Transition Requirements for Parents As Teachers, Infant Toddler Early Intervention Services, Early Head Start/Head Start, Early Childhood Special Education, Four Year Old At-Risk and Regulated Child Care

Parents As Teachers (*KSDE)	Infant Toddler Services (*KDHE)	Early Head Start/Head Start (*ACF*/*HSSCO)	Early Childhood Special Education (Section 619) (*KSDE)	Four Year Old At-Risk (*KSDE)	Regulated Child Care Facilities (*KDHE)
From *A Closer Look…The PAT Standards and Self-Assessment Guide*, 2003, National Center of Parents As Teachers, St Louis, MO SECTION: Connecting Families to Community Resources 4. The program has well defined procedures for providing families with information about and helping them access community resources. 5. Parent educators demonstrate respect for the cultural background and parenting practices of individual families when connecting families to formal and informal resources. 6. Parent educators help families overcome barriers to accessing resources (e.g., by discussing uncertainty, language translation, providing them with specific contact persons, discussing how they can access	§ 303.34 Service coordination services (case management). (2) Each infant or toddler with a disability and the child's family must be provided with one service coordinator who is responsible for— (10) Facilitating the development of a transition plan to preschool, school, or, if appropriate, to other services. (Authority: 20 U.S.C. 1432(4), 1435(a)(4), 1436(d)(7), 1440) § 303.209 Transition to preschool and other programs. (b) *Notification to the SEA and appropriate LEA.* (1) The State lead agency must ensure that— (i) Subject to paragraph (b)(2) of this section, not fewer than 90 days before the third birthday of the toddler with a disability if that toddler may be eligible for preschool services	c) Transition services. (1) Grantee and delegate agencies must establish and maintain procedures to support successful transitions for enrolled children and families from previous child care programs into Early Head Start or Head Start and from Head Start into elementary school, a Title I of the Elementary and Secondary Education Act preschool program, or other child care settings. These procedures must include: (i) Coordinating with the schools or other agencies to ensure that individual Early Head Start or Head Start children's relevant records are transferred to the school or next placement in which a child ill enroll or from earlier placements to Early Head Start or Head Start;	1.Transition of children from the Part C program to preschool programs - Sec. 300.124 The State must have in effect policies and procedures to ensure that-- (a) Children participating in early intervention programs assisted under Part C of the Act, and who will participate in preschool programs assisted under Part B of the Act, experience a smooth and effective transition to those preschool programs in a manner consistent with section 637(a)(9) of the Act; (b) By the third birthday of a child described in paragraph (a) of this section, an IEP or, if consistent with Sec. 300.323(b) and section 636(d) of the Act, an IFSP, has been developed and is being implemented for the child consistent with Sec. 300.101(b);	Programs are required to describe the process used to transition children into kindergarten after the pre-k year. Programs are also required to include any transition activities that support transitions into the program for children who have been in other early childhood programs or at home before they entered the Four Year Old At-Risk program.	None Required

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transportation). 7. Parent educators help families when they transition out of the program, providing information and connecting families to community resources that meet their interests and needs. 8. With family permission, parent educators consult with other organizations serving the family in order to coordinate services and optimally support the family.	under part B of the Act, the lead agency notifies the SEA and the LEA for the area in which the toddler resides that the toddler on his or her third birthday will reach the age of eligibility for services under part B of the Act, as determined in accordance with State law; (ii) Subject to paragraph (b)(2) of this section, if the lead agency determines that the toddler is eligible for early intervention services under part C of the Act more than 45 but less than 90 days before that toddler's third birthday and if that toddler may be eligible for preschool services under part B of the Act, the lead agency, as soon as possible after determining the child's eligibility, notifies the SEA and the LEA for the area in which the toddler with a disability resides that the toddler on his or her third birthday will reach the age of eligibility for services under part B	(ii) Outreach to encourage communication between Early Head Start or Head Start staff and their counterparts in the schools and other child care settings including principals, teachers, social workers and health staff to facilitate continuity of programming; (iii) Initiating meetings involving Head Start teachers and parents and kindergarten or elementary school teachers to discuss the developmental progress and abilities of individual children; and (iv) Initiating joint transition-related training for Early Head Start or Head Start staff and school or other child development staff. (2) To ensure the most appropriate placement and services following participation in Early Head Start, transition planning must be	and (c) Each affected LEA will participate in transition planning conferences arranged by the designated lead agency under section 635(a)(10) of the Act. 2. Initial IEP Team meeting for a child under Part C - Sec. 300.321(f) (f) In the case of a child who was previously served under Part C of the Act, an invitation to the initial IEP Team meeting must, at the request of the parent, be sent to the Part C service coordinator or other representatives of the Part C system to assist with the smooth transition of services. 3. IEP or IFSP for children aged three through five. - 300.323(b) (1) In the case of a child with a disability aged three through five (or, at the discretion of the SEA, a two-year-old child with a disability who will turn age three during the school year), the IEP Team must consider an IFSP that contains the IFSP		

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	of the Act, as determined in accordance with State law; or (iii) Subject to paragraph (b)(2) of this section, if a toddler is referred to the lead agency fewer than 45 days before that toddler's third birthday and that toddler may be eligible for preschool services under part B of the Act, the lead agency, with parental consent required under § 303.414, refers the toddler to the SEA and the LEA for the area in which the toddler resides; but, the lead agency is not required to conduct an evaluation, assessment, or an initial IFSP meeting under these circumstances. (2) The State must ensure that the notification required under paragraphs (b)(1)(i) and (b)(1)(ii) of this section is consistent with any policy that the State has adopted, under § 303.401(e), permitting a parent to object to	undertaken for each child and family at least six months prior to the child's third birthday. The process must take into account: The child's health status and developmental level, progress made by the child and family while in Early Head Start, current and changing family circumstances, and the availability of Head Start and other child development or child care services in the community. As appropriate, a child may remain in Early Head Start, following his or her third birthday, for additional months until he or she can transition into Head Start or another program. (3) See 45 CFR 1304.40(h) for additional requirements related to parental participation in their child's transition to and from Early Head Start or Head Start. (h) Parent involvement	content (including the natural environments statement) described in section 636(d) of the Act and its implementing regulations (including an educational component that promotes school readiness and incorporates pre-literacy, language, and numeracy skills for children with IFSPs under this section who are at least three years of age), and that is developed in accordance with the IEP procedures under this part. The IFSP may serve as the IEP of the child, if using the IFSP as the IEP is -- (i) Consistent with State policy; and (ii) Agreed to by the agency and the child's parents. (2) In implementing the requirements of paragraph (b)(1) of this section, the public agency must -- (i) Provide to the child's parents a detailed explanation of		

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	disclosure of personally identifiable information. **(c) *Conference to discuss services.* The State lead agency must ensure that—** **(1) If a toddler with a disability may be eligible for preschool services under part B of the Act, the lead agency, with the approval of the family of the toddler, convenes a conference, among the lead agency, the family, and the LEA not fewer than 90 days—and, at the discretion of all parties, not more than 9 months—before the toddler's third birthday to discuss any services the toddler may receive under part B of the Act; and.** **(d) *Transition plan.* The State lead agency must ensure that for all toddlers with disabilities—** **(1)(i) It reviews the program options for the toddler with a disability for the period from the toddler's third birthday through the remainder of the**	**in transition activities.** **(1) Grantee and delegate agencies must assist parents in becoming their children's advocate as they transition both into Early Head Start or Head Start from the home or other child care setting, and from Head Start to elementary school, a Title I of the Elementary and Secondary Education Act preschool program, or a child care setting.** **(2) Staff must work to prepare parents to become their children's advocate through transition periods by providing that, at a minimum, a staff-parent meeting is held toward the end of the child's participation in the program to enable parents to understand the child's progress while enrolled in Early Head Start or Head Start.** **(3) To promote the continued involvement of Head Start parents in**	**the differences between an IFSP and an IEP; and** **(ii) If the parents choose an IFSP, obtain written informed consent from the parents.**		

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	school year; and **(ii) Each family of a toddler with a disability who is served under this part is included in the development of the transition plan required under this section and § 303.344(h);** **(2) It establishes a transition plan in the IFSP not fewer than 90 days—and, at the discretion of all parties, not more than 9 months—before the toddler's third birthday; and** **(3) The transition plan in the IFSP includes, consistent with § 303.344(h), as appropriate—** **(i) Steps for the toddler with a disability and his or her family to exit from the part C program; and** **(ii) Any transition services that the IFSP Team identifies as needed by that toddler and his or her family.** **(e) *Transition conference and meeting to develop***	**the education and development of their children upon transition to school, grantee and delegate agencies must:** **(i) Provide education and training to parents to prepare them to exercise their rights and responsibilities concerning the education of their children in the school setting; and** **(ii) Assist parents to communicate with teachers and other school personnel so that parents can participate in decisions related to their children's education.** **(4) See 45 CFR 1304.41(c) for additional standards related to children's transition to and from Early Head Start or Head Start.** **Sec. 1308.21 Parent participation and transition of children into Head Start and from Head Start to public school.**			

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	***transition plan.* Any conference conducted under paragraph (c) of this section or meeting to develop the transition plan under paragraph (d) of this section (which conference and meeting may be combined into one meeting) must meet the requirements in §§ 303.342(d) and (e) and 303.343(a).**	**Transition** **(b) Grantees must plan to assist parents in the transition of children from Head Start to public school or other placement, beginning early in the program year.** **School Notification** **(c) Head Start grantees, in cooperation with the child's parents, must notify the school of the child's planned enrollment prior to the date of enrollment.**			

Program Administration Authority is indicated in parenthesis in each heading. Abbreviations stand for:
*KSDE = Kansas State Department of Education
*KDHE = Kansas Department of Health and Environment
*ACF = Administration for Children and Families
*HSSCO = Head Start State Collaboration Office, Kansas Department for Children and Families