emergency Safety Interventions
  - Collaboration with the Kansas State School for the Blind and the Kansas State School for the Deaf
- Provide feedback on the Kansas Integrated Accountability System (KIAS)
- Provide feedback on the Kansas Technical Assistance System Network (TASN)
- Provide forum for public comment on disability issues
- Review and discuss state and federal legislative issues

**Quick introduction of new Staff**

- EC EPC 619 Early Childhood -Vera Stroup-Rentier.
- EPC – ESL – Michele Hayes.

### **Update on Virtual – Jessica Noble**

- Inquiry was sent to the 93 schools/programs regarding mental health services. No one is currently providing specific services.
- Some were interested in the possibility.
- Handout – Fact sheet about providing special education services.

### **Introduction of Mr. Dennis, Deputy Commissioner, Fiscal Services**

A request was received from the legislature for multiple areas of special education data. Mr. Dennis wanted to share this request with our council. Legislators are working on school revenue.

Anything you can do in regard to communicating with legislators about the appropriations for special education funding would be appreciated. Current level is the same as 2008-09. Base state aide in 2008-2009 was \$4800 and is now down to \$3838. As a result, the state is asking more of the local districts to meet the federal laws.

Kansas teacher salaries are now 42<sup>nd</sup> in the nation. Academically our kids remain in the top 10 in the nation.

### **Discussion Topics – Bryan Wilson**

#### **Community Based Instruction**

- Concerned that this area is compromised.
- Community wants job applicants with soft skills, (communication, appropriate dress, etc.)
- What is the expectation of a parent in terms of job readiness, experience in a job setting

Discussion to be continued in April.

### **ESI and Law Enforcement Update**

Ron Brown, Topeka 501 Police department, and his team are here to address concerns with prone and supine restraints with students

- School police are a unique entity designed to support local law enforcement
- Topeka has 10 fulltime positions.
- One officer works with Topeka PD on truancy issues
- Police officers are required to go through a 4 or 6 month training to be certified.
- Officers always receive training on dealing with conflict. First objective is to resolve the altercation peacefully.
- Crisis intervention and verbal judo are included in officer training.
- Officers work to de-escalate the situations.
  - Thank you Ron, Cindy, Laura, Jana, and Cheryl for providing this update to us.

Public Comment – We have received no requests for public comment today.

Break –

## **Update from State Board Meeting – Colleen**

- State Board has been having a discussion on Individual Plans of Study (IPOS) this morning. This directly connects to our discussion earlier this morning on student outcomes.
- KSBE strongly recommends individual plans of study for all students' grades 8-12.

## **ESI Update – Jana and Laura**

- Regularly respond to parents, schools, and KAN-DIS questions in this area.

Letter to Dr. John Heim at KASB about the training they were providing and its inaccuracy in a few aspects asked them to clarify their trainings. Response was received and policy has been updated and released with other policies in December. If your local board has adopted the original version of the policies they need to be aware of the update and adopt the new version.

Visits to several schools have been conducted following invitations to come see the programs that have been put in place.

## **Lakemary and Heartspring follow-up –**

- We have provided supports through our TASN network to help them come into compliance with the regulations.
- Lakemary is undergoing major construction. They are currently housed in a former convent. It took away their ability to use seclusion because they no longer have access to a specified room for that purpose.
- Work continues with these schools on the de-escalation of events and inclusion of PBIS into their structure.
- Heartspring visit on Jan. 9. A walkthrough of classrooms was completed first. An abbreviated presentation was done with their staff. They are working to identify alternate means of restraint, determine when they are needed, and increase the use of de-escalation strategies.

## **Questions:**

As districts consider making recommendations for placements, we must consider the institutions compliance with regulations. With the implementation of any regulation, comes a realization that change does take time. Your involvement with these entities is critical. Access to meaningful and engaging curriculum as well as a safe environment where challenging behaviors will be de-escalated and eventually reduced in occurrence is critical.

## **Early Childhood and ESI**

There is concern that the ESI regulations were in conflict with childcare licensing regulations. The licensing regulations do not allow for the use of seclusion and restraint. We do not feel that they are in conflict. If seclusion and restraint are not allowed, there is no need for training on the use of them but there is need for training in de-escalation strategies and positive behavior supports.

Training will be provided at the KDEC meeting in Wichita for Early Childhood. Look at the TASN website for more information or contact Dave Lindeman or Vera at KSDE.

When we receive parent concerns, we direct them to the districts website for the policy and also contact the school and appropriate staff to assist in resolving the parents' concerns.

#### **Where we are headed**

- ESI part III will be training on how to collect and analyze data.
- In light of our presentation from Ron Brown this morning and this information, do we have any idea of what our next steps should be regarding law enforcement?
- We will bring this back in April for further discussion.

Introduction of Doug Boline – Assistant Director for the ECSETS team.

#### **Update on Governors Mental Health Taskforce – Kent Reed, KSDE, CSAS team**

PowerPoint – this will be posted on the SEAC webpage.

<http://www.ksde.org/Default.aspx?tabid=561>

Worked on development of Social and Emotional Character Standards Individual Plans of Study – presented to State Board this morning.

- Work started after the Newtown Crisis
- Kent will provide acronym list to be included in documents from this meeting
- KSECD Standards  
<http://www.ksde.org/Agency/DivisionofLearningServices/CareerStandardsandAssessmentServices/ContentAreaM-Z/SchoolCounseling/Social.Emotional.andCharacterDevelopment.aspx>
- Standards are aligned with the new accreditation model work
- Kansas Safe and Supportive Schools Continuum School Climate Model

#### **KSDE Updates**

- ESEA Flex Waiver 4 parts
  - Principal 1 College and Career Ready Standards – Very little change since first submission of the waiver.
  - Feb. 28 KSDE will submit amendments to the waiver through 2015
  - Principal 2A concerns assessments
    - Originally planned around SBAC and DLM. KSDE is now moving to CETE for development of the transitional assessment and the new assessment.
    - Building on the transitional assessment for 2014-15 and developing the cut scores.
    - The new assessment should be completed by the 2015-2016 school year. SEAC will be one of the groups where stakeholder input will be received.
  - Principal 2B
    - Reward school, focus schools, priority schools, and schools not making progress. Technical assistance is ongoing.

- Last year we identified the priority and focus schools. KSDE did a lot of work with those 99 schools. Training was refined and services were expanded this year.
  - KSDE identified the schools not making progress schools this year.
- Principal 3 Teacher Evaluation
  - Much anxiety exists around this issue. Our KSDE staff made a commitment that Kansas would not define the word significant with a percentage. Must use multiple measures to show growth only one of which is the state assessment, one must be a common assessment (purchased assessments), and locally developed assessment. This is only one side of the evaluation tool. The other side is about the profession of teaching. Creating a total of 7 categories to be considered. It will be the local district that determines what significant means in their district.

### **Introduction to the State Board of Education and presentation of SEAC Annual Report**

Members went to the Board room where they introduced themselves, where they were from, and who they represented to the State Board of Education. Past Chair, Penny Lawson, gave the State Board an overview of the SEAC Annual Report.

### **KSDE Updates Continued – Colleen Riley**

#### 2012 APR Update

- ECSET team is in the process of finalizing the annual report that is due Feb. 1<sup>st</sup>.
- At our April meeting. Colleen will provide the link for the final report sent on Feb. 1<sup>st</sup>.
- State Performance Plan (SPP) has been in effect since 2005-06.
- In April, we will be presenting and requesting your feedback on the new State Systemic Improvement Plan (SSIP)

#### Annual Performance Review (APR) Data

- Graduation data – We are at 76.66%. We did not meet the 80% target
- Dropout data – This is a completely different calculation from Graduation. We did meet the target for lowering the dropout rate.
- Indicator 3 data is not finalized
- Suspension/Expulsion measures students with disabilities that have been suspended or expelled. We met this target.
- Indicator 5 – placement in least restrictive environment (LRE)
  - Inside regular classroom. Met criteria
  - In special classroom less than 40% of the time. Met criteria
  - Separate schools. Homebound, special placements. We have not met the target.
- Early Childhood has previously not been reported. This will be reported this year. We did meet the target for regular classroom but not for special classrooms.
- Early Childhood Outcome Indicators
  - Many components are measured
  - Positive social emotional – We met target
  - Acquisition of skills, met first target but not second.
- Parent Involvement survey – for students with disabilities. It is now a random sample.
  - We have met the target consistently until this year. We did not meet it this year.
  - Measuring the satisfaction of parents being involved in the child's education.
- Indicator 9 and 10 Disproportionality – We met targets.

- Indicator 11 – Compliance indicator – Evaluation in a timely manner. Very close to meeting 100%.
- Indicator 12 – Transition from part C to B. Very proud of the progress we have made. Target not met.
- Secondary Transition – providing service to students at the secondary level. We have not met the target but we are improving. Perhaps the board’s decision today will be helpful in this area.
- Post School Outcomes – no data today.
- General supervision – correction of non-compliance. We met this criteria.
- Dispute Resolution data will be shared at the April SEAC meeting.
- Indicator 18 - percent of hearing requests that proceeded to complaints – Target met.
- Mediations - percent of mediations held that result in resolutions. Target met.

This will be available on our website February 2<sup>nd</sup> and will be provided to you with our April meeting materials.

### **Motion to Adjourn**

A Motion to adjourn was made by Matthew Ramsey and seconded by Vicki Sharp.

Motion approved.



**Called to order 9:07 am**

Roll Call Present:

Luanne Barron  
Lesli Girard  
Debora Howser  
Karen Kroh

Penny Lawson  
Shawn Mackay  
Ann Matthews  
Larry Meyer

Diane Plunkett  
Joan Robbins  
Robb Scott  
Vicki Sharp  
Bryan Wilson

**Absent:**

Mike Martin

Matthew Ramsey

SueAnn Wanklyn

**Agency Reports**

- PTI – Autism is the highest number of calls received.
- Refer teachers to the Parent Training Center. They have a parent to parent program that helps parents support each other and reduces the demand on school staff for information.
- KSDE receives a monthly report of the calls that come in to Lee Stickle. This helps guide us in the areas of support that need to be developed.
- Board Members seemed very interested in having the conversations with us.

**Families Together – Leslie Girard - Handout**

- Purpose and services provided were reviewed.
- Education Advocates seem to be seeing more court ordered advocacy. Statewide Conference coming up March 1 in Wichita. Parent scholarships are available. (Handout)
- Parent's Guide to Special Education in Kansas. Great tool for teachers too!
- Shared many resources the center has available to help you and families.
- Visited the Garden City group and received training for Spanish speaking parents on transition. It was really well done and very helpful. Great partnership between families together and the district. District is encouraging parents to contact the center and become involved.

**Juvenile Correctional Facilities**

- Now under Department of Corrections (DOC)
- Contracts for services have to be put out for bid.

### **TASN Updates** – Crystal Davis, Julie Wilson, Susan Sipe

- Providing support and mentoring to early career special education teachers
- Looking at how to provide support to new directors of special education:
  - Network with regional special education directors
  - TASN network and how to use it
  - Monthly Director Calls – started as calls for new directors
    - Averaging 75-100 people on the calls
  - Summer Leadership Conference – special session for new directors
    - New directors guide. It is online at the TASN Website – July Leadership Conference 2013
  - KSDE Staff – ready willing and able to accept calls from anyone and guide you to someone who can answer your question.

TASN Overview of available services was provided to the council. These resources are accessible on the web at: <http://www.ksdetasn.org/cms/>

We are funded through state grants and the direction for our work is driven by state data and requests from the field. We are in year 4 of 5 years of funding.

What are your ideas about what is working well and what should be continued?

- Continue to share resources that are not about additional people. Helping us know what's there without having to create it.
- Webinars and PowerPoints are very successful for those of us in the field in providing professional training to our staff.

What do we need to add?

- Support for administrators for early childhood services in their buildings.
- More family engagement targeted training.

KSDE has used our TASN network to develop our work with the flexibility waiver this past couple of years.

Please continue to provide suggestions to Crystal as you continue thinking about these questions. You can find her through the TASN big blue button or the contact us on the TASN website.

### **State Personnel Development Grant (SPDG)** – Kerry Haag and Amy Erickson, Julie Wilson

- Working to make our SPDG activities a part of our practice not an addition of something else to do.
- In November a national meeting was held and a Kansas team attended. We did a presentation about our TASN network and how our SPDG fits into that work.
- As we transition into our 2<sup>nd</sup> year of the new grant award, focus is on continuing the work around establishing behavior within MTSS, supporting mentoring early career special education teachers, supporting TVI and deaf endorsements, Tertiary Behavior Supports, and implementation of Co-teaching across the state. Early Career Mentoring through our online teacher mentoring system. – three components
  - Matching with Kansas mentor
  - Online community of others that are also new as well as other mentors
  - Explorations – 8 weeks of support around a particular topic
- 38 districts - 125 mentees are participating this year

#### Teachers of the Visually Impaired Preparation – TVI

- Establishing virtual opportunity to provide preparation programs.
- Susan Helbert has been very helpful in her guidance in the development.
- In second year of working with 3 universities that provide quality online training and meet licensure needs.
- Expanded to masters in Deaf Ed strand.
- Need to advertise the availability of this program in our districts.
- Enrollment information/Application shared by handout.
- Starting the program in June
- Program information will get added to the TASN website.

#### **From the federal level – Wayne Ball**

SSIP – waiting for guidance from the Office of Special Education Programs.  
The fiscal area has been the focus this year in Washington.

Fiscal state determinations:

- OSEP started releasing in December. Kansas should receive this letter soon.

Motion to Adjourn was made by Robb Scott and seconded by Diane Plunkett.

Motion carried.



Notes

Kansas Special Education Advisory Council

April 15, 2014

**Introduction/Welcome:**

Brian called the meeting to order at 9:10

**Roll Call**

**Members Present:**

Luanne Barron  
Penny Lawson  
Matthew Ramsey  
Robb Scott  
Bryan Wilson

Lesli Girard  
Judy Martin  
Joan Robbins  
Vicki Sharp  
Stacie Clarkson (Deb Young)

Debora Howser  
Diane Plunkett  
Anne Roberts  
SueAnn Wanklyn

**Members Absent:**

Karen Kroh  
Shawn MacKay

Mike Martin

Ann Matthews

**KSDE Staff Present:**

Colleen Riley  
Laura Jurgensen  
Pat Bone  
Cheryl Whelan

Jana Rosborough  
Mark Ward  
Debbie Matthews

Bill Bagshaw  
Susan Helbert  
Diana Stanfill

**Approval of Agenda:** Deb Howser made a motion to approve the agenda and it was seconded by Sue Ann Wanklyn.

Motion passed.

**Approval of January Minutes:** Matt Ramsey made motion to approve the minutes and it was seconded by Diane Plunkett.

Motion Passed.

## Current Membership Terms

Handout of current membership was shared and those who terms would be completed in June were highlighted. If you have any corrections to your information please let Pat know. Motion to approve a 2<sup>nd</sup> term for Dr. Joan Robbins and for Stacie Clarkson to fill the position for Department of Corrections – Adult, to replace Deb Young was made by Penny Lawson, seconded by Robb Scott.

Motion carried. This will be Stacie's first full term.

SEAC will have eight open positions to fill. Nomination information will be sent out via multiple listservs at KSDE. Nominations will be received through May 20, 2014. Nominations will be reviewed for the **areas that need to be filled as well as ensuring State Board region representation**. Names of the selected nominees will be submitted to the State Board for approval in June.

SEAC members are highly encouraged to submit nominations of people who will serve this council and its purposes well. The nomination form will be sent to you via email and is available on our SEAC website.

Parents must have children that are age 3-21 to be a qualified parent representative.

## Secondary Transition Services Discussion Community Based Instruction (CBI) ([Link to Handout](#))

Bryan Wilson

This handout is currently used by Wichita. It was created by using resources from many districts across the nation. We are making sure students receive the interventions necessary as well as the prevention services they need is a challenge.

- Community based instruction is very important and will stay alive if administration supports it. It is progressing in our district with use of time and funds for CBI programs. Very important to the development of skills needed for students.
- Structural level is needed to achieve the outcomes of IDEA. Can universities be partners or resources?
- Kansas College and Career Ready Standards (KCCRS) focuses on the career piece. Like the components in this document that outline the soft skills. CTE pathways may be an additional resource.
- TASN may be able to assist in curriculum modification.
- List of expectations and resources on the last page of the handout.

This would be a good topic for continued discussion at meetings throughout the next year as it a part of our State Performance Plan. Retired university professor groups might be a resource to tap into for additional involvement.

Getting kids into the community businesses is also a key to developing relationships for business partnerships. Include parents in the development of programs for their students in the community.

## **Kansas Educator Evaluation Protocol (KEEP)**

Bill Bagshaw – Assistant Director Teacher Education and Licensure, KSDE

Website for KEEP: [Link to KEEP website](#)

This is an educator evaluation system that builds a quality standard for both the teacher and the administrator. KEEP is available to all schools at no cost but is not required. An evaluation tool with specified components is required but it does not have to be KEEP.

Three areas are looked at in the KEEP system, student growth, instructional practices, and summative performance rating.

Instructional practice pieces are developed and measured locally.

Student growth is measured in multiple ways. One of which is the state assessment. It is now looked at over a 4 year period and not just a single year. The other two measurements are a vendor assessment and a locally developed assessment.

Suggestions of possible growth measures that districts are using are available under the Student Growth Measures tab on the webpage.

Schools/districts determine their own guidelines.

Please contact Bill if you have questions or would like a presentation at your district.  
[bbagshaw@ksde.org](mailto:bbagshaw@ksde.org) .

## **Teacher Licensure Update – Susan Helbert**

Regulation changes are moving forward to provide the framework to set up Special Education as a direct entry license. Special Education Elementary Unified License is similar to the Early Childhood unified license.

Generalist High Incidence is the other new area and will allow for content endorsements to be added.

In May, the new regulations will go to the State Board as an action item.

### **Questions**

Is it possible for the student working on the generalist high incidence license to take more courses for areas and not have to take the Praxis? It will still require a Praxis test as it is required for all new licenses in content areas.

Will the Elementary Unified be high and low incidence combined? The idea is for this to apply to high incidence. Low incidence has not yet been addressed in this process. A student cannot enter a special education endorsement by testing only.

An online application has been opened for provisional licenses. This is new and is still in process. We are working with higher education to get the information to their students.

**Assessment Update:** Deb Matthews, KSDE

All state assessments are new this year.

Dynamic Learning Maps (DLM) – for significantly cognitive disabled students - The DLM process was bumpy in the beginning but has smoothed out.

Kansas Interactive Testing Engine (KITE) system has had issues with outside attacks that required some additional work.

Approximately 50% of students have now been tested as of today. (April 15)

We are using this year's assessment as a learning tool. It was never intended to be more than a transitional assessment between our old state assessment and the new assessment which will be ready for next year.

We are learning about the potential of what students can do and be asked to do in the testing environment. We are very concerned about the quality of results due to the system attacks. Brad Neuenswander, Deputy Commissioner, is in conversation with the US Dept. of ED about how to proceed with accountability.

Handout –

These are examples of DLM messages that have been sent out to help instructors meet the challenges of the new system(s). Modules to help in specific areas have and continue to be developed.

The Summer Leadership Conference will include information on the assessment and also the adaptability that will be available next year including braille usage.

**Gifted Update:** Diana Stanfill

Gifted Website: [KSDE Website](#) . Go to G and select Gifted Education or [Gifted Education on the KSDE website](#)

Resources are contained on this page as well as data for this type of student.

Co-teaching is an exciting avenue some teachers are now using. Lots of good work happening in this area.

Kansas Gifted File Review (link on website) - This is a process that reviews the items in the IEP. If issues are identified they now know the file review process and come together to resolve issues. Information is now more common among educators.

**Public Comment**

Catherine Johnson, DRC attorney, regarding ESI regulations.

Spoke concerning a recommendation for an ESI complaint resolution process involving KSDE as a review process following district review if the parent is not satisfied with the results.

Lunch break

## **Dispute Resolution** – Mark Ward and Laura Jurgensen

### Handouts-2

- Hearing Officer's Decision
- Due Process and Formal Complaint Reports

Information was shared on the hearings that have been held this year and the process of the dispute resolution was discussed.

## **Virtual Education Services** – Stacey Clarkson (Handout)

### Greenbush Connect

#### Virtual Support Services

We help districts with support services including specialized instruction, therapy, or consultation via interactive video conferencing. Provide both the hardware and software needed by the district. Encrypted software is now in use that meets FERPA and other guidelines.

Greenbush does quarterly onsite visits.

Kids are usually very receptive to the virtual environment.

Presence learning and Tiny Eyes are other programs that are available in Kansas to provide virtual services.

Technology can help students connect with the therapy they need when the person who delivers that service is not available in their location.

Medicaid information sheet was brought to share with those interested. Contact Monica Murnan 620-724-6281 or [monica.murnan@greenbush.org](mailto:monica.murnan@greenbush.org) for more information.

## **Agency Reports**

### **Families Together** – Lesli Girard

- March 1<sup>st</sup> conference included KSDE Staff and TASN support staff
- October workshop in Wichita.
- Looking for new sites in 2015. Looking for KC metro area. Please let Lesli know if you are interested.
- Still working with the new data system. Positive change.
- Many calls relating to homeschooling and its requirements. Maybe a presentation from KSDE at a future meeting would be beneficial? Would like to be more familiar with the requirements and what parents must do to meet the requirements.
- Education Advocate training has been going well this year.

**Homeless Liaison** - Judy Martin – National Homeless Conference in KC this year at Crown Center, October 24-28, 2014. More information is available on the KSDE website. [Educating Homeless Children on the KSDE website](#)

NAEHCY 26TH Annual Conference  
Kansas City, MO  
The Westin Crown Center  
October 25-28, 2014  
(Preconference Session - October 25  
Full Conference - October 26-28)

**Juvenile Corrections** – Penny Lawson will be sending an email which will be shared with the council when it is received about the re-organization of youth corrections.

Bryan received a request about Managed Care Organization (MCO) representatives being a part of IEP meetings. This is not a requirement. From the healthcare perspective, they want fewer services to be provided by the schools. This would allow the MCO to not offer them in the community centers. Inclusion of MCO's would be restrictive to the LEA not helpful to them.

**KSDE Update** -Colleen Riley-Handouts

- Summer Leadership Conference will be held in Wichita on July 23 with our SEAC meeting beginning at Noon with a working lunch at the Hyatt Regency. A two day conference follows the SEAC meeting. Pat will register SEAC members for the conference so please notify her of your needs.
- Deb Young has come home from the hospital and is making great progress. Voting for Deb is available through May 9<sup>th</sup> to help her receive a handicapped accessible van.
- State Assessment emails about the good faith effort to test all students.
- Commissioner DeBacker's resignation and appointment of Brad Neuenswander to serve as the interim commissioner. Commissioner DeBacker will be an advisor to the Director General of the Abu Dhabi Education Council.
- Kansas Annual Conference Call for Proposals is now open. Please consider making a proposal to spread the word on the good works you are involved in across the state.
- Rose Standards – Draft document shows comparisons with the KCCRS, 21<sup>st</sup> Century Accreditation, and MTSS alignment. Brad is responsible for the development of this document if you have any feedback please send it to Colleen who will share it with Brad.

**ESI Update** – Jana Rosborough and Laura Jurgensen

New proposal for part 3 of the regulations is under development. Some proposed wording on law enforcement's use on prone restraints has been prepared. (Handout) Ron Brown was here at the last meeting to share information on the law enforcement perspective.

Cheryl Whelan, KSDE general counsel, has been working on a draft for section 3. 91-42-3 Handout – this is a draft, not a final document.

Using these definitions districts should be able to figure out who is exempt and who is not.

- SEAC is responsible for gathering information, having discussion, and making recommendations for moving forward. The SEAC chair would then move recommendations to the STATE Board who will then consider action. If they take action, it will then move forward to the next steps of approval for a regulation to be put in place. The process will take several months to complete.

Belief was stated that we need to keep moving forward to provide clarity.

When law enforcement use prone restraint, 99% of the time this will involve an arrest, at that point parents would be notified, so it will not change the intent of the ESI regulations for notification of parents or cause a gap in reporting.

Any school member involvement must be reported. If law enforcement becomes involved the other provisions in the regulations will have been covered.

We do receive calls about proper documentation and reporting frequently.

What does SEAC want from KSDE?

- Information on what KAN-DIS reporting covers.

We have options available to us to take action on this via conference call or at the next meeting.

Vicki proposes we schedule a conference call where this document is reviewed and a vote with a quorum is taken. Bryan and Colleen will work on scheduling a conference call to discuss action on the role of law enforcement in use of physical restraint. Notice of call information and draft language for 91-42-3 will be sent out soon.

Update on Heartspring and LakeMary. Yellow packet contains communication that has occurred since the last SEAC meeting.

Following KSDE's communication to districts, Lake Mary informed us that they had ceased using prone and supine restraints. We followed up this notification with a meeting to discuss the supports they needed to implement these changes. It does still occur on rare occasion. We have asked them to not only notify the parents but also the students' home district. They were very receptive to that recommendation. We continue to work with this school. We have also asked them to put in writing the policy that requires them to notify the sending district.

Members requested these communications to the districts should be sent to the Special Education Directors.

Both schools have requested a KLN needs assessment visit. We are looking forward to scheduling these visits. This came from a discussion with the schools about what can we do to support them.

Heartspring scheduled a meeting as follow-up to a meeting where they came in to talk with the commissioner, deputy commissioner, and Colleen. They are making steps toward full

implementation of the regulations by September, 2014. We will continue to work with them to reach implementation.

These two specialty schools are working to change the culture that currently exists. They are relying heavily on our TASN team. We are helping them tap into additional resources. The Disability Rights Center (DRC) is also involved in supporting the work.

We informed Kansas Directors of Special Education and also went a step further to notify Directors of Special Education of each state of the regulations in Kansas.

Indicator 13 – Post secondary transition. KSDE has requested a targeted poll of “j” or “m” codes. They are always a part of the data pull for districts but we are asking for more information on those two file types for indicator issues. This will give us information on serving all students.

Other technical assistance updates

- Dr. Geoff Colvin de-escalation webinar for Kansas.
- TASN - KITS has been putting on Safety First Training
- Webinar will be coming out soon to help districts review data.
- CHAMPS – trainer of trainers will come out this summer. Building on the work already started within the state.

ESI reporting – We are still in the first year that this has been required. First quarter reporting had difficulties. Reporting period 2 had 96% of districts reporting. Third quarter reporting ends today and we are hoping for another good reporting period.

A draft of an appeals process has been worked on by the DRC and KSDE's general counsel. When ESI regulations were adopted The State Board requested we investigate an appeals process and bring back a recommendation. What would a complaint process look like for dispute resolution? We do not have any extensive information today but would like to receive your input at future meetings.

- Is there data to suggest that we need to do something? We are only aware of 1 complaint that has gone to the district level at this time. This was resolved at the local level satisfactorily to the parent.
- Advice was shared by KSDE's legal counsel to bring both the law enforcement exemption and the appeals process regulation amendments to the State Board at the same time.

Please send recommendations to Colleen for discussion topics for the Summer SEAC meeting.

Vicki Sharp moved and Judy Martin seconded the motion to adjourn at 3:20 PM.  
Motion passed.



Notes

Kansas Special Education Advisory Council

May 23, 2014  
Conference Call

**Introduction/Welcome:**

Brian called the meeting to order at

**Roll Call**

**Members Present:**

Lesli Girard

Penny Lawson

Matt Ramsey

Bryan Wilson

Deb Howser

Mike Martin

Joan Robbins

Stacie Clarkson

Karen Kroh

Ann Matthews

Robb Scott

**Members Absent:**

Luanne Barron

Diane Plunkett

SueAnn Wanklyn

Shawn Mackay

Ann Roberts

Judy Martin

Vicki Sharp

**KSDE Staff Present:**

Colleen Riley

Jana Rosborough

Pat Bone

**Approval of Agenda:** Deb Howser made a motion to approve the agenda and it was seconded by Robb Scott.

Motion passed.

**Areas Of need for nominations To SEAC**

25 nominations received, some were not eligible because of no vacancy in the area they would represent. Areas of representation desired for all KSBE regions will be considered in new member selection.

There is still a need for a nomination to represent Public Charter Schools. This position will remain vacant until filled.

**Chair Elect for 2014-2015**

**Nominations:**

Matt Ramsey

**Motion:** Joan Robbins nominated Dr. Matt Ramsey to be Chair Elect for 2014-2015. Mike Martin seconded the motion.

Motion passed.

### **ESI Role of Law Enforcement**

Colleen and Jana recapped the discussion from the January SEAC meeting where information was provided from the Chief of Topeka Public Schools Police Department. In April discussion about the role of certified law enforcement continued, but no motion was made or vote taken. At that time, it was suggested that SEAC hold a conference call to allow a vote on the amendment for the role of certified law enforcement officers.

Part III of KAR 91-42-3 allows for the exemption for certified law enforcement officers from the regulations.

Part 6b – Outlines those exempted.

Reporting of the use of prone or supine restraints by law enforcement officers will be done through law enforcement reports and will not be reported by the quarterly reports on ESI completed by the schools, unless the school chooses to do so.

Matt Ramsey moved to approve the amendment to the regulations that would exempt certified law enforcement from the ESI regulations as stated in 91-42-3. Stacie Clarkson seconded the motion.

A roll call vote was conducted.

Motion carried.

How will the amendment to the regulations proceed? The first step will have Bryan and Colleen make a recommendation to the State Board of Education at the July meeting. Updates will be made to SEAC at the July meeting.

### **Reminder of July Meeting and Summer Leadership Conference**

July 23<sup>rd</sup> Noon at the Wichita Hyatt  
July 24-25, 2014 Summer Conference

Notify Pat if you need to be registered.

Thank you to our retiring SEAC members. Your service is very valuable and appreciated.

### **Adjourn**

Penny Lawson made the motion to adjourn. It was seconded by Deb Howser.

Meeting Adjourned