AppendixC

Annual Institutional Questionnaire on Teacher Preparation: Academic Year: 2006-2007

Institution name:	FRIENDS UNIVERSITY
Address:	2100 W. University Ave.
City:	WICHITA
State:	KS
Zip code:	67213
Respondent name and Title:	Patricia Penn, Chair, Division of Education
Respondent phone number:	316-295-5825
Fax:	316-295-5060
Electronic mail address:	ppenn@friends.edu
Name of President/Chief Executive (or designee)	Dr. Biff Green

Section II. Program information.

(A)Number of students in the regular teacher preparation program at your institution:

Please specify the number of students in your regular teacher preparation program during academic year 2006-2007, including all areas of specialization.

175	Total number of students enrolled during 2006-2007.
31	Total number of program completers 2006-2007.

Number of students in the alternate teacher preparation program at your institution:

Please specify the number of students in your alternate route teacher preparation program during academic year 2006-2007, including all areas of specialization. Do not include Transition to Teaching students who receive a stipend from the state grant.

1	Total number of students enrolled during 2006-2007.
1	Total number of program completers 2006-2007.

(B) Information about supervised student teaching

30	How many students (in the regular program and any alternative route programs) were in programs of supervised student teaching during academic year 2006-2007?

Please provide the numbers of supervising faculty who were:

4.00	1. Appointed full-time faculty in professional education: an individual who works full time in a school, college, or department of education, and spends at least part of the time in supervision of teacher preparation students.
3.00	2. Appointed part-time faculty in professional education and full-time in the institution: any full time faculty member in the institution who also may be supervising or teaching in the teacher preparation program.
2.00	3. Appointed part-time faculty in professional education, not otherwise employed by the institution: may be part time university faculty or pre-K-12 teachers who supervise prospective teachers. The numbers do not include K-12 teachers who simply receive a stipend for supervising student teachers. Rather, this third category is intended to reflect the growing trend among institutions of higher education to appoint K-12 teachers as clinical faculty, with the rights and responsibilities of the institution's regular faculty.

Supervising faculty for purposes of this data collection includes all persons who the institution regards as having faculty status and who were assigned by the teacher preparation program to provide supervision and evaluation of student teaching, with an administrative link or relationship to the teacher preparation program.

9.00	Total number of supervising faculty for the teacher preparation program during (add: B1, B2, & B3).

3.33	The student/faculty ratio (divide the total # students by total supervising faculty).

35.00	The average number of hours per week required of student participation in supervised student teaching:
16.00	The total number of weeks of required supervised student teaching:
560.00	The total number of supervised student teaching hours required

Information about state approval or accreditation of teacher preparation programs:

n	Is your teacher preparation program currently approved or accredited by the state?
n	Is your teacher preparation program currently accredited by the National Council for the Accreditation of Teacher Education (NCATE)?
n	Is your institution currently accredited by the North Central Association of Colleges and Schools?
	Please list any additional accrediting sources:

An institution is designated as low-performing if the institution was “accredited with probation” between July 1, 2003 and July 1, 2006 by the Kansas State Board of Education

OR

An institution is designated as low-performing if the institution was “denied accreditation” after July 1, 2006 by the Kansas State Board of Education

o	Is your teacher preparation program currently under designation as “low-performing” by the state (as per section 208 (a) of the HEA of 1998)?

Section III. Contextual information.

Web link to Institution:	www.friends.edu

2006-2007 Undergraduate Enrollment	Institution	Education Program
full-time students	1725	171
part-time students	491	4

2006-2007 Graduate Enrollment	Institution	Education Program
full-time students	568	58
part-time students	72	24

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2006-2007 Admission Requirements.

admission to teacher education:

• Complete PSYC 100 Introduction to Psychology with a grade of C or better.
• Complete ENGL 101 Writing 1 and ENGL 102 Writing 2 (or course equivalents) with a minimum GPA of 2.5 (one B and one C).
• Complete a college-level math course (must be 100-level or higher) with a minimum grade of C.
• Complete a speech course (or its equivalent as identified in general education requirements) with a minimum grade of C.
• Complete *EDUC 210 Cornerstone Course for Teacher Education with a “P”.
• Complete *EDUC 220 Introduction to Teaching with a grade of C or better.
• Complete *EDUC 226 Teaching in a Pluralistic Society with a grade of C or better.
• Submit a current Kansas Department of Health Form (physical and TB test) to be filed in the Division of Education Office.
• Achieve and maintain an overall cumulative GPA of 2.75. Cumulative GPA includes all post-secondary coursework, as well as dual-credit high school courses.
• Achieve and maintain an education GPA of 2.75 with no grade lower than a C in a professional education course.
• Achieve and maintain a 2.75 GPA in content area courses for secondary and K-12 majors. A 2.75 GPA in major field courses and supporting requirements is needed for elementary majors.
• Submit completed application for Admission to the Teacher Education Program to the Division of Education Office in Davis 116, including Appendix D from the Outcomes Assessment Portfolio handbook with the appropriate Decision Point 1 signatures.
• Distribute Professional Dispositions and Characteristics Scales.
• Verify receipt of Professional Dispositions and Characteristics Scales in the Division of Education Office.

admission to student teaching:

• Completion of the professional education courses with a “C” grade or better.
• Completion of 80 hours (20 hours in teaching field for secondary majors).
• Continue to meet all requirements for admission to the Teacher Education Program.
• Submit a passing score(s) on the appropriate content area test(s).
• Completion of any special divisional prerequisites (i.e., piano proficiency exam).
• A current (within last 12 months) Certificate of Health on file in the Division of Education Office in Davis 116.
• Submission of Application to the Professional Semester, including Appendix D from the Outcomes Assessment Portfolio handbook with the appropriate Decision Point 2 signatures.

2006-2007 Program Completion Requirements.

All requirements listed in admission to professional semester plus:
bachelor's degree and completion of approved program, including student teaching with satisfactory or above ratings

During 2006-2007 was passing the state certification test required?	**PLT**	**CONTENT**
before student teaching	NO	YES
program completion	NO	YES
degree requirement	NO	YES
certification/licensure only	YES	NO

3.54	Average GPA of 2006-2007 cohorts.
22.40	Average ACT score of 2006-2007 cohorts.

19	Number of completers hired in their fields during their first year of eligibility.

0	Number of completers participating in the Kansas Performance Assessment?
0	Number of completers passing the KPA?

Demographic Characteristics of Completer 2006-2007	**Number**
Male	5
Female	26
African American	1
American Indian	1
Asian	0
Hispanic	1
White	28
Other	0
Early ChildHood*	0
Elementary*	10
JR. High-Middle School*	0
Secondary*	8
PreK-12 Programs*	13
Special Education*	0
Total *total number may be greater than total number of completers because of “multiple level” options	31

2007-2008 Undergraduate Enrollment	Institution	Education Program
full-time students	1642	203
part-time students	614	1

2007-2008 Graduate Enrollment	Institution	Education Program
full-time students	438	155
part-time students	166	0

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2007-2008 Admission Requirements.

admission to teacher education:

•Complete PSYC 100 Introduction to Psychology with a grade of C or better.
•Complete ENGL 101 Writing 1 and ENGL 102 Writing 2 (or course equivalents) with a minimum GPA of 2.5 (one B and one C).
•Complete a college-level math course (must be 100-level or higher) with a minimum grade of C.
•Complete a speech course (or its equivalent as identified in general education requirements) with a minimum grade of C.
•Complete *EDUC 210 Cornerstone Course for Teacher Education with a “P”.
•Complete *EDUC 220 Introduction to Teaching with a grade of C or better.
•Complete *EDUC 226 Teaching in a Pluralistic Society with a grade of C or better.
*These courses may be taken concurrently.
•Submit a current Kansas Department of Health Form (physical and TB test) to be filed in the Division of Education Office. This form must be updated annually.
•Achieve and maintain an overall cumulative GPA of 2.75. Cumulative GPA includes all post-secondary coursework, as well as dual-credit high school courses.
•Achieve and maintain an education GPA of 2.75 with no grade lower than a C in a professional education course.
•Achieve and maintain a 2.75 GPA in content area courses for secondary and K-12 majors. A 2.75 GPA in major field courses and supporting requirements is needed for elementary majors.
•Submit completed application for Admission to the Teacher Education Program to the Division of Education Office in Davis 116, including Appendix D from the Outcomes Assessment Portfolio handbook with the appropriate Decision Point 1 signatures.
•Distribute Professional Dispositions and Characteristics Scales.
•Verify receipt of Professional Dispositions and Characteristics Scales in the Division of Education Office.

admission to student teaching:

•Completion of the professional education courses with a “C” grade or better.
•Completion of 80 hours (20 hours in teaching field for secondary majors).
•All requirements for admission to the Teacher Education Program continue to be met.
•Submit a passing score(s) on the appropriate content area test(s).
•Completion of any special divisional prerequisites (i.e., piano proficiency exam).
•A current (within last 12 months) Certificate of Health on file in the Division of Education Office in Davis 116.
•Submission of Application to the Professional Semester, including Appendix D from the Outcomes Assessment Portfolio handbook with the appropriate Decision Point 2 signatures.

2007-2008 Program Completion Requirements.

All requirements listed in admission to professional semester plus:
bachelor's degree and completion of approved program, including student teaching with satisfactory or above ratings

Will your institution require the state assessments for 2007-2008?	**PLT**	**CONTENT**
before student teaching	NO	YES
program completion	NO	YES
degree requirement	NO	YES
certification/licensure only	YES	NO

Demographic Characteristics Teacher Education Enrollment 2007-2008	Number Initial Program	Number Added Endorsement	Number Advanced Program
Male	72	1	19
Female	132		28
African American	11	1	4
American Indian	3		
Asian	4		1
Hispanic	10		
White	170		37
Other	6		5
Early ChildHood			1
Early ChildHood Unified			1
Elementary	59		1
JR. High-Middle School			1
English/Language Arts			1
History comprehensive			1
Math			1
Science			1
Secondary	2		1
English/Language Arts	17		1
Journalism			1
Speech/Theatre			1
History and Government	17		1
Psychology		1	1
Math	9		1
Biology			1
Chemistry			1
Physics			1
Earth Space Science			1
Business	6		1
Family and Consumer Science			1

Demographic Characteristics Teacher Education Enrollment 2007-2008	Number Initial Program	Number Added Endorsement	Number Advanced Program
Agiculture			
Technology Education			
Communication Technology			
Power,Energy, Transportation Tech			
Production Technology			
K-12 Programs			
Art	8		
Foreign Language - French			
Foreign Language - German			
Foreign Language - Spanish	9		
Foreign Language - Other			
Music	25		
Vocal Music	8		
Instrumental Music	9		
Health	34		
Physical Education	34		
Special Education			
Adaptive			
Functional			
Gifted			
Deaf or Hard of Hearing			
Visually Imparied			
Reading Specialist			
ESOL			
Library Media Specialist			
School Counselor			
School Psychologist			
Leadership			
Program			
Building			27
District			20

NO	Do you have Professional Development School partnerships that help design, implement, and evaluate clinical experiences?
NO	Does your partnership agreement require teacher ed. faculty to work directly in the schools?

Distance education refers to courses delivered to off-campus locations via live or prerecorded video, or computer technologies. Distance education excludes courses conducted exclusively on campus, courses conducted by written correspondence, courses for which the instructor travels to an off-campus site to deliver instruction in person.

	Initial Program	Added Endorsement	Advanced Program	Other does not lead to licensure
Number of distance Learning courses offered	0	0	0	0
Total Enrollments in distance learning courses	0	0	0	0
List Names of distance learning programs	none	none	none	none

Section IV. Response to Areas for Improvement

Date of Last Accreditation Visit:

2/21/2004 12:00:00 AM

Areas for Improvement for Accreditation:

No changes since last annual report

Areas for Improvement for Programs:

Only areas listed for improvement are in the history and government education program. Those are listed as new assessments are being used, and there was no data reported. Data is being collected beginning spring 2008.

Changes to Programs (content and/or pedagogy curriculum) based on continuous improvement:

Art Education – Require a pretest/posttest as part of the assessment of students by candidates to show student learning. Require a Senior Art Portfolio for demonstration of art studio performance. New course assessment for Applied Art Education Concepts – aligned with standards.

Business Education – Remediation plan for candidates not meeting proficiencies; additional electronic practice sets added to coursework.

District Leadership – No changes (only one cohort has completed).

Elementary Education – Curriculum in all methods has more emphasis on assessment. More content-specific information covered in methods. Pre and posttests implemented in social studies and science methods courses.

English/Language Arts Education– Rubrics revised to reflect the content focus (vs mechanics and grammar) for some assessments. Replaced Contemporary Literature with Major Novels to reflect emphasis/focus on literature studied in 7-12 classrooms.

Spanish Education– History of Second Language Acquisition added to curriculum for Teaching English as a Second Language. More deliberate structure and more frequent observation during methods class field experiences and more focus on differentiated instruction.

Health Education– Program has been withdrawn.

History/Government Education - Arts and Sciences faculty is working with education faculty to review assessments and content courses; new assessments were developed and data won't be available until May 2008.

Mathematics Education – Stronger emphasis on proofs and abstract thinking in theory courses, increased coverage of significant events in history of mathematics, more application problems throughout the curriculum; increased use of technology in solving problems.

Music Education – (All areas) – Currently revising curriculum to include more technology. Both methods courses - more emphasis on differentiated instruction. Added requirement – self evaluation of recitals.

PE Education – Program has been withdrawn.

Psychology – dormant program – in process of reevaluating coursework.

Section V. Optional Information

Please use this space to provide additional information:

Mission

Friends University exists to provide a high quality undergraduate and graduate education that incorporates liberal arts instruction and professional studies within the context of the Christian faith.

The Friends University Education Program seeks to provide all candidates in education with the knowledge, theory and practice that enable them to become reflective educators about content and pedagogy, to create positive classroom environments for all students, and to exhibit professional teaching behaviors.

Teacher Education Vision

At Friends University, program graduates are prepared to be knowledgeable, reflective professionals able to create appropriate learning environments for diverse communities of learners while maintaining the highest standards of professional behavior. Program content is research-based and all successful teacher candidates are able to use available technology to facilitate learning by all students.

Notable Features and Accomplishments

Submitted new program - speech/theatre education.

Articulation agreements for all programs in education with Butler Community College.