English for Speakers of Other Languages (ESOL)/Bilingual Education Program Guidance

2013-2014

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ESOL/Bilingual Education Program Guidance Document

This presentation walks through the updated ESOL/Bilingual Program Guidance 2013-2014 document.

This document is available at

http://www.ksde.org/LinkClick.aspx?fileticket=SYkhQfkdFCA%3d&tabid=359&mid=886

Why is guidance issued for ESOL funding?

Statewide standardization and compliance for:

- ESOL program placement
- Requirements for teachers and paraprofessionals providing instruction to English language learners; and
- How such requirements may generate State ESOL funding

What criteria qualify a student for ESOL services?

Home Language Survey

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Screen for English Proficiency

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ESOL Support

Who should receive a Home Language Survey? Why?

- All students new to the district should receive a Home Language Survey.
- The answers will assist the district in meeting federal requirements that, to the extent practicable, communication with parents is provided in a language they can understand, and that students are properly identified as qualifying for ESOL services.

How do districts indicate a student is an ELL?

Districts enter appropriate codes in the KIDS database element in the ESOL/Bilingual Program Participation Code field.

What criteria must be met to exit an ELL from receiving ESOL services?

- The KELPA determines that the student scored "fluent" in all language domains: listening, speaking, reading, and writing and "fluent" on the composite for TWO CONSECUTIVE administrations of the test.
- Student Improvement Team (SIT) recommends that the student be exited from ESOL services after one year.
- Parent withdraws student and submits request in writing.

Who takes the KELPA?

ALL ELLs will take the KELPA in the spring. This includes students who qualify for ESOL services, but for whom the district does not receive funding and those ELLs whose parents have waived ESOL services.

How do schools get the KELPA?

Schools will mark the appropriate code in the KELPA field of the KIDS TEST submission. CETE will send pre-slugged KELPAs to the school for administration during the KELPA window in the spring.

Criteria for Teacher Contact Hours

Step One: The student has been identified as an ELL.

Step Two: The teacher is a qualified teacher who:

- Have a Kansas ESOL endorsement on the September 20 count day
- Have passed the ESOL Praxis and has applied to KSDE for endorsement by the September 20 count day
- Have a Kansas ESOL provisional license on the September 20 count day
- Have a Kansas ESOL waiver on the September 20 count day
- Have a "Teacher/District ESOL Endorsement Plan of Study" on file at the district office on the official September 20 count day with courses having begun in that semester or before.

Kansas State Statute 72-9501(f)

A “qualified teacher” means a person employed by a school district for its bilingual education program who is:

- qualified to instruct limited English proficient pupils as determined by standards established by the Kansas State Board of Education and who is so certified and endorsed by the KSBE

OR

- A paraprofessional qualified to assist certified teachers in the instruction of limited English proficient pupils as determined by standards established by the KSBE and who is also approved by the KSBE

Criteria for contact hours continued….

Teachers assigned to teach the subject ESOL (not classroom teachers with ELLs in their classes) who are not yet fully ESOL endorsed must hold a waiver or provisional license, have passed the ESOL Praxis, and applied to TEAL for endorsement.

Teachers are eligible for a waiver if they have completed less than 50% of the coursework on the Plan of Study.

When teachers have completed 50% of their coursework, they must apply for a provisional license.

Criteria for contact hours continued…

Content teachers who serve ELLs in their classes must either hold an ESOL endorsement, have an ESOL Endorsement Plan of Study on file at the district office (be on a waiver or provisional license), **or** have passed the ESOL Praxis and applied to TEAL for endorsement.

Teacher/District ESOL Endorsement Plan of Study

Must consist of the following:

- Signed agreement with the district to complete ALL ESOL endorsement coursework and obtain a Kansas ESOL endorsement within 5 years of the first day of the first class. ***Teachers starting a plan of study after September 20, 2013 will have 3 years to complete the plan of study.*** (See appendix D)

Plan of Study continued…

- Coursework should be completed at an approved university. The 10 Kansas colleges and universities that have approved ESOL endorsement programs are listed in Appendix C. Questions regarding out-of-state ESOL endorsement programs should be directed to Teacher Education and Licensure (TEAL) at KSDE.
- The university's "Plan of Study" must be attached to the Teacher/District ESOL Endorsement Plan of Study and coursework from the two plans must match.

Plan of Study continued…

- Coursework leading toward an ESOL endorsement must address cultural diversity, linguistics/language acquisition, assessment of ELLs, methods/materials for ELLs, literacy development and an ESOL practicum.
- The teacher must make ANNUAL progress toward completion of the plan.

What are the necessary criteria for an ESOL waiver and an ESOL provisional license?

- District must have a university plan of study, transcripts of completed courses and proof of enrollment at the university on file in order to submit a waiver request.
- Plan of study must be from an approved institution, as discussed previously.
- With this in place, when teachers have completed 50% of the coursework, they should then apply for a Provisional License.

Criteria for paraprofessional's contact hours for State ESOL funding

- Paras providing services to ELLS must be under direct supervision of an ESOL *qualified* teacher. (See Q9 Step 2)
- *Best practice* is that a qualified teacher should not supervise more than five paraprofessionals simultaneously per year.
- May not be assigned to a building administrator for supervision unless that administrator holds and ESOL endorsement.

Paras contact hours continued…

Paras must not be:

- Solely responsible for ESOL instructional or related service
- Responsible for selecting, programming, or prescribing educational activities or materials for ELLs without the supervision and guidance of the supervising teacher.
- Solely responsible for preparing lesson plans or initiating original concept instruction.
- Used as substitute ESOL teachers, unless they have an ESL endorsement with a Kansas teaching license.

Para contact hours continued…

The qualified supervising teacher and para must work in close proximity and hold frequent and productive meetings. In cases where the para & teacher are not in the same room…

- Close proximity is defined as: being in an adjoining or adjacent building or structure.
- Frequent and productive means that the para and teacher are meeting at least once per week to review lesson plans, instructional strategies, evaluation techniques, and weekly student progress/challenges.
- Documentation of these meetings must be kept. (See Appendix D)

LEA Application for State Funding

Local Education Agencies (LEA) apply for Kansas State ESOL funds as part of the Local Consolidated Plan (LCP) application process. The LCP application asks for a count of contact hours and provides a formula for computing estimated funding. Actual funding is determined from data entered into the KIDS database by all Kansas LEAs and through the audit conducted by state auditors.

How does the LEA count the Full Time Equivalent (FTE) for its ELLs?

Kansas State ESOL funding provisions require districts to compute FTE enrollment in programs of ESOL education and multiply the computed enrollment by 0.395.

See formula in document

How are ESOL student contact hours computed?

Student contact hours equal the actual number of hours that the district's ELLs receive specialized English language instruction with a qualified teacher.

- For example: a district has 5 ELLs who each receive two hours a day of specialized English language instruction, so the district would claim a total of 10 student contact hours.

ESOL Contact Hours

Full Day: A student who spends the full school day in a classroom in which the instructor is ESOL endorsed or working towards an ESOL endorsement, ***and classroom course content is modified for the ELLs*** counts as one FTE (six contact hours).

Pull-out or Other Program Model: A student who is pulled out from the regular classroom to receive ESOL instruction from qualified personnel.

Paraprofessional: A student who has the support of a qualified paraprofessional, under the direct supervision of an ESOL qualified teacher, will count for the actual time that the para provides specialized ESOL instructional support.

LEAs may not count both paraprofessional time and ESOL endorsed teacher time for students receiving English language support services.)

How is State ESOL funding determined?

Student Contact Hours		Full-Time Equivalent (FTE) (Round to nearest 0.1)		ESOL Weighted Amount		Weighted FTE (Round to nearest 0.1)		General State Aid Per Pupil Amount		Total Estimated State ESOL Funding
	/6 =		x	0.395*	=		x	$3838*	=	

*Subject to change

Allowable Activities

- Teacher or paraprofessional salaries & benefits
- Instructional materials and supplies for ELLs
- Professional Development related to improving instruction for ELLs.

Can ESOL Funds be Carried Over?

Yes. Any balances remaining in the bilingual education fund at the end of the budget year shall be carried forward into the bilingual education fund for succeeding budget years.

Thank you

The English to Speakers of Other Languages (ESOL)/Bilingual Education Program Guidance for 2013-2014 including helpful appendices can be found on the KSDE website at http://www.ksde.org/LinkClick.aspx?fileticket=_LgYsmZJbRI%3D&tabid=359&mid=886

Or search the KSDE website and insert ESOL Program Guidance 2013 into the search box.

For additional questions, please contact:

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