



2018 Kansas CTE Scholar OVERVIEW

The **KANSAS CTE SCHOLAR** initiative is an opportunity to recognize well-rounded outstanding Career and Technical Education (CTE) students finishing their senior year of high school.

OVERVIEW:

Local school staff will determine whether a student has successfully met the **Kansas CTE Scholar** criteria explained below, and submit the submission form and documentation by MARCH 1. (See page 2 for additional information.)

Senior students who earn Kansas CTE Scholar status will receive a commemorative pin, special certificate and statewide recognition.

There is no maximum number of students who can be recognized by KSDE. The intent of the program is to offer students the incentive to earn recognition for success within CTE.

A sample application form has been created for your local use. Red italics indicate local information that is needed before release.

CRITERIA

Students should complete the application and submit it to their locally identified person who will then review, verify and forward to KSDE if all benchmarks are met. The seven criteria are as follows.

1. **Senior level** status
2. Have earned or presently enrolled in **3.0 or more CTE credits** with documentation of **technical skill attainment**
3. **CTE GPA of 3.5 or better** in CTE coursework
4. Demonstrated **leadership**
5. **Civic Engagement**
6. **Professional Learning/ Work Based Experiences**
7. **Career Vision Summary Statement**

Further explanation of criteria can be found below:

1. Senior Level Status — The CTE Scholar candidate must be a senior. Work may begin prior to their senior year, but recognition is limited to seniors.

2. CTE Credits — A student must have completed a minimum of 3.0 CTE credits with at least 2 of the 3 credits above the introduction level. Credits can be across Pathways if career goals aren't aligned within one Pathway. CTE courses are identified by the KCCMS code and are defined as those found on a Pathway design sheet. The Pathway isn't required to be locally offered.

Technical Skill Attainment — Technical skills must be documented to illustrate attainment. A **minimum of one** of the following must be earned and verified locally (unless stated otherwise):

- Earn a passing score on a third party, end of Pathway assessment**; **or**
- Earn an industry-recognized certification**; **or**
- Receive an exemplary CTSO contest medal or placement at the state or national level (verified by KSDE); **or**
- Complete an application level course with-passing grade of 85% and industry validation

(** From approved K-PAC list <http://www.ksde.org/Agency/Division-of-Learning-Services/Career-Standards-and-Assessment-Services/CSAS-Home/Career-Technical-Education-CTE/CTE-Assessments-Skill-Validation>)

3. CTE Course GPA — A CTE GPA in CTE courses above the introduction level must be 3.5 or higher to qualify for CTE Scholar recognition. CTE courses are identified by the KCCMS code and are defined as those found on a Pathway design sheet. The Pathway isn't required to be locally offered. A minimum of 2.0 credits must be averaged. NOTE: Scholar status will not be awarded until all courses have been passed and minimum GPA is documented through an email sent to one of those listed on the back of this fact sheet stating class is completed and GPA listed is final.

4. Leadership — Leadership in civic engagement (i.e. community, work, school leadership with impact made, including offices held) is a part in becoming a CTE Scholar. A typed letter of support is required from a person who can verify the leadership took place. The letter must be from a nonrelative and explain the leadership observed and impact of the work. The letter will be submitted to KSDE so should be addressed to KSDE for that reason. This is tied to the next criteria.

5. Civic Engagement — Demonstrating concern for community is important for a well-rounded CTE Scholar. Civic Engagement refers to the sharing of skills and knowledge through actions to improve communities, state, nations, the world and themselves. However, the candidate must have been a leader of the project, work, officer (or etc) to count it toward the minimum total hours. This is the topic of the leadership letter indicated under "Criteria #4."

A minimum of 25 hours of volunteering, service, leadership within an organization and/or community engagement is required of the CTE Scholar candidate. It can be cumulative over the candidate's high school years. This can be more than one event, location or agency/organization. Verification of hours is required by a supervisor or supervisors and can be a multiple of letters, a compiled outline with signatures or other methods of verification.

December, 2017



KSDE doesn't discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: KSDE General Counsel; 900 S.W. Jackson, Topeka, KS; 66612; 785-296-3204.

6. Professional Learning/Work based Experience— Professional learning experiences are an important part of a CTE experience as they provide technical skill application and require appropriate employability skills in action. These experiences can include in-house training, internships, clinicals, supervised agricultural experiences, volunteer work or student-led businesses located on or off the school campus. The experiences should reflect the career interests of the candidate and industry expectations and be part of a CTE sequence of courses. A minimum of 80 hours of experience is expected prior to submission.

Compile an outline of the professional learning experiences and include a short paragraph with employability skills gained from the experience.. It should be titled “My Professional Learning Experiences Outline” with the candidate’s name beneath it.

A maximum of one page for the outline and 175 words for the employability skills paragraph exists. This will be submitted to KSDE.

7. Career Vision Summary Statement — A short description of a candidate’s personal career vision and future plans are required. If a candidate has CTE courses that fall outside one Pathway, explain how this allowance helped them reach their career choice and build their career vision. Specifically address lessons learned if the CTE experience pathway is not their selected future career field.

This document should be titled “My Career Vision” with the candidate’s name beneath it. A maximum of 175 words is allowed. This will be submitted to KSDE.

KANSAS CTE SCHOLAR SUBMISSION FORM:

A submission form is to be completed and submitted to KSDE with indicated documentation prior to midnight on the **deadline date MARCH 1, 2018.**

The local administrator (or their designee) should complete the verification and submission of the forms, but the actual work of completion is to be done by the student.

Submission form with documentation is to be through the electronic portal (if possible). If electronic submission is not possible, scan and email or mail to Juanita Anderson by the deadline. See Submission Form for address.

Each candidate submission form with required documents should be submitted separately to allow for tracking and expedited processing. *A received response will be sent.* If emailing, send all documents as 1 email, one attachment if possible. Missing items will mean forfeit of scholar status.

KSDE processing will take place within 30 days of the deadline.

RECOGNITION:**

KSDE recognition will include:

- CTE Scholar recipient announcement as part of the April Kansas State Board of Education meeting.
- Letter to each CTE Scholar
- Commemorative pin (see design below)
- Certificate with student name
- Statewide news release
- KSDE web recognition
- Sample award script will be provided for local use.



Commemorative Pin Design

Locally, additional recognition is encouraged. Examples include:

- Graduation recognition cords
- Pin awarding at a special all-school assembly or community event
- Local newspaper feature
- Local board of education recognition
- Listing of achievement on Scholar’s transcript (strongly encouraged)

(**NOTE: Postsecondary scholarships and workforce benefits are being explored.)

Contacts:

CTE scholar criteria:

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Submission questions

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January, 2018

