

HOMELESS GRANT REVIEW
2009-2010

USD # _____ District Name _____

Reviewer # _____

<u>Section</u>	<u>Points Possible</u>	<u>Points awarded</u>
1. Needs Assessment	40	_____
2. Program Design	60	_____
3. Collaboration and Coordination of Services	35	_____
4. Evaluation	35	_____
5. Budget	30	_____
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TOTAL	200	_____

Part One: Needs Assessment – 40 points

1. Provide the number of homeless children and youth identified in the local school district, not just the number enrolled.
2. Describe the educational and related needs of the homeless children and youth who will be served by the local education agency (LEA).
3. Describe how the LEA will meet the educational and related needs of homeless children and youth.

Scoring Rubric:

Not Comprehensive (0 - 13 Points)	Somewhat Comprehensive (14-27 Points)	Most Comprehensive (28-40 Points)
<ul style="list-style-type: none"> • Little to no data is provided in the chart. • There is little to no description of how the basic educational and related needs of the homeless children and youth will be served. • There is little to no description on how the LEA plans to meet the educationally-related needs of homeless children and youth. 	<ul style="list-style-type: none"> • Some, but not all of the data that is needed is provided. • There is a limited description of how the basic needs of homeless children and youth will be served. • There is a general description of how the LEA will meet the basic educationally-related needs of homeless children and youth. 	<ul style="list-style-type: none"> • All statistical data needed for the chart is provided. • There is a detailed description of how the basic educational and related needs of the homeless children and youth will be served. • There is a well defined description of how the LEA will meet the educationally-related needs of homeless children and youth.

Points Possible: 40

Points Awarded:

Comments:

Part Two: Program Design – 60 points

1. Describe the process in which homeless children and youth will be identified, including how the district will specifically identify “unaccompanied homeless youth” and what service these students will receive.
2. Describe how the use of funds will facilitate the identification, enrollment, and educational success of homeless children and youth.
3. Describe the policies and procedures that the LEA will implement to ensure that homeless children and youth are not isolated or stigmatized.
4. Describe what education and training will be provided to parents to advise them of their children’s educational rights.
5. Describe the professional development activities that will be provided to staff to raise awareness concerning the rights of homeless children and youth.
6. Narrative summary of services offered.

Scoring Rubric:

Not Comprehensive (0 – 20 Points)	Somewhat Comprehensive (21-40 Points)	Most Comprehensive (41-60 Points)
<ul style="list-style-type: none"> • There is little or no defined process to show how eligibility will be determined homeless children and youth for programs and services. • There is little or no information provided describing how the funding will help facilitate the identification, enrollment, and educational success of homeless children and youth. • Policies and procedures that the LEA will implement to ensure that the homeless children and youth are not isolated or stigmatized are vague. • Education and training for parents to advise them of their children’s educational rights are not mentioned. • There is limited or no discussion about staff development activities. • There is no narrative summary included. 	<ul style="list-style-type: none"> • There is a general idea of how the eligibility will be determined for homeless children and youth for programs and services. • Some information on how the funding will facilitate the identification, enrollment, and educational success of homeless children and youth is provided. • Policies and procedures that the LEA will implement to ensure that the homeless children and youth are not isolated or stigmatized, but not well defined. • Education and training for parents to advise them of their children’s educational rights are briefly mentioned. • Professional development activities that will provide and raise awareness concerning homeless children’s rights are discussed, but not in detail. • Narrative summary is included, but is not well defined. 	<ul style="list-style-type: none"> • There is a well-defined process of how the LEA will determine the eligibility of homeless children and youth programs and services. • Detailed information on how the funding will facilitate the identification, enrollment, and educational success of homeless children and youth is provided. • Policies and procedures that the LEA will implement to ensure that the homeless children and youth are not isolated or stigmatized are well defined. • Education and training for parents to advise them of their children’s educational rights are clearly defined. • Professional development activities that will provide and raise awareness concerning homeless children’s rights are described in detail. • Narrative summary is included and is well defined.

Points Possible: **60**

Points Awarded:

Comments:

Part Three: Collaboration and Coordination of Services – 35 points

1. Describe how the liaison will collaborate with the Title I director, special education department, Head Start, and public and private preschools.
2. Describe how the services will be coordinated between the LEA and social services agencies to provide medical, health, and/or counseling services.
3. Describe how the LEA will address the needs of homeless children and youth arising from domestic violence.
4. Describe how transportation will be provided to continue the homeless child’s education in the school of origin.
5. Describe the role of the homeless liaison in the identification and provision of services for homeless children and youth.

Scoring Rubric:

Not Comprehensive (0 - 12 Points)	Somewhat Comprehensive (13-24 Points)	Most Comprehensive (25-35 Points)
<ul style="list-style-type: none"> • There is little or no description of how the liaison will collaborate with Title I, special education, Head Start, and preschool. • There is little or no mention about social services or the coordination between the LEA and social services. • Little or no discussion about programs or how the LEA will address domestic violence is described. • Little or no discussion concerning transportation to continue the homeless child’s or youth’s education in its school of origin is mentioned. • The role of the liaison is vague or non-existent. 	<ul style="list-style-type: none"> • There is some description of how the liaison will collaborate with Title I, special education, Head Start, and preschool. • There is some coordination between the LEA and social services to provide medical, health, and counseling services. • There is some discussion of how the LEA will address the needs of homeless children and youth arising from domestic violence. • Transportation is mentioned in general, but nothing specific about continuing the homeless student’s education in the school of origin. • There is a brief description of how the homeless liaison will identify and provide services for the homeless children and youth. 	<ul style="list-style-type: none"> • A detailed description of how the liaison will collaborate with Title I, special education, Head Start, and preschool is provided. • The coordination of services between the LEA and social services such as medical, health, and counseling services is described in detail for homeless children and youth. • Discussion of how the LEA will address the needs of homeless children and youth arising from domestic violence is provided in detail. • The description of transportation and how it will be provided to continue the homeless child’s or youth’s education in the school of origin is described in detail. • The role and responsibilities of the homeless liaison in the identification and provision of services provided for homeless children and youth is well defined.

Points Possible:

35

Points Awarded:

Comments:

Part Four: Evaluation – 35 points

1. Provide the outcomes of the proposed program and how they will enhance the enrollment, attendance, and academic achievement of homeless children and youth, including specific measurable outcomes.
2. Provide the process used to collect data that will include the number of homeless students enrolled and assessed and the number of students at proficient on the state assessments.

Scoring Rubric:

Not Comprehensive (0 - 12 Points)	Somewhat Comprehensive (13-24 Points)	Most Comprehensive (25-35 Points)
<ul style="list-style-type: none"> • There is little or no mention of the program being geared to assist in the areas of enrollment, attendance, and academic achievement of homeless children and youth. • There are no specific measurable outcomes listed. • There is little or no description of the process used to collect data that will include the number of homeless students enrolled, the number assessed, and the number of students at proficient on the state assessments. 	<ul style="list-style-type: none"> • Some information is provided on the outcomes of the proposed program and how it will help enhance the enrollment, attendance, and academic achievement of homeless children and youth. • There are specific measurable outcomes, but they are not well defined. • There is a general description of the process used to collect data that will include the number of homeless students enrolled, the number assessed, and the number proficient on the state assessments. 	<ul style="list-style-type: none"> • There is a clear and detailed description of the identified outcomes of the proposed programs and how the programs will enhance the enrollment, attendance, and academic achievement of homeless children and youth. • There are specific measurable outcomes that are well defined. • There is a well defined description of the process used to collect data that will include the number of homeless students enrolled, the number assessed, and the number proficient on the state assessments.

Points Possible: 35

Points Awarded:

Comments:

Part Five: Budget and Budget Narrative – 30 points

1. Describe how other funding sources support the homeless education program (e.g., local funding, Title IA set asides, other grand funding, and donations).
2. Complete the enclosed budget form by indicating the amount of funds requested in each category, as well as the total.
3. Provide a budget narrative that supports each line item expense.

Scoring Rubric:

Not Comprehensive (0-10 Points)	Somewhat Comprehensive (11-20 Points)	Most Comprehensive (21-30 Points)
<ul style="list-style-type: none"> • There is no description of how other funding sources are used in the homeless education program. • There is no budget provided. • No budget narrative was provided. 	<ul style="list-style-type: none"> • There is a limited description of how other funding sources are used in the homeless education program. • The budget form is completed. • The budget narrative supports each line item. 	<ul style="list-style-type: none"> • There is a clear and detailed description of how other funding sources support the homeless education program. • The budget is complete, accurate, and adequate with the requested funds and totals in appropriate columns. • Support is given in detail for each budget line item expense and the support shows a clear relationship between the proposed expenditures and the program.

Points Possible: 30

Points Awarded:

Comments:
