

**Carl D. Perkins Application Approval Rubric**

*Please mark the appropriate box and add comments where needed.*

<b>District/Consortium Name:</b>			<b>Reviewer #</b>
<b>Cover Sheet</b>	<b>Approved</b>	<b>Revision Needed:</b>	
Application was submitted by due date based on date stamp.			
All components to the cover sheet were completed.			
<b>Consortium Members Worksheet</b>	<b>Approved</b>	<b>N/A</b>	<b>Revision Needed:</b>
Each member of the consortium submitted data to support an average total.			
<b>Local Plan Narrative</b>	<b>Approved</b>	<b>Revision Needed:</b>	
Projects/Services/Activities have been addressed specifically and activities for the next year have been addressed broadly.			
Timeline has been updated for each of the 12 elements.			
Pathways data has been used to support any revisions to the local plan narrative.			
Involvement of advisory committees, business and industry are demonstrated.			

<b>Action Plan for Improvement</b>	<b>Approved</b>	<b>N/A</b>	<b>Revision Needed:</b>
Core indicator performance measures not met were identified.			
Each core indicator performance measure not met identified a root cause and solution.			
Responsible person(s) was/were identified to carry out the solutions.			
Solutions align with one or more of the nine mandated uses of the funds identified in the legislation.			
Timeline was developed in which solutions were to be achieved for intended outcomes.			
<b>Itemized Equipment List</b>	<b>Approved</b>	<b>Revision Needed:</b>	
Itemized list of equipment was included for current.			
Professional development and/or curriculum needs were identified for each new item listed.			
Equipment listed is aligned with pathway needs and business/ industry.			
Equipment listed is new or an upgrade to the program and not an exact replacement item.			

<b>Itemized Supplies, Materials, Software and Resource List</b>	<b>Approved</b>	<b>Revision Needed:</b>
Itemized list of supplies, materials, software, and the resource list was included.		
Professional development and/or curriculum needs were identified for each new item listed.		
Items listed support programs transitioning to clusters and are supportive of any curriculum development written into the grant.		
<b>Administrative Costs</b>	<b>Approved</b>	<b>Revision Needed:</b>
Administrative costs did not exceed 5% of the total allocation.		<b>Correct Administrative Costs: _____</b>
<b>Required Use Page 1</b>	<b>Approved</b>	<b>Revision Needed:</b>
Programmatic and/or targeted activities listed are supported by data and/or research.		
The performance or intended outcomes are measurable.		
Core indicator(s) of performance to support the intended outcomes have been listed.		
Budget summary line items support the identified targeted activities and intended outcomes.		
Examples of all funding/resources to support the required use have been included.		

<b>Required Use Page 2</b>	<b>Approved</b>	<b>Revision Needed:</b>
Programmatic and/or targeted activities listed are supported by data and/or research.		
The performance or intended outcomes are measurable.		
Core indicator(s) of performance to support the intended outcomes have been listed.		
Budget summary line items support the identified targeted activities and intended outcomes.		
Examples of all funding/resources to support the required use have been included.		
<b>Required Use Page 3</b>	<b>Approved</b>	<b>Revision Needed:</b>
Programmatic and/or targeted activities listed are supported by data and/or research.		
The performance or intended outcomes are measurable.		
Core indicator(s) of performance to support the intended outcomes have been listed.		
Budget summary line items support the identified targeted activities and intended outcomes.		
Examples of all funding/resources to support the required use have been included.		

<b>Required Use Page 4</b>	<b>Approved</b>	<b>Revision Needed:</b>
Programmatic and/or targeted activities listed are supported by data and/or research.		
The performance or intended outcomes are measurable.		
Core indicator(s) of performance to support the intended outcomes have been listed.		
Budget summary line items support the identified targeted activities and intended outcomes.		
Examples of all funding/resources to support the required use have been included.		
<b>Required Use Page 5</b>	<b>Approved</b>	<b>Revision Needed:</b>
Programmatic and/or targeted activities listed are supported by data and/or research.		
The performance or intended outcomes are measurable.		
Core indicator(s) of performance to support the intended outcomes have been listed.		
Budget summary line items support the identified targeted activities and intended outcomes.		
Examples of all funding/resources to support the required use have been included.		

<b>Required Use Page 6</b>	<b>Approved</b>	<b>Revision Needed:</b>
Programmatic and/or targeted activities listed are supported by data and/or research.		
The performance or intended outcomes are measurable.		
Core indicator(s) of performance to support the intended outcomes have been listed.		
Budget summary line items support the identified targeted activities and intended outcomes.		
Examples of all funding/resources to support the required use have been included.		
<b>Required Use Page 7</b>	<b>Approved</b>	<b>Revision Needed:</b>
Programmatic and/or targeted activities listed are supported by data and/or research.		
The performance or intended outcomes are measurable.		
Core indicator(s) of performance to support the intended outcomes have been listed.		
Budget summary line items support the identified targeted activities and intended outcomes.		
Examples of all funding/resources to support the required use have been included.		

<b>Required Use Page 8</b>	<b>Approved</b>	<b>Revision Needed:</b>
Programmatic and/or targeted activities listed are supported by data and/or research.		
The performance or intended outcomes are measurable.		
Core indicator(s) of performance to support the intended outcomes have been listed.		
Budget summary line items support the identified targeted activities and intended outcomes.		
Examples of all funding/resources to support the required use have been included.		
<b>Required Use Page 9</b>	<b>Approved</b>	<b>Revision Needed:</b>
Programmatic and/or targeted activities listed are supported by data and/or research.		
The performance or intended outcomes are measurable.		
Core indicator(s) of performance to support the intended outcomes have been listed.		
Budget summary line items support the identified targeted activities and intended outcomes.		
Examples of all funding/resources to support the required use have been included.		

<b>Permissive Use of Funds</b>	<b>Approved</b>	<b>Revision Needed:</b>
All nine mandated uses of funds were addressed.		
Programmatic and/or targeted activities listed are supported by data and/or research.		
The performance or intended outcomes are measurable.		
Core indicator(s) of performance to support the intended outcomes have been listed.		
Budget summary line items support the identified targeted activities and intended outcomes.		
Examples of all funding/resources to support the required use have been included.		
<b>Perkins IV Budget</b>	<b>Approved</b>	<b>Revision Needed:</b>
The Perkins IV Budget and the line item budget on each required use and permissive use pages align.		
<b>Constituent Groups</b>	<b>Approved</b>	<b>Revision Needed:</b>
A person(s) for each constituent group was identified.		
Number of meetings and minutes to reflect approval of the Perkins application was included.		



<b>Negotiation of State's Performance Measures</b>	<b>Approved</b>	<b>N/A</b>	<b>Revision Needed:</b>
District/Consortium chose to accept the State's performance measures.			
District/Consortium chose to negotiate the State's performance measures.			
District/Consortium provided a rationale for their decision to negotiate.			
Negotiated levels included.			
<b>Signature Pages (signed in blue ink)</b>	<b>Approved</b>	<b>N/A</b>	<b>Revision Needed:</b>
Perkins IV Budget Form			
Negotiation of State's Performance Measures Form			
Local Assurances Form			
Transfer of Secondary Funds Form			
<b><u>Perkins Application has been:</u></b>	<b><u>Approved</u></b>	<b><u>Revision Needed:</u></b>	
<b>Date Reviewed:</b> _____			