



Kansas Preschool Program Grant Application 2018-2019

Cover Sheet

KANSAS PRESCHOOL PROGRAM (KPP):

Grant Application 2018-2019

Application Deadline: April 13, 2018

Vision: KPP programs will provide ready educational environments (community-based and school-based) that effectively provide evidence-based, safe, high-quality learning experiences for every child.

EXPECTED PROGRAM OUTCOME:

Children will enter school ready to succeed.

“Kansas leads the world in the success of each student”

KANSAS STATE BOARD OF EDUCATION

Division of Learning Services

Early Childhood, Special Education and Title Services

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Commissioner of Education

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Director

2018-2019 Edition

Kansas State Department of Education

Landon State Office Building

900 SW Jackson Street, Suite 620

Topeka, Kansas 66612-1212

Contact person:

Natalie McClane

Phone: 785-296-5081

Fax: 785-291-3791

Earlylearning@ksde.org

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Instructions

General Information:

This is an invitation for proposals for projects that will result in high quality education programs for preschool aged children.

REVIEW AND APPROVAL OF APPLICATIONS

Applications for approved Kansas Preschool Programs (KPP) shall be completed by submitting applications developed by the Kansas State Board of Education (KSBE). Applications shall be submitted to the Kansas State Department of Education (KSDE) and received no later than 5:00 pm on April 13, 2018. Applications must be complete in order to receive consideration for funding. Grants for KPP will be awarded to school districts and community programs dependent on the availability of funding.

Requests for Kansas Preschool Program (KPP) funds to operate or expand new or existing programs may be included in this application. A completed plan, including budget and assurances, must be submitted with this application.

Total Kansas KPP budget is determined by Kansas Legislature. Program must comply with all funding source requirements awarded through the grant application process.

Submission of Application:

Applications must be submitted on SurveyMonkey®. The applications must be received no later than 5:00 p.m. on April 13, 2018. Exceptions will not be made for technical issues, so applicants are encouraged to submit early.

If technical difficulties with the SurveyMonkey® are experienced, please contact:

Beccy Strohm: 785-296-6602 Earlylearning@ksde.org

For program questions, please contact: Natalie McClane: 785-296-5081 Earlylearning@ksde.org

The Assurances page with the Authorized Organization Representative's signature is part of the application.

Overview: The Kansas Preschool Program is an evidence-based program, focused on implementing curriculum, instruction, and assessment practices, when implemented with fidelity, prevent later academic and behavioral challenges in the elementary and secondary educational years. The KPP grant supports children aged 3 through 5; children age eligible for kindergarten may not be served with these funds. At least 50% of the children must meet at least one of the at-risk criteria (see Program Requirements for criteria).

The overarching focus of the KPP is to use evidence-based practices to improve the quality of the early learning experiences provided to children participating in the Kansas Preschool Program, resulting in increased readiness for success as children enter kindergarten and the elementary school years. The program has four components, each of which is based upon evidence that has been shown to support quality in early learning and promote later success in school.

1. Community Collaboration
2. Family Engagement
3. High Quality Early Learning Experiences
4. Successful children

The program components together provide an innovative and evidence-based approach for systematically providing high quality early learning preschool experiences. The program also includes a data collection system to allow a clear and focused examination of the overall impact of the Kansas Preschool Program on the readiness of participating children to be successful as they enter kindergarten.

THE ASSURANCES PAGE MUST BE SIGNED BY ALL MEMBERS OF THE KPP LEADERSHIP TEAM. The signatures indicate a COMMITMENT to meeting all requirements of the grant in a timely manner. ALL grant requirements MUST be met to receive funding for 2018-19 and to participate in and receive funding for the following years.



Application information page

KPP GRANT ASSURANCES:

For the duration of the 2018-2019 performance period, the grantee shall:

1. Provide a program that is non-discriminatory.
2. Use fiscal control and accounting procedures to ensure proper disbursement of, and accounting for state funds paid to such applicants under this program.
3. Submit reports to enable KSDE to perform its duties as specified, including program information, classroom practices and child assessment results required by KSDE.
4. Maintain all necessary records to substantiate program and funding compliance and to meet all data reporting requirements and afford access to such records to KSDE as requested.
5. Provide and/or coordinate services and resources through community collaboration that includes IDEA Part B Section 619 providers and local early learning programs that build on, but not duplicate, services for families with age-eligible children.
6. Provide a physical setting that is safe and developmentally appropriate for the needs of all children served by this program.
7. Meet all required program standards including adult-child ratio and use of evidence-based practices as described in the application.
8. Implement an evidence-based curriculum, aligned with the Kansas Early Learning Standards.
9. Implement an evidence-based assessment to measure children's developmental growth upon entry and exit of the program.
10. Implement the KPP for 465 instructional hours during the school year in all classrooms. Ensure all children have access to the same number of programming hours.
11. Make available services such as transportation, health services, appropriate nutritional meals, and screenings for hearing and vision as required by federal, state, and/or local law.
12. Ensure that each child receives the ASQ:3 and ASQ:SE-2 developmental screenings annually between the dates of August 1 and September 20. Results must be uploaded into the Kansas ASQ online system between the dates of August 1 and September 20. Paper (hard copy) screenings may be completed as appropriate, but will not be entered into the online system. The grantee must share results with the child's family.
13. Have conducted a community needs assessment within the previous three years. New programs must submit an overview of their community assessment by September 15, 2018.
14. Utilize the Local Interagency Coordinating Council (ICC) or an Advisory Committee that meets at least quarterly. This committee must include at least one currently enrolled parent, and may include Part C Infant-Toddler Services, Early Childhood Special Education, the local school district, or local home visiting programs.
15. Communicate with the ICC or Advisory Committee about:
 - a. Number of children enrolled, on the wait list, and number of available openings
 - b. Staffing changes and/or vacancies

- c. Results of community collaboration and upcoming opportunities to collaborate
- d. Upcoming opportunities for professional learning

- 16. Ensure that all staff are qualified and hold the licensure or credential as their position dictates.
- 17. Provide 15 hours of in-service training to all direct service staff, teachers, paraprofessionals, and aides in the area of early learning, including Child Abuse and Neglect training.
- 18. Provide developmentally appropriate opportunities for meaningful family engagement and partnership (i.e. family night, parent/teacher conference, field trips, parent volunteers).
- 19. Ensure that at least 50% of the children in program meet at least one of the at-risk criteria upon initial enrollment.
- 20. Obtain a Kansas Individual Data on Students number (KIDS SSID) for each child participating in the Kansas Preschool Program and participate in all required KSDE

* Signature of the KPP Administrator Contact

* Signature of KPP Program Contact

* Date application is completed

Date / Time MM DD YYYY

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Kansas Preschool Program Leadership Team: All members of the KPP Leadership Team will sign the Leadership signature page on the separate document showing they agree to the assurances page, indicating commitment to meet all requirements and full participation in the KPP. This page can be uploaded with the rest of the document at the end of the application



Kansas Preschool Program Grant Application 2018-2019

* Applicant Agency

Name:

Address:

City/Town:

ZIP:

Website Address:

Email Address:

Phone Number:

* Type of Agency:

- Public
- Private
- Other (please specify)

* Official Authorized to sign application

Name:

Title

Address:

City/Town:

ZIP:

Phone Number

Email Address:

Fax Number:

*** Program/Project Director/Primary Contact:**

Name:

Address:

City/Town:

ZIP:

Phone Number:

Email Address:

Fax Number:

*** Financial Office:**

Name:

Address:

City/Town:

ZIP:

Phone Number

Email Address:

Fax Number:

*** Title of Program/Project or USD#:**

*** Community, county, and/or USD to be served (list all):**

*** Federal Identification Number (FEIN):**

*** Applicant's Fiscal Year:**

* Number of children to be served.

* Amount Requested:



Preschool Program Narrative TEMPLATE

Part 2: REQUIREMENTS

A. Inclusion of all children:

KSDE Early Learning Programs must provide an inclusive environment.

The Individuals with Disabilities Education Act (IDEA) requires Special Education teams to consider the Least Restrictive Environment (LRE) when making placement decisions for children with disabilities with an Individual Education Program (IEP). The preponderance of research indicates that both children with disabilities, as well as typically developing children, achieve greater outcomes when learning in an inclusive setting. [Policy Statement on Inclusion of Children with Disabilities in Early Childhood Programs (2015)] <https://www2.ed.gov/policy/speced/guid/earlylearning/joint-statement-full-text.pdf> Children who are Dual Language Learners (DLL) and English Learners (EL), from migrant worker families, and from families who are currently homeless should be included in the KPP classrooms.

B. Curriculum Models:

Kansas Preschool Programs are required to implement an evidence-based preschool curriculum that includes literacy, math, and social-emotional components. These curricula must be approved by KSDE and align to the Kansas Early Learning Standards. The description of curriculum should include:

- the identified curriculum;
- the plan for monitoring ongoing progress including additional assessments;
- any supplemental curriculum used to address literacy, math and social-emotional; and
- the training plan (includes teachers and assistants). It is highly recommended that the director/program administrator, paraprofessionals, and related service staff also receive training.

Information regarding curricula may be found at the What Works Clearinghouse at <https://ies.ed.gov/ncee/wwc/> and Best Evidence from Johns Hopkins University at http://www.bestevidence.org/early/early_child_ed/early_child_ed.htm or www.ksdetasn.org.

Resources may also be available through Early Childhood Special Education (ECSE) programs.*

The following link provides information regarding evidenced-based curricula: <https://eclkc.ogh.acf.hhs.gov/curriculum>.

* PLEASE NOTE: ECSE programs will include a curriculum-based assessment (CBA). If your district contracts with a service center, please obtain this information from your provider.

C. Structure:

- Grantees must provide a minimum of 465 classroom hours of developmentally appropriate educational activities for each child during the school year, which may include field trips.
- The teacher to child ratio must be no more than 1:10, with a classroom size not to exceed 25 students. This applies to ALL children in the classroom regardless of funding streams.

D. Teacher requirements:

Teaching staff for the Kansas Preschool Program must have a current teacher license and must have, at minimum, a current Elementary Education license. A Kansas license in Early Childhood Education is recommended. KSDE encourages school districts to hire teachers who have one of the following:

- Early Childhood Unified, Birth to Grade 3 license (ECU)
- Childhood Unified, Birth to Kindergarten license (ECU)
- Early Childhood Education license (EC)
- Early Childhood Handicapped (ECH) license
- Early Childhood endorsement with a license in Elementary Education.

Other Accepted Qualifications for Teachers:

- Elementary Education , K-6 or K-9

Assistant Teacher/Teacher Aide Qualifications:

All Assistant Teachers must complete an orientation session addressing confidentiality and the services to be provided in this program. It is strongly recommended that school districts employ paraprofessionals or aides who have at least a Child Development Associate (CDA) certificate or an Associate of Arts (A.A.) in early childhood education or a related field. The Assistant Teacher/Teacher Aid is considered the secondary teacher in the classroom.

Other Accepted Qualifications for Assistant Teacher/Teacher Aide:

- Have a high school diploma or a GED and completed 48 credit hours at an institution of higher education; OR
- Associate's degree (or higher); OR
- Pass a State approved assessment that determines an ability to assist in instructing reading, writing, and mathematics; or reading, writing, and mathematics readiness.

E. Program Goals:

The grantee must consider goals for continuous quality improvement using local data (i.e. community assessment, employment rates, etc.). Action plans for successful goal attainment must be on file at the local level. Action plans shall include:

- Goals relevant to the children, families, district and/or community
- Methods to measure progress
- Staff (titles, not names) responsible for deliverables and proposed target completion dates

F. Program Development:

The grantee may be required to develop and submit a new or revised plan throughout the grant period, as well as for each possible renewal period (if applicable). The grantee must prepare and submit all such future program plans within a timeframe determined by the KSDE. Failure to meet applicable reporting requirements could jeopardize the Kansas Preschool Program approval status for the grantee and could result in the need to return funds awarded to support the KPP.

G. Community Collaboration:

Programs must communicate and collaborate with community partners. Programs are encouraged to access existing early childhood groups in their community such as their Local Interagency Coordinating Council (LICC).

H. Parent Education, Involvement, and Communication Plan:

Programs are required to develop a plan for keeping families informed of their child’s development, as well as opportunities to partner with district/organization staff. Programs may encourage parents to attend existing councils in the building, or develop a Parent Advisory Council if one does not exist.

I. Professional Learning Plan:

Professional learning plan should include a list of specific opportunities to be sought. These opportunities should align with the philosophy of the selected curriculum model and with the Kansas Early Learning Standards (KELS). Continuous professional learning associated with the selected curriculum model must include assistant teachers. Learning opportunities should include models and strategies such as Universal Design for Learning (UDL) or Multi-Tier System of Supports (MTSS) to facilitate an inclusive classroom. Professional learning should also include training on social-emotional topics such as Positive Behavior Intervention and Supports as well as trauma informed care practices (www.ksdetasn.org). Child abuse and neglect training is required annually. Online training is available through kccto.org and other community resources. First aid and CPR training is also recommended.

J. Funding plan:

Applicants are encouraged to utilize a variety of funding sources, but serve all children in an inclusive setting.

K. Materials and Supplies:

Classroom equipment, materials and supplies are for KPP use only. DVD’s and electronics, when used, are for educational purposes and have a limited presence in the KPP. Children should have a timed experience when using these devices.

L. Meals/snacks:

Meals and snacks are an allowable expense with KPP funds. Contact the Child and Adult Care Food Program (CACFP) or your school food program for additional assistance with these expenses. For further information, contact Child Nutrition and Wellness at the KSDE (785-296-2276).

M. At Risk Criteria:

At least 50% of children in the program must meet one or more of the at-risk criteria listed in the table below.

Criteria for Kansas Preschool Program	Clarification
1. Poverty	Qualifies for free lunch program or reduced lunch program on September 20, 2018.
2. Single parent families	At the time of enrollment the custodial parent is unmarried.
3. DCF referral	The reason for referral must describe the need for the child to attend the Pre-K program and be documented and signed by the DCF Agent.
4. Teen Parents	At least one parent was a teen when the child was born.
5. Either parent is lacking a High School diploma or GED.	At the time of enrollment, either parent lacks a high school diploma or a GED.
6. Limited English Proficiency	LEP status must be documented. Forms must be in child’s file. Process and criteria are found at www.ksde.org under Early Learning. NOTE: ESOL services must be provided by qualified teachers.
7. Lower than expected developmental progress in at least one of the following areas: Cognitive development; physical development; communication/literacy; social/emotional behavior; adaptive behavior/self-help skills.	Based on appropriate and valid assessment results, the developmental progress of the child has been determined by a trained professional to be lower than typically expected for his/her chronological age, yet above what would be considered eligible for special education services (based on the procedural manual and guidance materials of specific assessment instruments). Scores that fall at or below the 40th percentile indicate ‘at risk’.
8. Child qualifying for migrant status.	Copy of Certificate of Eligibility must be on file.



Scoring Rubric - FY2018

APPLICATION REVIEW FORM AND SCORING RUBRIC – FY 2018

Narrative (100 points)	Points Possible	Points Awarded
<p>Inclusion:</p> <ul style="list-style-type: none"> · Describe the service delivery model used for children with disabilities, DLL/EL students, migrant students, and homeless students. · Describe the supports and training provided to staff to equip them with the necessary tools to be successful in an inclusive environment. <p>Describe any plans to update current practices in order to provide more inclusive settings – include timelines.</p>	10	
<p>Curriculum:</p> <ul style="list-style-type: none"> • An evidence-based curriculum that addresses literacy, math, and social-emotional development is provided. • Describe the valid and reliable progress monitoring and assessment tools that determine the need for tiered interventions. • Describe tools to assess the classroom environment. 	20	
<p>Structure:</p> <ul style="list-style-type: none"> • Describe any “push-in” services to children with disabilities. Include which professionals will be providing services in the classroom and/or co-teaching with the classroom teacher. • Provide information regarding the proposed schedule such as the number of hours per day and any plans to expand the hours. • Describe any proposed additional eligibility criteria. 	10	
<p>Program Goals:</p> <ul style="list-style-type: none"> • Utilize local data to develop two program goals relevant to children, families, the district, and/or the community. • Describe how progress will be documented. Successful Children 	10	
<p>Community Collaboration Plan:</p> <ul style="list-style-type: none"> • Summarize plans to partner and collaborate with other early learning programs in the community (e.g. Head Start, private preschools) • Include details for collaboration with existing community groups such as your LICC, or plans to create a community advisory committee. • Describe any plans to engage in joint professional learning with community partners such as health fairs, screenings, parenting fairs. • Describe any partnerships with community mental health providers. 	10	

<p>Parent Education, Involvement, Communication Plan:</p> <ul style="list-style-type: none"> • Describe plans for including preschool parents in an Advisory Committee. If one does not exist, describe plans to create one. • Address how parents will be informed about their child's development and opportunities to partner with the preschool program. • Describe how communication with parents will routinely occur. • Describe plans to address topics such as strengthening parenting skills, and linking families to community resources. • Describe the transition planning process e.g. transition to: PK, KG. 	10	
<p>Professional Learning Plan:</p> <ul style="list-style-type: none"> • Describe how the program evaluates training needs and how the program will address these needs. • Describe how professional learning opportunities will include all direct service staff and provide relevant topics to their assignments. 	10	
<p>Funding Plan:</p> <ul style="list-style-type: none"> • Provide budget on the provided template • Include plans to address sustainability of the program that could allow, for example, future expansion. 	10	



Narrative

NARRATIVE:

Inclusion (20):

A. Describe the service delivery model used for all children including children with disabilities, and DLL/EL, migrant, and homeless students.

Answer should be entered on uploaded document.

B. Describe the supports and training provided to staff to equip them with the necessary tools to be successful in an inclusive environment.

Answer should be entered on uploaded document at the end of the application.

C. Describe any plans to update current practices in order to provide more inclusive settings – include timelines.

Answer should be entered in uploaded document at the end of the application.

Curriculum (20):

A. Which evidence-based curriculum is used to address:

a. Literacy

b. Math

c. Social-emotional development

Answer should be entered on upload document at the end of the application.

B. A. Describe how current or proposed curriculum will support an inclusive setting, including providing differentiated instruction, Universal Design for Learning, etc

Answers should be entered on the upload document at the end of the application.

C. A. Describe progress monitoring and assessment tools that will be used to determine the need for tiered interventions, as well as tools to assess the classroom environment? Check all that apply:

- Inclusive Classroom Profile (ICP)
- Parenting Interactions with Children: Checklist of Observations Linked to Outcomes (PICCOLO)
- Teaching Pyramid Observation Tool (TPOT)
- Preschool-Wide Evaluation Tool (PreSET)
- Classroom Assessment Scoring System (CLASS)
- Prevent, Teach, Reinforce
- Individual Growth and Development Indicators (myIGDIs)
- Other (list tool)

Structure (10):

A. Describe the qualifications of professional staff that will be serving students in the classroom.

- a. Program Administrator
- b. Program Coordinator/Supervisor
- c. Lead Teacher
- d. Assistant Teacher
- e. Paraprofessional
- f. Additional staff:

Answer should be entered on the upload document at the end of the application.

B. Describe any “push-in” services to children with disabilities. Include which professionals will provide services in the classroom and/or co-teach with the classroom teacher.

Answer on chart on separate document to be uploaded at the end of the application.

C. Provide information regarding the proposed schedule such as the number of hours per day and any plans to expand the hours

Answer on chart on separate document to be uploaded at the end of the application.

D. Describe any proposed additional eligibility criteria

Answer on upload document at the end of application.

Program Goals (10):

A. Share one program goal and explain how local data supports its relevance to children, families, the district, and/or the community. Describe how the program will document progress

Answer on upload document at the end of the application.

B. Share one program goal and explain how local data supports its relevance to children, families, the district, and/or the community. Describe how the program will document progress.

Enter answer in upload document at the end of the application.

Community Collaboration Plan:

A. Summarize plans to collaborate with other early learning programs in the community (e.g. Head Start, private preschools) for family events such as health fairs, screenings, parenting fairs.

Enter answer in upload document at the end of the application.

B. Include details for collaboration with existing community LICC, or plans to create a community advisory committee.

Answer in upload document at the end of the application.

C. Describe any plans to engage in joint professional learning with community partners.

Answer in upload document at the end of the application.

D. Describe any partnerships with community mental health providers

Answer in upload document at the end of the application.

Parent Education, Involvement, Communication Plan (15):

A. Describe plans for including preschool parents in a building level advisory committee. If one currently does not exist, describe plans to create one.

Answer in upload document at the end of the application.

B. Address how parents will be informed about their child's development and opportunities to partner with the preschool program.

Answer in upload document at the end of the application.

C. Describe how communication with parents will occur on an ongoing basis.

Answer in upload at the end of the application.

D. Describe plans to address topics such as strengthening parenting skills, and linking families to community resources.

Answer in upload at the end of the application.

E. Describe the transition planning process e.g. transition to: PK, KG.

Answer in upload at the end of the application.

Professional Learning Plan (15):

A. Describe how the program evaluates training needs. How will the program address these training needs?

Answer in upload at the end of the application.

B. Describe how professional learning will incorporate all direct service staff and provide relevant topics to their assignments.

Answer in upload at the end of the application.

Funding Plan (10):

A. Summarize plans to address sustainability of the program. You are encouraged to consider how the KPP may impact the Kindergarten Readiness outcome measure for the district.

Answer in upload at the end of the application.



Budget Form (10 points)

**2018-2019: Kansas Preschool Program
Budget Form (10 points)**

For each category of expenditure, indicate the amount of state funds requested. Use Whole Dollars

Budget Categories	Funds
1000 Instruction	
100 Personnel Services	
Salaries	<input type="text"/>
200 Employee Benefits	<input type="text"/>
300 Purchased Professional and Technical Services	<input type="text"/>
400 Purchased Property Services	<input type="text"/>
500 Other Purchased Services/ community-based user fees	<input type="text"/>
600 Supplies and Materials	<input type="text"/>
700 Property	<input type="text"/>
2000 Support Services	
100 Support Services - Students	<input type="text"/>
Travel & Subsidence (.47)	<input type="text"/>
2720 Vehicle Operations Services	<input type="text"/>
3000 Operation of Non-Instructional Services	
3100 Food Service Operations	<input type="text"/>
3400 Student Activities	<input type="text"/>
TOTAL	<input type="text"/>

Grant and Funding Opportunities for Approved Kansas Preschool Programs

Request to be considered for Funding:

The following grant and funding opportunities are available to programs and districts that operate an approved Kansas Preschool Program. Grants and funding opportunities will be awarded in accordance with the respective limitations and requirements of each fund, and to the extent to which funds are available. Selection and prioritization of awards will be based on the need and merit demonstrated in the program application.

***The total amount available for 2018-19 KPP funding is dependent upon Kansas Legislature.**



Final Page

Thank you for completing the Kansas Preschool Program Grant application 2018-19 survey. When you click submit your survey will be complete.

Thank you for everything you do for the children in Kansas.