# MARKETING CAREER CLUSTER DESIGN

# Marketing Pathway – CIP Code 52.1402

#### INTRODUCTORY LEVEL

\*Business Essentials 12050 .5 credit

#### TECHNICAL LEVEL

\*Principles of Marketing a 12164 1 credit \*\*Business Communications 12009 .5 credit

### **Technical Supportive Courses (Optional)**

Accounting		12104	1 credit	Entrepreneurship	12053	.5 credit
Bus. Management		12052	.5 credit	Graphic Design	5162/11154	1 credit
Bus. Economics	✓	12105	.5 credit	Prin. of Advertising	12165	.5 credit
Comp. Graphics		10202	1 credit	Sports/Entertain. Mktg.	12163	.5 credit
Digital Marketing		35162	.5 credit	Web Page Design	10201	1 credit

### **APPLICATION LEVEL**

\*Marketing Applications a 35300 1 credit

### **Application Supportive Courses (Optional)**

MktgWorkplace Exp.	12198	.5 credit	Marketing Mgmt.	12166	1 credit
Integrated Mktg. App.	12195	.5 credit	Marketing Research	12196	1 credit
Mktg. Communications	35168	.5 credit			

- \* Required for pathway approval and used for assessing mastery of knowledge of marketing completers
- \*\* Course is not required for pathway approval, but strongly recommended by external review committee and KACCTE
- <u>a Marketing Completer Assessment Course aligns directly with MBA Research's 2-Credit Standard Marketing Program of Study Exam</u>
- ✓-Accepted by KBOR as Qualified Admissions Social Science

### Approved Pathway:

- Includes minimum of three secondarylevel credits.
- Includes a workbased element.
- Consists of a sequence: Introductory-level, Technical-level, and Application-level courses.
- 4) Supporting documentation includes Articulation Agreement(s), Certification, Program Improvement Plan, and a Program of Study.
- 5) Technical-level and Application-level courses receive .5 state-weighted funding in an approved CTE pathway.

### KANSAS STATE CAREER CLUSTER COMPETENCY PROFILE

MARKETING PATHWAY (C.I.P. 52.1402)

#### STUDENT\_\_\_\_ Rating Scale:

- 4 Exemplary Achievement
- 3 Proficient Achievement
- 2 Limited Achievement
- 1 Inadequate Achievement
- 0 No Exposure

#### MARKETING CLUSTER

Graduation Date I certify that the student has received training in the areas indicated.
Instructor Signature
Instructor Signature
Instructor Signature
Instructor Signature

# **CAREER READY PRACTICES (To be included in all courses)**

- 4 3 2 1 0 1. Act as a responsible and contributing citizen and employee
- 4 3 2 1 0 2. Apply appropriate academic and technical skills
- 4 3 2 1 0 3. Attend to personal health and financial well-being
- 4 3 2 1 0 4. Communicate clearly, effectively and with reason
- 4 3 2 1 0 5. Consider the environmental, social and economic impacts of decisions
- 4 3 2 1 0 6. Demonstrate creativity and innovation
- 4 3 2 1 0 7. Employ valid and reliable research strategies
- 4 3 2 1 0 8. Utilize critical thinking to make sense of problems and persevere in solving them
- 4 3 2 1 0 9. Model integrity, ethical leadership and effective management
- 4 3 2 1 0 10. Plan education and career path aligned to personal goals

- 4 3 2 1 0 11. Use technology to enhance productivity
- 4 3 2 1 0 12. Work productively in teams while using cultural/global competence

# CCTC MARKETING STANDARDS (To be taught throughout the pathway)

- 4 3 2 1 0 1. Describe the impact of economics, economics systems and entrepreneurship on marketing
- 4 3 2 1 0 2. Implement marketing research to obtain and evaluate information for the creation of a marketing plan
- 4 3 2 1 0 3. Plan, monitor, manage and maintain the use of financial resources for marketing activities
- 4 3 2 1 0 4. Plan, monitor and manage the day-to-day activities required for continued marketing business operations
- 4 3 2 1 0 5. Describe career opportunities and the means to achieve those opportunities in each of the Marketing Career Pathways

- 4 3 2 1 0 6. Select, monitor and manage sales and distribution channels
- 4 3 2 1 0 7. Determine and adjust prices to maximize return while maintaining customer perception of value
- 4 3 2 1 0 8. Obtain, develop, maintain and improve a product or service mix in response to market opportunities
- 4 3 2 1 0 9. Communicate information about products, services, images and/or ideas to achieve a desired outcome
- 4 3 2 1 0 10. Use marketing strategies and processes to determine and meet client needs and wants
- 4 3 2 1 0 11. Apply techniques and strategies to convey ideas and information through marketing communications
- 4 3 2 1 0 12. Plan, manage and monitor day-today activities of marketing communications operations
- 4 3 2 1 0 13. Access, evaluate and disseminate information to enhance marketing decision-making processes
- 4 3 2 1 0 14. Obtain, develop, maintain and improve a marketing communications product or

	service mix to respond to market
	opportunities
43210 15	Communicate information about
+321013.	products, services, images and/or
	ideas to achieve a desired
	outcome
4 3 2 1 0 16.	Plan, organize and lead
+ <i>5 2</i> 1 0 10.	marketing staff to achieve
	business goals
1321017	Plan, manage and monitor day-
4321017.	to-day marketing management
	operations
4 3 2 1 0 18.	Plan, manage and organize to
+ <i>5 2</i> 1 0 10.	meet the requirements of the
	marketing plan
4321019	Access, evaluate and disseminate
+ <i>5 2</i> 1 0 1 <i>7</i> .	information to aid in making
	marketing management decisions
4 3 2 1 0 20.	Determine and adjust prices to
1321020.	maximize return and meet
	customers' perceptions of value
4321021	Obtain, develop, maintain and
1321021.	improve a product or service mix
	in response to market
	opportunities
4 3 2 1 0 22.	Communicate information about
. 0 2 1 0 22.	products, services, images and/or
	ideas
4 3 2 1 0 23.	Plan, organize and manage day-
	to-day marketing research
	activities
4 3 2 1 0 24.	Design and conduct research
	activities to facilitate marketing
	business decisions
4 3 2 1 0 25.	Use information systems and
	tools to make marketing research
	decisions
4 3 2 1 0 26.	Plan, organize and lead
	merchandising staff to enhance
	selling and merchandising skills
4 3 2 1 0 27.	Plan, manage and monitor day-
	to-day merchandising activities
4 3 2 1 0 28.	Move, store, locate and/or
	transfer ownership of retail goods
	and services

4 3 2 1 0 29.	Access, evaluate and disseminate marketing information to facilitate merchandising
4 3 2 1 0 30.	decisions and activities Determine and adjust prices to maximize return and meet
4 3 2 1 0 31.	customers' perceptions of value Obtain, develop, maintain and improve a product or service mix to respond tomarket
4 3 2 1 0 32.	opportunities Communicate information about retail products, services, images and/or ideas
4 3 2 1 0 33.	Create and manage merchandising activities that provide for client needs and wants
4 3 2 1 0 34.	Access, evaluate and disseminate sales information
4 3 2 1 0 35.	Apply sales techniques to meet client needs and wants
4 3 2 1 0 36.	Plan, organize and lead sales staff to enhance sales goals
INTRODU	UCTORY COURSE

### I

### 12050-BUSINESS ESSENTIALS (.5 Credit) (Required for pathway approval)

- 4 3 2 1 0 1. Analyze fundamental economic concepts necessary for employment in business.
- 4 3 2 1 0 2. Describe the nature of business and its contribution to society.
- 4 3 2 1 0 3. Recognize how economic systems influence environments in which businesses function.

- 4 3 2 1 0 4. Analyze cost/profit relationships to guide business decisionmaking.
- 4 3 2 1 0 5. Describe the purpose and origin of business within the United States.
- 4 3 2 1 0 5. Analyze the history and importance of trade within a global marketplace.
- 4 3 2 1 0 6. Apply verbal skills when obtaining and conveying information.
- 4 3 2 1 0 7. Compose internal and external multi-paragraph documents clearly, succinctly, and accurately to convey and obtain information effectively.
- 4 3 2 1 0 8. Prepare oral presentations to provide information for specific purposes and audiences.
- 4 3 2 1 0 9. Describe the nature of legally binding business contracts.
- 4 3 2 1 0 10. Identify regulatory agencies and regulatory legislation.
- 4 3 2 1 0 11. Identify types of business ownership.
- 4 3 2 1 0 12. Perform customer service activities to support customer relationships and encourage repeat business.
- 4 3 2 1 0 13. Utilize technology to facilitate customer relationship management.
- 4 3 2 1 0 14. Demonstrate managerial and business ethics.
- 4 3 2 1 0 15. Develop personal traits and behaviors to foster career advancement.
- 4 3 2 1 0 16. Analyze entrepreneur careers to determine careers of interest.

- 4 3 2 1 0 17. Compare individual's abilities, interests, and attitudes with those associated with entrepreneurial success to determine the match between the two.
- 4 3 2 1 0 18. Analyze how proper management of personal finance relates with maintaining business financial efficiency.
- 4 3 2 1 0 19. Define the accounting equation and how accounting can assist in maintaining financial solvency.
- 4 3 2 1 0 20. Use information technology tools to manage and perform work responsibilities.
- 4 3 2 1 0 21. Prepare simple documents and other business communications.
- 4 3 2 1 0 22. Understand marketing's role and function in business to facilitate economic exchanges with customers.
- 4 3 2 1 0 23. Explain marketing and its importance in global economy.
- 4 3 2 1 0 24. Describe marketing functions and related activities.
- 4 3 2 1 0 25. Develop personal traits and behaviors to foster career advancement.
- 4 3 2 1 0 26. Identify the impact business has on local communities.
- 4 3 2 1 0 27. List the standards and qualifications that must be met in order for entering a business career.
- 4 3 2 1 0 28. Utilize critical thinking and decision-making skills to exhibit qualifications to a potential employer.

### **TECHNICAL COURSES**

# 12164 – PRINCIPLES OF MARKETING (1 credit) (Required for pathway approval)

- 4 3 2 1 0 1. Analyze company resources to ascertain policies and procedures
- 4 3 2 1 0 2. Write business letters
- 4 3 2 1 0 3. Write information messages
- 43210 4. Write inquiries
- 4 3 2 1 0 5. Demonstrate a customer-service mindset
- 4 3 2 1 0 6. Reinforce service orientation through communication
- 4 3 2 1 0 7. Respond to customer inquiries
- 4 3 2 1 0 8. Adapt communication to the cultural and social differences among clients
- 4 3 2 1 0 9. Interpret business policies to customers/clients
- 4 3 2 1 0 10. Handle difficult customers
- 4 3 2 1 0 11. Handle customer/client complaints
- 4 3 2 1 0 12. Identify company's brand promise
- 4 3 2 1 0 13. Determine ways of reinforcing the company's image through employee performance
- 4 3 2 1 0 14. Explain marketing and its importance in a global economy
- 4 3 2 1 0 15. Describe marketing functions and related activities
- 4 3 2 1 0 16. Explain employment opportunities in marketing
- 4 3 2 1 0 17. Explain the nature and scope of channel management

- 4 3 2 1 0 18. Explain the relationship between customer service and channel management
- 4 3 2 1 0 19. Explain the nature of channels of distribution
- 4 3 2 1 0 20. Describe the use of technology in the channel management function
- 4 3 2 1 0 21. Explain legal considerations in channel management
- 4 3 2 1 0 22. Describe ethical considerations in channel management
- 4 3 2 1 0 23. Describe the need for marketing information
- 4 3 2 1 0 24. Identify information monitored for marketing decision making
- 4 3 2 1 0 25. Explain the nature and scope of the marketing information management function
- 4 3 2 1 0 26. Explain the role of ethics in marketing-information management
- 4 3 2 1 0 27. Describe the use of technology in the marketing-information management function
- 4 3 2 1 0 28. Describe the regulation of marketing-information management
- 4 3 2 1 0 29. Explain the nature of marketing research
- 4 3 2 1 0 30. Discuss the nature of marketing research problems/issues
- 4 3 2 1 0 31. Describe methods used to design marketing research studies (i.e., descriptive, exploratory, and causal)

- 4 3 2 1 0 32. Describe options businesses use to obtain marketing-research data (i.e., primary and secondary research)
- 4 3 2 1 0 33. Discuss the nature of sampling plans
- 4 3 2 1 0 34. Describe data-collection methods (e.g., observations, mail, telephone, Internet, discussion groups, interviews, scanners)
- 4 3 2 1 0 35. Explain characteristics of effective data-collection instruments
- 4 3 2 1 0 36. Explain techniques for processing marketing information
- 4 3 2 1 0 37. Explain the use of descriptive statistics in marketing decision-making
- 4 3 2 1 0 38. Explain the concept of marketing strategies
- 4 3 2 1 0 39. Explain the concept of market and market identification
- 4 3 2 1 0 40. Explain the nature and scope of the pricing function
- 4 3 2 1 0 41. Describe the role of business ethics in pricing
- 4 3 2 1 0 42. Explain the use of technology in the pricing function
- 4 3 2 1 0 43. Explain legal considerations for pricing
- 4 3 2 1 0 44. Explain factors affecting pricing decisions
- 4 3 2 1 0 45. Explain the nature and scope of the product/service management function

- 4 3 2 1 0 46. Identify the impact of product life cycles on marketing decisions
- 4 3 2 1 0 47. Describe the use of technology in the product/service management function
- 4 3 2 1 0 48. Explain business ethics in product/service management
- 4 3 2 1 0 49. Describe the uses of grades and standards in marketing
- 4 3 2 1 0 50. Explain warranties and guarantees
- 4 3 2 1 0 51. Identify consumer protection provisions of appropriate agencies
- 4 3 2 1 0 52. Explain the concept of product mix
- 4 3 2 1 0 53. Describe factors used by marketers to position products/services
- 4 3 2 1 0 54. Explain the nature of product/service branding
- 4 3 2 1 0 55. Explain the nature of corporate branding
- 4 3 2 1 0 56. Explain the role of promotion as a marketing function
- 4 3 2 1 0 57. Explain the types of promotion
- 4 3 2 1 0 58. Identify the elements of the promotional mix
- 4 3 2 1 0 59. Describe the use of business ethics in promotion
- 4 3 2 1 0 60. Describe the use of technology in the promotion function
- 4 3 2 1 0 61. Describe the regulation of promotion

- 4 3 2 1 0 62. Explain types of advertising media
- 4 3 2 1 0 63. Describe word of mouth channels used to communicate with targeted audiences
- 4 3 2 1 0 64. Explain the nature of direct marketing channels
- 4 3 2 1 0 65. Identify communications channels used in sales promotion
- 4 3 2 1 0 66. Explain communications channels used in public-relations activities
- 4 3 2 1 0 67. Explain the nature and scope of the selling function
- 4 3 2 1 0 68. Explain the role of customer service as a component of selling relationships
- 4 3 2 1 0 69. Explain key factors in building a clientele
- 4 3 2 1 0 70. Explain company selling policies
- 4 3 2 1 0 71. Explain business ethics in selling
- 4 3 2 1 0 72. Describe the use of technology in the selling function
- 4 3 2 1 0 73. Describe the nature of selling regulations
- 4 3 2 1 0 74. Acquire product information for use in selling
- 4 3 2 1 0 75. Analyze product information to identify product features and benefits
- 4 3 2 1 0 76. Explain the selling process
- 4 3 2 1 0 77. Establish relationship with client/customer
- 4 3 2 1 0 78. Determine customer/client needs
- 4 3 2 1 0 79. Recommend specific product
- 4 3 2 1 0 80. Calculate miscellaneous charges

4 3 2 1 0 81. Process special orders
4 3 2 1 0 82. Process telephone orders
12009 – BUSINESS COMMUNICATIONS (.5 credit)
4 3 2 1 0 1. Define, spell, pronounce, and syllabicate frequently used and business-related words
4 3 2 1 0 2. Apply rules for plurals, possessives, prefixes, and word endings
4 3 2 1 0 3. Demonstrate proficiency in the use of a dictionary
4 3 2 1 0 4. Demonstrate good sentence structure
4 3 2 1 0 5. Demonstrate proficiency in the use of punctuation.
4 3 2 1 0 6. Demonstrate proficiency in using reference materials

4 3 2 1 0 7. Demonstrate proficiency in using software and hardware instruction manuals

4 3 2 1 0 8. Use appropriate words, grammar,

4 3 2 1 0 9. Interpret, analyze, and confirm

4 3 2 1 0 10. Operate communications equipment

4 3 2 1 0 11. Compose and key error-free

4 3 2 1 0 12. Use dictionary and/or other

sentence construction, and punctuation in written

coworkers, and supervisors

electronic mail messages

error-free documents

reference materials to produce

communications with customers,

written instructions or procedure

4 3 2 1 0 13.	Demonstrate proper error
	correction techniques
4 3 2 1 0 14.	Write a letter requesting
	admission and scholarship
	information
4 3 2 1 0 15.	Request a room reservation or
	reply to such a request
4 3 2 1 0 16.	Ask for material to be sent or
	grant or deny such a request
4 3 2 1 0 17.	Ask for credit, grant it, or deny it
4 3 2 1 0 18.	Request a speaker for a
	convention or meeting
4 3 2 1 0 19.	Sell a service/product through
	the mail
4 3 2 1 0 20.	Write or answer a letter of
	complaint
4 3 2 1 0 21.	Prepare interoffice
	memorandums
4 3 2 1 0 22.	Identify the communications
	needs of various types of
	businesses such as retailing,
	manufacturing, financial,
	service, government,
	wholesaling, and distribution
4 3 2 1 0 23.	Use appropriate technologies to
	create identified business
	correspondence
4 3 2 1 0 24.	Key documents from longhand
	or edited rough draft
4 3 2 1 0 25.	Proofread documents
4 3 2 1 0 26.	Meet the standard of mailability
	for all production work
4 3 2 1 0 27.	Prepare and deliver an oral
	presentation
4 3 2 1 0 28.	Practice customer contact skills
4 3 2 1 0 29.	Interpret, analyze, and confirm
	verbal instructions

4 3 2 1 0 13. Demonstrate proper error

43	2	1	0	31.	Perform a self-evaluation to
					determine strengths and
					weaknesses
43	2	1	0	32.	Develop grooming and personal
					hygiene habits
43	2	1	0	33.	Develop a healthy self-esteem
43					Describe the importance of the
					following personal qualities:
					honesty, loyalty, courtesy,
					cooperation, alertness, ambition,
					punctuality, interest, involvemen
					patience, tact, confidence, sense
					of humor,
					dependability/reliability,
					flexibility, and initiative
43	2	1	0	35.	Describe acceptable conduct in
					the following professional
					relationships: employee-
					employer, employee- coworker,
					and employee-public
43	2	1	0	36.	Research and report on various
					business careers
43					Prepare a résumé
43	2	1	0	38.	Compose and type employment-
					related letters such as application
					thank you, resignation, etc.
					Complete an application form
43	2	1	0	40.	Demonstrate the techniques of a
					good job interview
43	2	1	0	41.	Prepare a computerized
					spreadsheet to analyze and
	_	_	_		present data
43	2	1	0	42.	Prepare graphic presentations of
	_	_	_		data by computer
43	2	1	0	43.	
					of data in a printed document

4 3 2 1 0 30. Utilize listening skills

12104 – ACCOUNTING (1 credit)	4 3 2 1 0 24. Prepare bank deposits	4 3 2 1 0 50. Record inventory usage Process
4 3 2 1 0 1. Classify-record-and summarize	4 3 2 1 0 25. Prepare purchase requisitions	4 3 2 1 0 51. Record invoice of inventory
financial data	4 3 2 1 0 26. Prepare purchase orders	Process
4 3 2 1 0 2. Discuss the nature of the	4 3 2 1 0 27. Prepare sales slips	4 3 2 1 0 52. Record results of inventory
accounting cycle	4 3 2 1 0 28. Prepare invoices	Process
4 3 2 1 0 3. Demonstrate the effects of	4 3 2 1 0 29. Explain the nature of special	4 3 2 1 0 53. Record inventory adjustments
transactions on the accounting	journals	4 3 2 1 0 54. Determine the cost of inventory
equation	4 3 2 1 0 30. Record transactions in special	4 3 2 1 0 55. Calculate time cards
4 3 2 1 0 4. Prepare a chart of accounts	journals	4 3 2 1 0 56. Maintain employee earnings
4 3 2 1 0 5. Use T accounts	4 3 2 1 0 31. Explain the nature of accounts	records
4 3 2 1 0 6. Record transactions in a general	payable	4 3 2 1 0 57. Calculate employee earnings -
journal	4 3 2 1 0 32. Maintain a vendor file	e.g. gross earnings - net pay
4 3 2 1 0 7. Post journal entries to general	4 3 2 1 0 33. Analyze purchase transactions	4 3 2 1 0 58. Calculate employee-paid
ledger accounts	4 3 2 1 0 34. Post to an accounts payable	withholdings
4 3 2 1 0 8. Prepare a trial balance	subsidiary ledger	4 3 2 1 0 59. Prepare a payroll register
4 3 2 1 0 9. Journalize and post adjusting	4 3 2 1 0 35. Prepare a credit memorandum	4 3 2 1 0 60. Record the payroll in the general
entries	for returned goods	journal
4 3 2 1 0 10. Journalize and post closing	4 3 2 1 0 36. Process invoices for payment	4 3 2 1 0 61. Complete payroll tax expense
entries	4 3 2 1 0 37. Process accounts payable checks	forms
4 3 2 1 0 11. Prepare a post-closing trial	4 3 2 1 0 38. Prepare an accounts payable	4 3 2 1 0 62. Prepare federal-state-and local
balance	schedule	payroll tax reports
4 3 2 1 0 12. Prepare work sheets	4 3 2 1 0 39. Explain the nature of accounts	4 3 2 1 0 63. Analyze a partnership agreement
4 3 2 1 0 13. Discuss the nature of annual	receivable	4 3 2 1 0 64. Allocate profits and losses to the
reports	4 3 2 1 0 40. Maintain a customer file for	partners
4 3 2 1 0 14. Discuss the use of financial	accounts receivable	4 3 2 1 0 65. Prepare a statement of partners'
ratios in accounting	4 3 2 1 0 41. Analyze sales transactions	equities
4 3 2 1 0 15. Determine business liquidity	4 3 2 1 0 42. Post to an accounts receivable	4 3 2 1 0 66. Prepare a balance sheet for a
4 3 2 1 0 16. Calculate business profitability	subsidiary ledger	partnership
4 3 2 1 0 17. Prepare income statements	4 3 2 1 0 43. Process sales orders and invoices	4 3 2 1 0 67. Explain the nature of special
4 3 2 1 0 18. Prepare balance sheets	4 3 2 1 0 44. Process sales returns and	journals
4 3 2 1 0 19. Maintain cash controls	allowances	4 3 2 1 0 68. Record transactions in special
4 3 2 1 0 20. Prove cash	4 3 2 1 0 45. Process customer payments	journals
4 3 2 1 0 21. Journalize/post entries to	4 3 2 1 0 46. Prepare customer statements	4 3 2 1 0 69. Explain the nature of accounts
establish and replenish petty cash	4 3 2 1 0 47. Process uncollectible accounts	payable
4 3 2 1 0 22. Journalize/post entries related to	4 3 2 1 0 48. Prepare an accounts receivable	4 3 2 1 0 70. Maintain a vendor file
banking activities	schedule	4 3 2 1 0 71. Analyze purchase transactions
4 3 2 1 0 23. Explain the benefits of electronic	4 3 2 1 0 49. Determine uncollectible	4 3 2 1 0 72. Post to an accounts payable
funds transfer	accounts receivable	subsidiary ledger

4 3 2 1 0 73.	-	4 3 2 1 0 96.	Describe Generally Accepted		materials to review and apply
4221074	for returned goods Process invoices for payment		Accounting Principles – GAAP		information sources for occupational tasks
	Process accounts payable checks			1321011	Prepare oral presentations to
	- ·	12052 BII	SINESS MANAGEMENT (.5	4321011.	provide information for specific
4 3 2 1 0 70.	1 1	credit)	SINESS MANAGEMENT (.5		purposes and audiences
4321077		,	Solve mathematical managerial	4321012	Identify common tasks that
4321077.	receivable	432101.	problems using numbers and	4 3 2 1 0 12.	require employees to use
1321078		operational re	· •		problem-solving skills
4321070.			Perform data analysis to make	4321013	Describe the value of using
4321079	Analyze sales transactions	+ <i>5 2</i> 1 0 <i>2</i> .	business decisions	+ <i>5 2</i> 1 0 15.	problem-solving and critical
	•	432103	Evaluate the accuracy of		thinking skills to improve a
1321000.	subsidiary ledger	4 <i>5 2</i> 1 0 <i>5</i> .	mathematical responses using		situation or process
4 3 2 1 0 81.		problem-solv	ving techniques	4 3 2 1 0 14.	Analyze situations and behaviors
			Recognize how economic		that affect conflict management
	allowances		systems influence environments	4 3 2 1 0 15.	Determine best options/outcomes
4 3 2 1 0 83.	Process customer payments		in		for conflict resolution using
	Prepare customer statements		which businesses function		critical thinking skills
	-	432105.	Use knowledge regarding the	4 3 2 1 0 16.	Identify with others' feelings,
4 3 2 1 0 86.	Prepare an accounts receivable		impact government has on		needs, and concerns
	schedule		businesses to make informed	4 3 2 1 0 17.	Write goals that meet appropriate
4 3 2 1 0 87.	Determine uncollectible accounts		economic decisions		criteria: Specific, Measurable,
		4 3 2 1 0 6.	Describe global trade's impact on		Achievable, Realistic, Time
4 3 2 1 0 88.	Explain the purpose of internal		business activities		bound
		432107.	Use economic indicators to	4 3 2 1 0 18.	Develop a foundational
4 3 2 1 0 89.	Determine the components of		detect economic trends and		knowledge of accounting to
	internal accounting control		conditions		understand its nature and scope
	•	43210 8.1	Demonstrate use of content,	4 3 2 1 0 19.	Describe the role and function of
4 3 2 1 0 90.	Maintain internal accounting		technical concepts and	4 2 2 1 2 20	human resources management
4221001	controls		vocabulary when analyzing	4 3 2 1 0 20.	Manage business risks to protect a
	Utilize accounting technology		information and following	4221021	business's financial well-being
4 3 2 1 0 92.	Integrate technology into	122100	directions	4 3 2 1 0 21.	Assess needed safety
4221002		43210 9.	Employ verbal skills when		policies/procedures to ensure
	Describe careers in accounting		obtaining and conveying information	4 2 2 1 0 22	protection of employees Analyze and exhibit leadership
+ 3 4 1 0 34.	Explore accounting licensing and certification programs	1321010	Use informational texts, Internet	+ 3 4 1 0 44.	traits and their various roles
4321095	Discuss the significance of	+ 5 2 1 0 10.	web sites, and/or technical		within organizations (e.g.
T J L I U JJ.	responsibility in accounting		web sites, and/or technical		contribute ideas; share in building
	responsibility in accounting		0		contribute ideas, share in building

	an organization; act as role
	models to employees by adhering
	to company policies, procedures,
	and standards; promote the
	organization's vision; and mentor
	others)
4 3 2 1 0 23.	Consider issues related to self,
	team, community, diversity,
	environment, and global
	awareness when leading others
4 3 2 1 0 24.	
	development to increase
	productivity and employee
	satisfaction
4 3 2 1 0 25.	Explain and identify best
	practices for successful team
	functioning
4 3 2 1 0 26.	Demonstrate, manage, obtain and
	protect information through
	ethical behavior in a business
	setting to foster positive internal
	and external interactions
4 3 2 1 0 27.	Describe the nature and scope of
	business laws and regulations
4 3 2 1 0 28.	Utilize career-advancement
	activities to enhance professional
	development
4 3 2 1 0 29.	Use information literacy skills to
	increase workplace efficiency
	and effectiveness
4 3 2 1 0 30.	Acquire a foundational
	knowledge of information
	management to understand its
	nature and scope
4 3 2 1 0 31.	Maintain business records to
	facilitate business operations

4 3 2 1 0 32. Acquire information to guide

business decision-making

4 3 2 1 0 33.	manage financial resources to	4
	maintain business solvency	
4 3 2 1 0 34.	Explain the role that business	
	management has in contributing	
	to business success	4
4 3 2 1 0 35.	Manage purchasing activities to	
	obtain the best service/product	
	at the least cost	4
4 3 2 1 0 36.	Manage quality-control	
	processes to minimize errors and	
	to expedite workflow	4
4 3 2 1 0 37.	Explain the nature and scope of	
	risk management practices	
	within a business	
4 3 2 1 0 38.	Plan organization's/department's	4
	activities to guide and support	
	decisions and to ensure that staff	
	focus on current and future	
	operational priorities	4
4 3 2 1 0 39.	Develop business plans to meet	
	company needs	4
	SINESS ECONOMICS (.5	4
	OR Qualified Admissions –	
Social Science		
432101.	Describe how relative scarcity	4
	exists in all societies	
432102.	Give real-world examples of	,
	each type of scarce resource	4
	(e.g., Natural resources, labor,	
422102	capital, entrepreneurs)	
432103.	Identify examples of virtually	4
422104	unlimited wants  Explain the most valuable thing a	
432104	Explain the most valuable thing a	4

4	3	2	1	
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4 4	3 3	2	1 1 1	
4 4 4	<ul><li>3</li><li>3</li><li>3</li></ul>	2 2	1 1 1	

- directed economies
  4 3 2 1 0 9. Explain the role of price and other determinants of demand (e.g., income, expectations, price of related goods,...)
- 4 3 2 1 0 10. Define the role of price in influencing the quantity supplied
- 4 3 2 1 0 11. Demonstrate an understanding how markets can be effective in allocating scarcity
- 4 3 2 1 0 12. Illustrate and explain the pressures on a market price to increase or decrease
- 4 3 2 1 0 13. Explain the role markets play in continuing to respond in a dynamic economy
- 4 3 2 1 0 14. Change non-price determinants of supply to illustrate shifts in a supply curve
- 4 3 2 1 0 15. Evaluate relationship between inputs and outputs
- 4 3 2 1 0 16. Use expenditures (explicit costs) along with implicit costs (e.g., opportunity cost) in making profit maximizing decisions

opportunity cost

person gives up is his or her

4 3 2 1 0 17. Explain revenues (e.g., total revenue and marginal revenue's)	10202 – COMPUTER GRAPHICS (1 credit)
role in making profit maximizing decisions	4 3 2 1 0 1. Demonstrate knowledge of the basic principles of motion
4 3 2 1 0 18. Determine the price and output	graphics
in profit maximizing analysis	4 3 2 1 0 2. Demonstrate proficiency in the
4 3 2 1 0 19. Explain the difference in pure	use of digital imaging
competition and imperfect competition	4 3 2 1 0 3. Manipulate images, video, and motion graphics
4 3 2 1 0 20. Illustrate the role labor and other	4 3 2 1 0 4. Create and refine design concepts
resource markets have on the	4 3 2 1 0 5. Alter digitized images using an
demand for the good or service	image manipulation program
4 3 2 1 0 21. Illustrate the role of self-interest	4 3 2 1 0 6. Alter digitized video using a
in economic decisions by both	video manipulation program
consumers and producers	4 3 2 1 0 7. Apply color theory to select
4 3 2 1 0 22. Explain the role of government	appropriate colors
in directing, controlling and	4 3 2 1 0 8. Apply knowledge of typography
regulating market economies	4 3 2 1 0 9. Apply principles and elements of
4 3 2 1 0 23. Explain the role and impact	design
saving has on building wealth	4 3 2 1 0 10. Create and/or implement the
4 3 2 1 0 24. Define money, explain the role of	look and feel of a product
banks and contrasting them with	4 3 2 1 0 11. Create graphical images and/or
security exchanges	or video elements
4 3 2 1 0 25. Explain the role and utilization	4 3 2 1 0 12. Enhance digital communication
of credit in a market economy 4 3 2 1 0 26. Define Gross Domestic Product	presentation using a
(GDP)	photographic process 4 3 2 1 0 13. Evaluate visual appeal
4 3 2 1 0 27. Define inflation	4 3 2 1 0 13. Evaluate visual appear 4 3 2 1 0 14. Produce or acquire graphics
4 3 2 1 0 27. Define Inhation 4 3 2 1 0 28. Define Unemployment	content
4 3 2 1 0 29. Explain the role and function of	4 3 2 1 0 15. Differentiate between copyright
public finance	and trademarks
4 3 2 1 0 30. Incorporate economic decision	4 3 2 1 0 16. Define scope of work to achieve
skills in identifying a career path	individual and group goals
	4 3 2 1 0 17. Use available reference tools as
	appropriate
	4 3 2 1 0 18. Explain the key functions and
	applications of software

4 3 2 1 0 19. Explain the need for regular backup procedures

## 35162 – DIGITAL MARKETING (.5 credit)

- 4 3 2 1 0 1. Explain why organizations use ecommerce
- 4 3 2 1 0 2. Explain the concept of ecommerce
- 4 3 2 1 0 3. Trace the history of e-commerce business models
- 4 3 2 1 0 4. job functions and responsibilities of those employed in e-commerce
- 4 3 2 1 0 5. Explore ethical considerations and tensions related to e-commerce business models
- 4 3 2 1 0 6. Examine how culture influences global e-commerce
- 4 3 2 1 0 7. Recognize some of the social and ethical implications of ecommerce
- 4 3 2 1 0 8. Discuss the basic economic impact of e-commerce
- 4 3 2 1 0 9. Define state and federal laws governing e-commerce practices
- 4 3 2 1 0 10. Generalize the concept of search engine optimization
- 4 3 2 1 0 11. Explore strategies for optimizing search engine advertising
- 4 3 2 1 0 12. Discuss fundamental principles Internet based search engines
- 4 3 2 1 0 13. Describe the purpose of Internet based search engines
- 4 3 2 1 0 14. Recognize search engine tools and analytics available for businesses
- 4 3 2 1 0 15. Explain the methods used in email marketing

4 3 2 1 0 16.	Describe the role of email
	marketing in the promotional plan
4 3 2 1 0 17.	Summarize the general principles
4221010	of how email campaigns work
4 3 2 1 0 18.	2
	mediums: traditional, new and experimental
4321019	Describe the role of web site
1321017.	analytics as a marketing function
4 3 2 1 0 20.	•
	data is collected and used in the
	marketing function
4 3 2 1 0 21.	•
	analytics and data are collected
4 2 2 1 0 22	and used in the promotional mix
4 3 2 1 0 22.	Restate best practices in digital, graphical displays of information
4321023	Discuss the impact on consumers
<del>4</del> 3 2 1 0 23.	from a company's digital
	presence
4 3 2 1 0 24.	Explain the use of online forms
	and other digital tools to
	maximize premium brand
1001005	awareness
4 3 2 1 0 25.	Collect examples of each major
	types of online branding and present findings to class
4 3 2 1 0 26.	1
<del>4</del> 3 2 1 0 20.	decisions
4 3 2 1 0 27.	Evaluate methods in which a
	digital market can be segmented
4 3 2 1 0 28.	Summarize the role and methods
	of social media planning
	Develop a digital marketing plan
4 3 2 1 0 30.	Create a social media advertising
	plan

4 3 2 1 0 31. Explain career opportunities in digital marketing
4 3 2 1 0 32. Evaluate career advancement activities in digital marketing to
enhance professional development
4 3 2 1 0 33. Illustrate the services of professional organizations in
digital marketing
12053 – ENTREPRENEURSHIP (.5 credit)
4 3 2 1 0 1. Solve mathematical problems
using numbers and operations
4 3 2 1 0 2. Incorporate algebraic skills to make business decisions
4 3 2 1 0 3. Demonstrate an understanding of how basic economic concepts are utilized by an
entrepreneur/small business owner
4 3 2 1 0 4. Explain and describe cost/benefit
analysis as it explains cost-profit relationships

# communications 4 3 2 1 0 6. Describe methods in dealing with conflict as it relates with entrepreneurship/small business ownership 4 3 2 1 0 7. Describe the relationship between principled entrepreneurship versus personal responsibility

43210 9.	Identify types of business
	ownership
4 3 2 1 0 10.	Demonstrate understanding of
	managerial and business ethics
4 3 2 1 0 11.	Analyze and define
	entrepreneurship
4 3 2 1 0 12.	Expound on the importance of
	entrepreneurship on market
	economies
4 3 2 1 0 13.	Explain characteristics of an
	entrepreneur as it relates to
	personal assessment and
	management
4 3 2 1 0 14.	Identify successful methods in
	developing and assessing
	innovative business ideas
4 3 2 1 0 15.	Give explanation on how
	entrepreneurs recognize
	marketplace opportunities
4 3 2 1 0 16.	Explain tools used by
	entrepreneurs for venture
	planning
4 3 2 1 0 17.	Explain proper methods in
	assessing and calculating risk in
	developing a business venture
4 3 2 1 0 18.	Describe the need for
	continuation planning as it relates
	with entrepreneurship/small
	business ownership
4 3 2 1 0 19.	The student demonstrates an
	understanding of information
	management concepts and how
	they support effective business
	operations

4 3 2 1 0 20. Describe the impact of the

business ownership

Internet on entrepreneurship/small

between government and

4 3 2 1 0 8. Describe the relationship

business

- 4 3 2 1 0 21. Understand marketing's role and function in business to facilitate economic exchanges with customers
  4 3 2 1 0 22. Analyze the role of marketing research in constructing a small business management model
  4 3 2 1 0 23. Describe marketing functions and related activities
  4 3 2 1 0 24. Describe the components and
- purpose of a business plan 4 3 2 1 0 25. Examine and explain the components and purpose of a financial plan for a business
- 4 3 2 1 0 26. Identify and evaluate a local entrepreneurial venture/business
- 4 3 2 1 0 27. Develop organizational skills to improve efficiency
- 4 3 2 1 0 28. Identify and explain expense control strategies to enhance the financial well being of a business
- 4 3 2 1 0 29. Give explanation on how entrepreneurs incorporate accounting in making business decisions
- 4 3 2 1 0 30. Understand the need for proper financial and money management as it relates to an entrepreneur/small business owner
- 4 3 2 1 0 31. Develop personal traits and behaviors to foster career advancement

### 11154 – GRAPHIC DESIGN (1 credit)

4 3 2 1 0 1. Determine client's needs and expected outcomes

- 4 3 2 1 0 2. Determine purpose of the digital communication project
- 4 3 2 1 0 3. Determine the digital communication elements to be used
- 4 3 2 1 0 4. Determine the target audience
- 4 3 2 1 0 5. Create and produce content
- 4 3 2 1 0 6. Create and refine design concepts
- 4 3 2 1 0 7. Alter digitized images using an image manipulation program
- 4 3 2 1 0 8. Apply color theory to select appropriate colors
- 4 3 2 1 0 9. Apply knowledge of typography
- 4 3 2 1 0 10. Apply principles and elements of design
- 4 3 2 1 0 11. Create and/or implement the look and feel of the product
- 4 3 2 1 0 12. Create graphical images
- 4 3 2 1 0 13. Evaluate visual appeal
- 4 3 2 1 0 14. Differentiate between copyright and trademarks
- 4 3 2 1 0 15. Define scope of work to achieve individual and group goals
- 4 3 2 1 0 16. Use available reference tools as appropriate

# 12165 – PRINCIPLES OF ADVERTISING (.5 credit)

- 4 3 2 1 0 1. Explain why organizations advertise (NBEA)
- 4 3 2 1 0 2. Explain the concept of advertising
- 4 3 2 1 0 3. Trace the history of advertising in business
- 4 3 2 1 0 4. Explain the different job functions and responsibilities of those employed in advertising

- 4 3 2 1 0 5. Explore ethical considerations and tensions related to the practice of advertising
- 4 3 2 1 0 6. Examine how culture influences global advertising
- 4 3 2 1 0 7. Recognize some of the social and ethical implications of advertising
- 4 3 2 1 0 8. Discuss the basic economic impact of advertising
- 4 3 2 1 0 9. Define state and federal laws governing advertising practices
- 4 3 2 1 0 10. Explore ethical considerations and tensions related to the practice of advertising
- 4 3 2 1 0 11. Examine how culture influences global advertising
- 4 3 2 1 0 12. Discuss fundamental legal principles that pertain to advertising (e.g., remedies, unfair competition, deceptive acts, deceptive practices, puffing, ambush marketing, Federal Trade Commission, etc.)
- 4 3 2 1 0 13. Describe the purpose (e.g., nature, characteristics, process, etc.) of advertising contracts
- 4 3 2 1 0 14. Recognize some of the forms of advertising regulation
- 4 3 2 1 0 15. Explain the methods used in marketing and advertising research
- 4 3 2 1 0 16. Describe the role of marketing and advertising planning
- 4 3 2 1 0 17. Restate some of the advantages and disadvantages of using various forms of media

4 3 2 1 0 18.	Summarize the general principles		enhance professional	12163 – SPC	ORTS / ENTERTAINMENT
	of how advertising campaigns		development		MARKETING (.5 credit)
				432101.	Analyze current trends in sports
4 3 2 1 0 19.	Identify advertising mediums,		professional organizations in		and entertainment marketing
	both traditional, new and			4 3 2 1 0 2.	Describe the types of sports and
			Explain the nature and scope of		entertainment that have become
4 3 2 1 0 20.	Recommend media pricing		the selling function		increasingly popular
		3 2 1 0 38.	Describe product information for		internationally
4 3 2 1 0 21.	Evaluate marketing segmentation			432103.	Describe ways sports and
			Identify customer's buying		entertainment marketing has
4 3 2 1 0 22.	Summarize the role and methods		motives for use in selling		increased international awareness
			Generalize customer buying		of each
4 3 2 1 0 23.	Explain the role of promotion as			4 3 2 1 0 4.	Understand the market potential
			Explain how to demonstrate a		for sports & entertainment
4 3 2 1 0 24.	Explain the elements of the			4 3 2 1 0 5.	Discuss the impact of emotional
	*		Illustrate how to recommend a		ties of fans to sports on an
4 3 2 1 0 25.	Explain how a product influences		specific product		athlete's earning power
				432106.	Discuss the impact of marketing
4 3 2 1 0 26.	1 3		Determine customer/client needs		on profitability in sports and
			Articulate key factors in building		entertainment marketing
4 3 2 1 0 27.	Discuss the impact on consumers			4 3 2 1 0 7.	Define the goals of public
	<b>L</b>		Contrast between consumer and		relations
4 3 2 1 0 28.	Assess the effectiveness of			4 3 2 1 0 8.	Identify the role of public relations
			Explain the selling process		firms in sports and entertainment
	11 0		Examine methods that establish		marketing
	and needs of retailers		-	43210 9.	Identify the components of a
4 3 2 1 0 29.	Explain the use of fulfillment		client/customer		public relations "Plan of Action"
					Define "goodwill"
4 3 2 1 0 30.	Collect examples of each major			4 3 2 1 0 11.	Discuss the relationship between
	** *		Facilitate customer buying		athletes/entertainers and public
	the class			4 3 2 1 0 12.	List ways of enhancing public
			Demonstrate suggestive selling		relations in sports and
	Create an advertising plan		and follow-up		entertainment marketing
				4 3 2 1 0 13.	Identify the purposes and benefits
4 3 2 1 0 34.	Explain career opportunities in		and services and how to close a		of fan clubs
	advertising		sale	4 3 2 1 0 14.	Discuss the impact of fan
4 3 2 1 0 35.	Evaluate career advancement				behavior on public relations

activities in advertising to

4 3 2 1 0 15.	Explain the significance of fund-	4 3 2 1 0 27.	Discuss how sponsors invest in		motion graphics, web software
	raising activities in sports and		sports teams and entertainment		programs
	entertainment marketing	4 3 2 1 0 28.	Identify the benefits of sports	4 3 2 1 0 5.	Identify how different user agents
4 3 2 1 0 16.	Describe the public relations		(team sponsor) and		(browsers, devices) affect the
	impact of fund-raising activities		entertainment sponsorships		digital communication product
	in sports and entertainment	4 3 2 1 0 29.	Discuss the role of television in		Create and produce content
	marketing		sports and entertainment		Create and refine design concepts
4 3 2 1 0 17.	Explain methods of advertising		sponsorships (scheduling)	4 3 2 1 0 8.	Identify, utilize and create
	sports and entertainment events	4 3 2 1 0 30.	Define prohibited sponsorship		reusable components
4 3 2 1 0 18.	Discuss the advantages and	4 3 2 1 0 31.	List ways to balance obligations	432109.	Apply color theory to select
	disadvantages of advertising		to fans, sponsors, and		appropriate colors
	methods used in sports and		sports/entertainment governing	4 3 2 1 0 10.	Apply knowledge of typography
	entertainment marketing		bodies	4 3 2 1 0 11.	Apply principles and elements of
4 3 2 1 0 19.	Discuss challenges of marketing	4 3 2 1 0 32.	Define endorsements		design
	special events and certain types	4 3 2 1 0 33.	Discuss the restrictions on	4 3 2 1 0 12.	Evaluate visual appeal
	of sports: i.e. Olympics,		endorsements	4 3 2 1 0 13.	Demonstrate knowledge of basic
	Women's Athletics, and Special	4 3 2 1 0 34.	Identify the benefits of licensing		web application security
	Olympics		to a team or entertainment	4 3 2 1 0 14.	Demonstrate knowledge of
4 3 2 1 0 20.	Identify sports marketing		organization		HTML, XHTML, and CSS
	strategies	4 3 2 1 0 35.	Describe a successful sports and	4 3 2 1 0 15.	Explain importance of web
4 3 2 1 0 21.	Understand the role of sports		entertainment licensee		standards
	agents	4 3 2 1 0 36.	Discuss the importance of	4 3 2 1 0 16.	Demonstrate knowledge of Web
4 3 2 1 0 22.	Describe the distribution process		marketing research		2.0
	for sports teams and	4 3 2 1 0 37.	Discuss the importance of	4 3 2 1 0 17.	Explain the importance of ethical
	organizations		brand/license protection		behaviors and legal issues
4 3 2 1 0 23.	Discuss the relationship between		1	4 3 2 1 0 18.	Demonstrate knowledge of how
	a player's ethical behavior and				to use a scripting language to
	promotional value	10201 – WE	B PAGE DESIGN (1 credit)		program a site
4 3 2 1 0 24.	Identify the types of financing		Develop flowchart, navigational	4 3 2 1 0 19.	Describe the function of a non-
	related to sports and		blueprints and schema		disclosure agreement (NDA)
	entertainment marketing	432102.	Create sample design showing	4 3 2 1 0 20.	Differentiate between copyright
4 3 2 1 0 25.	Discuss sponsorship of sports		placement of		and trademarks
	teams and organizations		buttons/navigational graphics	4 3 2 1 0 21.	Explain the concept of intellectua
4 3 2 1 0 26.	Discuss the levels of sports and		and suggested color scheme		property
	entertainment sponsorship	43210 3.	Develop storyboards	4 3 2 1 0 22.	Define scope of work to achieve
	(individual, corporate, and fund-		Demonstrate knowledge of	- ,	individual and group goals
	raising)	• ••	available graphics, video,	4 3 2 1 0 23.	Use available reference tools as
	<i>U</i>		O		

appropriate

4 3 2 1 0 24. Explain the features and	4 3 2 1 0 12.	Explain the concept of Gross		results (e.g., influencing
functions of Web browsing		Domestic Product		consumer buying behavior,
software	4 3 2 1 0 13.	Discuss the impact of a nation's		gaining market share, etc.)
4 3 2 1 0 25. Explain the features and				Use time-management skills
functions of Web page design	4 3 2 1 0 14.			Demonstrate appropriate
software		interest-rate fluctuations		creativity
4 3 2 1 0 26. Compare and contrast clients and	4 3 2 1 0 15.	Determine the impact of 4.3	3 2 1 0 33.	Coordinate channel management
servers		business cycles on business		with other marketing activities
4 3 2 1 0 27. Describe how bandwidth affects		activities 4.3	3 2 1 0 34.	Explain the nature of channel-
data transmission and on-screen	4 3 2 1 0 16.	Explain the nature of global		member relationships
image		trade 4.3		Explain techniques for processing
	4 3 2 1 0 17.	Describe the determinants of		marketing data
				Explain the use of descriptive
APPLICATION COURSES		on the domestic economy		statistics in marketing decision
	4 3 2 1 0 18.	Discuss the impact of culture		making
35300 – MARKETING APPLICATIONS (1				Identify sources of error in a
credit)	4 3 2 1 0 19.	Explain ethical considerations in		research project (e.g., response
4 3 2 1 0 1. Write persuasive messages		providing information		errors, interviewer errors, non-
4 3 2 1 0 2. Prepare simple written reports		Persuade others		response errors, sample design)
4 3 2 1 0 3. Write executive summaries				Evaluate questionnaire design
4 3 2 1 0 4. Discuss the nature of customer	4 3 2 1 0 22.	Explain the nature of stress		(e.g., types of questions, question
relationship management		management		wording, routing, sequencing,
4 3 2 1 0 5. Explain the role of ethics in	4 3 2 1 0 23.	Describe the need for financial		length, layout)
customer relationship				Assess appropriateness of
management	4 3 2 1 0 24.	Describe the nature of cash flow		marketing research for
4 3 2 1 0 6. Describe the use of technology in		statements		problem/issue (e.g., research
customer relationship	4 3 2 1 0 25.	Explain the nature of balance		methods, sources of information,
management	4221026	sheets		timeliness of information, etc.)
4 3 2 1 0 7. Describe the nature of taxes	4 3 2 1 0 26.			Explain the nature of marketing
4 3 2 1 0 8. Analyze impact of	4 2 2 1 0 27	statements		plans
specialization/division of labor				Explain the role of situation
on productivity	4 3 2 1 0 28.	Describe marketing functions and related activities		analysis in the marketing planning
4 3 2 1 0 9. Explain the concept of organized	4 2 2 1 0 20			process  Explain the nature of sales
labor and business	4 3 2 1 0 29.			Explain the nature of sales forecasts
4 3 2 1 0 10. Explain the impact of the law of		customer/client/business buying behavior 4.3		
diminishing returns	4321020	Demonstrate connections 4.3		Identify methods/techniques to generate a product idea
4 3 2 1 0 11. Describe the economic impact of	4 3 4 1 0 30.			Generate a product ideas
inflation on business		between company actions and 4.3	3 4 1 0 44.	Generate product ideas

4 3 2 1 0 45.	Describe the nature of product bundling
1221016	Describe factors used by
4 3 2 1 0 40.	
	businesses to position corporate
4 2 2 1 0 47	brands
4321047.	Explain the components of
1 2 2 1 0 10	advertisements
4 3 2 1 0 48.	Explain the importance of
	coordinating elements in
	advertisements
4 3 2 1 0 49.	Identify types of public-relations
	activities
4 3 2 1 0 50.	Discuss internal and external
	audiences for public-relations
	activities
4 3 2 1 0 51.	Explain how businesses can use
	trade-show/exposition
	participation to communicate
	with targeted audiences
4 3 2 1 0 52.	Explain considerations used to
	evaluate whether to participate in
	trade shows/expositions
4 3 2 1 0 53.	Explain the nature of a
	promotional plan
4 3 2 1 0 54.	Coordinate activities in the
	promotional mix
4 3 2 1 0 55.	Explain the impact of sales
	cycles
4 3 2 1 0 56.	Differentiate between consumer
	and organizational buying
	behavior
4321057	Identify emerging trends for use
1321037.	in selling
4321058	Discuss motivational theories
7 5 2 1 0 50.	that impact buying behavior
1321050	Prospect for customers
	Qualify customers/clients
4321000.	Quality customers/chemis

4 3 2 1 0 61.	Conduct pre-visit research (e.g.,
	customer's markets/products,
	customer's competitors, and
	competitors' offerings)
4 3 2 1 0 62.	Book appointments with
	prospective clients
4 3 2 1 0 63.	Prepare sales presentation
4 3 2 1 0 64.	Create a presentation software
	package to support sales
	presentation
4 3 2 1 0 65.	Address needs of individual
	personalities
4 3 2 1 0 66.	Determine customer's buying
	motives for use in selling
4 3 2 1 0 67.	Facilitate customer/client buying
	decisions
	Assess customer/client needs
	Demonstrate product
4 3 2 1 0 70.	Prescribe solution to
	customer/client needs
4 3 2 1 0 71.	Convert customer/client
	objections into selling points
	Close the sale
	Demonstrate suggestion selling
	Negotiate sales terms
	Maintain sales standards
4 3 2 1 0 76.	Sell good/service/idea to
	individuals
	Sell good/service/idea to groups
4 3 2 1 0 78.	Process sales documentation

## 12198 – MARKETING – Workplace Experience (.5 credit)

- 4 3 2 1 0 1. Perform prescribed goals set forth in the Professional Learning Experience Plan (PLEP).
- 4 3 2 1 0 2. Develop vocational competency enabling the student to enhance his/her employability and advancement in the marketing field.
- 4 3 2 1 0 3. Develop good work habits and attitudes necessary to become a responsible employee at school and the work site.
- 4 3 2 1 0 4. Develop vocational knowledge and technical skills related to current trends of industry and technology in the classroom and work site
- 4 3 2 1 0 5. Assess abilities, interest, aptitudes, preferences, personalities, and attitudes in regards to a career choice.
- 4 3 2 1 0 6. Improve individual employment status and earnings and adapt to changing work environments.
- 4 3 2 1 0 7. Create a portfolio or other means that display academic and technical skills learned through experience
- 4 3 2 1 0 8. Interpret and apply standard workplace policies, rules and regulations related to safety, punctuality and dependability, responsibility and initiative, and accuracy to details

4 3 2 1 0 9. Create and maintain effective and productive work relationships.

### 12195 – INTEGRATED MARKETING APPLICATIONS (.5 credit)

- 4 3 2 1 0 1. Describe methods used to protect intellectual property
- 4 3 2 1 0 2. Utilize Effective writing to convey information
- 4 3 2 1 0 3. Apply ethics to online communications
- 4 3 2 1 0 4. Explain ways that technology impacts marketing communications
- 4 3 2 1 0 5. Explain the capabilities of tools used in web-site creation
- 4 3 2 1 0 6. Discuss considerations in using mobile technology for promotional activities
- 4 3 2 1 0 7. Create and maintain databases of information for marketing communications
- 4 3 2 1 0 8. Demonstrate effective use of audio/visual aides
- 4 3 2 1 0 9. Describe considerations in using databases in marketing communications
- 4 3 2 1 0 10. Demonstrate basic desktop publishing functions to prepare promotional materials
- 4 3 2 1 0 11. Integrate software applications to prepare promotional materials

- 4 3 2 1 0 12. Explain how to effectively incorporate video into multimedia
- 4 3 2 1 0 13. Identify strategies for protecting business's web site
- 4 3 2 1 0 14. Identify strategies to protect data and on-line customer transactions
- 4 3 2 1 0 15. Explain social media's impact on marketing communications
- 4 3 2 1 0 16. Discuss types of digital advertising strategies used to achieve marketing goals
- 4 3 2 1 0 17. Evaluate targeted emails
- 4 3 2 1 0 18. Identify promotional messages--advertising and digital media that appeal to targeted markets
- 4 3 2 1 0 19. Evaluate direct-marketing copy
- 4 3 2 1 0 20. Identify effective advertising layouts using color-design-typography and graphics
- 4 3 2 1 0 21. Critique advertisements
- 4 3 2 1 0 22. Explain website-development process
- 4 3 2 1 0 23. Identify strategies for attracting targeted audience to website
- 4 3 2 1 0 24. Describe technologies to improve website ranking/positioning on search engines/directories
- 4 3 2 1 0 25. Create promotional signage
- 4 3 2 1 0 26. Collaborate in the design of slogans/taglines

- 4 3 2 1 0 27. Participate in the design of collateral materials to promote special events
- 4 3 2 1 0 28. Develop strategy for creating a special event
- 4 3 2 1 0 29. Setup cross-promotions
- 4 3 2 1 0 30. Develop a sales-promotion plan
- 4 3 2 1 0 31. Use past advertisements to aid in promotional planning
- 4 3 2 1 0 32. Evaluate creative work
- 4 3 2 1 0 33. Prepare promotional budget
- 4 3 2 1 0 34. Manage promotional allowances
- 4 3 2 1 0 35. Develop promotional plan for a business
- 4 3 2 1 0 36. Professional Learning Experience:
  - -Prepare a description of the organization and -identify organizational promotional needs
  - -Develop promotional/campaign objectives
  - -Identify characteristics of Target Market (Discuss Primary and Secondary Markets)
  - -Identify Schedule of
  - Promotional Activities and
  - Advertising Media Selected
  - -Develop
  - promotional/advertising budget
  - -Develop schedules for advertising and promotional
  - activities
  - -Develop a detailed budget for the promotion

-]	Identify benefits to the client
35168 – MARK	ETING TIONS (.5 credit)
	ake client presentations
	rticipate in problem-solving
	oups
	onduct planning meetings
	emonstrate strategic thinking
	anage crisis in business
	ationships
	timate project costs
	t/monitor promotional budget
	otivate members of a team
	omote innovation
	xplain security considerations
in	marketing communications
4 3 2 1 0 11. D	evelop schedule for
ma	arketing communications
ass	signments
4 3 2 1 0 12. D	evelop action plan to carry
ou	t marketing communications
	signment
	escribe traits important to the
	ccess of employees in
	arketing communications
	escribe employment
	portunities in the marketing
	mmunications industry
CO	initiality and the second of t

4 3 2 1 0 15. Explain factors affecting the

industry

growth and development of the marketing communications

4 3 2 1 0 16. Discuss the economic and
social effects of marketing
communications
4 3 2 1 0 17. Analyze marketing
communications in careers to
determine careers of interest
4 3 2 1 0 18. Conduct self-assessment of
marketing-communications
skill set
4 3 2 1 0 19. Assess the services of
professional organizations in
marketing communications
4 3 2 1 0 20. Analyze media research tool
4 3 2 1 0 21. Select appropriate research
techniques
4 3 2 1 0 22. Determine advertising reach of
media
4 3 2 1 0 23. Read media schedule
4 3 2 1 0 24. Develop a media plan
(including budget-media
allocation-and timing of ads)
4 3 2 1 0 25. Set media buying objectives
4 3 2 1 0 26. Plan strategy to guide media-
buying process
4 3 2 1 0 27. Compare and contrast
appropriate media outlets
4 3 2 1 0 28. Explain considerations in
website pricing
4 3 2 1 0 29. Analyze consumer behavior
4 3 2 1 0 30. Identify ways to segment
markets for marketing
markets for marketing communications
markets for marketing

4	3	2	1	0	32.	Describe current trends/issues
						in marketing communications
4	3	2	1	0	33.	Develop customer/client profile
4	3	2	1	0	34.	Set price objectives for
						marketing communications
						services
4	3	2	1	0	35.	Calculate break-even point
4	3	2	1	0	36.	Explain the concept of
						"product" in marketing
						communications
4	3	2	1	0	37.	Describe services offered by the
						marketing-communications
						industry
4	3	2	1	0	38.	Generate marketing
						communications ideas
4	3	2	1	0	39.	Screen marketing
						communications ideas
4	3	2	1	0	40.	Develop a creative concept
						Explain considerations affectin
						global promotion
4	3	2	1	0	42.	Explain the marketing-
						communications development
						process
4	3	2	1	0	43.	Evaluate market opportunities
4	3	2	1	0	44.	Explain the nature of
						promotional strategies
4	3	2	1	0	45.	Describe referral programs that
						can be used to build
						brand/promote products
4	3	2	1	0	46.	Explain the use of product
						placement
4	3	2	1	0	47.	Discuss types of direct
						marketing strategies
4	3	2	1	0	48.	Explain the role of media in
						delivering direct marketing
						messages

communications

4 3 2 1 0 49. Identify promotional messages	12166 – MARKETING MANAGEMENT (1	4 3 2 1 0 17. Determine current market
that appeal to targeted markets	credit) 4 3 2 1 0 1. Determine product-line	position 4 3 2 1 0 18. Estimate market share
4 3 2 1 0 50. Determine advertising	profitability	
campaign objectives	4 3 2 1 0 2. Measure cost-effectiveness of	4 3 2 1 0 19. Conduct customer-satisfaction
4 3 2 1 0 51. Select advertising strategies for		studies
campaign	marketing expenditures	4 3 2 1 0 20. Predict brand share
4 3 2 1 0 52. Prepare advertising budget	4 3 2 1 0 3. Implement organizational skills	4 3 2 1 0 21. Conduct brand audit
4 3 2 1 0 53. Evaluate effectiveness of	to facilitate work efforts	4 3 2 1 0 22. Display data in charts, graphs,
advertising	4 3 2 1 0 4. Determine internal/external	or in tables
4 3 2 1 0 54. Develop frequency/loyalty	resource requirements and	4 3 2 1 0 23. Prepare and use presentation
marketing strategy	responsibilities for projects	software to support reports
4 3 2 1 0 55. Analyze use of specialty	4 3 2 1 0 5. Analyze the impact of	4 3 2 1 0 24. Prepare written reports for
promotions	technology on marketing	decision-making
4 3 2 1 0 56. Establish promotional mix	4 3 2 1 0 6. Use software to automate	4 3 2 1 0 25. Determine cost of product
4 3 2 1 0 57. Measure results of promotional	services	4 3 2 1 0 26. Calculate break-even point
mix	4 3 2 1 0 7. Determine types of technology	4 3 2 1 0 27. Establish pricing objectives
4 3 2 1 0 58. Determine appropriateness of	needed by company/agency	4 3 2 1 0 28. Select pricing policies
promotional strategy across	4 3 2 1 0 8. Establish distribution points	4 3 2 1 0 29. Determine discounts and
product lines	4 3 2 1 0 9. Develop performance standards	allowances that can be used to
4 3 2 1 0 59. Explain the use of advertising	for suppliers	adjust base prices
agencies	4 3 2 1 0 10. Develop new channels for	4 3 2 1 0 30. Set prices
4 3 2 1 0 60. Assess digital marketing	products/services	4 3 2 1 0 31. Adjust prices to maximize
efforts	4 3 2 1 0 11. Identify channel-management	profitability
4 3 2 1 0 61. Write press release	strategies	4 3 2 1 0 32. Evaluate pricing decisions
4 3 2 1 0 62. Create a press kit	4 3 2 1 0 12. Assess marketing-information	4 3 2 1 0 33. Determine price sensitivity
4 3 2 1 0 63. Obtain publicity	needs	4 3 2 1 0 34. Understand social responsibility
4 3 2 1 0 64. Explain current issues/trends in	4 3 2 1 0 13. Identify issues and trends in	4 3 2 1 0 35. Develop communications
public relations	marketing-information	objectives
4 3 2 1 0 65. Describe the use of crisis	management systems	4 3 2 1 0 36. Develop promotional-mix
management in public relations	4 3 2 1 0 14. Identify industry/economic	activities
4 3 2 1 0 66. Create a public-relations	trends that will impact business	4 3 2 1 0 37. Develop advertising plans to
campaign	activities	achieve communications
vampaign	4 3 2 1 0 15. Analyze market needs and	objectives
	opportunities	4 3 2 1 0 38. Develop sales promotion plan
	4 3 2 1 0 16. Anticipate market changes	to achieve communications
	. 5 2 1 6 16. I interpute market enanges	to achieve communications

objectives

4 3 2 1 0 39. Develop public	
relations/publicity plan to	
achieve communications	
objectives	
4 3 2 1 0 40. Understand design awareness	
principles used in advertising	
layouts to be able to	
communicate needs to	
designers	
4 3 2 1 0 41. Discuss the use of illustrations	
in advertisements	
4 3 2 1 0 42. Discuss the nature of	
typography	
4 3 2 1 0 43. Describe effective advertising	
layouts	
4 3 2 1 0 44. Identify types of drawing	
media	
4 3 2 1 0 45. Explain the impact of color	
harmonies on composition	
4 3 2 1 0 46. Describe digital color concepts	
4 3 2 1 0 47. Determine client needs and	
wants through planned,	
personalized communication	
4 3 2 1 0 48. Explain security considerations	
in marketing management	
4 3 2 1 0 49. Participate in cross-functional	
projects	
4 3 2 1 0 50. Develop an operational plan of	
marketing activities/initiatives	
4 3 2 1 0 51. Develop promotional items,	
graphics, letterhead, logos	4
4 3 2 1 0 52. Track invoices	
4 3 2 1 0 53. Track marketing budgets	
4 3 2 1 0 54. Adjust marketing budget in	
response to new market	
opportunities	

opportunities

4 3 2 1 0 55. Understand responsibilities in
<u>-</u>
marketing to demonstrate
ethical/legal behavior
4 3 2 1 0 56. Explain the need for
professional and ethical
standards in marketing
4 3 2 1 0 57. Explain the responsibility of
individuals to apply ethical
standards in marketing
4 3 2 1 0 58. Explain consequences of
unprofessional and/or unethical
behavior in marketing
4 3 2 1 0 59. Discuss legal ramifications of
breaching rules and regulations
4 3 2 1 0 60. Explore the nature of
marketing management
4 3 2 1 0 61. Explore career opportunities in
marketing management
4 3 2 1 0 62. Identify services of
professional organizations in
marketing
4 3 2 1 0 63. Complete a job application
portfolio
4 3 2 1 0 64. Research on education needed
to advance
4 3 2 1 0 65. Develop departmental
structure
4 3 2 1 0 66. Develop strategic marketing
4 3 2 1 0 67. Assess changes in price
structure
4 3 2 1 0 68. Analyze product needs and
opportunities
4 3 2 1 0 69. Develop product search
methods
4 3 2 1 0 70. Monitor market innovation
4 5 2 1 0 /0. MOIIIOI Market IIIIOVation

4 3 2 1 0 71. Create a product/brand
development plan
4 3 2 1 0 72. Plan product/brand lifecycle
4 3 2 1 0 73. Develop new-product launch
plan
4 3 2 1 0 74. Coordinate product launches
4 3 2 1 0 75. Evaluate product mix
4 3 2 1 0 76. Conduct product/brand audit
4 3 2 1 0 77. Professional Learning
Experience:
-communication skills - the
ability to exchange information
and ideas with others through
writing, speaking, reading and
listening
-analytical skills - the ability to
derive facts from data, findings
from facts, conclusions from
findings, and recommendations
from conclusions
<ul> <li>critical thinking/problem</li> </ul>
solving skills
- production skills - the ability to
take a concept from an idea to
make it real
- teamwork - the ability to plan,
organize and conduct a group
project
- the ability to plan, implement,
and evaluate group presentations
- priorities/time management -
the ability to determine priorities
and manage time commitments
and deadlines
- understand the economic
impact of marketing activities

12196 – MARKETING RESEARCH (1	information management	4 3 2 1 0 29. Develop screener for qualitative
credit)	system	marketing-research study
4 3 2 1 0 1. Utilize information-technology	4 3 2 1 0 13. Identify sources to obtain	4 3 2 1 0 30. Determine sample for
tools to manage and perform	demographic data	qualitative marketing-research
work responsibilities	4 3 2 1 0 14. Design quantitative marketing-	study
4 3 2 1 0 2. Assess the impact of	research activities to ensure	4 3 2 1 0 31. Obtain information from
technology on marketing	accuracy-appropriateness-and	customer databases
research	adequacy of data-collection	4 3 2 1 0 32. Obtain marketing information
4 3 2 1 0 3. Determine types of technology	efforts	from on-line sources
needed by company/agency	4 3 2 1 0 15. Select appropriate research	4 3 2 1 0 33. Data mine web log for
4 3 2 1 0 4. Understands concepts-tools-and	techniques	marketing information
strategies used to explore-	4 3 2 1 0 16. Identify the marketing-	4 3 2 1 0 34. Track environmental changes
obtain-and develop in a	research problem/issue	that impact marketing
business career	4 3 2 1 0 17. Explain the nature of action	4 3 2 1 0 35. Monitor sales data
4 3 2 1 0 5. Acquire information about the	research	4 3 2 1 0 36. Measure market size and
marketing research industry to	4 3 2 1 0 18. Determine research	composition
aid in making career choices	approaches	4 3 2 1 0 37. Administer questionnaires
4 3 2 1 0 6. Identify career opportunities in	4 3 2 1 0 19. Select data-collection methods	4 3 2 1 0 38. Employ techniques to assess
marketing research	4 3 2 1 0 20. Evaluate the relationship	ongoing behavior
4 3 2 1 0 7. Explain the role and	between the research purpose	4 3 2 1 0 39. Conduct in-depth interviews
responsibilities of marketing	and the marketing research	4 3 2 1 0 40. Conduct focus groups
researchers	objectives	4 3 2 1 0 41. Conduct continuous panel
4 3 2 1 0 8. Utilize career-advancement	4 3 2 1 0 21. Estimate the value of research	research
activities to enhance	information	4 3 2 1 0 42. Conduct test markets
professional development in	4 3 2 1 0 22. Develop sampling plans	4 3 2 1 0 43. Conduct experiments
marketing research	4 3 2 1 0 23. Prepare research briefs and	4 3 2 1 0 44. Edit research data
4 3 2 1 0 9. Utilize planning tools to guide	proposals	4 3 2 1 0 45. Group and score research data
organizations/department's	4 3 2 1 0 24. Control sources of error and	4 3 2 1 0 46. Conduct error research data
activities	bias	4 3 2 1 0 47. Tabulate data
4 3 2 1 0 10. Provide input into strategic	4 3 2 1 0 25. Develop rating scales	4 3 2 1 0 48. Create data matrix
planning	4 3 2 1 0 26. Prepare diaries	4 3 2 1 0 49. Select and use appropriate data
4 3 2 1 0 11. Explain the need for cross-	4 3 2 1 0 27. Create simple questionnaires	support systems
functional teams	4 3 2 1 0 28. Design qualitative research	4 3 2 1 0 50. Create and Analyze narrative
4 3 2 1 0 12. Assess marketing-information	study	text
needs to develop a marketing		4 3 2 1 0 51. Interpret research data into
		information for decision making

4 3 2 1 0 52. Use statistical software
systems
4 3 2 1 0 53. Interpret descriptive statistics
for marketing decision making
4 3 2 1 0 54. Interpret correlations
4 3 2 1 0 55. Write executive summary of
research report
4 3 2 1 0 56. Prepare and use presentation
software to support reports
4 3 2 1 0 57. Present findings orally
4 3 2 1 0 58. Prepare written reports for
decision-making
4 3 2 1 0 59. Post marketing results
electronically
4 3 2 1 0 60. Determine price sensitivity
4 3 2 1 0 61. Predict demand patterns
4 3 2 1 0 62. Conduct demand analysis
4 3 2 1 0 63. Display data in charts/graphs
or in tables
4 3 2 1 0 64. Evaluate product usage
4 3 2 1 0 65. Analyze purchasing behavior
4 3 2 1 0 66. Manage marketing information
to facilitate product/service
management decisions
4 3 2 1 0 67. Conduct product analysis
4 3 2 1 0 68. Conduct customer-satisfaction
studies
4 3 2 1 0 69. Conduct service-quality studies
4 3 2 1 0 70. Identify new-product
opportunities
4 3 2 1 0 71. Test product concepts
4 3 2 1 0 72. Design and conduct product
tests
4 3 2 1 0 73. Determine attitudes towards

products and brands

4	3	2	1	0	74.	Provide information to launch
						new products
						Estimate repeat purchase rate
4	3	2	1	0	76.	Estimate purchase cycle
4	3	2	1	0	77.	Understand brand equity
4	3	2	1	0	78.	Understand brand equity Estimate market share
4	3	2	1	0	79.	Prepare trend analysis
4	3	2	1	0	80.	Monitor inventory data
4	3	2	1	0	81.	Track cost data
4	3	2	1	0	82.	Collect product quality data
4	3	2	1	0	83.	Conduct segmentation studies
						to understand how to segment
						products
4	3	2	1	0	84.	Track brand health
4	3	2	1	0	85.	Evaluate quality of marketing
						research studies
4	3	2	1	0	86.	Measure the impact of
						marketing research
4	3	2	1	0	87.	Suggest improvements to
						marketing-research activities
4	3	2	1	0	88.	Research and apply
						demographics, psychographics,
						and geographics in developing
						a comprehensive marketing
						research plan
4	3	2	1	0	89.	Develop and track consumer
						trends and buying habits
4	3	2	1	0	90.	Develop a consumer profile
						using demographic,
						psychographic, and geographic
						data
4	3	2	1	0	91.	Understand impact on social
						and virtual marketing on
						research process
4	3	2	1	0	92.	Predict and understand
						consumer buying trends

4 3 2 1 0 93. Develop a comprehensive marketing plan 4 3 2 1 0 94. Present research project based upon client needs 4 3 2 1 0 95. Professional Learning Experience: - Identify the business's customer profile - Design a marketing research study to determine spending patterns and trends of the customer base - Conduct the marketing research - Based on the results of the research, develop a list of potential strategies that could be used to maintain/increase sales - Develop a plan to maintain/increase sales - Develop a budget for the proposed plan -Prepare a formal written presentation discussing the research findings and proposed plan - Prepare a presentation to describe the research findings

and proposed plan