Version 5.1 6.09.10

Kansas Human Services Cluster

Consumer Services, Family & Community Services

Course: Career & Life Planning

CIP Code:19.0401; 19.0799 **Course #** 22207G0.5011

Rating Scale: 3 Skilled- Works Independently
2 Limited Skills- Requires Assistance
1 Skill Undeveloped
0 No exposure- No instruction or training

Learner:		Grade:
Teacher:	School:	
Enrolled Date:	Completion Date:	Graduation Date:
Learner Signature	Teacher Signature	

Directions: *The following competencies are required for full approval of a course in a Human Services Cluster. Check the appropriate number to indicate the level of competency reached for learner evaluation.*

Academic Foundations

Benchmark: 0.1 Apply reading and writing, math, and science skills in personal, professional, enpreneurial and community situations. (CC K&S ESS01 & 09)		3	2	1	0
0.1.1	Use information to locate, comprehend, make inferences, and draw conclusions. (R1.4.2▲) (CC K&S ESS 01.02) $				
0.1.2	Adjust original rational number estimate of a real-world problem based on additional information (a frame of reference). (MHS1.3.A1▲) ($) (CC K&S ESS01.03)				
0.1.3	Generate and/or solve multi-step real-world problems with real numbers and mathematical concepts. (MHS1.4.A1a,b,d▲) ($) (CC K&S ESS01.03)				
0.1.4	Research, apply, and evaluate information to accomplish tasks. (SC CD 2.1) (CCK&S ESS03.04) $				
0.1.5	Apply fundamental knowledge of economics to enhance learner achievement. (EDC01.04.01) (CC K&S ESS09.11) $				

Communications

Benchmark: 0.2 Demonstrate appropriate communication skills that contribute to positive relationships. (*13.3) (21st) (CC K&S ESS02)		3	2	1	0
0.2.1	Use appropriate communication strategies for the most effective outcome. (*13.3.1) (CC K&S ESS02.07) (21st) (SC P/SD 1.2) (S1.1.5)				
0.2.2	Demonstrate the use of verbal, listening, and writing skills to communicate clearly. (*13.3.2) (*13.3.3) (CC K&S ESS02.06) (21st)				

Problem Solving, Dilemma Solving, and Critical Thinking

Benchmark: 0.3 Apply thinking and problem-solving processes to address personal, professional and community issues.(*1.2) (21st) (SC AD 1.2) (CC K&S ESS03)		3	2	1	0
0.3.1	Identify common tasks that require employers to use problem-solving skills. (CC K&S ESS03.01.01)				
0.3.2	Use problem-solving and critical thinking skills to improve a situation or process. (CC K&S ESS03.01.02) $				
0.3.3	Create ideas, proposals, and solutions to a problem. (CC K&S ESS03.01.04) $				

Information Technology Applications

Benchmark: 0.4 Use technology to access, manage, integrate, and create information. (CC K&S ESS04)		3	2	1	0
0.4.1	Use information technology tools to manage and perform work (school) responsilbities. (*1.2.5) *(CC K&S ESS04.02.01)*				
0.4.2	Identify and use a variety of web-based tools for real world, global applications involving communication to collect and disseminate information. (CC K&S ESS04.04.01)				
0.4.3	Use technology to locate, analyze, manipulate, and interpret information in a knowledge economy. (CC K&S ESS04.04.03) (21st) (S5 1.1▲) $				

Safety, Health and Environmental

Benchmark: 0.5 Evaluate potential hazardous situations to defuse them and determine intervention strategies. (*5.5 & *13.4; **1.5) (CC K&S ESS06)		3	2	1	0
0.5.1	Manage the physical and social environment to reduce conflict and promote safety in settings (i.e. family, work, community, cyberspace). (*13.4.3) (21st) (CC K&S ESS06.01) (SC P/SD 3.1)				

Cross-Walking Key: *National (2006)and **Kansas (2006) Family and Consumer Sciences Standards ($) National Standards for Financial Literacy (▲) Assessed Indicator for Kansas Assessment Tests (R) Kansas Reading Curricular Standards; (MHS) Kansas Mathematics Curricular Standards—High School; (W) Kansas Writing Curricular Standards; (SC) Kansas School Counseling Standards; (H-G) Kansas History & Government; Economics & Geography Curricular Standards; (S) Kansas Science Curricular Standards;(CC K&S ESS) Career Cluster Essential Knowledge and Skills; (CC K&S HMC) Career Cluster Human Services Cluster; (CC K&S HMPA) Career Cluster Human Services Pathway—Early Childhood (www.careerclusters.org)

Leadership and Teamwork and Ethics and Legal Responsibilities

Benchmark: 0.6 Demonstrate leadership, citizenship, and teamwork skills required for success in the family, workplace, and community. (*13.5) (21st) (CC K&S ESS07&08)		3	2	1	0
0.6.1	Demonstrate quality work and effective communication by acknowledging diversity and cultural differences. (21st) (CC K&S HMC07.01.04)				
0.6.2	Determine the most appropriate response to workplace (school) situations based on legal and ethical considerations. (CC K&S HMC08.01) $				

Career Development and Systems

Benchmark: 0.7 Analyze strategies to manage the multiple individual, family, career, and/or community roles and responsibilities. (*1.1) (CC K&S ESS09) (21st)		3	2	1	0
0.7.1	Organize a career portfolio (electronic or physical) to document knowledge, skills, and experience in a career field. (CC K&S ESS09.04.02)				
0.7.2	Recognize that individual career path has an impact on the national and global community. (CC K&S ESS09.09.03) $				

Technical Skills

COMPREHENSIVE STANDARD: 1.0 Integrate multiple life roles and responsibilities in family, work, and community settings. (*1.0) (1.0)**

Benchmark: 1.1 Analyze strategies to manage multiple roles and responsibilities (individual, family, and career).(*1.1 & 2.1)		3	2	1	0
1.1.1	Summarize local and global policies, issues, and trends in the workplace and community that affect individuals and families. (*1.1.1) $				
1.1.2	Analyze the effects of social, economic, and technological change on work and family dynamics. (*1.1.2) $				
1.1.3	Analyze ways that individual career goals can affect the family's capacity to meet goals for all family members. (*1.1.3 & 2.1.2) $				
1.1.4	Predict potential effects of career path decisions on balancing work and family. (*1.1.4 & 2.1.1) $				
1.1.5	Define goals for life-long learning and leisure opportunities for all family members. (*1.1.5) $				

Benchmark: 1.2 Demonstrate transferable and employability skills in school, community, and workplace settings.(*1.2) (**1.1)		3	2	1	0
1.2.1	Analyze potential career choices to determine the knowledge, skills, and personality traits associated with each career. (*1.2.1)4.A				
1.2.2	Demonstrate job seeking and retention skills. (*1.2.2) (FCCLA STAR Events Job Application)10.A				
1.2.3	Apply communication skills in schools, community, and workplace settings. (*1.2.3) (FCCLA STAR Events)				
1.2.4	Practice appropriate social skills, manners, and business etiquette in a variety of settings.(**1.1) (FCCLA Peer Education/Officer Positions/ Leaders At Work) 3.B				
1.2.5	Demonstrate teamwork and leadership skills in school, community and workplace settings. (FCCLA Peer Education/Officer Positions/STAR Events)				

Benchmark: 1.3 Develop strageties for balancing family responsibilities which impact work environments. (**1.4)		3	2	1	0
1.3.1	Identify community and human resources for meeting individual and family needs (including financial). (*1.3.4& 2.5.1) (**1.3) (FCCLA STAR Events/Financial Fitness) $				
1.3.2	Understand how to document and report violation for personal rights and responsibilities in the workplace. 4.B				
1.3.3	Assess health, wellness, and safety issues of individuals and families in a variety of challenging work and community settings. (FCCLA STAR Events/Student Body) 7.B				

Additional comments: _____

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