RPOS Final Proposal Form

Directions: Each selected applicant must complete a RPOS Final Proposal Form. Pease respond to each of the following components in the Final Proposal Form:

1. **Project Title:** Insert your project title, if applicable.

2. **Funding Requested:** Insert the total amount requested to implement and complete the project for year one of the two year project.

3. **Project Partnerships:**

   At a minimum, one secondary district, one postsecondary institution and one business and industry partner is required for the (CTE-RPOS). A letter of commitment from each partner is required.

   a. Secondary – Requirements for eligibility for receipt of Perkins IV Reserve Funds, mandate that funds must be made available to (a) Rural areas, (b) Areas with high percentage of career and technical education students, and (c) Areas with high numbers of career and technical education students.
   b. Postsecondary institution
   c. Business and Industry, reflective of the selected POS
   d. Other

4. **KSDE Project Goal:**

   Design and implement a Rigorous Program of Study in at least one cluster/pathway using emerging technologies, for use as a state-wide model.

5. **Project Objectives:**

   An objective is what you will accomplish or a measurable step toward the goal.
   Project objectives must align with the ten (10) POS components found at:
   http://cte.ed.gov/nationalinitiatives/rposdesignframework.cfm.

6. **Self-Assessment:**

   Complete pages 13 through 44 of the Program of Study: Local implementation Readiness and Capacity Self-Assessment. Pre-Self-Assessment of POS Readiness and Capacity found on pages 13 and 14 will identify strengths and weakness that become part of the overall project. For example, elements will surface that demonstrate technical assistance and/or professional development needed; or POS templates will serve as a tool to determine appropriate interventions to strengthen the development and implementation of a POS. Pages 13 and 14 must be submitted with the Project Abstract. The Program of Study: Local Implementation Readiness and Capacity Self-Assessment can be found at:
   http://cte.ed.gov/docs/POSLocalImplementationTool-9-14-10.pdf.

7. **Project Narrative:**

   a. Statement of Project Need:
      Information may include, but should not be limited to local, state, and national labor market information; size, scope and quality of the proposed project inclusive of size of program; courses already being taught in the potential POS; secondary and postsecondary connections through articulation agreement(s); etc.

b. Expected Outcomes: List your expected outcome deliverables/evidence to be achieved as a result of implementing the RPOS. This may include, but is not limited to the submission of a new Career Pathway Program of Study Application (CPPSA) and/or securing multiple articulation agreements at two- and four-year institutions.

c. Impact for Students: How will you demonstrate that students in the PROS perform at higher performance levels than those not participating in an RPOS?

d. Impact for Partners: How will you involve your partners? What is the return on investment for your partners?

e. Sustainability of Project: Is the RPOS designed so that it will continue even after all reserve funds awarded are depleted?

f. Evaluation Plan: Describe the means by which the project will be evaluated. This may include, but is not limited to, collecting and analyzing data to determine whether the project succeeded in achieving its objectives.

8. **Proposed Budget:** Show the overall cost of the proposed project. Indirect costs should not exceed 5% of your total budget request. Sub-categories should provide a line item detailed breakdown of the funds requested. This should be accompanied with a budget narrative to clarify and justify the figures found on the Abstract Proposal Form. If matching funds are to be provided by the grantee, identify that amount.

9. **Signatures of Superintendent and Project Writer are required.**

Directions for Abstract Format:

The narrative description should not exceed five (5) typed, Letter-Size (8.5" x 11"), single-spaced pages, 10-point font.

Project Abstracts must be submitted by 4:30 p.m. close of business Tuesday, March 15, 2011. Applicants selected to submit a final application will be evaluated based upon the attached rubric. Districts will be notified by Friday, April 1, 2011, if they have been selected to submit a final proposal.

Technical assistance is available by contacting Karmey Olson, 785-296-2883 or kolson@ksde.org.

Career and Technical Education Rigorous Program of Study
RESERVE COMPETITIVE FUNDS
Final Proposal Form

Project Title: Insert your project title, if applicable.

Funding Requested: Insert amount requested for the project.

Project Manager/Writer:

Project Partners: At a minimum, one secondary district, one postsecondary institution and one business and industry partner is required for the CTE-RPOS. A letter of commitment from each partner is required.

a. Secondary – Requirements for eligibility for receipt of Perkins IV Reserve Funds, mandate that funds must be made available to (a) Rural areas, (b) Areas with high percentage of career and technical education students, and (c) Areas with high numbers of career and technical education students.
b. Postsecondary institution
c. Business and Industry, reflective of the selected POS
d. Other

	Secondary	Postsecondary	Business/Industry	Other
1.				
2.				
3.				

KSDE Project Goal:
Design and implement a Rigorous Program of Study in at least one cluster/pathway using emerging technologies, for use as a state-wide model.

Proposed Objectives:
An objective is what you will accomplish or a measurable step toward the goal.
Project objectives must align with the ten (10) RPOS components found at http://www.ksde.org/Default.aspx?tabid=291

1.
2.
3.

Self-Assessment:
Complete pages 13 through 44 of the Program of Study: Local implementation Readiness and Capacity Self-Assessment. The completed Pre-Self-Assessment of POS Readiness and Capacity will identify strengths and weakness that become part of the overall project. Pages 13 and 14 must be submitted with the Project Abstract. The Program of Study: Local Implementation Readiness and Capacity Self-Assessment can be found at: http://cte.ed.gov/docs/POSLocalImplementationTool-9-14-10.pdf.

Project Narrative:

Statement of Project Need:
Information may include, but should not be limited to local, state, and national labor market information; size, scope and quality of the proposed project inclusive of size of program, courses already being taught in the potential RPOS; secondary and postsecondary connections through articulation agreement(s); etc.

Expected Outcomes:
List your outcome deliverables/evidence as a result of implementing the RPOS. This may include, but is not limited to the submission of a new Career Pathway Program of Study Application (CPPSA)

and/or securing multiple articulation agreements at two- and four-year institutions.
Impact for Students: How will you demonstrate that students in the PROS perform at higher performance levels than those not participating in an RPOS?
Impact for Partners: How will you involve your partners? What is the return on investment for your partners?
Sustainability of Project: Is the RPOS designed so that it will continue even after all reserve funds awarded are depleted?
Evaluation Plan: Describe the means by which the project will be evaluated. This may include, but is not limited to, collecting and analyzing data to determine whether the project succeeded or not in achieving its objectives.
Proposed Budget: Show the overall cost of the project. Indirect costs should not exceed 5% of your total budget request. Sub-categories should provide a line item detailed breakdown of the funds requested. This should be accompanied with a budget narrative to clarify and justify the figures found on the Final Proposal Form. If matching funds are to be provided by the grantee, identify that amount.

Rigorous Program of Study (RPOS) Development and Implementation Analysis

Districts/Consortiums must identify the capacity and readiness for rigorous programs of study (RPOS) development and implementation. The following questions will assist in identifying priority outcomes and barriers in the development of the RPOS and formulate steps needed to implement an RPOS. While analyzing each of the RPOS framework components by considering the questions below, districts/consortiums will use the information to identify priority needs to be included in the final application.

	Current Status	Strategies to be Developed
1.	What is working and is it worth keeping?	What will be new or needs to be revised?
2.	What goals do you have to sustain and enhance the level of collaboration among partners?	What strategies will you use to address identified priority concerns?
3.	What strategies will you use to sustain the engagement of partnership members?	What are the indicators you will use to measure your improvement?
4.	How will you know if your partnership is being successful?	How will you know if you are successful? And when?

Instructions:

Using your self-assessment results, identify the current status of each element. Based on the current status, address how each framework component will be addressed in the final application.

Legend for Current Status:

None: There are no activities currently being implemented to support this element.
In Progress: There are activities currently being implemented but are not fully implemented to support this element.
Operational: There are activities currently being implemented and are fully operational to support this element.

Element 1: Legislation and Policies promoting Program of Study development and long-term sustainability.
Current Status:
Strategies to be Developed:
Element 2: Partnerships – education, business, other stakeholders supporting rigorous POS design, implementation and maintenance.
Current Status:
Strategies to be Developed:
Element 3: Professional Development is sustained, intensive and focused for administrators, teachers and faculty.
Current Status:
Strategies to be Developed:
Element 4: Accountability/Evaluation Systems gather quantitative/qualitative data on all 10 Frameworks and student outcomes.

Current Status:
Strategies to be Developed:
Element 5: College and Career Readiness Standards define student knowledge for secondary, postsecondary and career success.
Current Status:
Strategies to be Developed:
Element 6: Course sequences support transition to postsecondary education without need for duplication of courses or remediation.
Current Status:
Strategies to be Developed:
Element 7: Credit Transfer Agreements among secondary schools and postsecondary institutions.
Current Status:
Strategies to be Developed:
Element 8: Guidance Counseling and Academic Advisement to help students make informed decisions about which POS to pursue.
Current Status:
Strategies to be Developed:
Element 9: Teaching/Learning Strategies – innovative instructional approaches for integration of academic/technical instruction.
Current Status:
Strategies to be Developed:
Element 10: Technical Skill Assessments – Use third-party, industry recognized assessments or technical skills assessments developed/approved based on industry standards.
Current Status:
Strategies to be Developed:

Superintendent Signature Date

Grant Writer Signature Date

	TIMELINE of ACTIVITIES													
	Start and Completion Dates Responsible Person(s)													
	Activities	**Responsible Person(s)**	**July**	**Aug.**	**Sept.**	**Oct.**	**Nov.**	**Dec.**	**Jan.**	**Feb.**	**Mar.**	**Apr.**	**May**	**June**
1.														
2.														
3.														
4.														
5.														
6.														
7.														
8.														
9.														
10.														

Career and Technical Education Rigorous Program of Study
RESERVE COMPETITIVE FUNDS
Final Budget Form

	Line Items	Budgeted Costs			Total Costs	Element #
1.	Indirect Costs				$	
2.	Personnel					
	Classification	FTE	Hourly Rate	Fringe	Total Cost	
			$	$	$	
			$	$	$	
			$	$	$	
			$	$	$	
	Personnel Total					
			Personnel Sub-Total		$	
3.	Contractual Costs (with Description)					
					$	
					$	
					$	
					$	
			Contractual Sub Total		$	
4.	Professional Development					
					$	
					$	
					$	
					$	
			Professional Development Sub Total		$	
5.	Resources					
					$	
					$	
					$	
					$	
			Resources Sub Total		$	
6.	Equipment					
					$	
					$	
					$	
					$	
					$	
			Equipment Sub Total		$	
7.	Other					
					$	
					$	
					$	
			Other Sub Total		$	
			Total		$	
			Matching Funds, if applicable		$	

List of In-Kind/Matching Contributions by Supporting Partners

	In-Kind/Matching Item	Value
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
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RPOS Final Proposal REVIEW EVALUATION FORM
Career and Technical Education Rigorous Program of Study
RESERVE COMPETITIVE FUNDS

CARL D. PERKINS CAREER AND TECHNICAL EDUCATION IMPROVEMENT ACT OF 2006

District Name	**Reviewer #**

Criteria- Application Requirements	**Complete (.5 points each)**	**Incomplete 0 points each**	**Comments:**
Application was submitted by due date.	☐	☐	
All components to the abstract were addressed.	☐	☐	
Project proposal was single spaced, Arial font, and not smaller than 10-point.	☐	☐	
Appropriate signatures were included.	☐	☐	

Criteria- Narrative	**Strong 7 points each**	**Average 6 - 4 points each**	**Weak 3 - 1 points each**	**Missing 0 points each**	**Comments**
Narrative provides support for one of the following areas: rural, areas with high percentages of career and technical education students, or areas with high numbers of career and technical education students.	☐	☐	☐	☐	
Overall proposed project aligns with the KSDE project goal.	☐	☐	☐	☐	
Overall proposed project provides detail for year one and year two of the project.	☐	☐	☐	☐	
Overall proposed project includes self-assessment readiness and capacity findings	☐	☐	☐	☐	
Identified objectives align with the KSDE project goal.	☐	☐	☐	☐	
Abstract proposal identifies project partners: One secondary, one postsecondary institution and one business/industry partner, at a minimum.	☐	☐	☐	☐	
Letters of support by interested parties were included.	☐	☐	☐	☐	

Letters of support included how partners will support the project.	☐	☐	☐	☐	
Proposal included the analysis for each of the 10 framework components.	☐	☐	☐	☐	
Proposal included how potential students will be impacted through the project.	☐	☐	☐	☐	
Proposal included how partners will be impacted through the project.	☐	☐	☐	☐	
Project proposal included sustainability measures.	☐	☐	☐	☐	
Project proposal included suggested evaluation measures for each stage of the proposed project.	☐	☐	☐	☐	
Proposed deliverables/evidence has been identified.	☐	☐	☐	☐	
Proposed budget for project is relevant to the proposed project.	☐	☐	☐	☐	
Proposal included a list of in-kind contributions/matching funds list by participating partners.	☐	☐	☐	☐	
Proposed project identified national, state, local and trend data to support the overall project.	☐	☐	☐	☐	

Overall Grant Rating Summary

Summary Comments:

Funding Recommendations

Recommendations:

_____ **Accept** _____ **Do not Accept**