Group	**Virtual Education Advisory Council**	*Date / Location* ***KSDE Board Room (ITV) & Virtual Locations***	***Wednesday, 9/5/2012 1:30-3:30 pm***
Facilitator *Chair* *Vice-Chair*	Jessica Noble Gary Lewis	*Recorder*	Pat Bone

KSDE Mission	**Leadership and Support for Student Learning**

Objectives

1. Redesign the delivery system to meet our students' changing needs
2. Provide an effective educator in every classroom
3. Ensure a visionary and effective leader in every school
4. Improve communication with all constituent groups and policy partners

Members - (present at meeting X, absent at meeting left blank)

X	Brooke Blanck	A	Marla Elmquist Cody Whetstone	A	Scott Myers	X	Barbara Shinn
A	Amy De La Rosa	X	Mark Evans	A	Larry Patrick	X	Tonya Smedley
X	Brenda DeGroot	A	Bart Goering	X	Jerald Rash	X	Ernie Sweat
X	David Dennis	A	Denise Guy	X	Sherry Reed		
A	Doug Dick	X	Gary Lewis				
A	Duane Dunn						

Agenda Items	***Key Points Discussed***	***Action or follow-up***
I. Welcome/ Introduction of New Members	Welcome from Gary Lewis , Maize, Chair of the council for this year. Each person present introduced themself.	
II. Approval of Agenda	Mark moved to approve the agenda and Brooke seconded the motion.	
III. Enrollment Handbook/Counting Kids Trainings	Enrollment handbook and count meetings are taking place. Information about locations was sent to the Virtual listserv yesterday. Please try to attend one of the trainings if you have any questions about how to count students. Gary made a suggestion to meet with your auditor if you have made any changes to how you count and record your students. Two changes were made to the enrollment handbook for virtual counting. The first was about accepting electronic signatures for academic activity logs. In the handbook on page 12, those activity logs must be signed by the parent on or before November 1 regardless if the parent is physically signing or it is an electronic signature. Also on page 12, private school students must have the	

	signature of the parent or the principal and counselor of the private school (when partnering with a private school).	
IV. 2012-2013 Virtual List out on Web/Kansas DropINs webpage	Jessica shared that the 2012-2013 list of schools and programs is available on the KSDE webpage: http://www.ksde.org/Default.aspx?tabid=455. We now have 88 schools/programs. Jessica also works with Graduation and Dropouts. On the Kansas DropINs webpage: www.kansasdropins.org Mouse over the Resources tab, then select educational opportunities around the state from the menu. A list is contained there for virtual and other alternative educational options. These are sorted by region within the state.	
V. Virtual School Advertising and Marketing	Only 20 programs have submitted information about their advertising activities. What do we want to do to move forward? This request came about to meet the needs of superintendents about what marketing was being done accross the state and to relieve the strain on virtual schools/programs to provide this information to superintendents. Jessica: we still want this information on the website. If you only accept in district students, you would not be required to post this advertising information. It is intended to be helpful to the virtual schools to have all the information in one place to save time and money. We were to post only links to district websites not to vendors. KSDE will resend request for informaiton to be posted for all programs who market outside of their district. We also have issues with calling virtual schools that are having vendors who are out of state answering the phone calls. • Websites and phone calls are to be Kansas districts and phone numbers. Need to provide clarification to all virtuals. This has been unclear to some members. Would a small committee be beneficial to create a guidance document? • Small group meeting will be coordinatred to develop guidelines prior to next council meeting. • Volunteers are asked to email Jessica at jnoble@ksde.org	• Small group meeting will be coordinatred to develop guidelines prior to next council meeting.

VI. Virtual Schools and Special Education	One of the things Jessica has been working on is virtual education and providing special education services. Information was being received by KSDE that virtual programs/schools did not provide services to students with an IEP or that there were different enrollment deadlines. In talking with the SPED's legal team, these type of answers are in direct conflict with SPED laws. Deadlines cannot be different. Districts are also required to make provision for SPED services outlined in a student's IEP. You do not have to provide the services virtually but you do have to offer the services. You may offer those services, for instance in Manhattan, and the student lives in Lawrence. Their response may be that I don't live there so I cannot get to that location. Then you can say, my program may not be the best fit for you. Suggestion: Webinar with SPED Legal representative open to all virtual schools/programs. Need to have everyone in the discussion to clarify. The IEP team needs to be involved in making decisions. There are requirements that not all virtual programs can meet. Changes have been taking place and we need to have this conversation. Send in questions ahead of time if you have them. Sherry Reed – hopes that this will be advertised to the council as well as the virtual schools. We should invite SPED directors to join this discussion as well.	A webinar will be scheduled. Be looking for more details in the future.
VII. KU – The Center for online Learning and Students with Disabilities	Diana Greer heads a program for the KU Center for Research on Learning. She is a former school psych and has been tasked with producing documents that assist you as program administrators and parents as they develop virtual opportunities for students with disabilities. Three documents are currently pending publication. She may be reaching out to you to provide feedback on these documents.	

VIII.	**Combing Charter and Virtual Advisory Councils**	Jessica: This has been brought up before but I would like to revisit this idea again. The charter advisory chair and co-chair are in agreement with this merge. We currently have 15 charters, 7 of which are charter/virtuals. In speaking wtih the chairs, we share many things. With no further funding for Charter schools in Kansas it seems like a time to combine these councils. We would set aside agenda time to address Charter specific items. Many council members are currently serving on both councils so it would also serve to respect their time. Feedback or thoughts- These councils currently are set up to serve as an advisory to the State Board. Dave Dennis will no longer be serving on this committee after the first of the year. He suggested waiting until January to make this decision after a new representative can provide input on the structure and the State Boards need. Check to be sure this will still meet the regulatory needs of both Charter and Virtual.	We will revisit this item in April. Charter Advisory will continue to meet until this time. Invite virtual members to attend the charter meeting to get a feel for that piece.
IX.	**Items for the Next Advisory council Meeting**	Please send items to Jessica by November 16th for the December 5th meeting. Motion to adjourn was made by Mark and seconded by Barbara. See you in December.	

		Next Meeting	
		Date / Time:	***December 5 1:30-3:00pm***
		Location:	***ITV-Live Meeting***