



KANSAS STATE  
DEPARTMENT OF  
EDUCATION

MIGRANT  
SUMMER SERVICES  
GRANT APPLICATION

SUMMER 2017

Applicant (Legal name of District)

USD #

Contact Person

Mailing Address

Telephone

Fax

City, State, Zip

Applicant Email Address

Authorized Representative (Please Print)

Signature of Authorized Representative

Title

Date

**Applications are due on April 14, 2017**

**Please submit to: [dshobe@ksde.org](mailto:dshobe@ksde.org)**

**Doug Boline, Assistant Director  
Early Childhood, Special Education & Title Services  
Kansas State Department of Education  
Landon State Office Building  
900 SW Jackson Street, Suite 620  
Topeka, Kansas 66612-1212  
Telephone (785) 296-2600 e-mail: [dboline@ksde.org](mailto:dboline@ksde.org)**

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*The Kansas State Department of Education does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies:*

*KSDE General Counsel, 900 SW Jackson Street, Suite 102, Topeka, KS 66612; 785-296-3201*

## Application for Summer Services for Migrant Students

To assist local school districts serving migrant students, the Kansas State Department of Education has funds for Specialized Summer Services for Migrant Students in four designated areas.

Reading Instruction  
Mathematics Instruction  
Pre-K Jump Start  
Secondary Credit Accrual

These services must be provided during the summer of 2016 and delivered with enough intensity to improve academic achievement, prepare preschool migrant students for success in kindergarten, and/or assist secondary migrant students in credit accrual. **Districts must serve students identified *Priority for Service* first and document those services.**

### READING and/or MATHEMATICS INSTRUCTION

Based on the Kansas State Reading and Mathematics Assessments, migrant students consistently average below their peers. Helping migrant students become proficient in reading and math are two of the primary areas of focus of the summer services for migrant students. Summer reading and/or mathematics instruction must be aligned with State Standards and reinforce, review, and/or introduce key concepts to students. In response to this initiative, summer services instruction in reading and/or mathematics must:

1. Assess the needs of the migrant students in the area of reading and/or mathematics
2. Implement research-based, data-driven strategies to improve the reading and/or mathematics achievement of migrant students.
3. Increase reading and/or mathematics achievement for migrant students by providing additional instruction in reading and/or mathematics.

### PRE-K JUMP START

Literacy is the ability to read and write; emergent literacy is the early stage during which the abilities to interpret and generate print are still developing. Instruction to migrant preschool children (ages 4-5) must promote language development, fine and gross motor development, social skills, reasoning and problem solving, and reading readiness. In response to this initiative, the summer services pre-k jump start must:

1. Assess the needs of the migrant students in the area of school readiness
2. Implement research-based, data-driven strategies to improve the readiness of migrant students.
3. Increase school readiness for migrant students by providing comprehensive pre-school instruction.

## SECONDARY CREDIT ACCRUAL

The goal of this area is to assist migrant students at the secondary level who are at risk of dropping out to remain in and graduate from school. Therefore, summer services for migrant students must:

1. Assess the needs of the individual migrant students at the secondary level.
2. Implement research-based, data-driven strategies that lead to credit accrual for migrant students to attain a high school diploma.
3. Increase the migrant student graduation rate by providing additional course opportunities, options, and credit accrual

## BUDGET LIMITATIONS

- No planning activities may be funded by this grant.
- No professional development may be funded by this grant.
- No more than 3.5% of the total grant may be utilized for administration.
- Budget changes of more than \$1,000 must receive prior approval from the KSDE Early Childhood, Special Education and Title Services Team (ECSETS).
- Budget changes of less than \$1,000 do not require prior approval.
- **There is no carryover for this grant, all expenses must be encumbered by August 31, 2017.**

## APPLICATION INSTRUCTIONS

- All pages must be standard letter size, 8 ½” x 11” using 12 point font double spaced.
- Leave 1-inch margins.
- Number all pages.
- The signature page must include signatures of the authorized school district representative.
- Successful applicants will be required to submit assurance pages with original signatures.
- The total narrative of the application cannot exceed 10 pages.

This format must be followed in order to ensure consistent application of the evaluation criteria. Incomplete proposals will not be considered. Please submit the application electronically to the attention of Dane Shobe, [dshobe@ksde.org](mailto:dshobe@ksde.org) on or before **April 14, 2017**.

**Questions:** Contact Doug Boline at (785) 296-2600 or e-mail: [dboline@ksde.org](mailto:dboline@ksde.org) .

# Application for Summer Services for Migrant Students

**1. Check any or all of the areas you plan to address during the Summer Session**

- Reading Achievement
- Mathematics Achievement
- Pre K Jump Start
- Secondary Credit Accrual

**2. Provide the estimated total number of migrant students to be served.**

Pre K 4year olds \_\_\_\_\_

Pre K 5 year olds \_\_\_\_\_

Primary K-3 Reading \_\_\_\_\_

Primary K-3 Mathematics \_\_\_\_\_

4<sup>th</sup>-8<sup>th</sup> grade Reading \_\_\_\_\_

4<sup>th</sup>-8<sup>th</sup> grade Mathematics \_\_\_\_\_

9<sup>th</sup>-12<sup>th</sup> grade Reading \_\_\_\_\_

9<sup>th</sup>-12<sup>th</sup> grade Mathematics \_\_\_\_\_

9<sup>th</sup>-12<sup>th</sup> Credit Accrual \_\_\_\_\_

**Total estimated number of migrant students to be served. (Duplicated)** \_\_\_\_\_

**Total estimated number of migrant students to be served. (Unduplicated)** \_\_\_\_\_

\_\_\_\_\_  
Beginning date of summer services.

\_\_\_\_\_  
Ending date of summer services.

**Provide information to support each of the following statements.**

**Attach additional pages if necessary.**

**3. Extent of Need**

*Describe the need for the additional funds to support each area selected. Include any supporting data related to the need for this project.*

**4. Services Provided**

*For each area selected, provide an overview along with details of how specialized migrant summer services are targeted to meet the needs of eligible migrant students. Identify staff that will provide services along with their qualifications and whether the program will be a stand-alone or coordinated effort. If the migrant summer services will be coordinated with another program(s), identify the program(s) and describe how services will collaborate to serve students. Include the amount of time (in minutes) migrant services will be provided each day along with the total time (in minutes) services will be offered during the entire summer session.*

## **5. Evaluation of Services**

*Describe how the activities will be evaluated and what documentation will be collected.*

## **6. Complete the attached budget**

- 100    Salary  
*Include salaries for all personnel hired for the Migrant Summer Services Program.*
- 200    Benefits  
*Include amounts paid for group insurance, social security, unemployment compensation, worker's compensation, and other employee benefits.*
- 400    Purchased Property
- 600    Supplies and Materials  
*Include expenditures related to the purchase of general office and instructional supplies and materials which will be used for the summer services.*
- 700    Equipment  
*Include expenditures for the purchase of instructional equipment related to the Migrant Summer Services Program. The state of Kansas defines supplies and equipment according to EDGAR 74.132, tangible personal property having a useful life of more than one year*

