Kansas state department of Education

Title Programs and Services

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To: Local Consolidated Plan (LCP) Contacts

From: Howard Shuler, Interim Director
Norma Cregan, Assistant Director
Judi Miller, Assistant Director

Date: June 8, 2012

Re: LCP Spring Forms

Final allocations for 2012-2013 will be determined after we have received final state allocations from the U.S. Department of Education. You will be notified as soon as they are calculated. Please remember that the LCP Annual Report is due on July 2, 2012. The LCP Revision and Carryover is due on July 2, 2012. The tentative due date for the 2011-2012 LCP Application is September 14, 2012.

The forms that are to be completed and returned to the Title Programs & Services office to assist the Kansas State Department of Education (KSDE) in meeting the federal requirements of No Child Left Behind (NCLB) are now available as Word and pdf documents on the KSDE website at: http://www.ksde.org/Default.aspx?tabid=1959. The due dates are listed on each form. If you have questions about the forms, please contact Nicole Clark at 785-296-4925 or nclark@ksde.org.

The following forms must be completed by **all** districts:

- *2011-2012 Title I Parents Right to Know* – **due August 1, 2012**
- *2012-2013 LCP Contact Person Information Form* — **due August 15, 2012**
- *Prayer Certification form* — **due September 14, 2012**

The following forms **may** be needed by your district:

- *Documentation of Private School Consultation*
- *Equipment Disposition Form*
- *Request to Purchase Equipment Form*
- *Intent to Become a Schoolwide*—**due September 14, 2012**
- *2012-2013 Continuing Schoolwide Application* **– due September 14, 2012**

Other information included:

- *Limitations on Carryover Amounts*
- *2012-2013 Local Consolidated Plan Due Dates*
- *Inventory Records Letter and Sample Form*
- *Title IIA District Needs Assessment*
- *Title IIA Class Size Reduction Needs Assessment*