

<b>Group</b>	<b>Charter and Virtual Education Advisory Council</b>	<b>Date / Location</b> <b>Conference Room 107</b>	<b>Wednesday, 9/3/14 1:30-3:30 pm</b>																																																
<b>Facilitator Chair Vice-Chair</b>	Jessica Noble Gary Lewis Keith Wilson	<b>Recorder</b>	Amanda Noll																																																
<b>KSDE Mission</b>		<b>Leadership and Support for Student Learning</b>																																																	
<b>Objectives</b> <ol style="list-style-type: none"> <li>1. Redesign the delivery system to meet our students' changing needs</li> <li>2. Provide an effective educator in every classroom</li> <li>3. Ensure a visionary and effective leader in every school</li> <li>4. Improve communication with all constituent groups and policy partners</li> </ol>																																																			
<b>Members - (present at meeting X, absent at meeting left blank)</b> <table border="1"> <tr> <td>X</td><td>Brooke Blanck</td><td>X</td><td>Tom Lawson</td><td></td><td>Scott Myers</td><td>X</td><td>Keith Wilson</td></tr> <tr> <td></td><td>Dolores Daniels</td><td>X</td><td>Gary Lewis</td><td></td><td>Sean Reilly</td><td>X</td><td>Christy Ziegler</td></tr> <tr> <td></td><td>Shannon Fisher</td><td>X</td><td>Bill Losey</td><td>X</td><td>Pam Robinson</td><td></td><td></td></tr> <tr> <td>X</td><td>Penny Hargrove</td><td></td><td>Lisa Lund</td><td>X</td><td>Anita Scheve</td><td></td><td></td></tr> <tr> <td>X</td><td>Nicole Hodges</td><td></td><td>Alex Lynch</td><td></td><td>Steve Ternes</td><td></td><td></td></tr> <tr> <td>X</td><td>Tell Kirk</td><td>X</td><td>Delon Martens</td><td>X</td><td>Cody Whetstone</td><td></td><td></td></tr> </table>				X	Brooke Blanck	X	Tom Lawson		Scott Myers	X	Keith Wilson		Dolores Daniels	X	Gary Lewis		Sean Reilly	X	Christy Ziegler		Shannon Fisher	X	Bill Losey	X	Pam Robinson			X	Penny Hargrove		Lisa Lund	X	Anita Scheve			X	Nicole Hodges		Alex Lynch		Steve Ternes			X	Tell Kirk	X	Delon Martens	X	Cody Whetstone		
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<b>Agenda Items</b>		<b>Key Points Discussed</b>	<b>Action or follow-up</b>																																																
<b>I. Welcome</b>		Gary Lewis welcomed everyone to the meeting.																																																	
<b>II. Approval of Agenda and Minutes</b>		Penny Hargrove moved to approve the June 4, 2014 Charter and Virtual Education Advisory Council minutes. Delon Martens seconded.																																																	
<b>III. Filling Vacant Positions</b>		Send out a notification of open positions: Community/Business and Parent Representative.  Discussion on whether a professional development position should be added. If we add an additional position the guidelines would have to go back to the state board for approval. At this point the council does not think this is a good idea. The council feels this position is covered by other members.  Currently three people have missed three consecutive meetings. The council was asked what their opinion is about the termination of these members. It was moved to terminate the membership of the three members not attending three consecutive meetings, in keeping with the bylaws. Tell Kirk made the motion, Penny Hargrove seconded.																																																	

<b>IV. Charter School Renewals</b>	Two Charter Schools renewed their charter applications. We currently have 11 Charter Schools in Kansas. Keith Wilson would like to congratulate the renewed charter schools in Hugoton and Caney Valley.	
<b>V. Legislative Post Audit Update</b>	The Legislative Post Audit team has requested data for all students in the state of Kansas for the 2012-2013 school year. This would include any data on a student that was sent to KSDE. They have also requested all assessments for 2011-2012 and 2012-2013. They are also conducting file reviews. All information that has been sent to Jessica has been shared. Financials seem to be their main focus. They are looking at how to save money. The Legislative Post Audit report will be released to the Legislature in January.	
<b>VI. Funding Rumblings</b>	Jessica has learned the At-Risk funding will be staying. This does not apply to virtual schools or any school with the virtual flag and students over the age of 20. Gary asked if KSDE has heard anything on State Aid per Pupil. Jessica stated she had not heard but would ask.	
<b>VII. Uniform Virtual School/Program Audit Process</b>	Discussion as to whether there was any way to make the fiscal audit more uniform. Lead into a discussion around creating an approved list of specifications for vendors, but then it was thought that might lead to virtual schools and programs losing their autonomy and the discussion ended.	
<b>VIII. Virtual School and Program Summit</b>	<p>At a previous meeting we discussed what it would look like all virtual schools and programs to get together and network. Bill Losey stated the service centers are putting something together. It will be held in Wichita on February 16 &amp; 17, 2015 and be called Alternative Education Conference. Proposals for presenters will be sent out soon. Jessica stated in the past when she attended these conferences they provide a wide variety of topics. This would be a great opportunity for Charter and Virtual Leaders.</p> <p>Council decided to table the discussion around a separate virtual summit and instead to focus on attending the Alternative Education Conference. The separate summit could be revisited in the spring.</p>	

<b>IX. Updating the 2008 Virtual Education Requirements</b>	<p>The sub-committee met and suggested the following changes for the Virtual Education Requirements:</p> <ul style="list-style-type: none"> <li>▪ Clarify process for new virtual approval</li> <li>▪ Program director should require a KS licensed individual</li> <li>▪ All licensed staff must be employed by the district</li> <li>▪ Clarify licensed/certified personnel to include virtual course monitors</li> <li>▪ Align enrollment and attendance section with the Fiscal Auditing Enrollment handbook</li> <li>▪ Collecting training report info in narrative form at the end of the year</li> <li>▪ Rework the state and final assessment sections</li> </ul> <p>The advisory council will wait and see what recommendations are made in the legislative post audit report before finalizing these recommendations and taking them to the state board of Education.</p>	
<b>X. Multi-Year Audit Process</b>	<p>Jessica stated that KSDE will look into changing the audit process (per a recommendation from LPA). KSDE will consider changing the audits to every three years unless the school or program is deemed high risk. Some examples of high risk programs could be: first-year programs, programs with new directors, and programs with unresolved issues from the previous audit. This will be a “homework” item for the committee. Please let Jessica know what suggestions you may have about moving to a multi-year approval process.</p>	
<b>XI. Professional Learning Repository</b>	<p>Jessica has been working on the virtual school website and has added a Professional Learning Calendar on the virtual director's webpage. She showed the council the calendar and how to add events. This calendar will help everyone see/know about upcoming events they may want to attend. Please make sure to put your event on the calendar for everyone to see. (For the record Keith was the only member that oo'd and aww'd about the calendar!) ☺</p>	
<b>XII. Items for the Next Advisory Council Meeting</b>	<ul style="list-style-type: none"> <li>▪ Updates on Alternative Education Summit</li> <li>▪ Update on Legislative Post Audit</li> <li>▪ Developing a reference check form</li> <li>▪ Creating a process for maintaining credit from one virtual to another</li> </ul>	

		<b><i>Next Meeting</i></b>
		Date / Time: <b><i>December 3, 2014</i></b>
		Location: <b><i>Conference Room 107</i></b>