

KANSAS STATE BOARD OF EDUCATION

MEETING MINUTES

February 9, 1999

PRESENTATION ON THE TENNESSEE VALUE-ADDED ASSESSMENT SYSTEM

Prior to the official Board meeting, members joined with the membership of the House and Senate Education Committees in Room 313-S of the Capitol to hear a presentation by Dr. William Sanders on work in the development and implementation of the State of Tennessee's state assessment program. Senator Lawrence called the meeting to order at 9:10 a.m. and was followed by State Board Chairman Holloway's introduction of Dr. Sanders. Elements of the program include the annual testing of each child and the use of longitudinal data to follow the academic growth of each child. Data is also used to assess the effectiveness of curriculum and teaching methods. Dr. Sanders reported the data could be used to indicate where teaching efforts were being directed for the benefit of one student achievement level over other achievement levels. He indicated one goal in using the data on the district and building level was to work for an appropriate amount of academic growth per student each year and to have sustained academic growth over time. Noting that teacher effectiveness was the single most important factor in academic growth, Dr. Sanders reported that Tennessee was able to trace student growth through teacher sequences and measure the residual effects of a student having had a good teacher. Dr. Sanders noted the need for Head Start and early intervention programs, but emphasized the need to continue the effort throughout a student's education. He stressed that if districts and states are serious about improving academic achievement, a system to identify the educational systems' strengths and weaknesses must be in place. Dr. Sanders responded to questions and Board members excused themselves to the Education Building for their meeting.

CALL TO ORDER

Chairman Holloway called the meeting to order at 10:30 a.m. on Tuesday, February 9, 1999, in the Board Room of the State Board of Education Building, 120 SE 10th Avenue in Topeka, Kansas.

ROLL CALL

Members present were:

Steve Abrams	Linda Holloway
John Bacon	I.B. "Sonny" Rundell
Mary Douglass Brown	Harold Voth
Val DeFever	Bill Wagnon
Scott Hill	Janet Waugh

APPROVAL OF AGENDA

Mrs. Holloway asked that the consideration of the mission, vision, guiding principles and rules, and

goals developed at the planning retreat be added to the agenda immediately following the Citizens' Open Forum. Dr. Wagon asked that item 15 g. 2) on the consent agenda, recommendations for accreditation and program approval for Washburn University, be voted on separately. He also asked to pull item 15 o., regarding the transfer of an associate degree nursing program at Junction City from Barton County Community College to the Manhattan Area Technical College, indicating he would like a short presentation on the procedures used. Dr. Abrams asked that item 15 k., appointments to the Kansas Advisory Commission on Proprietary Schools, be pulled from the consent agenda. Mrs. Holloway noted the bond issue request from USD 488, consent item 15 r. 2), had been withdrawn by the district. Mr. Hill, with a second by Mrs. DeFever, moved the agenda be approved as amended. The motion carried.

APPROVAL OF THE MINUTES

Chairman Holloway asked for approval of the minutes of the January meeting. Dr. Wagon indicated he hadn't received a copy and approval was postponed until the end of the day.

CITIZENS' OPEN FORUM

Chairman Holloway opened the Citizens' Open Forum at 10:34 a.m. Bob Williams, Leon; David Penny, Lawrence; Robert Bence; Mary Williams, Ken Carlsen, Willie Peterson, Linwood; Tom Willis; Ken McCormick, Salina; and Celtie Johnson addressed the Board in opposition to how the theory of evolution was being addressed in the current revision of the science curriculum standards. Peg Dunlap, KNEA, Topeka, reminded Board members of the Read Across America campaign March 2nd. Kathleen Lomschek updated the Board on how the National Geographic Alliance funding had been addressed in the Governor's budget proposal. Connie Pace addressed the Board regarding the Campaign to End Childhood Hunger. Chairman Holloway declared the forum closed at 11:13 a.m.

BOARD MISSION, VISION, GUIDING PRINCIPLES AND RULES AND GOALS

Mr. Hill, with a second by Mr. Voth, moved that the Board adopt the Mission, Vision, Guiding Principles and Rules and Goals, as contained in the draft developed by the Board at its planning retreat February 4th and 5th. Mr. Rundell noted he would like the opportunity to add additional language as a result of his attendance at an Equity Advisory Council meeting on February 8th. After discussion, Dr. Wagon, with a second by Mr. Hill moved that action on the motion be tabled until February 10th. The motion to table carried.

TENNESSEE VALUE-ADDED ASSESSMENT SYSTEM

The Board had an opportunity to ask questions of Dr. Sanders who had spoken earlier in the morning at the State Capitol on the Tennessee value-added assessment system. Questions included how the system would work at the district level; what types of questions work best, in the most cost-effective way for the accumulation of useful data; the influence of the system on teacher performance; and how influences outside the classroom affect student performance. Chairman Holloway thanked Dr. Sanders for coming and the Board recessed at 11:45 a.m. to attend a luncheon sponsored by the Kansas Association of Community College Trustees. Mr. Hill did not return after lunch.

Upon the Board's return at 1:30 p.m., Dr. John Poggio of the University of Kansas, who has coordinated

and implemented the Kansas assessment program since 1980, discussed the Tennessee program by reviewing the assessments and the levels at which they are required by Kansas law. He noted that in order to accomplish testing of every child, every year, the Kansas standards and assessments would need to be redone. He also noted that the Kansas tests are longer and that additional tests every year would result in ten hours of testing per year. Dr. Poggio was asked if the conclusions arrived at by Dr. Sanders were accurate. Dr. Poggio indicated the methodology was correct, with some minor weaknesses, but the important factor to consider was how the resulting information was used, noting that Tennessee schools had only shown modest improvement since 1990 when the program began. Dr. Poggio also indicated that most school districts give the type of tests Dr. Sanders uses in his model. Dr. Poggio stated the most effective steps Kansas could take included the creation of procedures to promote staff development and the development of a personnel evaluation system that considers academic improvement. Suggestions from Board members included the use of data from QPA low-performing schools which have shown improvement and the collection of testing data every year in order to develop a performance history for every student. Dr. Poggio recommended that schools buy and use development growth indexes from testing companies. Dr. Poggio was asked if data currently collected on the assessments would be used to determine how teaching was being directed. He indicated the information was largely there in the current system.

DISCUSSION OF POSSIBLE SANCTIONS RELATED TO ELEMENTARY AND SECONDARY ACCREDITATION

Dr. Steve Adams, Team Leader, School Improvement and Accreditation, introduced State Senator Tim Emert to make brief comments about QPA sanctions. Senator Emert recommended that language referring to "*conditional accreditation*" be removed and substituted with "*probation*". He noted that sanctions which would take funding away from schools would be counterproductive, but that a prohibition from participation in any Kansas State High School Activities Association activities could prove to be very effective.

Dr. Adams reviewed current sanctions related to the failure of a school to make progress, to maintain appropriate student performance levels, or to achieve accredited status, which include a letter of notification and press releases announcing conditional accredited status. For schools denied accreditation, he reported that current regulations allow for the state board to: direct the local board to redirect or reassign district personnel or resources or hire additional personnel to assist the school in making necessary changes to improve student performance; to recommend to the legislature that it approve a reduction in state funding to the local district by an amount which shall be added to the local property tax imposed by the local board; or recommend to the legislature abolish or restructure the local district. The state board may also recommend other action as deemed appropriate. Questions raised by the Board included what should happen if a school does not make significant progress; if they are not following the regulations; or if they are not following the regulations, but are showing progress. The Board discussed whether intervention by the Department was occurring early enough. It was the consensus of the Board to ask for the issue to be studied by the QPA Advisory Council and the Kansas State High School Activities Association.

The Board took a short break from 2:40 p.m. until 2:50 p.m.

RECOMMENDATION FROM THE 1997-1998 KSBE ACCOUNTABILITY REPORT

Dr. Freden, Assistant Commissioner, Learning Services, reviewed recommendations staff had developed to address two areas of concern identified in the 1997-1998 KSBE Accountability Report. Those areas were the growing achievement gap between students from high socioeconomic groups and students from low socioeconomic groups; and the large number of students scoring at the unsatisfactory level on the 10th grade mathematics assessment. Board discussion followed and included strengthening staff development to close the performance gap between socioeconomic levels; use of the report on a regular basis to connect Board planning and action to data; positive reinforcement for schools performing well; the need for another level of accreditation; and how to reinforce and strengthen the study of mathematics at the secondary level.

PUBLIC HEARING DATE FOR PROPOSED REVISIONS TO QPA REGULATIONS

Dr. Wagon moved, with a second by Mr. Bacon, that the Board set a public hearing on the revised Quality Performance Accreditation regulations for May 11, 1999, at 1:30 p.m., or as soon as possible thereafter, in the State Board room. The motion carried 9-0. Mr. Bacon commented on an excessive use of "*that*" in the document and asked that minor modifications be made.

BOARD DESIGNEES FOR GRADUATION CEREMONIES AT KSSD AND KSSB

Mr. Rundell moved that the Board designate Janet Waugh and John Bacon as the Board representatives at graduation ceremonies at the Kansas State School for the Blind and Kansas State School for the Deaf, respectively. Dr. Abrams seconded the motion, and the motion carried.

QUARTERLY REPORTS

Kansas State School for the Deaf

Superintendent Gerald Johnson briefly reviewed various items contained in the Kansas State School for the Deaf's quarterly report for the period October 1-December 31, 1998. He indicated of the total number of students (475) currently being served, 164 were enrolled in the day and residential program at the school in Olathe. Of those, approximately 50% were residential students. Mr. Johnson also reviewed the status of the school's FY 2000 budget request and responded to a question about the major renovations needed to address accessibility issues.

Kansas State School for the Blind

Superintendent Bill Daugherty reviewed activities at the Kansas State School for the Blind, including new intake procedures; the school's first Cycle II QPA visit in November; the 4th place win by the KSSB track team in conference finals; the extended day program; outreach across the state; the certified public management program; the off-campus pass program; braille production and the deaf/blind library. Mr. Daugherty also reported on the status of the school's FY 2000 budget request and the impact of reductions contained in the Governor's recommendation.

TESTS RECOMMENDED FOR THE 2ND GRADE READING DIAGNOSTIC ASSESSMENT

Dr. Freden reviewed the procedures used in the review of second grade reading diagnostic instruments

to be suggested to local districts. She also reviewed the process local districts would follow to assure the suitability of assessments used which are not found on the suggested list. Dr. Freden indicated more tests would be brought to the Board for approval in March and other tests have yet to be reviewed. Dr. Abrams moved, with a second by Dr. Wagon, that the Board approve the tests suggested for 2nd grade diagnostic reading assessment. The motion carried.

REPORT ON KANSAS CURRICULAR STANDARDS FOR MATHEMATICS

Dr. Freden introduced Margie Hill, Chair of the Mathematics Curriculum Standards Writing Committee. Ms. Hill reviewed the committee's work since its last progress report to the Board in December. She also outlined additional modifications to be made to the indicators marked for assessment prior to submittal of the standards document to the Board for its approval in March. Board questions followed and included how application indicators would be assessed; the addition of a discussion of possible indicators to be added to the section, "*Use of this Document*"; prerequisites in earlier grades for indicators marked for assessment; and the availability of training for teachers in how to use the standards. At the conclusion, Chairman Holloway thanked the committee for its work.

LEGISLATIVE MATTERS

Education Legislation

Deputy Commissioner Dale Dennis briefly reviewed the current status of Kansas education legislation, including bills on special education, school district finance; school health assessments; low enrollment and correlation weightings; school-based mentoring programs; revision to the definition of a credit hour for community colleges; statewide school property tax levy rate; and a revision to the definition of at-risk pupils, among others. In response to questions from the Board, Mr. Dennis gave a brief explanation of correlation weighting.

Mr. Dennis briefly reviewed the Governor's and Senate Ways and Means Committee's recommendations and reported on the Department's recent budget appeal. He also handed out current information on state general fund projections.

CONSENT AGENDA

Dr. Wagon asked for a review of the policy guidelines used to review the request to transfer the associate degree nursing program in Junction City from Barton County Community College to the Manhattan Area Technical College (item 15 o.). Dr. Birmingham reviewed how staff recommendations are determined. Dr. Abrams indicated his question on the appointments to the Kansas Advisory Commission on Proprietary Schools had been answered. Mr. Rundell, with a second by Mrs. DeFever, moved that the consent agenda, with the exception of item 15 g. 2) and bond issue request from USD 488, withdrawn earlier, be approved. The motion carried.

In the consent agenda, the State Board:

- Received the monthly personnel report.

- Confirmed the unclassified special project appointment of Lisa Hill as an Office Assistant IV for the Charter Schools program at an hourly rate of \$8.81/hour, effective January 15, 1999.
- Approved school construction plans for Blue Valley, USD 384; Haysville USD 261; Sylvan Grove, USD 299; Blue Valley, USD 229 (2 projects); Emporia, USD 253; Kansas City, USD 500; Oxford, USD 358; Inman, USD 448; Shawnee Mission, USD 512; Olathe, USD 233 (2 projects); and Eudora, USD 491.
- Approved Cycle I accredited status for USD 233 Olathe: Walnut Grove Elementary; USD 501 Topeka Public Schools: Lowman Hill Elementary; USD 241 Wallace County Schools: Sharon Springs Elementary and Wallace County High School; USD 291 Grinnell Public Schools: Angelus Elementary, Grinnell Middle School and Grinnell High School; USD 459 Bucklin: Bucklin Elementary and Bucklin High School; USD 270 Plainville: Plainville Elementary and Plainville High School; Hillcrest Rural Schools: Hillcrest Elementary and Hillcrest High School; USD 369 Burrton: Burrton Elementary and Burrton High School; USD 503 Parsons: Garfield Elementary; and USD 389 Eureka: Mulberry Elementary.
- Approved requests for waiver of state QPA regulations from: Special Services Cooperative of Wamego to allow them to utilize the services of Amy B. Largent to teach Special Education at the high school level; and from Elkhart USD 218 to utilize the services of Maria Lancaster to teach chemistry and physics at the high school level.
- Denied a request for a visiting scholar certificate from USD 497, Lawrence, for Susan Ankrom to teach behavior disorders, K-9 for the 1998-1999 school year.
- Approved the recommendation of the Evaluation Review Committee to grant *approved* status for Fort Hays State University through December, 2002, for Geography (U, 7-12); for Sterling College through December, 2001, for Biology (U, 7-12); for Southwestern College through December, 2003 for 13 programs: English (U, 7-12); Elementary (U, K-9); Physical Education (U, K-12); Foreign Language French (U, 7-12); Foreign Language Spanish (U, 7-12); Music (U, K-12); General Science (U, 7-12); Biology (U, 7-12); Chemistry (U, 7-12); Physics (U, 7-12); US History, US Government, and World History (U, 7-12); Speech Communication (U, 7-12); and Drama (U, 7-12); for Pittsburg State University through December, 2003 for 14 programs: Foreign Language French (U, 7-12); Foreign Language French (U, K-12); Foreign Language French (U, K-9); Foreign Language Spanish (U, 7-12);); Foreign Language Spanish (U, K-12);); Foreign Language Spanish (U, K-9); Reading Specialist (G, K-9, K-12, 7-12); Building Administrator (G, K-9, K-12, 7-12); District Administrator (G, K-12); Special Education - Behavior Disorders (G, K-9, K-12, 7-12, Early Childhood Handicapped (G, EC), Mentally Retarded (U, G, K-9, K-12, 7-12) and Special Education - Learning Disabilities (G, K-9, K-12, 7-12); for Kansas State University through December, 2002, for Middle-Level Social Studies (U, 5-9); and for Emporia State University through December, 2002, for Art (U, K-12, Option A).

- Approved Education America Act Local District Individual Building School Improvement subgrants for USD 445 Coffeville: Field Kindley High School, \$11,850; Garfield Elementary, \$11,900; and Whittier Elementary, \$12,000.
- Received a report on the 1999 Even Start Family Literacy Program.
- Certificates of Approval under the Kansas Proprietary School Act were issued to Realty School of Kansas, Wichita, KS; and Wright Business School, Overland Park, KS.
- Made appointments to fill unexpired terms on the Kansas Advisory Commission on Proprietary Schools: Mr. Ronald L. Wirtz, Manhattan, KS through 12/31/99; Mr. Rod McIntyre, Topeka, KS through 12/31/2001; and Mr. Dale Shipps, Manhattan, KS through 12/31/2001.
- Issue a 1999 commercial driving training school license to CFU Drive, Inc., Pittsburg, KS.
- Approved an FY 1999 Teachers Internship grant for Kristine A. Pfeifer, Wichita, KS, at St. Joseph's Family Practice, St. Francis Hospital and Wichita Area Technical College.
- Approved the expansion of the machine shop program at Kansas City Kansas Area Vocational Technical School.
- Approved the transfer of the associate degree nursing program in Junction City from Barton County Community College to Manhattan Area Technical College to begin with the Fall, 1999 semester.
- Received the Transitional Adult Education State Plan and the Transitional Vocational and Technical Education State Plan for FY 2000.
- Issued an order to USD 343, Perrygranting it authority to hold an election on the question of the district's general bond debt limitation.
- The Commissioner of Education was authorized to negotiate and continue a contract with the Kansas Department of Health and Environment for the purpose of completing on-site inspections of meal preparation and service sites with the contract amount not to exceed \$10,500.

ACCREDITATION AND PROGRAM APPROVAL FOR WASHBURN UNIVERSITY

Mr. Bacon moved the Board approve the recommendations of the Evaluation Review Committee for "*continuing accreditation*" status for Washburn University; "*approved*" status through December, 2003 for 3 programs: Foreign Language French (U, 7-12), Foreign Language Spanish (U-7-12); and Foreign Language German (U, 7-12); and "*not approved*" status for Speech Communication (U, 7-12). Mrs. Waugh seconded the motion, which carried on a vote of 8-0, with Dr. Wagon abstaining.

APPROVAL OF THE MINUTES

Dr. Wagnon moved that the minutes of the January meeting be approved as presented. Mr. Voth seconded the motion and the motion carried.

RECESS

There being no further business, Chairman Holloway recessed the meeting at 5:36 p.m.

Linda Holloway, Chairman

Penny Plamann, Secretary

KANSAS STATE BOARD OF EDUCATION

MEETING MINUTES

February 10, 1999

CALL TO ORDER

Chairman Holloway called the meeting to order at 9:00 a.m. on Wednesday, February 10, 1999, in the Board Room of the State Board of Education Building, 120 SE 10th Avenue in Topeka, Kansas.

ROLL CALL

Members present were:

Steve Abrams	I.B. "Sonny" Rundell
John Bacon	Harold Voth
Mary Douglass Brown	Bill Wagnon
Scott Hill	Janet Waugh
Linda Holloway	

Mrs. DeFever was attending a legislative hearing and arrived at 10:00 a.m.

APPROVAL OF THE AGENDA

Chairman Holloway asked for approval of the agenda. Mr. Hill noted the Board had agreed to consider for approval the Board's draft mission, vision, guiding principles and rules, and strategic goals, which had been tabled on Tuesday. Dr. Wagnon moved, with a second by Mr. Voth, that the agenda be approved as amended. The motion carried.

INTRODUCTIONS

State Advisory Council for Special Education

Mrs. Kerry Ottlinger, Student Support Services, introduced members of the Advisory Council and Mary Ellen Welshon, Chair of the Council, who made brief remarks. Ms. Welshon reviewed the roles and responsibilities of the Advisory Council, which included advising the Department and the Board of unmet special education needs in the state; to comment on proposed rules and regulations; to assist in reporting to the federal government; to help in the development of corrective plans; to provide coordination; and advise and consult in the preparation of the state plan. Ms. Welshon remarked on the Council's willingness to be a true advisory board to the Department and the State Board.

New Department of Education Employees

Mr. Lanny Gaston, Director of Personnel for the Department, introduced new employees, Angie Barnes, Christy Dunn, Nicole Clark, Brad Williams and Carolyn Clement.

POSTSECONDARY ISSUES

Kansas Postsecondary Workforce Development Program

Dr. Joe Birmingham, Assistant Commissioner, reported on the work of the committee of representatives from postsecondary institutions which has been studying and developing recommendations for a new workforce training program. Dr. Birmingham noted that the primary concerns regarding customized training had been addressed in the Guidelines for Customized Training Course Approval which had been implemented in January. Dr. Birmingham reviewed the remaining funding challenges which would result from further modifications if courses from the Master Course List were shifted to a new funding source for non-credit training, both for the institutions providing employee training from the master course list and for those not providing employee training. An additional issue is the difference between how college credit is defined and funded for community colleges and technical colleges. The final problem is how to provide equitable funding for urban and rural institutions and to fund the significant changes in workforce training programs. Because of the problems cited, Dr. Birmingham recommended no major changes at this time. Board discussion followed and the consensus was that staff should continue to pursue more appropriate funding mechanisms for an accountable program that would meet the state's enormous workforce training needs.

Discussion of the Governor's Task Force on Higher Education Structure for Excellence

Dr. Joe Birmingham reviewed recommendations from the Governor's Task Force on Higher Education Structure for Excellence. The Board discussed the recommendations it could support. They were: 1) support the Board of Regents as currently structured; 2) support current oversight responsibilities of the State Board of Education; and 3) support greater coordination for postsecondary education issues through the existing structure. Dr. Tompkins indicated staff would prepare talking points for Board members to use when speaking to legislators, constituents, or the press.

The Board took a break from 10:35 a.m. until 10:45 a.m.

PRESENTATION

Keys for Networking, Inc.

Dr. Jane Adams, Executive Director of Keys for Networking, Inc., gave a short presentation on the organization, its mission and current activities. She reported Keys for Networking had recently received a \$2 million U.S. Department of Education grant to extend its parent information, training, support and advocacy work for parents with school aged children who are severely emotionally disturbed and to families with extremely low incomes and belong to an ethnic group and/or use English as a second language. One of the primary goals of the organization is to help the people who serve emotionally disturbed children, serve them better. The organization hopes to help families, mental health providers, and schools work collaboratively to provide the information necessary for good decision-making regarding services and care. Dr. Adams showed Board members the organization's website under development.

KANSAS STATE HIGH SCHOOL ACTIVITIES ASSOCIATION BYLAW CHANGE

Dr. Abrams moved, with a second by Mrs. Brown, that the Board approve the proposed change to Section 7, and new Section 8 of Article IV of the Kansas State High School Activities Association's bylaws as presented. The motion carried.

BOARD NOMINATIONS FOR NASBE OFFICES FOR 2000

Mr. Rundell moved that the Board nominate Mrs. Betty Preston, Chillicothe, MO, as a Central Area Director on the NASBE Board of Directors. Mr. Hill moved that the Board nominate Mr. Rundell for the position, with a second by Mrs. DeFever, and Mr. Rundell withdrew his motion. Mr. Hill's motion carried unanimously.

BOARD REPORTS

Board Chairman

Chairman Holloway reported on her participation on a Kansas State School for the Deaf review committee. She also reported on a request from Marceta Reilly for the Board to join the Learning First Alliance. She noted that Mr. Voth and she would be meeting with Legislative Post Audit staff on the inquiry into the Board's decision-making.

Board Attorney

Mr. Biles reviewed his recent activity on behalf of the Board. Mrs. Brown moved, with a second by Mr. Hill, that Mr. Biles' fees for services and expenses for January be paid as presented. The motion carried.

Legislative Coordinator

Mr. Hill reported on recent testimony he and Mrs. DeFever had given. Mrs. DeFever also reported on hearings she had attended.

Commissioner

Commissioner Tompkins reported on the E-Rate and handed out copies of the KSBE Accountability Report. He also recognized Rita Hamman, Team Leader for Nutrition Services, who is retiring in March after 24 years with the agency; and Janelle Albertson, Public Information Coordinator, who is leaving the agency to work for the Wichita School District.

BOARD MISSION, VISION, GUIDING PRINCIPLES AND RULES, AND GOALS

Mr. Rundell handed out a proposal to modify the language in two of the goals the Board had developed at its planning retreat on February 5, 1999. He suggested the Board bring Mr. Hill's and Mr. Voth's motion to approve the board mission, vision, guiding principles and rules, and goals off the table for a vote and that his modifications be considered at the March Board meeting. The motion to approve the board mission, vision, guiding principles and rules, and goals carried on a vote of 9-1, with Mrs. Brown voting " no". They are incorporated into these minutes as an attachment.

APPROVAL OF BOARD TRAVEL

Members reviewed the composite travel request. Mrs. DeFever asked to add mileage for a meeting at Greenbush and to have per diem deleted from her requests for February 17th and March 2nd. Salary and mileage were added for Mrs. Brown, Mr. Bacon, Mr. Hill, Mrs. Waugh and Mrs. Holloway for March 2, 1999, for the Read Across America Campaign. Mrs. Brown moved, with a second by Mrs. DeFever, that the travel requests be approved as amended. The motion carried.

ADJOURNMENT

There being no further business, Chairman Holloway adjourned the meeting at 11:45 p.m.

Linda Holloway, Chairman

Penny Plamann, Secretary