

KANSAS STATE BOARD OF EDUCATION
Study Session
October 8, 2007

The State Board of Education held a study session beginning at 1:00 p.m. on Monday, October 8, 2007, in the Board Room of the State Board of Education Building, 120 SE 10th Avenue in Topeka, Kansas.

ROLL CALL

Members present were:

Steve Abrams	Jana Shaver
Sue Gamble	Bill Wagnon
Kathy Martin	Janet Waugh
Carol Rupe	

Mrs. Cauble arrived at 2:40 p.m. Mr. Willard and Mr. Bacon were unable to attend.

The study session focused on *Academic Integration into Career and Technical Education (CTE) Programs*. CTE's role in a P-16 system was addressed, other integration models from Oklahoma and Nebraska were shared and current work in academic and CTE programs that are complementary to each other in raising rigorous academic expectations were reviewed.

Tom Foster, Acting Deputy Commissioner of Improvement and Innovative Services, provided some background information and introduced Robin Harris, Assistant Director of Academic and Technical Education, who facilitated the session.

Dr. Anne Benson, former State Director of the Oklahoma Department of Career and Technology Education, frequent presenter on the implementation of career clusters and career pathways, and a consultant for the Southern Regional Education Board/*High Schools That Work* initiative, was unable to be present, but addressed the Board via DVD. She discussed two career and technical education issues - the need for rigor, relevance and relationships, and career clusters, pathways and programs/plans of study. Making presentations on academic integration efforts by other states were Richard Katt, State Director of Nebraska Career Education and Dr. Phil Berkenbile, State Director, Oklahoma Department of Career and Technology Education. Robin Harris and Dr. Bill Hagerman, Director of Leadership in the Kansas Department, also discussed implementation efforts in Kansas.

Presentations on examples of academic integration by Kansas schools districts were made by Liliane Pintar, USD 229, Blue Valley, Kendra Linnebur, USD 484, Fredonia, Dr. Anita Welch, USD 512, Shawnee Mission, and Deb Jarmer, Karen Long and Don Murrel, USD 457, Garden City. During the session wrap-up, issues such as the need to design a way to grant credit for integrated career and technical courses and the continued stereotyping of tech-ed students were discussed. The need for programs that grant some type of certification at the end of high school was also discussed. Program changes that will be required under the reauthorization of the Carl Perkins Act that might address some of the concerns were noted by Dr. Foster. The session concluded with the consensus that much more needed to be done and the Board was left with the question of what it could do on a policy level to bring about the necessary changes.

The session concluded at 4:30 p.m.

**KANSAS STATE BOARD OF EDUCATION
MEETING MINUTES
October 9, 2007**

CALL TO ORDER

Chairman Wagnon called the meeting to order at 10:00 a.m. on Tuesday, October 9, 2007, in the Board Room of the State Board of Education Building, 120 SE 10th Avenue in Topeka, Kansas.

ROLL CALL

Members present were:

Steve Abrams	Carol Rupe
John Bacon	Jana Shaver
Sally Cauble	Bill Wagnon
Sue Gamble	Janet Waugh
Kathy Martin	

Ken Willard was attending the NASBE meeting in Philadelphia and was not present for any of the meeting.

All present rose to recite the Pledge of Allegiance.

APPROVAL OF AGENDA

Chairman Wagnon indicated that a new item 10, discussion and possible action on barriers to teacher licensure for Board referral to the Professional Standards Board for review and suggested changes, had been moved from Wednesday and the balance of the Tuesday agenda items had been renumbered. Additionally, item 15 k., Confirmation of appointments to unclassified positions, had been added to the Consent Agenda. A copy of the item had been placed in each Board member's folder. Mrs. Shaver asked to pull item i., continuation of a contract for Reading First facilitators, from the Consent Agenda. There being no further changes, Mrs. Gamble moved, with a second by Mrs. Rupe, that the agenda be approved as amended. The motion carried 9-0.

APPROVAL OF THE MINUTES

Mrs. Martin moved, with a second by Mrs. Waugh, that the minutes for the August and September meetings be approved as presented. The motion carried.

COMMISSIONER'S REPORT

Commissioner Posny reviewed reorganization of the Division of Learning Services, renamed the Division of Learning and Innovative Services. She also reviewed the name changes of the teams in the division and how staff will be assigned. The State and Federal Programs Teams was to be renamed Consolidated and Support Services. It was suggested that reconsideration be given to the use of the word "Consolidated" because of the confusion that may arise from its use regarding the consolidation of school districts.

Commissioner Posny reported that as part of the IDEA 2004, states are required to review State Performance Plan/Annual Performance Report SPP/APR data annually for each district. As a result of the review, the State must make a Level of Determination based specifically on the data for the 2005-2006 school year for three SPP/APR compliance indicators specified by law. Each school district is then assigned to one of four levels of determination: 1) Meets Requirements; 2) Needs Assistance; 3) Needs Intervention; or 4) Needs Substantial Intervention. The state will also be rated, she reported.

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Dr. Posny also handed out copies and demonstrated the Master Calendar that is available on the KSDE website. Board members will be able to filter the calendar for events in just their own districts. Copies of the "Just for Parents" booklets were passed out and Dr. Posny indicated that they would be available on the KSDE website for districts to use however they needed them.

UPDATE ON THE SECONDARY/POSTSECONDARY TRANSITION COUNCIL

The Kansas Board of Regents (KBOR) and the Kansas Department of Education entered into a memorandum of understanding in May 2005 to create a Transition Council as an aligned governance structure for PK-16 education. The KBOR and the KSBE jointly created the PK-16 Transition Council to improve student matriculation into postsecondary education. Deputy Commissioner Tom Foster reviewed the goals of the council and efforts to reformulate its role into the Kansas PK-20 Education Council. Members of the PK-20 Council would consist of representatives from across the education field and include the Executive Director of KBOR, the Commissioner of Education, the Chair of the Board of Regents (or designee), the Chair of the State Board of Education (or designee), the Chairmen of the Senate and House Education Committees, the House and Senate minority leaders, a KNEA representative, university representatives, business leaders/Chamber of Commerce representatives, parent/school board members and a district superintendent. The Council would need to establish a shared vision that reflects the needs of the educational system; a shared plan for reaching the state's vision; policy coherence that focuses on standards-based improvement; program coherence among the state department of education, school districts, institutions of higher education, businesses or foundations; program coordination to implement the plan; resource alignment in the use of funds to support complementary efforts; an evaluation plan that would guide continuous refinement; and progress reporting to constituent audiences. It would also need to encompass the following interrelated components: a Research Consortium focused on the PK-16 longitudinal data system; a Transition Council focused on content standards alignment between high schools and post-secondary institutions; a Leadership Commission focused on the preparation, development, and retention of systemic cohesive leaders; 21st Century Skills focused on science and mathematics in terms of economic development; the Teaching in Kansas Commission focused on the teacher shortage, including the preparation, recruitment, retention and regulatory aspects of the system; and the Early Learning Commission focused on an integrated and systemic support of universal access to early learning opportunities for all who may need it.

CITIZENS' OPEN FORUM

Chairman Wagon opened the Citizens' Open Forum at 10:52 a.m. John Richard Schrock, Emporia, addressed the Board. Chairman Wagon declared the Forum closed at 10:56 a.m.

REVIEW OF CAREER AND TECHNICAL PROGRAMS AVAILABLE AT TECHNICAL COLLEGES, AREA TECHNICAL SCHOOLS AND COMMUNITY COLLEGES

Roxanne Kelly and Blake Flanders from the Kansas Board of Regents reviewed the various career and technical programs available across the state. The focus of the presentation was on the role and responsibilities of the newly created Postsecondary Technical Authority. Also discussed was the Carl D. Perkins Career and Technical Education Act and the focus and requirements of the program since reauthorization in 2006. Mr. Flanders reported on a newly conducted workforce study, "*Aligning Postsecondary Education to Meet the Needs of the Kansas Economy*" which has looked at several program areas to determine if there is an adequate supply of trained workers. Briefly discussed was the impact on governance and degree granting authority of technical colleges and schools by HB 2556 (2007) and SB 7 (2004). It was requested that the results of the study being conducted for the Kansas Board of Regents on job gaps be presented to the Board.

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The Board recessed for lunch at 11:47 a.m. The meeting reconvened at 1:30 p.m. Mr. Bacon was absent for the rest of the day.

2006-2007 SCHOOL REPORT CARD

The Board received the 2006-2007 State Report Card. Dr. Tom Foster presented the results from the Kansas Statewide Assessments for 2006 – 2007 testing cycle. The results showed strong performance in reading, mathematics, and writing by Kansas students. Dr. Foster shared charts that indicated gaps among various subgroups are decreasing. The assessments reflect scores based on curriculum standards adopted by the State Board of Education. In the discussion of the report card, Mrs. Cauble asked for information on transience of African Americans students and Hispanics. Mrs. Gamble asked that Board members be given a tutorial on using the financial link to the School Report Card site.

Dr. Foster also commented on changes for 2006-2007 reflected in the Integrated Improvement Plan and upcoming changes for 2007-2008. The Kansas Assessment of Multiple Measures (KAMM) was also discussed.

The Board took a break from 2:30 to 2:40 p.m.

DISCUSSION AND POSSIBLE ACTION ON BARRIERS TO TEACHER LICENSURE FOR BOARD REFERRAL TO THE PROFESSIONAL STANDARDS BOARD FOR REVIEW AND SUGGESTED CHANGES

Susan Helbert, Acting Director of Teacher Education and Licensure, presented several proposals to improve access to practice for out-of-state teachers and to address other recruitment and retention issues. She also presented three proposed changes in the Kansas Performance Assessment. Mrs. Helbert reported that many of the proposals were the result of suggestions made by the field at various meetings since last spring and through written responses from superintendents when queried about suggestions. Mrs. Cauble moved, with a second Mrs. Martin, that the Kansas State Board of Education direct the Professional Standards Board to review proposals forwarded to it for removing barriers to licensure and develop regulatory language for the Board's review at the November Board meeting. In response to a proposal that would use a building administrator's evaluation during a teacher's initial license period to determine whether a teacher becomes professionally licensed, Dr. Abrams suggested it would be very important that administrators have sufficient professional development training in evaluating new teachers. Chairman Wagon was concerned about compromising professionalism in the field and about accommodating district administrators without them first doing all that is possible to improve working conditions and validate the profession. The motion carried on a vote of 7-0-1, with Mr. Willard and Mr. Bacon absent and Dr. Wagon abstaining.

OVERVIEW OF REDESIGNED KEEB (KANSAS EDUCATIONAL EMPLOYMENT BOARD)

Dr. Kylie Stewart, project coordinator, walked the Board through the redesigned Kansas Educational Employment Board website. A new addition to the website is a focus on retention, monitoring and coaching for teachers and administrators. New features include job posting storage for easy modification and reporting, an easy search mechanism for applicants by licensure, the ability to receive Really Simple Syndication (RSS) feeds of job postings and new applicants, a new online application and resume design, applicant access to resume assistance, school district showcasing of its community through pictures and video, information on how to become a teacher in Kansas, and scholarship information. The site is supported through IDEA Title VI-B set aside funds sponsored by the Student Support Services Team and KSTARS.

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PRESENTATION ON THE ACCOUNTABILITY DASHBOARD

Mrs. Kathy Gosa, KSDE Director of Information Technology, gave a presentation on the accountability dashboard, demonstrating both the current “authenticated access” system for administrators and describing new approaches to access that highlight the ability to make data-driven decisions through a business intelligence model. One of the more recent approaches is to create individualized “dashboards” for end users. This solution to the problem of data overload configures the presentation of data in a manner that allows for immediate access, a one-stop shop, and the ability to make important data relationships. This approach provides administrators with the tools needed to make instructional and/or management decisions and enhances the ability of KSDE staff to provide just-in-time and data-driven technical assistance.

The Board took a break from 4:35 and returned at 4:42 p.m.

LEGISLATIVE MATTERS

Deputy Commissioner Dennis presented several options for the Board to consider for inclusion in its legislative package. The Board discussed the recommendation to add a fourth year to the three-year school finance plan and a recommendation for an increase in BSAPP for the fourth year, in an effort to bring Kansas teachers’ salaries up to the national median in five years. Mrs. Cauble moved, with a second by Mrs. Shaver, that the State Board recommend to the legislature the addition of the fourth year to the school finance plan and an increase of \$200 on the base for that year. Dr. Abrams asked to divide the question. The motion to add a fourth year passed 8-0. The motion to increase the base in the fourth year by \$200 passed on a vote of 6-1-1, with Dr. Abrams voting “no” and Mrs. Martin abstaining.

Mrs. Martin moved, with a second by Mrs. Waugh, that the State Board recommend statewide implementation of all-day kindergarten phased in over a five year period. Dr. Abrams indicated he would like better data on the long term effectiveness of all-day kindergarten. Mrs. Cauble stated she wanted to be on the record as supportive of all-day kindergarten, but had reservations about the proposal. She reminded Board members of the conversation that had taken place in recommending the \$41 increase in BSAPP for FY 2009, noting that it had been pointed out that it would allow districts the option of putting the money into teachers’ salaries, in implementing all-day kindergarten, or any other program they felt was most important. Mrs. Gamble pointed out that continued pressure on the BSAPP would not allow Kansas to reach the national median salary in five years as had been discussed. Mrs. Martin added that if a child was in an all-day kindergarten program, it should be funded. The motion carried on a vote of 6-0-2, with Dr. Abrams and Mrs. Cauble abstaining.

Mr. Dennis reviewed interim committee dates and the topics that would be addressed.

RECOMMENDATIONS OF THE PROFESSIONAL PRACTICES COMMISSION

Dr. Abrams moved, with second by Mrs. Gamble, that the Board adopt the findings of fact and conclusions of the Professional Practices Commission and approve the recommendations of the Commission in cases 07-FC-07, 07-FC-12 and 07-FC-13. The motion carried.

CONSENT AGENDA

Mrs. Shaver indicated she had received the information she had requested and the item she had pulled from the Consent agenda could be returned to it. Dr. Abrams moved, with a second by Mrs. Gamble, that the State Board approve the Consent Agenda as presented. The motion carried. In the consent agenda the State Board:

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- Received the monthly personnel report.
- Approved school construction plans for USD 229, Blue Valley; USD 345, Seaman; USD 336, Holton; USD 382, Pratt; and USD 456, Marais Des Cygnes Valley.
- Confirmed the appointments of Michelle Haynes to the position of Trainer with the Information Technology team effective September 10, 2007 at an annual salary of \$44,969.60; Tyler Pyle to the position of Application Developer II with the Information Technology team effective September 12, 2007 at an annual salary of \$44,696.60; and Beverly Wells to the position of Quality Assurance Technician with the Information Technology team effective September 17, 2007 at an annual salary of \$42,868.80.
- Adopted the Plan of Action for the Board Goal and Objectives.
- Approved requests for waivers for individuals to serve outside their area of endorsement in districts as follows: *Adapted Physical Education*: Lindsey Mitchell, USD 261, Haysville, Brenda Blocker, Mary Isaacson, Cynthia Biehler, Helen Rettie and Beverley Linek, USD 305, Salina, Lucy Beilman, USD 407, Russell County, Lori Newby, USD 497, Lawrence, Dale Underwood and Glenda Kilpatrick, USD 605, South Central Kansas Special Education Cooperative; and Carrie Caley, USD 609, Southeast Kansas Education Service Center; *Art*: Brittini Wood, USD 460, Hesston; *Earth Space Science*: Marcus Neal, USD 360, Caldwell; *English as a Second Language*: Shauna McHugh, USD 202, Turner-Kansas City and Heidi Burgess, USD 260, Derby; *English Language Arts - extension on the number of days on an emergency substitute license*: Steven Jones, USD 270, Plainville; *Gifted*: Anna McClellan, USD 305, Salina; *Health*: Brandon Terry, USD 402, Augusta; *Interrelated*: Chanelle Alley and Pamela Kennedy, USD 261, Haysville, Brian King and Margaret Heiman, USD 336, Holton, David Kane, USD 368, Paola, and Karin Thompson, Nancy Keller, Sheryl Simmons and Janet Reznicek, USD 497, Lawrence; *Math*: Teresa Smith, USD 218, Elkhart, Sharon Miles, USD 234, Fort Scott and Dawn Kebert, USD 263, Mulvane; *Math - Middle Level*: Alison Atwood and Roderick Whyte, USD 500, Kansas City; *Reading*: Mary Kay-Higgins, USD 305, Salina; *Single Grade Self Contained Classroom - extension on the number of days on an emergency substitute license*: Angela Ewert, USD 449, Easton; and *Visual Impaired*: Nancy Gieseke, USD 229, Blue Valley and Susan Barber, USD 605, South Central Kansas Special Education Cooperative.
- Approved additional funding for the Kansas Middle School Afterschool Activity Advancement Grant for 2007-08 for the Boys & Girls Club of Hutchinson in the amount of \$1,745.
- Issued an order authorizing USD 335, North Jackson, to hold an election on the question of issuing bonds in excess of the district's general bond debt limitation.
- Confirmed the appointments of Norma Cregan to the position of Assistant Director in Consolidated and Support Services effective October 8, 2007 at an annual salary of \$65,000; Robin Harris to the position of Assistant Director in Innovation and Improvement effective October 8, 2007 at an annual salary of \$65,000; Sarah Thomas to the position of Assistant Director in the Division of Learning and Innovative Services effective October 21, 2007 at an annual salary of \$67,800; Jeannette Nobo to the position of Assistant Director in the Division of Learning and Innovative Services effective October 21, 2007 at an annual salary of \$72,353; Kathy Boyer to the position of Education Program Consultant in the Division of Learning and Innovative Services effective October 21, 2007 at an annual salary of \$57,450; Staci Warren to the position of Education Program Consultant in the Division of Learning and Innovative Services effective October 21, 2007 at an annual salary of

\$50,830; Scott Smith to the position of Assistant Director in the Division of Learning and Innovative Services effective October 21, 2007 at an annual salary of \$72,353; and Tom Foster to the position of Director of Standards and Assessment Services and Interim Deputy Commissioner, with no change in salary.

Contracts Approved

The State Board authorized the *KSSB Superintendent* to:

- negotiate and renew the contract with Linda Ray, Assistive Technology Consultant, to provide Assistive Technology services to campus-based students and through KSSB's statewide outreach services, with the contract amount not to exceed \$15,000

The State Board authorized the *Commissioner of Education* to negotiate and

- enter into a contract with the University of California to conduct a study of Kansas teachers on barriers to an effective support system, with the contract amount not to exceed \$100,000; and
- continue a contract for Reading First facilitators to provide technical assistance to the local grantees in the implementation of the Reading First Grants; reimbursing each facilitator at the rate of \$500 per day, plus travel expenses, not to exceed \$15,000.

OTHER

Mrs. Martin passed out proposed Board member forum questions for review prior to the discussion on Wednesday.

RECESS

There being no further business, Chairman Wagon recessed the meeting at 5:24 p.m.

Bill Wagon, Chairman

Penny Plamann, Secretary

**KANSAS STATE BOARD OF EDUCATION
MEETING MINUTES**

October 10, 2007

Chairman Wagnon called the meeting to order at 9:00 a.m. on Wednesday, October 10, 2007, in the Board Room of the State Board of Education Building, 120 SE 10th Avenue in Topeka, Kansas.

ROLL CALL

Members were present:

Steve Abrams	Carol Rupe
Sally Cauble	Jana Shaver
Sue Gamble	Bill Wagnon
Kathy Martin	Janet Waugh

Mr. Willard was attending the NASBE meeting and Mr. Bacon had a work obligation.

APPROVAL OF AGENDA

Chairman Wagnon asked for approval of the agenda. Mrs. Gamble moved, with a second by Mrs. Rupe, that the agenda be approved as modified by the move of the presentation on barriers to licensure to Tuesday afternoon. The motion carried.

BOARD REPORTS

Chairman

Chairman Wagnon reported that he had participated on a panel at the Kaufmann Foundation to discuss research findings on leadership. He also indicated he, with some of the members of the Kansas Education Leadership Commission, would be going to a Wallace Foundation meeting in New York where the latest research on leadership would be released. Chairman Wagnon reported that he would be attending the quarterly meeting of the ECS steering committee and that he had nominated the Security Benefit Group of Companies to receive the Corporate Award this year. The decision would be made at the steering committee meeting. He mentioned the NASBE study groups and urged members to return their forms if they were interested in participating on one. Dr. Wagnon also noted that several Board members would be leaving later in the day for the NASBE annual meeting and that Garmin Industries had donated a GPS box for the Kansas silent auction item.

Discussion of Dates for Out-of-Town Board Meetings

The recommendation had been made that the Board consider changing its out-of town meetings from April and October to May and November so that Mr. Bacon could participate. Concern was expressed that a May meeting in a school district might interfere with end of year activities. Mrs. Waugh and Mrs. Shaver would be holding the 2008 meetings in their Board districts and after further discussion it was decided to postpone a decision until they had the opportunity to poll the school districts in their areas.

Timeline for Evaluation of the Commissioner

Mrs. Waugh, Chair of the Board Policy Committee, reported the committee would be recommending a change in the timeline for evaluating the commissioner. The recommendation would be to have an initial evaluation "not more than six months after the commissioner is appointed" and yearly thereafter. Mrs. Gamble reported that she had proposed quarterly evaluations for the first year, in order to keep the Board on track with the action plan for implementing its goals. Mrs. Waugh pointed out the areas of the existing policy that covered the monitoring of the commissioner's performance throughout the year. Since the Board would be out of town in November, Mrs. Rupe pointed out a room would be needed to hold the executive session. Dr. Abrams moved, with a second by Mrs. Rupe, that Commissioner's evaluation be held in December, with the evaluation instrument shared with the Board at the November meeting. After

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further discussion, Dr. Abrams moved to amend his motion to move the Board Secretary's and Board Attorney's evaluations to December, as well. Mrs. Rupe accepted the amendment. The motion carried 8-0.

Legislative Coordinator

Mrs. Gamble indicated that the discussion of legislative matters the previous day covered anything she would have reported. Chairman Wagnon urged Mrs. Gamble and Mrs. Shaver to meet with Deputy Commissioner Dennis because it would be important to carefully frame the discussion of the Board's legislative agenda.

Board Attorney's Report

Mr. Biles was out of town.

Other Board Member Reports

Mrs. Martin reported she had sent a communication to Congressman Moore's office and had been told it would be best to send it to his Overland Park office by regular mail. She also noted that she had been told that a hard copy was preferable to an e-mail because the Congressman receives so many of them.

Requests for Future Agenda Items

It was requested that more time be given to the Board's study and discussion of CTE, including a discussion of credits and how they are granted. Mrs. Gamble asked that staff bring the topic back in a way that would provide a framework for policy development. A review of the Board's vision and mission was requested.

COMMUNICATIONS COMMITTEE REPORT AND DISCUSSION OF BOARD FORUMS

Mrs. Martin reported that the Communications Committee had met and come up with recommendations regarding Board member forums. She reviewed the definition of a forum that Commissioner Posny had included in a recent Friday Letter, as well as outlining the number and types of individuals to invite. She stressed that a forum was not a PR activity. Mrs. Martin noted that each Board member would need to select a date, location, and the list of invitees and that further help would be provided by Department staff. She indicated that it was possible that some of the invitees would remain as key communicators. Mrs. Martin reported that leadership from the Department would attend each forum. After the results of the forums are compiled the Communications Committee, or Board members themselves if comfortable doing it, will meet with editorial boards across the state to share the results.

Mrs. Martin shared the questions that she and Mr. Willard had prepared to provide a focus for the forums. The proposed questions were discussed and were considered by several Board members to be too narrowly focused on the integration of academics into career and technical education programs. Commissioner Posny reviewed how forums were conducted the last time the Board held them and indicated they provided a scan of education across the state. Dr. Posny also discussed the difference between a community meeting and a forum. This was in response to Mrs. Cauble who had stated that what was needed in her district was an opportunity for community people and education people to air, clarify and respond to one another's concerns. There was also discussion about holding more than one forum in a district. After further discussion of the questions to be used in the forums, consensus was reached on the following three:

1. *From your experience, what changes do you recommend be made in public schools in order to graduate students who are prepared for successful living after high school?*
2. *Do you believe public education is responsive to the needs of society and/or the needs of our students? In what specific ways should they be more responsive?*
3. *How can we link learning today with what is needed for tomorrow?*

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Dr. Posny shared some specifics Board member should consider in arranging for the forums in their districts. She also gave the dates she would be available and Board members made their choices. Dr. Posny noted that a staff member would be assigned to prepare Board members' mailings to their lists of invitees and take care of the list of those who responded.

Mrs. Martin announced that the Communications Committee would meet again at 9:00 a.m. on the Tuesday of the November Board meeting.

The Board took a break from 10:14 to 10:22.

BOARD POLICY COMMITTEE REPORT

Mrs. Waugh, Chair of the Board Policy Committee reported that the Committee had been meeting and conducting the scheduled biennial review of Board policies and guidelines. She reported that the committee was also requesting a change in the procedure for submitting travel requests. Members would be required to submit their travel requests to the Board Secretary by Friday preceding each Board meeting. Then, the Secretary would compile the information and submit it to Board members on Tuesday of each Board meeting. Travel requests would be acted upon on Wednesday of each meeting. Mrs. Shaver noted that if Board members received the requests in a timelier manner they would have the opportunity to examine them and ask any questions they might have. Mr. Bieker, KSDE General Counsel, also reviewed the change in the travel guideline for pre-approved attendance at a national meeting or regional meeting of a national organization.

Mrs. Waugh reviewed the remainder of the changes recommended by the committee, including: Policy 1004 - Orientation of New Members; Policy 1007 - Officers - Election, Tenure, and Duties; Policy 1010 - Operation of the State Board of Education; Policy 1013 - Public Hearings; Policy 2002 - Monitoring and Evaluating Commissioner Performance; Amendment to Guidelines for Board Member Travel; Revocation of Guidelines for Prelicensure Examination; and Policies of the State Schools. Discussion followed.

Additionally, the Policy Committee recommended that the full State Board of Education set aside time to discuss the Board's Mission which is included in the Preface of the Policy Book.

STATE BOARD TRAVEL REQUESTS

Dr. Wagon and Dr. Abrams requested that the Kansas Teacher of the Year Awards Ceremony on November 17th be added to their requests. Dr. Abrams moved, with a second by Mrs. Gamble, that the travel requests be approved as amended. The motion carried.

OTHER

The Commissioner reminded everyone of the open enrollment period for group health insurance.

ADJOURNMENT

There being no further business, Chairman Wagon adjourned the meeting at 11:03 a.m.

Bill Wagon, Chairman

Penny Plamann, Secretary