

Teaching and School Administration Professional Standards Advisory Board

It is the mission of the Teaching and School Administration Professional Standards Advisory Board to promote excellence in the education profession and develop and review professional standards to ensure quality preparation and continued professional growth experiences.

Kansas State Department of Education – via Conference call

120 SE 10th Avenue, Topeka, KS

OFFICIAL MINUTES

February 15, 2010, 9:00 a.m.

1. Call meeting to order

The conference call began at 9:00 a.m. with Rick Ginsberg, member of the Executive Committee, calling the meeting to order.

2. Roll call

Present: Donna Bagley, Ralph Beacham, Michele Bolin, Rick Ginsberg, Laura Kaiser, Sharon Klose, Tim Knoles, Kathy Martin, Lory Mills, Denise O’Dea, Michele Perez, Linda Stecher, Kate Thompson

Absent: Nick Compagnone, Connie Foster, Rick Henry, Lori Martin, Bill Meek, Alice Morris, David Myers, Diane Roberts, Casey Seyfert

KNEA: Peg Dunlap

KSDE: Pamela Coleman, Susan Helbert, Diana Stephan, TJ Boeckman, Kathy Boyer, Lynn Bechtel

3. Approval of Agenda

The agenda was approved by consensus with the addition of one item under the Calendar-future PSB meeting dates---April 19, 2010 meeting, whether to meet via conference call or in person.

4. Approval of Minutes

Motion: It was M/S (Knoles/Stecher) to approve the minutes of November 16 with the correction of the beginning time of the meeting listed in the heading—change from 9:00a.m. to 10:15a.m. Motion carried.

5. Citizens open forum

There was no one present for the Citizens Open Forum.

6. Old Business

There was no old business to report.

7. New Business

Update-Race to the Top-Pamela Coleman—Pamela gave a brief overview of the parameters surrounding the Race to the Top application. The Race to the Top information can be found on the KSDE website: <http://www.ksde.org>

Update-Professional Development Audit—Lynn Bechtel reported that the PD Audit taskforce has met three times, with a 4th meeting changed to a homework assignment. The taskforce members represent teachers, principals, superintendents, curriculum leaders, professional development councils, KSDE, and

higher education. Regulations and statutes relating to professional development have been reviewed by the task force. The National Staff Development Council (NSDC) definition was also reviewed. The taskforce discussed beliefs regarding professional development and looked at comparisons and alignments. Following input from the field, the taskforce will begin to write recommendations. An update will be shared at the next PSB meeting in April. The next meeting of the taskforce will be March 5 and another meeting will be held in April. The facilitator, Joellen Killion, will give a report to the State Board of Education at their May meeting. The KSDE professional development taskforce website address is www.ksde.org/pd

Update-Teacher Leader Assessment Work – Lynn Bechtel reported that the teacher leader assessment workgroup met in December to score the initial test. A checklist of questions and rubrics were designed for measuring the standards. The questions/tasks and rubrics were then tweaked and there is now an official document. The pilot began February 1 and will run until June 10. Teacher leaders are being asked to complete six tasks that measure the teacher leader standards. There is no minimum score at this point. Each completer will be paid a \$40 stipend that will result in the teacher leader endorsement. The plan is to have one week of scoring take place in June. Anyone having questions can e-mail Lynn at lbechtel@ksde.org or visit the KSDE teacher leader website www.ksde.org/teacherleader Pamela added that she has been asked to speak regarding the teacher leader assessment work taking place in Kansas at a meeting this spring at the University of Virginia. One teacher leader will accompany her.

Update-Movement from initial to professional license—Susan Helbert reported that the Initial to Professional (I2P) committee had met in November, December, January, and will meet again on March 2. The committee is working to define the measurement of the growth of the teacher and how the teacher will know when he/she reaches competencies for movement from the initial to the professional license. The process would begin at the preservice level and would involve mentors, other district support, rubrics tied to the professional education standards, and evidence during several semesters of teaching. The committee is still working on the details for the framework. The end result will not be a process where the teacher has to complete a written assessment, but rather a confirmation of how he/she has grown and can demonstrate that he/she can perform at the professional license level. Pamela added that the Teaching in Kansas Commission had recommended a career path for professional growth for teachers. The TEAL staff will share the recommendations with the field in order to gather input before sharing the recommendations with the PSB and the State Board of Education.

8. Standing Committee Reports

Executive Committee—Rick Ginsberg reported that the Executive Committee met briefly this morning. They reviewed and approved today's agenda with the addition of adding discussion item of what type of meeting to have on April 19—a conference call or a face to face meeting.

State Board of Education—Kathy Martin reported that notes from the most recent meeting in February as well as other meeting minutes are available on the KSDE website www.ksde.org The Commissioner of Education search to replace Dr. Posny who resigned in October has been suspended. Dr. DeBacker will remain interim commissioner until the State Board resumes the search. The State Board met at KSDE in Topeka for one day only in February. The March meeting will be a two day meeting. The first day will be at KSDE in Topeka on Tuesday, March 9. On Wednesday, March 10 the meeting will be at the Kansas State School for the Blind (KSSB) in Kansas City in the morning, with the afternoon meeting at the Kansas State School for the Deaf (KSSD) in Olathe. Not sure at this time whether the April meeting will be a one day meeting or a two day meeting in Topeka. The State Board approved some school consolidations at

the February meeting. There was a presentation on the common core standards. Information on the core standards can be found on the KSDE website. The Kansas Teacher of the Year had a great team this year. The team candidates spoke at the February meeting. Kathy stated that she appreciates all the work of the subcommittees.

TEAL leadership—Pamela Coleman reported that the RTTT applications required much time from staff. KSDE is now waiting to hear the results. The TEAL team currently has 18 staff, including two professional development consultants and two Wallace Foundation staff members. At this time licenses are being issued in approximately 2-3 weeks based on all appropriate paperwork being submitted. The TEAL office anticipates receiving numerous applications from Missouri license holders due to the budget cuts in that state. Staff from the TEAL office have visited military bases in Kansas to speak on the Troops to Teachers and Spouses to Teachers program. Math, science and foreign language teachers have come from these groups. The TEAL office is currently involved with an internal KSDE committee studying the career clusters – from doctors to welders. Kansas has been invited by Data Quality to participate in a webinar related to reading and using data for student learning. The data warehousing of all program reviews and teacher preparation program information has taken place.

Susan Helbert reported that at midway through the year the TEAL office has issued about 14,000 licenses with about half of those being renewals. There are currently 9,600 valid emergency substitute licenses. There are approximately 50 persons left who will transition from the five year certificate to the professional license. There are 300 persons still on the three year certificate. The transition from certificates to licenses is still creating some issues for TEAL, especially around expired license holders selecting the correct form and working through a local Professional Development Council. Susan reminded everyone that all paper license blank application forms should be destroyed. If someone needs a new application form, please refer them to the TEAL website to print off the most recent application. The website for application forms is: <http://www.ksde.org/Default.aspx?tabid=153>

Rick Ginsberg expressed that in the future this board may want to look at the supply of teachers. Pamela responded that the TEAL office is studying the waiver data and is aware of the numbers.

Regulations Committee—Susan Helbert reported that the Regulations Committee had not yet met this year. There are several initiatives currently in process that could result in regulation amendments. There are also a group of minor amendments that are updates/clarification to some existing regulations. The committee will be meeting in the spring and will work on the minor amendments to the regulations. The Professional Audit Committee recommendations, as well as the career clusters pathway will ultimately result in regulation changes. The Committee will begin work on those as recommendations are forthcoming. Information from the I2P committee's progress will be shared at the April PSB meeting.

Evaluation Review Committee (ERC)—TJ Boeckman read the report as written by Rick Henry who is a member of the ERC. The report follows:
The ERC met on January 22, 2010. During this meeting, the committee approved three progress reports from Central Christian College (Elementary, 6-12 History/Government, and PreK-12 Physical Education); an upgrade report from Southwestern College (6-12 Math); and a new program for Ottawa University (PreK-12 Building Leadership). The next ERC meeting will be April 15.

Licensure Review Committee (LRC)—Diana Stephan reported that the committee met on February 2. The next meeting will be held in April. There weren't very many appeals at the February meeting, but

do anticipate more in the summer months. For all appeals that are denied and a personal appearance meeting of the LRC is requested by the applicant, a plan of study from the licensure officer of the college/university is being requested by the TEAL office. The applicant will be expected to submit the plan of study prior to the LRC personal appearance meeting in order for the committee to study and make a recommendation.

Policies and Procedures-(P&P)—Linda Stecher reported that the committee met via conference call on February 5. The committee is continuing to review and revise the accreditation handbook page by page. The next meeting will be April 12 and will be a face to face meeting in Topeka.

9. Agenda items for next meeting , April 19, 2010, 10:00 a.m. (Executive Committee at 9:30)--This will be a face to face meeting at KSDE

- Core values and goals statement
- Regulations update
- Professional Development Audit taskforce preliminary report for State Board

10. Adjournment

Motion: It was M/S (Mills/Klose) to adjourn at 10:16a.m. The meeting was adjourned by consensus.

Calendar – future PSB meeting dates

- **June 14, 2010 – KSDE Board Room/ITV room**
- **September 13, 2010 – meeting location to be determined**
- **November 15, 2010 – meeting location to be determined**