

Career and Community Connections Course Topic Outline
Pathway Level: Application

The following outline is limited to the technical portion of the course competencies. Local schools must ensure that the academic foundations, communication, problem solving, information tech, safety and career development competencies are embedded within the course as well.

Please note, local schools may add to, but not delete from the competencies. Additional content is to be reflected by modifying the competency sheets to reflect the additions. All competency sheets are to be completed by the concentrators and kept on file until notified otherwise.

Technical Content: (sample)

Soft Skills Necessary for Success in the Human Services Profession

Review Character Development (Trust, Respect, Responsibility, Fairness, Caring, Citizenship)

Development of service (volunteer) attitude and skills human service careers require

Role Play and Authentic Participation

Review how to balance work, family and volunteer demands

Changing view toward community involvement

Impact of age

Impact of life happenings (health, children, personal decisions)

Impact of work demands

Community Support for Individuals and Families

Formal Community Resources (SRS, WIC program, Head Start...)

Informal Community Resources (Churches, Neighborly Attitude...)

Determining need of individuals and families

Children, Youth, Young Adults, Adults, Parents, Senior Citizens

Intervention warning signs (when should professionals be brought in)

Human Service Careers

Career Areas

Social Work, Therapy, Counseling, Volunteer Coordinator, Nutrition Educator, Personal

Trainer, Geriatric Work, Youth Coordinator (Girl Scouts, 4-H...) related careers

(www.careercluster.org)

Educational requirements of entry, skilled and professional levels of each area

Professional organizations linked with each area

Considerations of each career area

Professionalism and ethics

Technology use

Legal requirements

Safety issues (personal)

Diversity and Disability Acceptance

Global impact on human service careers (working with different cultures as employee and as a service provider)

Family impact

Cultural differences within family structures

Disabilities of family members

Practice respect for those who are different than ourselves

Gender, age, culture, ethnicity, disability

Conflict Resolution at the workplace

Solve problems all can accept

Follow decision making process that allows input from those affected

Skill Application

Practice skills in an actual human service career area

Implement job Interview/application process

Follow codes and rules (attire, policies, regulations)

Complete documents as required (on job and for course; electronically and hard copy)

Document experience through a portfolio using a variety of media