Evaluation/Eligibility Report Checklist

The written evaluation report must contain:

- ☐ The determination of whether the child has an exceptionality *(KAR 91-40-10(a)(1)(A))*
- ☐ The basis for making the determination *(KAR 91-40-10(a)(1)(B))*
- ☐ Relevant behavior noted during the observation of the child *(KAR 91-40-10(a)(1)(C))*
- ☐ The Relationship of that behavior to the child's academic functioning *(KAR 91-40-10(a)(1)(D))*
- ☐ Educationally relevant medical findings, if any *(KAR 91-40-10(a)(1)(E))*
- ☐ Signatures of each team member indicating whether the report reflects their conclusion *(KAR 91-40-10(a)(2))*
- ☐ If not, the team member(s) must submit a separate statement presenting their conclusion *(KAR 91-40-10(a)(2))*

If the child was identified with a specific learning disability (SLD) in addition to the above it must also contain:

- ☐ An assurance that the determination was made in accordance with applicable laws and regulations *(KAR 91-40-10(e)(2))*

Documentation of whether the child:

- ☐ does not achieve adequately for the child's age or to meet state-approved grade-level standards *(KAR 91-40-10(e)(5)(A))*
- ☐ does not make sufficient progress to meet age or state-approved standards **<u>or</u>** exhibits a pattern of strengths and weaknesses in performance, achievement, or both, relative to age, state-approved grade level standards or intellectual development *(KAR 91-40-10(e)(5)(B))*
- ☐ Determination of the team concerning the effect of the following factors on the child's achievement: visual, hearing, or motor skills disability; mental retardation; emotional disturbance; cultural factors; environmental or economic disadvantaged; or limited English proficiency *(KAR 91-40-10(e)(6))*

If the child participated in a response to intervention (RtI) process the following items must be included in addition to those listed above:

- ☐ The instructional strategies used *(KAR 91-40-10(f)(1))*
- ☐ The student-centered data collected *(KAR 91-40-10(f)(1))*

Documentation that parents were notified about:

- ☐ The state's policies regarding the amount and nature of student performance data that would be collected and the general education services that would be provided *(KAR 91-40-10(f)(2)(A))*
- ☐ Strategies for increasing the child's rate of learning *(KAR 91-40-10(f)(2)(B))*
- ☐ The parents' right to request an evaluation *(KAR 91-40-10(f)(2)(C))*