Kansas state department of Education

Title Programs and Services

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TO: Local Consolidated Plan Contacts

FROM: Colleen Riley, Director
Norma Cregan, Assistant Director
Judi Miller, Assistant Director

RE: Enclosed Forms

DATE: September 24, 2012

The forms that are to be completed and returned to the Title Programs & Services office to assist KSDE in meeting the federal requirements of No Child Left Behind (NCLB) with due dates between October 15, 2012 and the end of the school year are now available as Word and PDF documents on the KSDE website at: http://www.ksde.org/Default.aspx?tabid=1990. The due dates are listed on each form. If you have questions about the forms, please contact Nicole Clark at 785-296-4925 or nclark@ksde.org.

The following forms must be completed by **all** districts:

- *FY 2013 Title I Comparability Report* – **due October 15, 2012**
- *FY 2012 Local Consolidated Plan (LCP) Final Expenditure Report* (not included in this packet because it will be web-based; districts will be notified when this form is available to complete) **– due January 15, 2013**

The following form must be completed by districts that carried over funds on the FY 2011 LCP Revision and Carryover:

- *FY 2011 LCP Carryover Final Expenditure Report* (not included in this packet because it will be web-based; districts will be notified when this form is available to complete) – **due October 15, 2012**

The following forms will be emailed to LCP contacts **if** they are **applicable** to your district:

- *FY 2011 Title I Part D, Subpart 2, Carryover Final Project Expenditure Report* – **due October 15, 2012**
- *FY 2012 Title I Part D, Subpart 2, Final Project Expenditure Report* – **due January 15, 2013**
- *FY 2012 Rural, Low-Income Grant Final Project Expenditure Report* – **due January 15, 2013**

Other information included:

- *Certification of Time – Sole Source of Funding Form*
- *Time and Effort – Personnel Activity Report*
- *Parent Involvement Reminder*

If your district has any new neglected and/or delinquent institutions this year, please contact the Title Programs & Services office as they may be eligible for Title I funds.