Early Childhood, Special Education, and Title Services
120 SE 10th Avenue, Topeka, Kansas 66612-1182 ★ Toll Free 800-203-9462 ★ www.ksde.org
Early Childhood Services: Phone 785-296-6602 ★ FAX 785-296-6715
Special Education Services: Phone 785-291-3097 ★ FAX 785-296-6715
Title Services: Phone 785-296-3069 ★ FAX 785-296-5867

To: Local Consolidated Plan (LCP) Contacts

From: Colleen Riley, Director
Norma Cregan, Assistant Director
Sandy Guidry, Assistant Director
Kerry Haag, Assistant Director
Jana Bradfield, Assistant Director

Date: June 10, 2013

Re: LCP Spring Forms

Preliminary Title I allocations were posted to our website on May 23, 2013. Final allocations for 2013-2014 for all programs included in the LCP will be determined after we have received final state allocations from the U.S. Department of Education. You will be notified as soon as they are calculated. Please remember that the LCP Annual Report is due on June 28, 2013. The LCP Revision and Carryover is due on July 1, 2013. The tentative due date for the 2013-2014 LCP Application is September 16, 2013.

The forms that are to be completed and returned to the Early Childhood, Special Education & Title Services office to assist the Kansas State Department of Education (KSDE) in meeting the federal requirements of No Child Left Behind (NCLB) are now available as Word and pdf documents on the KSDE website at: http://www.ksde.org/Default.aspx?tabid=1959. The due dates are listed on each form. If you have questions about the forms, please contact Nicole Clark at 785-296-4925 or nclark@ksde.org.

The following forms must be completed by **all** districts:

- *2012-2013 Title I Parents Right to Know* – **due August 1, 2013**
- *2013-2014 LCP Contact Person Information Form* — **due August 15, 2013**
- *Prayer Certification form* — **due September 16, 2013**

The following forms **may** be needed by your district:

- *Documentation of Private School Consultation*
- *Equipment Disposition Form*
- *Request to Purchase Equipment Form*
- *Intent to Become a Schoolwide*—**due September 30, 2013**
- *2013-2014 Continuing Schoolwide Application* **– due September 30, 2013**

Other information included:

- *Limitations on Carryover Amounts*
- *2013-2014 Local Consolidated Plan Due Dates*
- *Inventory Records Letter and Sample Form*
- *Title IIA District Needs Assessment*
- *Title IIA Class Size Reduction Needs Assessment*