

**Teaching and School Administration Professional Standards Advisory Board**

**It is the mission of the Teaching and School Administration Professional Standards Advisory Board to promote excellence in the education profession and develop and review professional standards to ensure quality preparation and continued professional growth experiences.**

**Kansas State Department of Education  
Board Room  
OFFICIAL MINUTES  
February 21, 2012, 1:00 p.m., KSDE Board Room**

**1. Call meeting to order**

The meeting was called to order at 1:00pm by Rick Ginsberg, Chair.

**2. Roll call**

Attending: Shelley Addis, Adam Bancroft, Ralph Beacham, Rick Ginsberg, Laura Kaiser, Sharon Klose, Tim Knoles, Gwen Landever, Lori Martin, Deborah Mohler, Alice Morris, David Myers, Michele Perez, Kate Thompson, Kathy Wagoner

Absent: Nick Compagnone, Bill Meek, Denise O’Dea, David Patterson, Rudy Perez, Linda Stecher

KSDE: Pamela Coleman, Susan Helbert, Diana Stephan, TJ Boeckman

KNEA: Peg Dunlap

KSBE: Jana Shaver

**3. Guest speaker**

Brad Neuenswander, Deputy Commissioner of Learning Services, KSDE, spoke briefly regarding some of the current work projects at KSDE. Much time has been spent on the NCLB waiver. The waiver will allow the agency to focus on transitioning to the common core standards and a new assessment. The assessments will be looked at differently – focusing on achievement and how students move through the five performance categories. We are looking at the things we have across the state that can measure college and career ready students. The emphasis is on what’s better for our students, schools and systems. We are also looking at how schools are accredited and how the agency can be supportive. We have had many meetings with local school districts. Student, district and state growth will also be looked at.

**4. Citizens Open Forum**

No one was available to speak at the open forum.

**5. Approval of Agenda**

**Motion:** It was M/S (Knoles/Klose) to approve the agenda. Motion carried.

**6. Approval of minutes from the November 14, 2011 meeting**

**Motion:** It was M/S (Addis/Wagoner) to approve the minutes of November 14, 2011. Motion carried.

## **7. Film clips from “The Good Teacher”**

Brief film clips from “The Good Teacher” were shown. The clips were designed to be used as discussion points for teachers and training for navigating through decision points and consequences. Susan Helbert has contacted the company that produced the film clips to find out the cost.

## **8. Code of Ethics update**

Diana Stephan shared a handout that reflected a summary of Codes of Ethics from several other states. She stated that we need to look at how it affects pre service and licensure and if a regulation change is needed. She asked board members if they wanted to move forward.

Comments included:

- Kate Thompson from Olathe school district stated that her district does have a Code of Ethics that is available for teachers at the beginning of the school year. It is posted on the school website and is updated routinely as needed.
- Kathy Wagoner asked if the document was information only or if it was going to be enforced with consequences. Pam responded that the Standards Board will address that.
- Tim Knoles asked if Diana had found any enforcement in her research. Diana responded that it depends on how the codes are written (regulatory language or not). This could possibly be written and included with our Professional Practices Act.
- Rick Ginsberg asked that a draft Code of Ethics be prepared by the TEAL office and brought to the June meeting for discussion. This item will be placed on the June agenda.

## **9. PD Audit**

This item will be on the March State Board agenda. A handout entitled “Professional Learning in Kansas” was disseminated. Susan Helbert briefly reviewed the four areas of pre-service, novice, professional options and experienced. The five common elements for all educator levels are: 1)aligns to the professional standards, 2) provides district support teams for all educators, 3) requires individual learning plans, 4) addresses personal/professional needs (district /school needs) (state needs), 5) requires professional learning be completed each year, specified % must be job embedded.

Comments included:

- Shelley Addis asked how this impacts districts that have their Professional Development Council (PDC) plan ending. If the district plan is over this year, will the transition be offered? Pam responded that if the state board adopts this policy, then there will be a transition period for districts.
- Mrs. Shaver asked for more information regarding the support teams. Pam responded that the groups are within the district, put together by the district and are not like the PDC. This is more comprehensive and supportive with a design that will be characteristic of that team. The team will be defined.

## **10. Standards revision**

Pamela Coleman reported that she had met with deans of education from the public and private universities/colleges and has selected three persons from the private institutes and three persons from the public institutes to serve on the standards revision committees. Parents and students (junior and senior high that have been recommended) will also serve on the revision committees. Pam indicated that she had also talked with representatives of parent groups. The educator standards were last revised over 10 years ago.

### **11. ESEA waiver**

Pamela Coleman spoke briefly regarding the ESEA waiver. We are the only state that will include superintendents in our evaluation piece. It is a lengthy document of approximately 177 pages. The final pilot is scheduled for 2013-14. She has received calls from Texas and Nebraska inquiring about the process Kansas is using.

### **12. Kansas Open Meetings Act (KOMA)**

Cheryl Whelan, General Counsel, KSDE, spoke about the Kansas Open Meetings Act (KOMA). A copy of the *Kansas Legislator Briefing Book 2012* was given to all PSB members. She reviewed several key points of the book. She stressed that if there is a situation that is questionable, error on the side of caution. She cautioned the group about communicating by using e-mail and telephone to make decisions. She stressed that when using e-mail as the communication tool, never select "reply all." The KOMA is very complex. She requested that if anyone has any questions, please contact her office.

### **13. Discuss Licensure Review Committee (LRC) questions**

Pamela Coleman shared that she had recently talked with the Licensure Review Committee (LRC) members regarding their role on the committee. The work of this committee is confidential and involves review of many cases prior to each meeting. The Plan of Study process was instituted by the TEAL office and seems to be working well.

Diana Stephan commented that the committee is very conscientious and serious. They do a great job, but sometimes need a pep talk to let them know they are doing a good job.

### **14. Revised goals**

Chair Ginsberg reviewed the current goals. A motion was made to accept the goals for 2012-13, with the following changes.

Goal #1 - Ongoing

Goal #2 - Ongoing

Goal #3 - Ongoing - change "teacher" to "educator"

Goal #4 - Delete

Goal #5 - Ongoing

Goal #6 - Ongoing –change "teacher" to "educator"

Goal #7- New - Finalize Code of Conduct for Kansas educators

Listed below are the goals for 2012-13 with the revisions.

- 1) Core Values :
  - Authentically assessed standards linked to student learning
  - Fairness and accountability
  - Rigorous preparation of educators
  - Continual professional growth
  - Respect for and solicitation of input from all stakeholders
- 2) Continue to monitor the Kansas licensure system focusing on the performance assessment – in progress
- 3) Monitor the impact of the licensure system and ESEA legislation on educator quality and supply, especially special education, middle level, and state definition of high need - in progress and will continue.
- 4) Improve communication to and input from the field on teacher licensure issues – ongoing

- 5) Continue three-year schedule (implemented in fall of 2009) to review educator preparation program standards to include 21<sup>st</sup> century skills
- 6) Finalize Code of Conduct for Kansas Educators

**Motion:** It was M/S (Martin/Morris) to approve the goals for 2012-13 with the suggested revisions. Motion carried.

### **15. New appointment to Evaluation Review Committee (ERC)**

**Motion:** It was M/S (Wagoner/Knoles) to approve the appointment of Ken Weaver, representing higher education, to the Evaluation Review Committee, to complete an unexpired term effective today, February 21, 2012, to run through June 30, 2013.

### **16. Standing Committee Reports**

#### Executive Committee

Chair Ginsberg reported that the executive committee met today prior to the full Standards Board meeting. The agenda was reviewed and three items were added: KOMA, reviewing the goals and ESEA discussion.

#### State Board of Education Report

Mrs. Shaver reported that the State Board has heard much regarding the school finance formula. This is an ongoing issue. Local property taxes will be affected. The State Board of Education does not have the authority to fund schools as that authority rests with the legislature. In February the commissioner updated State Board members on their four main goals. The board then prioritized the four goals.

#### State Board of Education goals:

1. Provide a flexible delivery system to meet our students' changing needs
2. Provide an effective educator in every classroom
3. Ensure effective, visionary leaders in every school
4. Collaborate with families, communities, constituent groups, and policy partners

She stated that the State Department of Education is moving in the right direction.

The State Board approved starting moving the regulation amendment through the legal process that removes the sunset date to add an endorsement by taking a test. A handout was provided that reflects the numbers of persons taking a test to add an endorsement from the years 2009-2012.

The hard work on the ESEA waiver is appreciated by the State Board. Information regarding the waiver can be found on KSDE's website at [www.ksde.org](http://www.ksde.org)

She also thanked the members of the PSB for serving on this board.

#### TEAL Leadership Report

Pamela Coleman shared information relating to National Council for Teacher Quality (NCTQ). The NCTQ is a non-partisan, non-profit research and advocacy group.

Susan Helbert shared that the current regulation amendment is now at the Attorney's General's office. The next step will be the publication of the regulations for 60 days with the final public hearing set for the State Board of Education meeting in the spring.

Susan reported that new questions have been added to all licensure applications. The questions try to capture whether an applicant has had any action taken against a professional license or state issued license in another profession. Also added wording that states the applicant is of good moral character in the paragraph preceding the signature line.

The Licensed Personnel Report (LPR) submission deadline has been extended through April 12, 2012. A Licensed Personnel Report on the submission data will be shared with the State Board in June. A joint

live meeting presentation was offered to districts with information on the relationship of the KCCMS course code system, EDCS/LPR, KIDS system and SCRS (loading of the grades) and Pathways. The power point and Q&A are available on the KSDE website.

The TEAL office issued 29 new national board subsidies and 11 renewal subsidies for the 2011-12 school year. There will be federal money available in 2012-13, but no state monies.

Pamela Coleman shared that the teacher leader opportunity has been extended. Information on the teacher leader can be found on the KSDE website.

#### Introduction of TEAL staff

The TEAL office staff introduced themselves and spoke briefly about their job responsibilities.

#### Regulations Committee

Alice Morris reported that the committee had not met.

#### Evaluation Review Committee (ERC)

Sharon Klose reported that the ERC met by conference call on January 27, 2012, and reviewed the accreditation of Central Christian College, Fort Hays State University and Benedictine College. The committee will meet face to face on April 16.

#### Licensure Review Committee

Diana Stephan reported that the committee met on February 8, 2012. The committee is reviewing lots of company programs from Texas and Oklahoma. The committee is doing a good job. The membership will remain the same this year except for the higher education representative who is retiring soon. Consistency of committee members is important. The next meeting will be in April, with the final meeting of the school year scheduled for June. The new school year begins with a meeting in August.

#### Policies and Procedures (P&P)

David Myers reported that the committee had not met.

### **17. Agenda Items for next meeting**

- Reappointments to the Evaluation Review Committee, Policies and Procedures Committee, and Regulations Committee
- New appointments to the Evaluation Review Committee and Regulations Committee
- Finalize Code of Conduct

### **18. Next meeting date**

Monday, June 11, 2012, 9:00 am, KSDE board room

### **19. Adjournment**

The meeting concluded at 3:15pm