Kansas state department of Education

School Finance

Kansas State Department of Education
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www.ksde.org

Date: November 12, 2013

To: Chief School Administrators

From: Dale M. Dennis, Deputy Commissioner
Craig Neuenswander, Director
School Finance

INTEREST RATE ON INVESTMENT
Effective 11/11/13 through 11/17/13

TERM	CURRENT	PREVIOUS
1 to 89 Days	**0.08%**	0.08%
3 Months	**0.06%**	0.06%
6 Months	**0.09%**	0.09%
1 Year	**0.15%**	0.14%
18 Months	**0.22%**	0.21%
2 Years	**0.30%**	0.31%

Minimum investment rates banks must offer to secure public funds as prescribed by K.S.A. 75-4210

Submit request for December General State Aid

The 2013-14 ***General State Aid Request for December*** is now available online. **ALL** school districts should review their payment amount and submit this form to KSDE no later than **Friday, November 15.**

Please follow the steps below to go online to the KSDE Authentication system:
Link: https://online.ksde.org/authentication/login.aspx
On the login screen, enter your **user name** and **password**.

- Click on **LEA Forms**
- Click on **State Aid Request for December**
- Click on **Create New Report for 2014**
- **Complete, Save, Next Page**, and **Submit** form

If you agree with the computed amount shown for your district's December 2 general state aid payment, please submit the form to KSDE – *even if you are **not** requesting additional funds*.

If it is determined that additional general state aid is necessary in December, please enter the additional amount and provide a justification in the text box located at the bottom of the form. *School Finance will review all justifications.* If you have questions, please contact Rose Ireland at (785) 296-4973.

Questions regarding user ID/passwords to online web applications should be directed to Karen at the KSDE Help Desk at (785) 296-7935.

Do you have an Early Retirement Program?

K.S.A. 72-5395 provides that school districts with early retirement incentive plans must submit a budget report to the State Board of Education. This statute became effective July 1, 2002. We ask that all school districts complete a survey annually for this purpose. The survey data will be provided to the Legislative Joint Committee on Pensions, Investments and Benefits for their review. Please submit this survey to our office **by December 4**.

We would appreciate all districts answering question 1:

DO YOU HAVE AN EARLY RETIREMENT PROGRAM IN YOUR DISTRICT?
If the answer is no, simply check **NO**, sign and submit by email or fax.

If your district has offered an early retirement incentive plan during the years shown, please continue and provide information on how many employees participate and associated costs.

To access the survey form, please go online to the School Finance homepage: http://www.ksde.org/Default.aspx?tabid=119. Scroll down under the heading **School Finance Action Items** and locate **Early Retirement Survey due December 4.** The form can be opened as a PDF or Excel document. By downloading the survey in Excel, you can complete this on your computer and save it for future reference. The last early retirement survey collected was in November 2012.

Thank you for your assistance. Please coordinate **one** response from your district. If you have questions, please call Dale Dennis or Craig Neuenswander at 785-296-3872. ***(Interlocals/coops are not included.)***

SAM (formerly CCR) Information

As you recall, all LEAs were required to be registered in the Central Contractor Registration (CCR) system in order to file quarterly reports for the American Recovery and Reinvestment Act (ARRA). KSDE is still filing those reports, and because of that LEAs still need to be active in the SAM system. The information in SAM is also being used to meet the Federal Transparency Act in which KSDE must file reports for any LEAs receiving over $25,000.

For additional information, you can visit the new website at https://www.sam.gov/portal/public/SAM/. Listed below is information we pulled from the SAM website:

What is SAM?

The System for Award Management (SAM) is a Federal Government owned and operated free website that consolidates the capabilities in CCR/FedReg, ORCA, and EPLS. Future phases of SAM will add the capabilities of other systems used in Federal procurement and awards processes.

Former CCR registrants – includes USDs, Interlocals, Service Centers (LEAs)

If you had an active record in CCR, you have an active record in SAM. You do not need to do anything in SAM at this time, unless a change in your business circumstances requires updates to your Entity record(s) in order for you to be paid or to receive an award or you need to renew your Entity(s) prior to its expiration. SAM will send notifications to the registered user via email 60, 30, and 15 days prior to expiration of the Entity. To update or renew your Entity records(s) in SAM you will need to create a SAM User Account and link it to your migrated Entity records. You do not need a user account to search for registered entities in SAM by typing the DUNS number or business name into the search box.

Again, all LEAs should remain active in this federal registry and renew in SAM prior to the expiration date of your CCR record. We will keep you informed of any changes on this subject.

Veryl Peter, ARRA Consultant – vpeter@ksde.org

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