# INTERAGENCY AGREEMENT ON FISCAL ISSUES RELATED TO TRANSITIONS AND EXTENDED SCHOOL YEAR

## TIME PERIOD COVERED BY THIS AGREEMENT

The agreement will be in effect for the 2010-11 school year including and will be renewed to coincide with the fiscal year.

## AGENCIES

1. Infant-Toddler Services of Johnson County
2. USD #512

## MISSION OF THE ABOVE AGENCIES

1. ITS-JC: Through a working partnership between families and the community, Infant-Toddler Services fosters and coordinates the delivery of timely, comprehensive, quality services for children age birth to thirty-six months who have developmental delays or disabilities.
2. USD #512: Shawnee Mission School Districts' mission is to promote innovative and challenging teaching and learning with unparalleled personal growth for every student.

## PURPOSE OF THIS AGREEMENT

This agreement is designed to provide a framework for fiscal responsibility for payment of services to children who are determined to be Part B eligible.

Refer to the Interagency Agreement on transition concerning other transition issues.

## FISCAL RESPONSIBILITIES

1. When a child attains the age of three, USD #512 will assume fiscal and legal responsibility for services needed to derive educational benefit.

## TRANSITION PLANNING RESPONSIBILITIES

1. ITS-JC will provide a list of children quarterly (and identify the individual children, with Parental permission) who will be leaving Part C services and will need to be assessed for continued eligibility under part B.
2. ITS-JC is responsible for convening the transition meeting with the parent, USD #512 representative and appropriate ITS-JC providers at least 90 days prior to the child's third birthday or earlier as needed/requested.
3. ITS-JC will transfer each child's records (with written parental consent) a minimum of one week before the child's transition meeting. ITS-JC will facilitate requesting any needed third party medical records.

4. If the child is determined to be ineligible for Part B services, the initial transition plan will be revised to include service options that may benefit the child and family but are not USD #512 or ITS-JC responsibility. The family will be informed regarding how to address future educational needs through their school district.
5. ITS-JC and USD #512 will discuss, at the child's transition meeting, the possible assessments this may be needed by the local education agency to determine eligibility, while minimizing the duplication of efforts and the intrusiveness to the child. ITS-JC will provide USD #512 with a Transition Summary at the 90 day Transition Meeting. ITS-JC will provide USD #512 with additional information upon request.
6. An IEP will be written and implemented on or before the eligible child's third birthday. USD #512 will contact ITS-JC regarding the date and time of the IEP so the Family Service Coordinators may attend.

TRANSITIONS FOR INDIVIDUAL CHILDREN

1. Each child who makes a Part C to Part B transition will receive transition-planning services from a transition team no less than 90 days before the child's third birthday. The team will include the following:
    1. Members of the child's family or legal guardians.
    2. Staff member(s) from ITS-JC.
    3. Staff member(s) from the USD #512.
    4. Other persons may also participate as members of the transition team if invited by or acceptable to the child's family.

Any questions concerning this agreement should be directed to ITS-JC. Signatures below indicate acceptance of the agreement.

***SIGNATURES OF AUTHORIZED AGENCY REPRESENTATIVES***

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|---|---|
| *Infant-Toddler Services of Johnson County* | *Shawnee Mission School District USD #512* |
| *(Agency)* | *(Agency)* |
| _____ | _____ |
| *(Signature of Authorized Representative)* | *(Signature of Authorized Representative)* |
| _____ | _____ |
| *(Print Name)* | *(Print Name)* |
| _____ | _____ |
| *(Date)* | *(Date)* |