AppendixC

Annual Institutional Questionnaire on Teacher Preparation: Academic Year: 2007-2008

Institution name:	FRIENDS UNIVERSITY
Address:	2100 W. University Ave.
City:	WICHITA
State:	KS
Zip code:	67213
Respondent name and Title:	John W. Rhodes, Interim Unit Head
Respondent phone number:	316-295-5873
Fax:	316-295-5026
Electronic mail address:	johnr@friends.edu
Name of President/Chief Executive (or designee)	Dr. Biff Green, President

Section II. Program information.

(A)Number of students in the regular teacher preparation program at your institution:

Please specify the number of students in your regular teacher preparation program during academic year 2007-2008, including all areas of specialization.

191	Total number of students enrolled during 2007-2008.
22	Total number of program completers 2007-2008.

Number of students in the alternate teacher preparation program at your institution:

Please specify the number of students in your alternate route teacher preparation program during academic year 2007-2008, including all areas of specialization. Do not include Transition to Teaching students who receive a stipend from the state grant.

0	Total number of students enrolled during 2007-2008.
0	Total number of program completers 2007-2008.

(B) Information about supervised student teaching

27	How many students (in the regular program and any alternative route programs) were in programs of supervised student teaching during academic year 2007-2008?

Please provide the numbers of supervising faculty who were:

4.00	1. Appointed full-time faculty in professional education: an individual who works full time in a school, college, or department of education, and spends at least part of the time in supervision of teacher preparation students.
3.00	2. Appointed part-time faculty in professional education and full-time in the institution: any full time faculty member in the institution who also may be supervising or teaching in the teacher preparation program.
2.00	3. Appointed part-time faculty in professional education, not otherwise employed by the institution: may be part time university faculty or pre-K-12 teachers who supervise prospective teachers. The numbers do not include K-12 teachers who simply receive a stipend for supervising student teachers. Rather, this third category is intended to reflect the growing trend among institutions of higher education to appoint K-12 teachers as clinical faculty, with the rights and responsibilities of the institution's regular faculty.

Supervising faculty for purposes of this data collection includes all persons who the institution regards as having faculty status and who were assigned by the teacher preparation program to provide supervision and evaluation of student teaching, with an administrative link or relationship to the teacher preparation program.

9.00	Total number of supervising faculty for the teacher preparation program during (add: B1, B2, & B3).

3.00	The student/faculty ratio (divide the total # students by total supervising faculty).

35.00	The average number of hours per week required of student participation in supervised student teaching:
16.00	The total number of weeks of required supervised student teaching:
560.00	The total number of supervised student teaching hours required

Information about state approval or accreditation of teacher preparation programs:

n	Is your teacher preparation program currently approved or accredited by the state?
n	Is your teacher preparation program currently accredited by the National Council for the Accreditation of Teacher Education (NCATE)?
n	Is your institution currently accredited by the North Central Association of Colleges and Schools?
	Please list any additional accrediting sources:

An institution is designated as low-performing if the institution was “accredited with probation” between July 1, 2003 and July 1, 2006 by the Kansas State Board of Education

OR

An institution is designated as low-performing if the institution was “denied accreditation” after July 1, 2006 by the Kansas State Board of Education

o	Is your teacher preparation program currently under designation as “low-performing” by the state (as per section 208 (a) of the HEA of 1998)?

Section III. Contextual information.

Web link to Institution:	www.friends.edu

2007-2008 Undergraduate Enrollment	Institution	Education Program
full-time students	1642	203
part-time students	614	1

2007-2008 Graduate Enrollment	Institution	Education Program
full-time students	438	155
part-time students	166	0

Teacher Preparation Programs – List approved programs for 2007-2008.

Initial	Advanced	Added Endorsement	Subject Number	Subject Name
n	o	o	70201	ART
o	n	o	73010	BUILDING LEADERSHIP
n	o	o	70399	BUSINESS
o	o	n	73006	DISTRICT LEADERSHIP
n	o	o	70501	ENGLISH LANGUAGE ARTS
n	o	o	71599	HISTORY AND GOVERNMENT
n	o	o	71211	INSTRUMENTAL MUSIC
n	o	o	71121	MATHEMATICS
n	o	o	71287	MUSIC
n	o	o	70801	PHYSICAL EDUCATION
o	o	n	71581	PSYCHOLOGY
n	o	o	70641	SPANISH
n	o	o	71221	VOCAL MUSIC

2007-2008 Admission Requirements.

admission to teacher education:

*Complete PSYC 100 Introduction to Psychology with a grade of C or better.
*Complete ENGL 101 Writing 1 and ENGL 102 Writing 2 (or course equivalents) with a minimum GPA of 2.5 (one B and one C).
*Complete a college-level math course (must be 100-level or higher) with a minimum grade of C.
*Complete a speech course (or its equivalent as identified in general education requirements) with a minimum grade of C.
* Complete *EDUC 210 Cornerstone Course for Teacher Education with a “P”.
* Complete *EDUC 220 Introduction to Teaching with a grade of C or better.
* Complete *EDUC 226 Teaching in a Pluralistic Society with a grade of C or better.
*Submit a current Kansas Department of Health Form (physical and TB test) to be filed in the Division of Education Office. This form must be updated annually.
*Achieve and maintain an overall cumulative GPA of 2.75. Cumulative GPA includes all post-secondary coursework, as well as dual-credit high school courses.
* Achieve and maintain an education GPA of 2.75 with no grade lower than a C in a professional education course.
* Achieve and maintain a 2.75 GPA in content area courses for secondary and K-12 majors. A 2.75 GPA in major field courses and supporting requirements is needed for elementary majors.
* Submit completed application for Admission to the Teacher Education Program to the Division of Education Office in Davis 116, including Appendix D from the Outcomes Assessment Portfolio handbook with the appropriate signatures for Pre-decision Point 1 and Decision Point 1.
* Distribute Professional Dispositions and Characteristics Scales.
* Verify receipt of Professional Dispositions and Characteristics Scales in the Division of Education Office.

admission to student teaching:

*Completion of the professional education courses with a “C” grade or better.
*Completion of 80 hours (20 hours in teaching field for secondary majors).
*All requirements for admission to the Teacher Education Program continue to be met.
*Submit a passing score(s) on the appropriate content area test(s).
*Completion of any special divisional prerequisites (i.e., piano proficiency exam).
*A current (within last 12 months) Certificate of Health on file in the Division of Education Office in Davis 116.
*Submission of Application to the Professional Semester, including Appendix D from the *Outcomes Assessment Portfolio handbook with the appropriate Decision Point 2 signatures.

2007-2008 Program Completion Requirements.

All requirements listed in admission to professional semester plus: bachelor's degree and completion of approved program, including student teaching with satisfactory or above ratings.

During 2007-2008 was passing the state certification test required?	**PLT**	**CONTENT**
before student teaching	NO	YES
program completion	NO	YES
degree requirement	NO	YES
certification/licensure only	YES	NO

3.52	Average GPA of 2007-2008 cohorts.
23.10	Average ACT score of 2007-2008 cohorts.

17	Number of completers hired in their fields during their first year of eligibility.

0	Number of completers participating in the Kansas Performance Assessment?
0	Number of completers passing the KPA?

Demographic Characteristics of Completer 2007-2008	**Number**
Male	4
Female	18
African American	1
American Indian	0
Asian	0
Hispanic	3
White	18
Other	0
Early ChildHood*	0
Elementary*	14
JR. High-Middle School*	0
Secondary*	4
PreK-12 Programs*	4
Special Education*	0
Total *total number may be greater than total number of completers because of “multiple level” options	22

2008-2009 Undergraduate Enrollment	Institution	Education Program
full-time students	1664	167
part-time students	491	11

2008-2009 Graduate Enrollment	Institution	Education Program
full-time students	646	125
part-time students	185	0

Teacher Preparation Programs – List approved programs for 2008-2009.

Initial	Advanced	Added Endorsement	Subject Number	Subject Name
n	o	o	70201	ART
n	o	o	70399	BUSINESS
o	n	o	73006	DISTRICT LEADERSHIP
n	o	o	70501	ENGLISH LANGUAGE ARTS
n	o	o	71599	HISTORY AND GOVERNMENT
n	o	o	71211	INSTRUMENTAL MUSIC
n	o	o	71121	MATHEMATICS
n	o	o	71287	MUSIC
o	o	n	71581	PSYCHOLOGY
n	o	o	70641	SPANISH
n	o	o	70551	SPEECH/THEATRE
n	o	o	71221	VOCAL MUSIC

2008-2009 Admission Requirements.

admission to teacher education:

*Complete PSYC 100 Introduction to Psychology with a grade of C or better.
*Complete ENGL 101 Writing 1 and ENGL 102 Writing 2 (or course equivalents) with a minimum GPA of 2.5 (one B and one C).
*Complete a college-level math course (must be 100-level or higher) with a minimum grade of C.
*Complete a speech course (or its equivalent as identified in general education requirements) with a minimum grade of C.
*Complete *EDUC 210 Cornerstone Course for Teacher Education with a “P”.
*Complete *EDUC 220 Introduction to Teaching with a grade of C or better.
*Complete *EDUC 226 Teaching in a Pluralistic Society with a grade of C or better.
*Submit a current Kansas Department of Health Form (physical and TB test) to be filed in the Division of Education Office. This form must be updated annually.
*Achieve and maintain an overall cumulative GPA of 2.75. Cumulative GPA includes all post-secondary coursework, as well as dual-credit high school courses.
* Achieve and maintain an education GPA of 2.75 with no grade lower than a C in a professional education course.
* Achieve and maintain a 2.75 GPA in content area courses for secondary and K-12 majors. A 2.75 GPA in major field courses and supporting requirements is needed for elementary majors.
* Submit completed application for Admission to the Teacher Education Program to the Division of Education Office in Davis 116, including Appendix D from the Outcomes Assessment Portfolio handbook with the appropriate signatures for Pre-decision Point 1 and Decision Point 1.
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admission to student teaching:

*Completion of the professional education courses with a “C” grade or better.
*Completion of 80 hours (20 hours in teaching field for secondary majors).
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*Submit a passing score(s) on the appropriate content area test(s).
* Completion of any special divisional prerequisites (i.e., piano proficiency exam).
*A current (within last 12 months) Certificate of Health on file in the Division of Education Office in Davis 116.
*Submission of Application to the Professional Semester, including Appendix D from the Outcomes Assessment Portfolio handbook with the appropriate Decision Point 2 signatures.

2008-2009 Program Completion Requirements.

All requirements listed in admission to professional semester plus: bachelor's degree and completion of approved program, including student teaching with satisfactory or above ratings.

Will your institution require the state assessments for 2008-2009?	**PLT**	**CONTENT**
before student teaching	NO	YES
program completion	NO	YES
degree requirement	NO	YES
certification/licensure only	YES	NO

Demographic Characteristics Teacher Education Enrollment 2008-2009	Number Initial Program	Number Added Endorsement	Number Advanced Program
Male	55		18
Female	123		12
African American	8		3
American Indian	5		2
Asian	2		
Hispanic	9		
White	152		21
Other	2		4
Early ChildHood			
Early ChildHood Unified			
Elementary	56		
JR. High-Middle School			
English/Language Arts			
History comprehensive			
Math			
Science			
Secondary			
English/Language Arts	8		
Journalism			
Speech/Theatre	3		
History and Government	18		
Psychology			
Math	14		
Biology			
Chemistry			
Physics			
Earth Space Science			
Business	6		
Family and Consumer Science			

Demographic Characteristics Teacher Education Enrollment 2008-2009	Number Initial Program	Number Added Endorsement	Number Advanced Program
Agiculture			
Technology Education			
Communication Technology			
Power,Energy, Transportation Tech			
Production Technology			
K-12 Programs			
Art	12		
Foreign Language - French			
Foreign Language - German			
Foreign Language - Spanish	4		
Foreign Language - Other			
Music	34		
Vocal Music	6		
Instrumental Music	5		
Health			
Physical Education	12		
Special Education			
Adaptive			
Functional			
Gifted			
Deaf or Hard of Hearing			
Visually Imparied			
Reading Specialist			
ESOL			
Library Media Specialist			
School Counselor			
School Psychologist			
Leadership			
Program			
Building			9
District			21

NO	Do you have Professional Development School partnerships that help design, implement, and evaluate clinical experiences?
NO	Does your partnership agreement require teacher ed. faculty to work directly in the schools?

Distance education refers to courses delivered to off-campus locations via live or prerecorded video, or computer technologies. Distance education excludes courses conducted exclusively on campus, courses conducted by written correspondence, courses for which the instructor travels to an off-campus site to deliver instruction in person.

	Initial Program	Added Endorsement	Advanced Program	Other does not lead to licensure
Number of distance Learning courses offered	0	0	0	3
Total Enrollments in distance learning courses	0	0	0	3
List Names of distance learning programs	None	None	None	MAT

Section IV. Response to Areas for Improvement

Date of Last Accreditation Visit:

10/29/2008 12:00:00 AM

Areas for Improvement for Accreditation:

Final decisions on areas for improvement will be determined later this month.

Areas for Improvement for Programs:

History/Government
AFI 1: Some data are missing (Assessment 5)
In spring 2008, two candidates completed this research assignment on world history topics and passed proficiencies in each and all of three categories: research content, analysis, and writing according to the approved rubric. Both candidates additionally passed the World History section of the comprehensive content exam.
AFI 2: Some data are missing (Assessment 5)
In spring 2008, two candidates completed this research assignment on US and local history topics and passed proficiencies in each and all of three categories: research content, analysis, and writing according to the approved rubric. Both candidates additionally passed the US History section of the comprehensive content exam.
AFI 3: Some data are missing (Assessment 8)
Six candidates completed the exam; all with proficient scores in Spring 08.
AFI 4: Some data are missing (Assessment 9) -no current candidates were enrolled in the Spring 08 ECON 100 in which this assessment is embedded and the course has not been offered since.

Changes to Programs (content and/or pedagogy curriculum) based on continuous improvement:

Art Education
In response to criticisms on KSDE program evaluation reports last year, provision is being made for candidates to include an additional course at a higher level to provide content specialization in one media.

History/Government Education - an additional course in Constitutional History and Politics is being added to strengthen Standard 4 program content.
ECON 100 is being replaced with ECON 201 Macroeconomics to strengthen content for KSDE Program Standard 8.

Master of Arts in Teaching curriculum/catalogue change.

Rationale: From 1999 through spring, 2007, the curriculum of MAT consisted of 24 core hours plus 6 elective hours. The elective hour aspect had been problematic from the beginning and resulted in a fragmented curricular approach.

After reviewing NCATE standards and surveying MAT alumni, the MAT faculty and advisory council recommended replacing the elective hours with two new courses as described below. This change was implemented with the catalogue for academic year 2007-2008.

New MAT course descriptions:

MAT 530 Current Issues in Education 3 hours

Examines current educational issues and innovations in the context of their impact on student learning. Students are encouraged to utilize critical thinking techniques to make philosophical decisions and take a stand on the issues.

MAT 550 Teacher as Change Agent 3 hours

Focuses on school reform through empowerment of teachers to positively influence systematic change and continuous school improvement. Effective teaching and learning strategies relating to the use of technology, motivating students and creating dynamic learning environments as well as the importance of professional development, curricular reform, organizing for effective practice and data-based decision making are emphasized.

These two courses were implemented fall, 2007, with the MAT 48 cohort group and continue with all MAT groups.

Section V. Optional Information

Please use this space to provide additional information:

Mission

The mission has not changed since our last report.

Friends University exists to provide a high quality undergraduate and graduate education that incorporates liberal arts instruction and professional studies within the context of the Christian faith.

The Friends University Education Program seeks to provide all candidates in education with the knowledge, theory and practice that enable them to become reflective educators about content and pedagogy, to create positive classroom environments for all students, and to exhibit professional teaching behaviors.

Teacher Education Vision

The vision has not formally changed since the last report, but is constantly being examined and will be reviewed at our May data retreat.

At Friends University, program graduates are prepared to be knowledgeable, reflective professionals able to create appropriate learning environments for diverse communities of learners while maintaining the highest standards of professional behavior. Program content is research-based and all successful teacher candidates are able to use available technology to facilitate learning by all students.

Notable Features and Accomplishments

The Speech/Theatre Program is now fully operational.

A new Physical Education program has been developed and awaits final approval by KSBE in April 2009.

The MAT program (non-licensure) now provides distance access for candidates in Topeka to join classes online within one cohort.

Articulation agreements have been completed for all education programs with Butler Community College and are updated constantly. Additional articulation agreements are under development with other colleges.