Kansas State Department of Education (KSDE)
Local Consolidated Plan
Monitoring and Review Process

Goals

- To examine compliance and programmatic issues based on federal and state requirements.
- To review how the district addresses the needs of all students through the integration of educational programs included in the Local Consolidated Plan (LCP).

Monitoring Review Process

Each section is described below. The *LCP Monitoring Program Compliance Assessment* form is mailed to the district (or educational service center) approximately 4-6 weeks prior to the review. Documentation to support the *LCP Monitoring Program Compliance Assessment* must reach KSDE **on or prior to the due date**.

Program Compliance Assessment with Certification of Information

The purpose of the Program Compliance Assessment is to provide the district an opportunity to review federal and state requirements for programs in the LCP. This document is used as a self-assessment tool to ensure that the district is complying with the federal and state provisions of the various programs. District staff should be provide documentation supporting the compliance component for review by KSDE staff.

The first part of the Program Compliance Assessment is the **Certification of Information**. The authorized representative of the district certifies that the documentation submitted during the *LCP Monitoring Program Compliance Assessment* is correct and accurate. An original signature should be on the forms provided to KSDE staff.

The Program Compliance Assessment addresses the following:

- General Issues (Fiscal, Parent/Community, Transferability)
- Private School Involvement
- Transferability/REAP-Flex
- Title I Helping Disadvantaged Students
- Title II A Teacher Quality
- Title III English Language Acquisition
- Kansas State ESOL/Bilingual Education
- Kansas State At-Risk Program

Summary and Recommendation Report

Within thirty days following the review, KSDE staff will write a **Local Consolidated Plan Summary and Recommendation Report**. A copy will be mailed to the district. The report will provide a summary of any recommendations and/or findings that must be addressed. The report will also address any technical assistance needs as identified by the district and KSDE staff during the visit. The district will need to address the findings in a report provided to KSDE staff within sixty days of receiving the report.