

Steps to Becoming a Schoolwide Program

1. The school district informs the school that it meets the criteria (at least 40 percent of the students come from families at the poverty level) to operate a schoolwide program or would qualify for an ed-flex waiver from the Kansas State Department of Education.
2. The school (i.e., staff and parents) begins to address the following questions: 1) What is a schoolwide?; 2) What will be different about our school if we become a schoolwide?; and 3) How would this change affect the learning needs of each child in our school?
3. The school makes the decision to become a Title I schoolwide program (SWP) school.
4. An “Intent to Become Schoolwide” form should be submitted to KSDE no later than September 1. A year-long planning process begins.
5. School representatives attend a state sponsored schoolwide training.
6. The school establishes a school planning team composed of representatives from all stakeholder groups: the principal, teachers, school site council, other staff who will carry out the Schoolwide plan, parents and community members, and (in secondary schools) students. The school site council may serve on the school planning team.
7. The school planning team, in consultation with the district, selects a technical assistance provider. The technical assistance provider may be an expert from the district office, a KSDE consultant, an external provider, or a representative from higher education.
8. The school planning team begins the process by conducting a comprehensive needs assessment. After data analysis, a school profile is created which accurately illustrates the strengths and weaknesses of the school. These findings will guide the development of the schoolwide plan.
9. The school planning team begins to develop the plan with the involvement and support of all stakeholder groups.
10. The plan contains all the required components of a schoolwide program and addresses areas of need identified from the needs assessment.
11. The school planning team shares the final draft to school staff for clarification and consensus.
12. The local board reviews and approves the schoolwide program plan.
11. The plan is reviewed by KSDE staff.