# Appendix D

## Interview Questions for Counselors and CTE/Academic Instructional Staff

Name Click to enter text Sex: [ ] M [ ] F Program Click to enter text

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1. What is your Functional Area(s) of Responsibility: Click to enter text
2. What steps has your district taken to assure compliance with Non-Discrimination laws for students? Click to enter text
3. What assistance is provided to undecided students in regard to classes and occupational choices? Click to enter text

Are non-traditional careers clearly investigated? Click to enter text

1. On a scale of one to three, (*1-needs improvement; 2 -adequate; and 3-phenomenal*), how would you rate the educational climate for the following student groups?

**Non-Traditional Students:** [ ] 1(Needs Improvement) [ ] 2 (Adequate) [ ] 3 (Phenomenal)

**Minority Students:** [ ] 1(Needs Improvement) [ ] 2 (Adequate) [ ] 3 (Phenomenal)

**Students w/Disabilities:** [ ] 1(Needs Improvement) [ ] 2 (Adequate) [ ] 3 (Phenomenal)

1. Who would you go to if you have questions regarding nondiscrimination laws and regulations? *(Title VI, IX, Section 504, and ADA)* Click here to enter text
2. How are you involved in recruiting and advising students? Click here to enter text
3. What is your involvement in job placement or recommendations for job placement? Click here to enter text
4. Are these opportunities coordinated through a placement office or can you deal directly with employers?[ ]  Placement Office [ ]  Directly contact employers. How do you balance opportunities for all of your students in placement situations? Click or tap here to enter
5. What Equal Opportunity, Diversity or Affirmative Action programs or activities have been implemented in your program or department with positive results? Click here to enter text
6. What areas do you see as needing improvement and/or attention in order to provide Equal Opportunity or insure Diversity in the student population and staff? Click here to enter text