

Teaching and School Administration Professional Standards Advisory Board

It is the mission of the Teaching and School Administration Professional Standards Advisory Board to promote excellence in the education profession and develop and review professional standards to ensure quality preparation and continued professional growth experiences.

**Kansas State Department of Education
Board Room
OFFICIAL MINUTES
November 19, 2012, 10:00 a.m., KSDE Board Room**

1. Call meeting to order

The meeting was called to order at 10:00 a.m. by Rick Ginsberg, Chair.

2. Roll call

Attending: Shelley Addis, Adam Bancroft, Ralph Beacham, Nick Compagnone, Rick Ginsberg, Laura Kaiser, Tim Knoles, Gwen Landever, Lori Martin, David Myers, Denise O’Dea, Michele Perez, Rudy Perez, Linda Stecher, Kate Thompson, Kathy Wagoner, Mike Wilson

Absent: Bill Meek, Deborah Mohler, Alice Morris, David Patterson, Jana Shaver

KSDE: Scott Myers, Susan Helbert, Diana Stephan, TJ Boeckman

3. Introductions

Members introduced themselves and stated their representation.

4. Approval of Agenda

Motion: It was M/S (R. Perez/Martin) to approve the agenda. Motion carried.

5. Approval of minutes from the September 17, 2012 meeting

Motion: It was M/S (Knoles/Beacham) to approve the minutes of September 17, 2012. Motion carried.

6. Citizens Open Forum

No one was available to speak at the open forum.

7. New Business

A. New appointments to the Evaluation Review Committee

Motion: It was M/S (Addis/Knoles) to appoint Allen Jantz, representing higher education, to complete an unexpired term that will run until June 30, 2013. Motion carried.

Motion: It was M/S (Addis/Wilson) to appoint Kathy Wagoner, representing teachers from the PSB, to a three year term that will expire June 30, 2015.

Motion: It was M/S (Thompson/Wagoner) to appoint Beverly Furlong, representing teachers, to complete an unexpired term that will run until June 30, 2013.

8. Old Business

A. Code of Ethics

Diana Stephan handed out a list of next steps that included topics. A copy of this material will be filed with these minutes and become part of the permanent record. Below is a summary listing of the topics.

- Coordinate with Legal Services on how a code of conduct will affect current regulations
- Develop a code of conduct

- Write regulation to address a code of conduct
- Add a standard on ethics/code of conduct to the professional education standards
- Write a regulation change for licensure renewal
- Develop a code of conduct training process

Diana stated the code would encompass all levels of educators and could be more than one code in order to address all levels. The code will need to be enforceable and information will need to be available to all stakeholders. The professional education standards will need to address this with teachers completing preservice. Some questions from members:

- 1) Would professional development need to address this each year?
- 2) Would this need to be included in relicensing?
- 3) What about management, enforcement, etc?

Diana stated that there are online resources available and some of those resources could be tailored for an individual state. Diana has attended national meetings that have addressed all of these issues. She noted that the state of Kansas already has the Professional Practices Commission (PPC). The PPC has their own set of regulations that guides their work. Certain offenses that are of legal nature, a district is required to report. By state statute district superintendents are required to report to the Commissioner of Education when an educator has been terminated for cause. These case files are sent to our office first and then forwarded to the PPC for action. Diana asked the Standards Board if the Teacher Licensure and Accreditation staff should move forward with the process of writing regulations and developing a code.

Chair Ginsberg asked Diana to bring an update to the Standards Board meeting scheduled for February 2013. That update would include the previous information that was shared regarding Codes from other states, regulation information (whether to write something within a current regulation or develop a new regulation as per Legal Services recommendation). Diana stated the penalty phase will be developed at a later time.

B. Mentoring Efforts

An organization called Kansas Educational Leadership Institute (KELI) was developed with members from the following organizations: Kansas State University, Kansas State Department of Education, Kansas Association of School Boards, United School Administrators of Kansas, Kansas School Superintendents Association, and Kansas Leadership Center. A formal program was developed that was launched last year, with the program now in its second year. The New Teacher Center (NTC) work has included teacher mentoring and also principal (leadership) mentoring. Lynn provided a background of the recommendation from the Teaching in Kansas Commission that proposed a look at teacher mentoring programs in Kansas. It was noted that the licensure standards and the NTC standards are both based on INTASC standards. Lynn spoke about strengthening our current regulations related to mentoring to include rigor and best practice and having a required protocol.

The board took a break at 10:50am. The meeting resumed at 10:55am.

Lynn Bechtel handed out information on professional learning. A copy of this material will be filed with these minutes and become part of the permanent record.

C. Professional Development Audit

Susan and Lynn showed a power point regarding the professional development taskforce that was put together in 2009-10. The background and recommendations of the task force were shared. There has been a shift in the paradigm in how we think about and use professional development. The term has

now been updated to “professional learning.” The five recommendations listed below were reviewed by Lynn and Susan.

- 1) Definition of professional learning
- 2) Accountability of high quality professional development
- 3) Career-long learning
- 4) Professional educator standards on high quality professional development
- 5) Job embedded professional learning

The professional continuum handout was reviewed in detail with members. Members were asked for comments regarding the presentation/recommendations and how these recommendations will affect a district’s operations. Members should be prepared to share at the February meeting any comments or suggestions before we move forward. Susan will send to PSB members by e-mail a copy of the draft Concept Paper and the power point from today.

Lunch – 12:00 noon.

The meeting reconvened at 12:30pm.

D. NCATE and CAEP Transfer Update

Sungti Hsu reviewed the transition from NCATE to CAEP. Two entities merged – National Council of Accreditation of Teacher Education (NCATE) and Teacher Education Accreditation Council (TEAC) and are now known as Council for the Accreditation of Educator Preparation (CAEP). The standards have not yet been finalized but will be available in draft in 2013. Kansas has been a pilot state for the preparation of the new standards. In Kansas, the Policies and Procedures Committee, Professional Standards Board and the State Board of Education will need to approve.

Sungti then reviewed the CAEP program review process. He stated that the Unit Heads from the state’s colleges and universities met in Topeka on November 14, 2012, and voted to continue with the current process of state program review. KSDE will work with CAEP to incorporate this into our standards. The *Institutional Handbook for Program Approval* will be updated through the Policies and Procedures Committee.

9. Standing Committee Reports

A. Executive Committee – Rick Ginsberg reported that the Executive Committee met at 9:30am this morning and reviewed the agenda and discussed addressing the Code of Ethics.

B. State Board of Education Report – Mrs. Shaver was not in attendance, therefore there was no report.

C. TEAL Leadership Report – Scott Myers reported that accreditation work is continuing with the shift from QPA to another model. Next semester we are field testing the rubric with 32+ districts. All districts will be piloted next school year (2013-14).

D. Regulations Committee-Susan Helbert reported that the Regulations Committee has not met. We do anticipate potentially many regulations will be forthcoming and will need to be reviewed by the committee.

E. Evaluation Review Committee – Ralph Beacham reported that the committee met recently. Part of the meeting a hearing regarding programs from Newman University was conducted. The committee does not hold hearings very often. He felt this was an important and informative meeting and hearing.

F. Licensure Review Committee- Diana Stephan reported that Jenna Cook, education program consultant on the licensure team, will be taking over as the facilitator for the Licensure Review Committee. The next meeting is scheduled for December 5 and 6 that will include 11 personal appearances and 19 new appeal cases. Most of these cases are alternative programs.

G. Policies and Procedures Committee-Linda Stecher reported that the committee has not met but is planning to meet in the spring. The Accreditation handbook will have one final read, with the possibility of adding a chapter on the entire accreditation process.

10. Agenda items for next meeting

- Code of Ethics follow-up – Diana will bring back information to share with board members
- Professional Learning – comments from PSB members with possible Standards Board action
- Crosswalk from mentoring to professional license and teacher preparation programs.

11. Adjournment

Motion: It was M/S (Wagoner/M. Perez) to adjourn. Motion carried.

Next Meeting:

February 11, 2013, KSDE Satellite Conference Room