	Kansas Advisory Committee for Career and Technical Education	Date Time Location	*January 23, 2013* *8:30-10:00 am Shawnee B & C* *Capitol Plaza/Manor Conference Center, Topeka, Kansas*
Chair	*Neil Fisher*	Recorder	*Jessie Cornejo, KSDE staff*

KACCTE Purpose	**Unified voice to advocate and provide recommendations for continuous improvement for Career and Technical Education (CTE) in Kansas**

Roles & Responsibilities

1. Development and promotion of a seamless system for delivery of technical education from secondary and postsecondary education
2. Integration of business and industry workforce development needs and trends in Kansas as part of a seamless CTE system
3. Validation of programs of study
4. Promotion of teacher internships/externships in their cluster
5. Recommendations for program improvement of secondary CTE Programs, including identification and validation of industry-recognized credentials

Members - (present at meeting X, absent at meeting left blank)

			Stem CC	A	Tom Latimer		
X	Neeley Carlson	A	Jana Shaver	A	Mary Beth Warren		
A	Patty Crowell	X	Ann Mah		Business CC		
A	Eddie Estes, PhD	X	Sally Cauble	X	Merlyn Spare	A	Ben Skillings
X	Neil Fisher			A	Sheryl Wohler	X	Mike Valdivia
X	Jay Scott	A	Ward Nippert				

Approx. Time	Agenda Items	Key Points Discussed	Expected Outcome, Action or Follow-up
8:00 am	Welcome	Neil Fischer, Chair	*Everyone welcomed by Neil Fisher, Chair of the Committee.*
8:05am	Additions and/or corrections to the Agenda Approval of minutes		*Agenda approved by members present and Neil said that there was no C in his last name.* *Minutes reviewed and approved by members present.*
8:10am	Review of KACCTE organizational structure documents	Neil Fischer, Chair Organizational Structures KACCTE Member List	*Question was asked in what power do we have to help schools. We want to have influence. We really need to review the Advisory committee, minutes on applications. We need to invite more school districts to KACCTE meetings so they are more aware of what is going on in these meetings.*
8:50am	Governor's CTE Initiative, Senate Bill update 155 update	Peggy Torrens, KSDE Education Program Consultant	*Need to get invites to Governor's meetings in order to get the same publicity as the Technical Ed Authority. Sally Cauble, wants the committee to be more visible to the State Board of Education, similar to the SEAC Advisory Committee. Perhaps, they can assist fill the vacancies on the board. It might be helpful that in February when they meet with the State Board we meet and have coffee prior to the State Board meeting. February is CTE month and that is why we will be on the board agenda.*
9:10am	Review proposed CTE rubric from new School Accreditation Model	Jay Scott, Assistant Director-CTE, KSDE (recommend reviewing and taking action at next meeting)	*Review of the KACCTE Board structure, it was indicated that a representative for each cluster was needed and that would be a total of 16.representatives.*
9:30am	Review of new Pathway Strand	Peggy Torrens, KSDE Education Program Consultant (recommend taking action today)	*A committee will be formed to fill vacancies to the committee, Mike Valdivia, Neely Carlson, and Neil Fisher and Jay Scott will be on committee .Terms of office do not need to change.*
9:45am	Discussion of KACCTE more involved with State Board of Education, Technical Education Authority-	Neil Fischer, Chair	*Review of Senate Bill 155 was given by Peggy Torrens, KSDE Consultant. It was brought up that you cannot always service all students because of boundaries involved. Some of the pathways are lost in the Senate Bill. Need to find ways to promote.*
9:55am	Takeways and action items for next meeting	Neil Fischer, Chair	*Gayla Randel brought up Human Services Martin Kollman gave suggestions to the group on what they could do.* *Jay Scott introduced the CTE accreditation model said that 18 rubrics are connected.*

				Merlyn Spare brought up many factors that are needing to be considered. Sally Cauble explained what the State Board Of Education wants to do. Wording needs to added to connections. Support from this group for the rubric of the CTE accreditation model. Motion made to approve the continued development of the model with support from the staff made by Merlyn Spare and seconded by Mike Valdivia and carried by members present. *Ann Mah asked about Susan's Symon's position and they are going to check about getting a person from Commerce and Labor on the committee.* *Peggy Torrens, KSDE Consultant gave her presentation on her Pre Law Strand that needs the committees approval. Jim Means from Wichita. was also at the meeting to assist with the presentation of the strand. Motion was made by Merlyn Spare to accept the strand and Neeley Carlson seconded and carried by members present.* *R.J. Dake was questioned by Neeley and Ann Mah about his stem pathways and they will be put on the agenda for the next meeting.* *The next meeting was discussed and it will be on April the 24th, 2013 and 10:00am in Wichita location to be determined.* *Recommendations:* *Need to meet to discuss Senate Bill 155 before March. Talk to Department of Labor as soon as possible. Have Jim Means attend the KACCTE meeting and give teachers impute. Put on listserv when the meetings occur so others are aware if they want to attend.* *Merlyn made motion to adjourn, Ann Mah seconded and carried.*
			Next meeting-April 24th, 2013-Wichita, KS Location TBD	