District Letterhead

date

Dear parents/guardian of _____,

Each year USD *XXX* receives funds for Title III, the Federal program that supports English to Speakers of Other Languages (ESOL) in schools. When a district receives these funds, it is expected to meet certain goals called Annual Measurable Achievement Objectives (AMAOs), to demonstrate that it is assisting students in improving their English proficiency and mastering school content, especially in reading and mathematics. These goals (AMAOs) are:

1) 20% of English Language Learners will improve their English proficiency according to the Kansas English Language Proficiency Assessment (KELPA)
2) 15% of English Language Learners will achieve fluency in English according to the KELPA
3) The district subgroup of English Language Learners scores "meets standard" or above on the Kansas State assessments in
    a. reading
    b. mathematics

We need to inform you that our school district did not meet at least one of these goals for the past two years and is now on improvement. In order to meet all of the goals, we will be developing a plan to improve our program. With this plan of improvement, we expect to meet all of the goals listed above and ensure that your child improves his/her proficiency in English and improves his/her performance in reading and mathematics.

The chart below tells which AMAOs the district did not meet for the last two school years.

School year	**AMAO 1**	**AMAO 2**	**AMAO 3a**	**AMAO 3b**
2007-2008				
2008-2009				

If you have any questions, please call _____ at _____.

Sincerely,