



## Kansas Breastfeeding Friendly Child Care Designation Application Information

Child Care Aware® of Kansas would like to recognize child care providers in Kansas that provide support to breastfeeding families and employees through the *Breastfeeding Friendly Child Care Designation*. To receive the designation, child care providers must meet five criteria that demonstrate a culture of breastfeeding support. Programs receiving the *Breastfeeding Friendly Child Care Designation* will receive a certificate, a window cling and be recognized in the Provider Profile information that is distributed through the Child Care Aware® of Kansas Referral Center to families looking for child care.

### Requirements for a Breastfeeding Friendly Child Care Designation facility

- Creates a culturally appropriate breastfeeding friendly environment.
- Has written policies that reflects their support of and commitment to breastfeeding mothers.
- Supports and provides accurate information to breastfeeding mothers and family members.
- Ensures that all staff are trained in the skills to support and promote breastfeeding.
- The facility has written policies that reflects their support and commitment of breastfeeding employee's.

### Complete the application to be considered for a *Breastfeeding Friendly Child Care Designation*.

Mail the completed application and a copy of all required documents to the address below:

Child Care Aware® of Kansas  
Attn: Breastfeeding Friendly Child Care Designation  
PO Box 2294  
Salina, KS 67402-2294

Email application and materials to: [christi@ks.childcareaware.org](mailto:christi@ks.childcareaware.org)

Fax application and materials to: 785 823 3385 Attn: BFCCD

**To be eligible for the designation, all criteria on the application must be met.**

**For more information on the *Breastfeeding Friendly Child Care Designation*, call Child Care Aware® of Kansas at 785 823 3343.**

**For more information on breastfeeding visit the Kansas Breastfeeding Coalition (KBC) website.**  
[www.ksbreastfeeding.org](http://www.ksbreastfeeding.org)

*The Kansas Breastfeeding Friendly Child Care Designation was developed in partnership with the Kansas Breastfeeding Coalition and the Child Care Licensing Division of the Kansas Department of Health and Environment.*





## Kansas Breastfeeding Friendly Child Care Designation Application

Name of Child Care Facility (as it appears on the KDHE license) \_\_\_\_\_

Address of Facility \_\_\_\_\_

KDHE License Number \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Number of infants and toddlers currently in care:

\_\_\_\_\_ Infants (birth-12 months)

\_\_\_\_\_ Toddlers (12 months – 24 months)

\_\_\_\_\_ Two-year-olds (24 months – 36 months)

Number of staff, including substitutes, caring for children ages 0-3 (including program director) \_\_\_\_\_

Contact Person's Name & Title \_\_\_\_\_

Please read the following and obtain the signatures listed below, as applicable. By signing below, we confirm the accuracy of the information provided in this application. We agree to maintain the breastfeeding standards and procedures indicated in this application. If awarded a Breastfeeding Friendly Child Care Designation, I authorize Child Care Aware® of Kansas to list the designation as part of my Child Care Profile which is provided to parents seeking child care, be recognized at events and through social media. I also agree to display the decal provided so that is in prominent view of families and others at my facility.

Signature of Contact Person \_\_\_\_\_ Date \_\_\_\_\_

Name of legal owner or Board Chair \_\_\_\_\_

Signature of legal owner or Board Chair \_\_\_\_\_ Date \_\_\_\_\_



**Directions: Review each criteria and place a check mark in the met or not met box.**

<b>Criteria #1: The facility creates a culturally appropriate breastfeeding friendly environment.</b>	<b>Met</b>	<b>Not Met</b>
<b>Documentation:</b> Provide photos of the culturally appropriate space along with a short narrative describing how the criteria are met.		
<input type="checkbox"/> Culturally appropriate posters, brochures, children's books, and other materials that illustrate best practice and demonstrate that the facility supports breastfeeding. Items are displayed in the: <ul style="list-style-type: none"> <li>– Entrance or other public spaces</li> <li>– Infant classroom-when applicable</li> <li>– Toddler and/or preschool classrooms-when applicable</li> <li>– Space set aside for breastfeeding</li> </ul> <input type="checkbox"/> Breastfeeding mothers are provided a clean, quiet and comfortable space other than a bathroom to breastfeed their babies or express milk. <input type="checkbox"/> The space has privacy, an electrical outlet, comfortable seating, sink with running water in the room or nearby and a refrigerator to store expressed milk if needed. <input type="checkbox"/> The facility welcomes mothers to visit and breastfeed their babies while in our care. <input type="checkbox"/> The facility allows direct breastfeeding (around the children).		

<b>Criteria #2: The facility has written policies that reflects their support and commitment of breastfeeding mothers.</b>	<b>Met</b>	<b>Not Met</b>
<b>Documentation:</b> Provide a copy of the facility's written breastfeeding friendly child care policy.		
<input type="checkbox"/> The facility has a written breastfeeding policy for families which includes: <ul style="list-style-type: none"> <li>– Professional development for all staff (substitutes) caring for children ages 0-3 years including the program director</li> <li>– Educating families on breastfeeding</li> <li>– Providing a clean, quiet and comfortable space for mothers to breastfeed or express milk</li> <li>– Creating individualized feeding plans which include feeding infants as staff observes hunger cues and feeding are coordinated to meet the needs of the mother</li> <li>– Proper way to store and label expressed breast milk as defined by the Kansas Department of Health and Environment (KDHE)</li> </ul> <input type="checkbox"/> The policy is reviewed annually and updated to incorporate new evidence based research and practices. <input type="checkbox"/> Enrolled families are informed and provided a copy of the policy. <input type="checkbox"/> Fathers are included in the discussions about breastfeeding. <input type="checkbox"/> The staff informs families on how they can be supported in their efforts to continue breastfeeding.		

<b>Criteria #3: The facility supports and provides accurate information to breastfeeding mothers and family members.</b>	<b>Met</b>	<b>Not Met</b>
<b>Documentation:</b> Provide copies of resources and written materials provided to mothers and family members.		
<input type="checkbox"/> Staff displays a positive attitude about breastfeeding. <input type="checkbox"/> A list of community breastfeeding resources to be used for referral is updated annually. <input type="checkbox"/> Families are informed about the benefits of breastfeeding and ways our program supports breastfeeding. <input type="checkbox"/> Current educational materials (within the last 5 years) are available to breastfeeding families. <input type="checkbox"/> Written materials <b>are not</b> produced by infant formula companies. <input type="checkbox"/> Mothers are encouraged to exclusively breastfeed for 6 months and continue breastfeeding at least a year and beyond if mutually desired. <input type="checkbox"/> Staff assists families prior to their first day in child care to transition the infant to bottle or cup feeding. <input type="checkbox"/> Breastfeeding support is part of discussion with all potential infant and toddler enrollment.		

<b>Criteria #4: The facility ensures that all staff are trained in the skills to support and promote breastfeeding.</b>	<b>Met</b>	<b>Not Met</b>
<b>Documentation:</b> Provide professional development certificates of all staff, including substitutes and program director that care for children ages 0-3 years.		
<input type="checkbox"/> Professional development for current staff on promoting and supporting breastfeeding includes: <ul style="list-style-type: none"> <li>– Benefits of breastfeeding for mother and baby</li> <li>– Promoting breastfeeding and supporting breastfeeding mothers/families</li> <li>– Infant feeding cue's</li> <li>– Proper storage and handling of breast milk</li> <li>– Bottle-feeding a breastfed baby</li> <li>– Community organizations that support breastfeeding</li> <li>– Program's policies on promoting and supporting breastfeeding</li> </ul> <input type="checkbox"/> All staff, including substitutes and program director, that care for children ages 0-3 years have completed a KDHE approved infant feeding and support for breastfeeding mother's training. <input type="checkbox"/> All staff, including substitutes and program director, that care for children ages 0-3 years are required to retake the KBC training every 3 years. <input type="checkbox"/> As part of the new employee orientation, breastfeeding information is shared with all new staff within 90 days of hire.		

Criteria #5: The facility has written policies that reflects their support and commitment of breastfeeding employee's.	Met	Not Met
<b>Documentation:</b> Provide a copy of the employee policy and photos of the culturally appropriate space that employees utilize along with a short narrative describing how the criteria is met.		
<div> <input type="checkbox"/> Employees make a commitment to the importance of breastfeeding. <input type="checkbox"/> Breastfeeding employees are provided flexible breaks to accommodate breastfeeding or milk expression. <input type="checkbox"/> Breastfeeding employees are provided a clean, quiet and comfortable place (other than a bathroom) to breastfeed their babies or express milk as needed. <input type="checkbox"/> The facility has a written breastfeeding policy for employees that includes: <ul style="list-style-type: none"> <li>– Reasonable time to allow the employee to breastfeed or express as needed</li> <li>– Private space, not a bathroom, for milk expression</li> </ul> </div>		