Kansas state department of Education

Special Education Services

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Memorandum

To: Special Education Directors

From: Colleen Riley, State Director of Special Education; Elena Lincoln, Assistant Director of Special Education

Date: January 21, 2011

RE: Policies, Practices and Procedures Requirement changes

States must ensure that each district has written policies, practices and procedures to implement special education programs in accordance with federal and state statutes.

During the 2009-10 school year, KSDE shared guidance with the field on this requirement and conducted a review of policies, practices, and procedures for districts selected for the IDEA Requirements file review for the upcoming school year. This review process was critical in establishing a focus on the importance of having local policies, practices and procedures in effect.

As part of our ongoing work to enhance the integrated, continuous process used in KIAS, the SES team has incorporated ongoing, targeted policies, practices, and procedures review within the KIAS system. This embedded policies, practices, and procedures component replaces the cyclical PPP review.

Embedding the practice of reviewing policies, practices, and procedures within existing components of the KIAS will provide for a continuous process of review targeted at compliance with the federal special education requirements and improved academic results for children and youth with exceptionalities.

The KIAS Timeline and letter to directors sent on September 16, 2010 indicate that special education directors will be notified of the districts selected for PPP review on January 21, 2011. However, because of the change to an integrated, continuous process of policies, practices, and procedures review, the cyclical review process has been discontinued and no districts will be selected for a separate PPP data collection and review.

If there are any further questions regarding this information please contact Elena Lincoln at elincoln@ksde.org or (785) 296-4941.