

# Driver Education

*Kansas leads the world in the success of each student.*



## April 2021

*\*Information may have changed. For more information about COVID-19, visit KDHE's website and Frequently Asked Questions at [kdheks.gov/coronavirus](https://kdheks.gov/coronavirus) and [cdc.gov/coronavirus](https://cdc.gov/coronavirus).*

Previous Newsletters available by clicking [here](#)



## Driver Education REGIONAL MEETINGS \*Date(s) and Locations are subject to change. Regional Meetings will be recorded and posted on the KDSE website under [Driver Education](#).

VIRTUAL MEETING ONLY 1:00pm-3:00pm  
Wed., April 7, 2021

Interest Registration:

<https://forms.gle/dmZBGLmNLQjelzrp7>

1. It is recommended for schools to send personnel responsible for overseeing Driver Education.
2. Review procedures for a lost cert. of completion, auditing info, Handbooks and DMV changes/charges for DE-99's, etc.
3. Receive the latest information necessary to offer a state recognized driver education course.
4. Some Regional Meetings will cover Professional Development topics

## Driver Education Advisory Board Vacancy

KSDE Driver Education is seeking nominations for members of "Kansas Driver Education Advisory Board." Please feel free to share or nominate someone you think might be good for KDEAB. Contact [rmeinholdt@ksde.org](mailto:rmeinholdt@ksde.org) for a nomination form.

| Vacancy Representing                      | Reason for Vacancy      |
|---|-------------------------|
| Public School Driver Education Instructor | Term expiring June 2021 |
| Higher Education Representative           | Term expiring June 2021 |
| Commercial Driver Education Instructor    | Term expiring June 2021 |
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I would like to have nominations **by May 1, 2021**. If you have any questions or concerns, please contact me at 785-296-3379 or [rmeinholdt@ksde.org](mailto:rmeinholdt@ksde.org)



## AVAILABLE NOW! Updated Driver's Ed Toolkit from Kansas Traffic Safety Resource Office (KTSRO)

The Kansas Traffic Safety Resource Office is introducing an updated Driver's Education Tool kit and parent guide. Please visit the website by clicking [HERE](#) for more information and to order yours today! Please contact Jenny Lancaster at [jlancaster@dcca.org](mailto:jlancaster@dcca.org) with any questions. Kansas Traffic Safety Resource Office | [www.ksro.org](http://www.ksro.org) [ksro@dcca.org](mailto:ksro@dcca.org) | Main Office: 800.416.2522



**Kansas Curricular Standards for Driver Education revised by the State Board of Education May 2018** Click [here](#) or can be found on [ksde.org](http://ksde.org) under Driver Education.



## In partnership with KDOR: Driver Education Students Age 14 Clarification

- Because every school begins their driver's education class at different times there is no yearly cut off. Every driver's education student must be 14 years of age on the day class begins or they must turn 14 within 1-2 days of the beginning of class. Review the student's birthdate and if they will not be 14 within 1-2 days of class beginning they will have to take your driver's education class at a later time when they meet that criteria.
- If you enroll earlier in the year, a 13-year-old student must turn 14 prior to the beginning of class or turn 14 within 1-2 days of class starting. This student can fill out the paper application but it cannot be entered into the Portal until the day they turn 14. This means you must have access to a computer and printer to do the data entry, pay for the application and print the documents. If you are not able to do this, then that student will have to wait to take driver's education until the following school year or sign up with a Commercial Driver's Education school when they are 14 or turn 14 within 1-2 days of class starting.
- Students that are not 14 may not participate in anything other than lectures the first 1-2 days of class until they turn 14. This means they cannot take any testing given by their USD school, Greenbush or a Commercial Driving School until they turn 14 which includes online quizzes, chapter tests or the handbook test. NO TESTING before age 14 is set by statute.

## Kansas Handbook Test & Permit

With advisement from the Kansas Driver Education Advisory Board, and requirement(s) from the DMV/KDOR, please see statements below:

Previous practice stands to have students take the Kansas Handbook Test in person; Kansas Handbook tests **CANNOT** be taken or presented online. It is **recommended** students take the Kansas Handbook test prior to the DE class. This is **recommended** not required, however this would allow drive instructors to begin driving on the first day of class with those students who already hold their permit. The student would still be required to attend DE class and learn (or review) the content covered. The ones who already held a permit could be exempt from having to take the actual exam.

~~Since you are to give the written handbook test to every student, whether they have a current Permit or not, you will enter the Portal application with the expired Permit K number and then give the student the written test along with the rest of the class. As long as the student passes you will give them the Parent/Guardian DE-99 Permit and tell them to take it to the DMV to get a new Permit issued.~~

**CLARIFICATION:** If you have a student that has an expired Permit issued by the Division of Vehicles or the Permit will expire during class, you will enter the Portal application with the expired Permit K number and then give the student the written test along with the rest of the class. As long as the student passes, you will give the student the Parent/Guardian DE-99 Permit and tell them to take it to the Division of Vehicles to have a new Permit issued.



## New GHSA Report Highlights the Deadly Consequences of Teen Speeding

A new GHSA/Ford Motor Company Fund report is helping to call attention to the dangers speeding poses for teens, our most at-risk drivers. [Read More!](#) *Courtesy of ADTSEA.*



## Kansas Driver Safety Education Association (KDSEA) Member

**Application [here](#)** Contact Gary Scott 1617 E Sheridan Bridge Lane Olathe, Kansas 66062 Cell: 913-481-1401 E-mail: [scottskufhsu@sbcglobal.net](mailto:scottskufhsu@sbcglobal.net) or [scottskufhsu@gmail.com](mailto:scottskufhsu@gmail.com)



**ATTENTION All Kansas Driver Educators** Kansas Driver Safety Education Association (KDSEA) will be hosting the [ADTSEA](#) Conference in Wichita, Kansas in 2023. The dates are July 16-19, 2023 at the [Hilton DoubleTree](#).

- Excellent opportunity to learn from the best and open to public and private driving schools.
- \$60.00 gets Kansas membership in both KDSEA and ADTSEA. Start planning now and help KDSEA show off our State to the rest of the USA.
- Kansas Driver Safety Education Association (KDSEA) Member [Application here](#)



July 25-28, 2021 [65th Annual ADTSEA Conference](#) | Sun. – Wed. — Knoxville, TN  
 July 24-27, 2022 [66th Annual ADTSEA Conference](#) | Sun. – Wed. — Vancouver, WA

Click [here](#) for more about the KDOT Transportation Safety Conference

This conference provides valuable information for law enforcement personnel, court professionals, state and local government officials, engineers, safety advocates, EMT and EMS workers, educators and counselors, special interest group representatives and more.



**Commercial School Fees** **CHECK OR MONEY ORDER ONLY!** The fee for a school operator's license is \$25.00. Each application for an instructor's license must include a \$5.00 fee. **REMINDER: When applying for a new license(s) please send paperwork AT LEAST 1 WEEK PRIOR to the date needed (except for renewals)!**

**Commercial School Instructor Requirements (Verification of certification is always needed for new instructors and renewals; form available [here](#)) [Kansas Statute 8-276](#).**

Drivers' training schools; qualifications for instructor of school. Every person in order to qualify as an instructor for a driving school shall meet the following requirements:

- Present to the state board evidence of: (1) Credit in driver education and safety from an accredited college or university equivalent to credits in those subjects which are required of instructors in the public schools of Kansas; (2) having a valid Kansas teacher's certificate coded for driver education; or (3) having completed at least 30 hours of classroom and 24 hours of behind the wheel training under the direct supervision of an individual who is presently licensed as an instructor by the state board under paragraphs (1) or (2) and who has been continuously licensed and who has actively instructed students for a period of at least three years.
- Have knowledge of the Kansas operation lifesaver highway/railroad grade crossing safety program.
- Be physically able to operate safely a motor vehicle and to train others in the operation of motor vehicles.
- Provide a certificate of health from a medical doctor stating that such person is free from contagious disease.
- Hold a valid Kansas drivers' license.
- Pay to the state board an application fee of \$5.



## Reminder: Social Distancing Guidance

As of May 26, 2020, all decisions regarding the enforcement of social distancing/businesses allowed to open/maximum number of individuals within any particular area or facility are made by your local county health officer. **This applies to K-12 facilities as well as to businesses.** KSDE does not have a list of the rules being enforced by each county. Please reach out to those offices for any questions.



## KDOR/DMV Driver's Education Instructor Portal

Commercial and school district appointed Driver's Education Instructors in the state of Kansas are required to submit student applications, pay application fees, and print documentation from the Driver's Education Instructor Portal. In order to obtain access to the portal, Instructors must be approved by the [Kansas Department of Education](#) and register in the Customer Service Center prior to use.

### New Driver Education School?

All new Driver's Education Instructor Portal users will need to complete instructional [computer-based training \(CBT\)](#) in order to be granted access to the portal. Please fax or email your completion certificate along with the FEIN Request Form to the [Medical & Vision Unit](#) in order to set up your account. You will be contacted with your account information within 7-10 business days.

### FROM KDOR: Due to Covid-19, the following change is in effect until June 30<sup>th</sup>, 2021:

All driver education forms expired after March 11<sup>th</sup>, 2020 will still be accepted at Kansas exam offices. This includes Certificate of Completion documents as well as the already extended DE-99 Parent/Guardian Permits students may have that did not finish class.

- This means that a student with a Certificate of Completion that expired on 3/11/20 or after will not have to retake driver education thru 6/30/2021.
- DE-99 Parent/Guardian Permits for students that did not finish class, whose Permit expired after 3/11/20 will be accepted until 6/30/2021.
- When students pass the drive test you still take the DE-99 Parent/Guardian Permit and give them the Certificate of Completion. That has not changed.
- Class time length has NOT changed and is still 7 months.

## Who do I contact and for what?



**Kansas Department of Revenue (KDOR): Kansas Division of Vehicles (DMV), Driver Licensing, Instructor Portal including DE99: Michele Chavez** (785) 368-8532 (desk) | (785) 296-5857 (fax) |

[Michele.Chavez@ks.gov](mailto:Michele.Chavez@ks.gov) | [www.ksrevenue.org](http://www.ksrevenue.org) | 300 SW 29th St. | Topeka, Kansas 66601



**Kansas State Department of Education (KSDE): Instructor Licenses, Driver Education Curriculum, Reimbursement Portal, Driver Education Professional Development/Resources: Robyn Meinholdt**

(785) 296-3379 (desk) | [rmeinholdt@ksde.org](mailto:rmeinholdt@ksde.org) | [ksde.org](http://ksde.org) | 900 SW Jackson St., Ste. 106 | Topeka, KS 66612