

September 8, 2023 KSDE SETS Special Education Administrators' Webinar Agenda

| Agenda Item | Presenter |
|---|--|
| Welcome and Purpose of Webinars | Kevin Davis |
| <u>Special Education Administrators' Guide</u> and Resources | Brad Schwartz |
| <u>Checklist for Special Education Administrators</u> | Doug Tressler |
| <u>SPEDPro Data Reporting Reminders: Begin Year Set-Up and Initial Submission</u> | Mason Vosburgh |
| <u>SPEDPro Data Reporting Reminders: End of Year Finalization</u> <ul style="list-style-type: none"> Implications for SPP/APR Indicators 1, 2, and 4 | Mason Vosburgh |
| <u>Categorical Aid</u> Fall Vacancy Report | Evelyn Alden |
| Dynamic Learning Maps (DLM)- Update | Brad Schwartz Cary Rogers |
| <u>State Interagency Coordinating Council and the Kansas Kindergarten Readiness Snapshot (ASQ)</u> | Stacy Clark |
| <u>Indicator 12: Early Childhood Transition</u> (KIAS Initial Data Collection) | Julie Rand |
| <u>Indicator 11: Child Find</u> | Stacie Martin |
| <u>Pre-Employment Transition Services (Pre-ETS) Update</u> | Stacie Martin |
| <u>TASN-eMSS</u> | Julie Jameson |
| Expiring IDEA Funds Reminders | Christy Weiler |
| <u>Federal Fiscal File Review</u> | Christy Weiler |
| <u>KASEA</u> Updates | Lena Kisner |



100 Day Checklist

- [TIP](#)
 - All 2023-24 school year applications entered into KGMS by Sept 30
 - Email questions to: TIPHelp@ksde.org or call Sami Reed at 785 291 3098.
- [Indicator 11](#)
 - All data must be entered into KIAS by Sept 15
- [Indicator 12](#)
 - All data must be entered into KIAS by Sept 26
- [IDEA Gifted File Review](#)
 - Cohort 3: All data for IDEA and Gifted file review initial data collection must be entered into KIAS by Sept 15
- [Educational Benefit Review Training \(EBR\)](#)
 - October 12, 2023 from 9:00 am to 3:30
 - KSU Salina-Aerospace & Technology Campus
 - Register on TASN
- [KSDE SPED Administrators Quarterly Meeting #2](#)
 - October 17, 2023 from 9:00 am to 4:00 pm
 - Wichita State University - Rhatigan Student Center
 - Register on TASN





Teacher Licensure-Vacancy Report

- KSDE licensed staff only! Do not have to report nurses, SW, SLP, paras.
- Usually completed by general ed (i.e. districts), but coops/interlocals may have staff to report.
- Different rules than the categorical aid April collection
- <https://www.ksde.org/Default.aspx?tabid=812>
- Questions to: Leslie Bruton lbruton@ksde.org



Teacher Licensure-Waivers

- **Deadline for waivers** this semester is 11/1
 - Be sure the area and grades match what the person is doing and what is claimed (which should be the same thing).
 - Extension of days waivers for regulatory Emergency Substitutes have the same process
- <https://www.ksde.org/Default.aspx?tabid=549>
- <https://www.ksde.org/Portals/0/SES/funding/CatAid/License-WaiversProvisionalLicensure.pdf>
- Waiver questions to:
TLALicense@ksde.org
(785) 296-2288



Personnel Categorical Aid (KGRS)

- Access is to Kansas Grants Reporting System (KGRS), then a district administrator gives access to PCA within KGRS.
- If someone **does not see KGRS as approved** in their applications, it's a helpdesk@ksde.org problem
- If someone **has access** to KGRS but **can't access PCA**, I can help (ealden@ksde.org)
 - I have instructions in an email for superintendents and other administrators that don't remember how to approve people



Categorical Aid Reminders

- October 2nd–Final day to enter/update before the first payment.
 - The first payment pays on FTE that is **claimed**.
 - If you don't claim any FTE, you will receive no funds.
 - Deadlines are in Appendix A of the Reimbursement Guide, in the KIAS calendar, and separately here:
<https://www.ksde.org/Portals/0/SES/funding/CatAid/CatAid-Deadlines.pdf>
- Keep track of KSDE license applications. The status date is the last time the file had activity. 90 days and an application can be deleted.
- Contact me if an error or discrepancy isn't understood.



Authenticated Applications
Problems logging in or
creating/removing accounts:

helpdesk@ksde.org
(785) 296-7935



PCA questions/issues:
cataid@ksde.org

Categorical Aid page
<https://www.ksde.org/Default.aspx?tabid=538>

Catastrophic/Non-Public Equivalency
Mason Vosburgh
mvosburgh@ksde.org
(785) 296-4945

Transportation/Medicaid Replacement
Sara McCullah
smccullah@ksde.org
(785) 296-4972

Special Teacher Reimbursement
Evelyn Alden ealden@ksde.org
(785) 296-3868

The Kansas State Department of Education does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the nondiscrimination policies: KSDE General Counsel, Office of General Counsel, KSDE, Landon State Office Building, 900 S.W. Jackson, Suite 102, Topeka, KS 66612, (785) 296-3201.

DLM updates



DLM Dates



| DLM Dates | Date open | Date closed |
|-----------------------|--------------------|-------------------|
| Required training | August 3, 2023 | none |
| Fall testing window | September 11, 2023 | December 22, 2023 |
| Spring testing window | February 5, 2024 | April 26, 2024 |

DLM webinars for 2023-2024

ALL WEBINARS BEGIN 3:00 P.M. CENTRAL STANDARD TIME

September 14, 2023: How do I write instructional plans? (pre-recorded)

October 12, 2023: DLM resources – How do I prepare my students for the DLM?

December 7, 2023: DLM fall test window wrap-up – What needs to be finished by Dec 22?

February 8, 2024: DLM spring window

April 11, 2024: DLM wrap-up – What needs to be finished by April 26?

Join Zoom Meeting

Meeting ID: 897 7927 3623

Passcode: 947213

One tap mobile: +13462487799,,89779273623#,,,,,0#,,947213# US (Houston)



Early Literacy Instruction for Students Taking the DLM Webinars

ALL WEBINARS BEGIN 3:00 P.M. CENTRAL STANDARD TIME

September 21, 2023: Shared and Independent Reading

October 5, 2023: Independent Writing

October 19, 2023: Predictable Chart Writing

[Join Zoom Meeting](#)

Meeting ID: 897 7927 3623

Passcode: 947213

One tap mobile: +13462487799,,89779273623#,,,,,0#,,947213# US (Houston)





Cary Rogers
Education Program Consultant
Special Education and Title
Services Team
(785) 296-0916
crogers@ksde.org

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SICC



Kansas Interagency Coordinating Council

Kansas leads the world in the success of each student.



SICC

Coordinating Council on
Early Childhood
Developmental Services

The Kansas Interagency Coordinating Council, or SICCC, is responsible for advising and assisting the Kansas governor and legislature on matters that impact Kansas families with children, ages birth to five who have, or are at risk for, developmental delays.





Created in both state and federal law. K.S.A. 74-7801 and Public Law 108-446

Mission: to ensure a comprehensive service delivery system of integrated services is available in Kansas to all children with or at risk for developmental delays from birth through age 5 and their families. No single agency can meet all the needs of these young children. Interagency collaboration is essential. These services should be multi-disciplinary and delivered in settings which are typical for young children.





Currently have 24 members

Members are determined by law and include:

- A representative of the Governor
- Secretary of DCF
- Secretary of KDHE
- Commissioner of Education
- Representative of the Kansas Board of Regents
- Commissioner of Insurance
- Two members of the Legislature (opposite house/party)
- A representative of the Kansas Health Policy Authority
- Between 8 and 17 other members appointed to four-year terms by the Governor (including parents, providers, and public members)

20% must be parents and 20% providers of early intervention services





Current goals:

- Effective Medicaid billing options
- Maximizing funding options
- Collaborating with organizations to improve recruitment and retention of early childhood providers
- Improving access to resources for children birth to 5
- Supporting the social-emotional needs of children and providers
- Increasing services being offered in the child's typical setting
- Connecting organizations and agencies that support children age birth to 5
- Supporting parent involvement on Local Interagency Coordinating Councils (LICCS)



LICCs are Local Interagency Coordinating Councils.

The SICC advises and assists the 29 LICCs across the state. Every Infant Toddler Program belongs to an LICC.

KS23. MCKIDS
1106 Hospital Drive
McPherson, KS 67460
Amy Robinson Email: amy.robinson@mcpherson.com
(620) 241-9595 Fax: (620) 241-1760
Area Served: McPherson County

KS26. Ottawa-Wellsville tinyk
1404 S. Ash Street
Ottawa, KS 66067
Jaci Mille Email: millej@usd290.org
(785) 229-8095 Fax: (785) 229-8019
Area Served: Franklin and Osage Counties except for Central Heights School District

KS28. Pottawatomie Wabaunsee Infant-Toddler Services
1010 8th Street
Wamego, KS 66547
Cristina Hargitt Email: hargittc@usd320.com
(785) 456-7366 Fax: (785) 456-6292
Area Served: Part of Pottawatomie and part of Wabaunsee County (USD 320, 321, 323, 329, 330)

KS29. Prairie Band Potawatomi Nation
15380 K Road
Mayetta, KS 66509
Hope Adame Email: hopeadame@pbnation.org
(785) 966-2707 Fax: (785) 966-2514
Area Served: Prairie Band Potawatomi Reservation

KS30. REACH tiny-k Infant-Toddler Services
1407 Wheat Road
Winfield, KS 67156
Emilee Wilke Email: emilee.wilke@greenbush.org
(620) 229-8304 Fax: (620) 488-6434
Area Served: Chautauqua, Cowley and Elk Counties

KS31. Reno County Infant-Toddler Program
Early Education Center
303 E. Bigger Street
Hutchinson, KS 67501
Valerie Shober Email: shoberv@usd308.com
(620) 615-5863 Fax: (620) 615-5871
Area Served: Reno County

KS32. Infant-Toddler Services of Sedgwick County
2258 N. Lakeway Circle
Wichita, KS 67205
Lindsay Kral Email: lkral@rui.org
Shanna Lacey Email: slacey@rui.org
(316) 945-7117 Fax: (316) 945-7447
3223 N. Oliver Avenue
Wichita, KS 67220
Area Served: Sedgwick County

KS33. TARC tiny-k
2701 SW Randolph Avenue
Topeka, KS 66611
Kelly Frantz-Langford Email: kfrantz@tarcinc.org
(785)506-8661
Referrals: Marya Feldt Email: mfeldt@tarcinc.org
(785)233-7374 or (785) 506-8621 Fax: (785) 232-2097
Area Served: Shawnee County

KS34. Southeast KS Birth to Three Services
947 W. 47 Hwy (P.O. Box 189)
Girard, KS 66743
Liz Stone Email: liz.stone@greenbush.org
(800) 531-3685 or (620) 724-6281 Fax: (620) 724-7243
Area Served: Allen, Anderson, Bourbon, Cherokee, Crawford, Labette, Linn, Miami, Montgomery, Neosho, Wilson and Woodson Counties and Central Heights School District in Franklin County

KS35. Sumner County Infant/Toddler Services
3223 N. Oliver Street
Wichita, KS 67220
Katie Bally Email: kbally@rui.org
(316) 295-7855 Fax: (316) 267-5444
Lindsay Kral Email: lkral@rui.org
(316) 945-7117 Fax: (316) 945-7447
Area Served: Sumner County

KS36. Sunflower Early Education Center
1312 Patton Road
Great Bend, KS 67530
McKinley Phillips Email: mphilips@sunflowerdiv.com
(620) 792-4087 Fax: (620) 792-4685
Area Served: Barton, Pawnee and Rice Counties and part of Rush and Stafford Counties

KS37. Wyandotte County Infant-Toddler Services
2220 N. 59th Street, Suite 114
Kansas City, KS 66104
Debbie Lair Email: debbie.lair@kckps.org
(913) 627-5500 Fax: (913) 627-5501
Area Served: Wyandotte County

KS38. Pony Express Infant Toddler Services
405 N. 4th Street
Marysville, KS 66508
Mary Caffrey
Michelle Luppen Email: pelts16@yahoo.com
(785) 562-5502 Fax: (785) 629-8388
Area Served: Clay, Marshall and Washington Counties

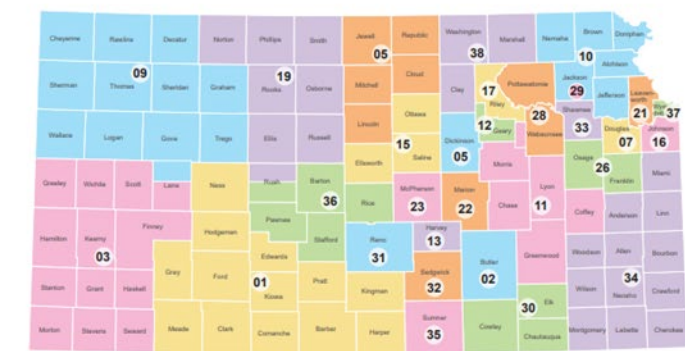
KS01. Arrowhead West, Inc., Infant-Toddler Services
401 Edgemore Street
Dodge City, KS 67801
Erica DeAnda-Soltero Email: esoltero@arrowheadwest.org
(620) 225-5177, ext. 1301 Fax: (620) 227-8812
Area Served: Barber, Clark, Comanche, Edwards, Ford, Gray, Harper, Hodgeman, Kingman, Kiowa, Meade, Ness and Pratt Counties

KS02. Bright Beginnings of Butler County
409 N. Main Street
El Dorado, KS 67042
Susan Harsh Email: sharsh@rui.org
(316) 320-1342 Fax: (316) 320-1216
3223 N. Oliver Avenue
Wichita, KS 67220
Area Served: Butler County

KS03. Russell Child Development Center tiny-k
2735 N. Jennie Barker Road
Garden City, KS 67846
Stephanie Wills Email: stephanie.wills@rcdc4kids.org
(620) 275-0291 Fax: (620) 275-0364
Area Served: Finney, Grant, Greeley, Hamilton, Haskell, Kearney, Lane, Morton, Scott, Seward, Stanton, Stevens and Wichita Counties

KS05. OCCK Infant Toddler Services
1502 Lincoln Street
Concordia, KS 66901
Kayla Garst Email: kgarst@occk.com
(785) 243-1977, ext. 425 Fax: (785) 409-6316
Area Served: Cloud, Dickinson, Jewell, Lincoln, Mitchell and Republic Counties

KS07. Douglas County Infant-Toddler Services
1605 Davis Road
Lawrence, KS 66046
Esther Kotwitz Email: esther.kotwitz@usd497.org
(785) 330-2323 Fax: (785) 596-6540
Area Served: Douglas County



Area served information under each program listing includes county names unless otherwise noted.
There are a total of 29 local programs. KS00 numbers do not reflect number of programs locally located.

KS09. Northwest KS Educational Service Center EC3
703 W. 2nd Street
Oakley, KS 67748
Katherine Kersenbrock-Ostmeyer Email: kko@nkesc.org
(785) 672-3125 Fax: (785) 672-3175
Area Served: Cheyenne, Decatur, Graham, Gove, Logan, Rawlins, Sheridan, Sherman, Thomas, Trego and Wallace Counties and part of Lane County

KS10. Northeast Kansas tiny-k
500 E. Sunflower Boulevard
Ozawie, KS 66070
Rachel Raydo Email: tinyk@keystonelearning.org
(785) 876-2214 Fax: (785) 380-5010
Area Served: Atchison, Brown, Doniphan, Jackson, Jefferson and Nemaha Counties, USD 322 in Pottawatomie County and USD 343 in Douglas County

KS11. Flint Hills tiny-k Program
327 S. Walnut Street
Emporia, KS 66801
Joy McGhee Email: joy.mcgee@usd253.net
(620) 412-8150 Fax: (620) 341-2261
Area Served: Chase, Coffey, Lyon, Morris and Greenwood Counties; USD 417 in Wabaunsee Co

KS12. Geary County Infant Toddler Services
123 N. Eisenhower Drive
Junction City, KS 66441
Heather Martin Email: heathermartin@usd475.org
(785) 717-4130 Fax: (785) 717-4217
Area Served: Geary County and Fort Riley Military Base

KS13. Harvey County Infant Toddler Services
816 Oak Street
Newton, KS 67114
Jonni Brown Email: jonni.brown@usd373.org
(316) 284-6510, ext. 1971 Fax: (316) 284-6513
Area Served: Harvey County

KS15. Salina Infant Child Development
Salina Regional Health Center
Donna L. Vanier Children's Center
155 N. Oakdale Suite 300
Salina, KS 67401
Joyce Trower Email: jtrower@srhc.com
(785) 452-6050 Fax: (785) 452-6056
Area Served: Ellsworth, Ottawa and Saline Counties

KS16. Infant Toddler Services of Johnson County
6405 Metcalf Avenue, Suite 120
Overland Park, KS 66202
Monica Ross Email: monica.ross@itsjc.org
(913) 432-2900, ext. 3 Fax: (913) 432-2901
Area Served: Johnson County

KS17. Infant-Toddler Services of Riley County
1700 Leavenworth Street (P.O. Box 471, 66505)
Manhattan, KS 66502
Micah Karl Email: micahk@usd383.org
(785) 776-6363 Fax: (785) 371-9003
Area Served: Riley, excluding the Fort Riley Military Base; USD 383 and 384 in Pottawatomie County

KS19. Kid-Link/DSNWK
2703 Hall Street, Suite 10 (P.O. Box 310)
Hays, KS 67601
Tammy Dreiling Email: tammy_dreiling@mysdnwk.org
(785) 621-5332 Fax: (785) 625-8204
Area Served: Ellis, Norton, Osborne, Phillips, Rooks, Rush, Russell and Smith Counties

KS21. Leavenworth County Infant Toddler Services
210 E. Mary Street
Lansing, KS 66043
Maureen Hernandez
Email: maureen.hernandez@greenbush.org
(913) 250-1111 Fax: (913) 250-1115
Area Served: Leavenworth County

KS22. Marion County Infant-Toddler Services
1500 E. Lawrence Street
Marion, KS 66861
Lori Soo Hoo Email: lsoohoo@mcsec.org
(620) 381-3387 Fax: (620) 382-2063
Area Served: Marion County

KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT
Kansas Early Childhood Developmental Services
1000 SW Jackson, Suite 220
Topeka, KS 66612-1274
(785) 296-3319
Fax: (785) 559-4239
Email: kdhe.kecds@ks.gov
kdhe.ks.gov/677

Parent Helpline: 1-800-CHILDREN
1800childrenks.org



Kansas Early Childhood Developmental Services
Kansas Department of Health and Environment



Contacts:

Stacy Clarke

KSDE

SICC Coordinator

sclarke@ksde.org

785-296-3953

Part C Programs:

Tricia Waggoner

KDHE

tricia.j.waggoner@ks.gov

Part B Programs:

Julie Rand

KSDE

jrand@ksde.org

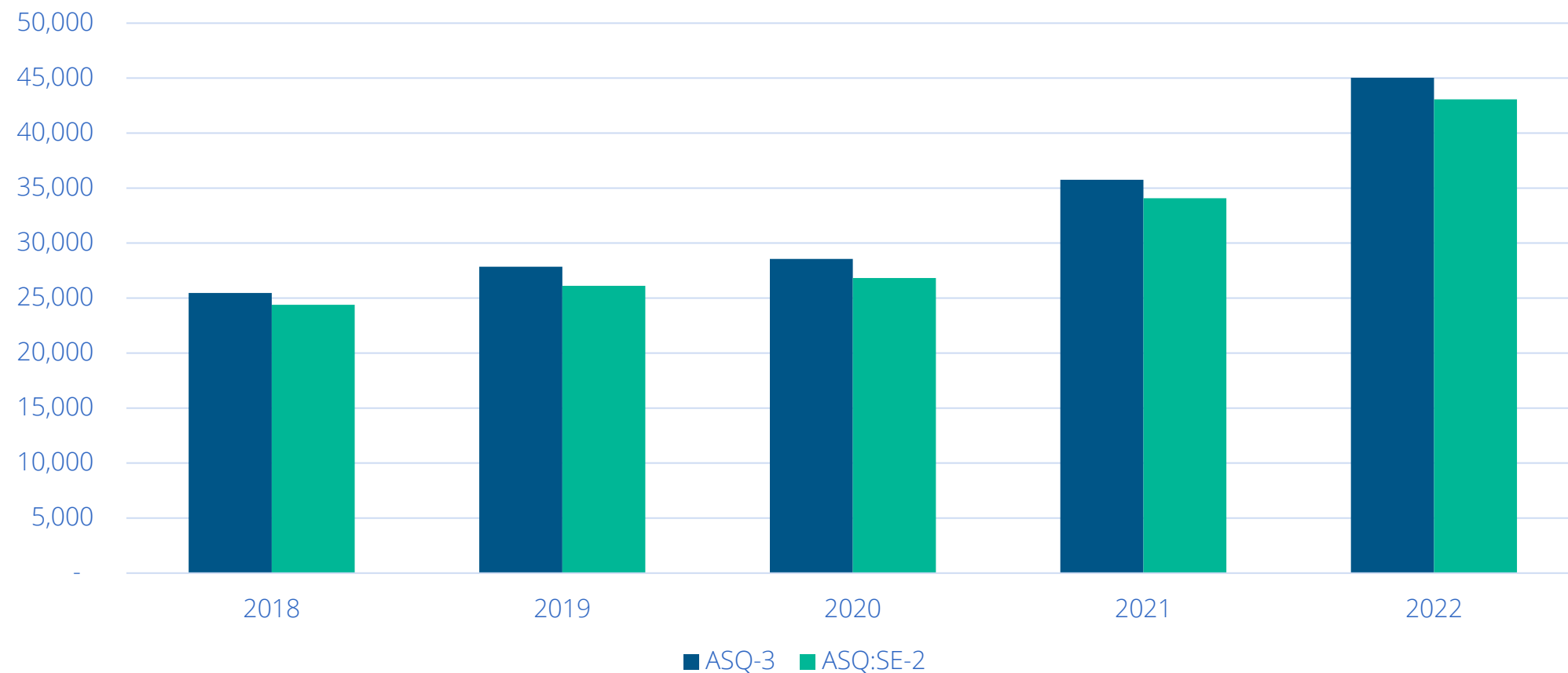


Kindergarten Readiness Snapshot

- Engaging families is a key part of getting ready for kindergarten.
- Kansas elementary schools partner with parents and caregivers to complete both the Ages & Stages Questionnaires®, Third Edition (ASQ-3), and the Ages & Stages Questionnaires®: Social-Emotional, Second Edition (ASQ:SE-2).
 - *All accredited schools must administer the ASQ to incoming kindergarten students by **Sept. 20, 2023**. All data must be entered into ASQ Online by **Oct. 10, 2023**.*



Number of Kansas children screened



Kindergarten Readiness and ASQ Support

Contacts:

Amanda Petersen
Director of Early Childhood
KSDE
apetersen@ksde.org
785-296-7929

Stacy Clarke
Education Program Consultant
KSDE
sclarke@ksde.org
785-296-3953



Indicator 12: Transitions from C to B

Special Education Administrators'
Webinar September 8, 2023



Indicator 12: Timelines

This year-A notice will be sent through KIAS notifying districts when Data Collection window opens and when it will close

KIAS is located on the [KSDE Authenticated Web Application](#) site.



Entering data into KIAS...

This is correct with the understanding:

- District has the proper PWN
- District has conducted the evaluation and conducted an evaluation determination meeting to determine eligibility.

After the IEP date is entered, the system determines if the IEP is after the 3rd birthday.

- If IEP date is on or before the 3rd birthday, the data entry is over and this referral is potentially compliant.
- If IEP date is after the 3rd birthday, the user must supply a reason it was delayed. Federal Exceptions are potentially compliant. If the user selects Self reported non compliance, the referral is potentially non compliant.

| | | | |
|--|---|-------------------|--|
| Was eligibility determined: | Yes ▾ | | |
| Student should not have been included in the Indicator 12 population (8.0.0) | <input type="checkbox"/> | | |
| Student should be removed from the Indicator 12 population (9.0.0) | <input type="checkbox"/> | | |
| <input checked="" type="radio"/> Eligible - IEP was written | | | |
| <input type="radio"/> Eligible - IEP was not written | | | |
| <input type="radio"/> Not Eligible | | | |
| IEP Date: | 01/09/2019 | IEP Delayed Days: | |
| Reason Delayed: | <input type="radio"/> Federal Exception: Parent refusal to provide consent caused delays in evaluation or initial services. | | |
| | <input type="radio"/> Federal Exception: Parent repeatedly failed or refused to produce the child for evaluation. | | |
| | <input type="radio"/> Self reported Potential Non Compliance | | |



Entering data into KIAS...

Scenario: District has proper PWN, evaluation was conducted, district conducted an evaluation determination meeting and the result of the eligibility determination was that the child was Not Eligible.

This Example is INCORRECT IF:

- District answers **No** to “was eligibility determined” however the reason selected was “Other” and district enters: Child did not qualify.
- The user should have select **YES** Eligibility was determined and that the child was not eligible.

| | |
|--|---|
| Was eligibility determined: | Yes ▾ |
| Student should not have been included in the Indicator 12 population (8.0.0) | <input type="checkbox"/> |
| Student should be removed from the Indicator 12 population (9.0.0) | <input type="checkbox"/> |
| <input checked="" type="radio"/> Eligible - IEP was written | |
| <input type="radio"/> Eligible - IEP was not written | |
| <input type="radio"/> Not Eligible | |
| IEP Date: | 01/09/2019 |
| IEP Delayed Days: | |
| Reason Delayed: | <input type="radio"/> Federal Exception: Parent refusal to provide consent caused delays in evaluation or initial services. |
| | <input type="radio"/> Federal Exception: Parent repeatedly failed or refused to produce the child for evaluation. |
| | <input type="radio"/> Self reported Potential Non Compliance |



Meeting Compliance Status

- A district should select Eligibility Determined NO when:
- One of the Federal exceptions apply prior to the eligibility determination meeting (first two reasons on the list). The district may also have determined an evaluation was not needed.
- We can not foresee all circumstances, therefore we have an “Other” for the district to use and we (KSDE) review those other reasons. Other can not be used when the “child did not qualify”.

| | |
|--|--|
| Was eligibility determined: | No ▾ |
| Student should not have been included in the Indicator 12 population (8.0.0) | <input type="checkbox"/> |
| Student should be removed from the Indicator 12 population (9.0.0) | <input type="checkbox"/> |
| Reason: | <input checked="" type="radio"/> Child moved of the Parent refused or revoked consent for the evaluation |
| | <input type="radio"/> Child was not referred to this district |
| | <input type="radio"/> After a review of existing data, the district determined an evaluation was not needed and provided parents with a Prior Written Notice refusing to evaluate and providing the reasons for the refusal. |
| | <input type="radio"/> Other (enter reason below) |



Meeting Compliance Status

- Expectation: All children referred by Part C prior to age 3, who are found eligible for Part B, have an IEP developed and implemented by their third birthday.
 - "Family cancels at the last minute and you can't reschedule because it's too close to child's birthday" **is not** a Federal exception.
 - Using the 60 school day evaluation timeline to go beyond the 3rd birthday is **not** allowed.
- There are only two allowable exceptions for this indicator: (1) The parent's repeated refusal to make the child available for an evaluation; or (2) the child moved out of the district before completion of the child's evaluation to determine initial eligibility for Part B.



Indicator 12: Part C to Part B Transition Resources

- [Indicator 12 FAQ's](#)
- [Quick Start Guide](#)-Indicator 12 Module in KIAS
- Leader Services Help Desk – KIAS web application
 - 1-877-456-8777
- Part C to Part B LEA/SEA Electronic Referral ([CBER](#)) [Log in](#)
- Part C to Part B LEA/SEA Electronic Referral (CBER) Part B [User Guide](#)





Julie Rand
Education Program Consultant
619 Coordinator
Early Childhood/SETS
785-296-1944
jrand@ksde.org

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State Performance Plan (SPP) Indicator 11

State Performance Plan: Indicator 11

“Percent of children who were evaluated within 60 days of receiving parental consent for initial evaluation or, if the State established a timeframe within which the evaluation must be conducted, within that timeframe.”

Kansas has established a **60 school day** timeline (K.A.R 91-40-8(f).



Exceptions to the Timeline

1. The parent of the child repeatedly fails or refuses to produce the child for the evaluation.
2. If a child enrolls in a new district after the evaluation has begun and before the determination of eligibility, however, the new district is required to make sufficient progress to ensure a prompt completion of the evaluation, and the parent and school district must agree to a specific timeline for completion.
3. If a parent agrees in writing to extend the timeline. This written extension should also include the date of when the initial evaluation will be completed.



Use the exceptions wisely!

- When a district applies one of the exceptions for not meeting the 60 school day timeframe, the district *must submit documentation to KSDE through the KIAS web application.*
- The documentation is then reviewed by Indicator 11 team to determine if the exception was used appropriately.
- The exceptions may *only be used within the timeframe of the initial evaluation that is occurring.*



Helpful Hints

- Designate someone in district to track the number of school days of the initial evaluations that are occurring and provide reminders.
- Shorten the number of days for the initial evaluations to be completed by the respective evaluators.
- Schedule Initial Evaluation eligibility meeting well in advance of the 60 day school deadline.



Helpful Hints



- When calculating the number of school days, use the most up to date district calendar that reflects any changes that may have occurred within the school year.
- Appropriate Access level to KIAS Indicator 11 module
 - User's Guide Registering and Making Account Changes in KIAS
https://www.ksde.org/Portals/0/ECSETS/KIAS/Auth_App_Regist_Acct_KIAS.pdf
- KSDE Directory Information is current



Timeline

September 15, 2023- Deadline for submission of data within the KSDE KIAS web application Module KIAS Indicator 11.

Any data not submitted by this date will see a one point deduction on the Timely and Accurate worksheet for Level of Determination.





Stacie Martin
Coordinator
Special Education and Title
Services Team
(785) 296-6855
smartin@ksde.org

The Kansas State Department of Education does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the nondiscrimination policies: KSDE General Counsel, Office of General Counsel, KSDE, Landon State Office Building, 900 S.W. Jackson, Suite 102, Topeka, KS 66612, (785) 296-3201.





Pre-Employment Transition Services (Pre-ETS)



Kansas leads the world in the success of each student.

Pre-Employment Transition Services

Pre-Employment Transition Services are available to individuals

- who meet the definition of a student with a disability,
- ages 14 through 21,
- who may need such services,
- are enrolled in a secondary, postsecondary, or other recognized education program,
- and are eligible for vocational rehabilitation (VR) services, or potentially eligible for vocational rehabilitation services (i.e., all students with disabilities, including those who have not applied or been determined eligible for VR services); and are:
 - Eligible for and receiving special education services through an Individualized Education Program (IEP)
 - Receiving services under a Section 504 Accommodation Plan
 - Not currently receiving services; but, eligible for the purposes of Section 504 of the Rehabilitation Act



What is the Process?

Students begin working with Pre-ETS Transition Specialist once there is a signed Pre-Employment Transition Services Request for Services and Information Release.

Throughout the school year, the Pre-ETS Specialist will provide or arrange for the provision of one or more of the following five required Pre-ETS services individually or in a group setting:

1. Job exploration counseling
2. Work-based learning experiences
3. Counseling on opportunities for enrollment in comprehensive transition or post-secondary educational programs at post-secondary institutions of higher education
4. Workplace readiness training, to develop social skills and independent living
5. Instruction in self-advocacy, which may include peer mentoring



Pre-Employment Transition Services Annual Planning Guide

The Pre-Employment Transition Services (Pre-ETS) Annual Planning Guide and Partnership is an instrument to help educators and Pre-ETS Transition Specialists meet the transition requirements identified in the Individuals with Disabilities Education Act (IDEA) and the Workforce Innovation and Opportunity Act (WIOA), while providing meaningful and effective transition services to students with disabilities.

This document will serve as a tool to develop a written working document between Pre-ETS and the schools; and, help to:

- Promote a coordinated effort between the school district and the local Pre-ETS Transition Specialist.
- Implement strategies that will facilitate effective transition services, eliminate duplication of services; and,
- Ensure the development of an effective partnership to provide vital and results-oriented services to transition-aged students with disabilities.



Pre-ETS Transition Specialists Role

- Work in collaboration with schools to complete the **Pre-ETS Annual Planning Partnership Guide**. This will help to identify the nature and scope of services provided by each entity so students with disabilities receive the services to which they are entitled and need.
- Primary role is helping students to identify career interests. Services supplement those provided by the school and do not duplicate those services.
- The Pre-ETS Transition Specialists will be scheduling meetings with the schools to complete the Planning Guide and Partnership.



Pre-ETS

- A Pre-ETS Request for Services and Information Release is completed and submitted to the Pre-ETS Transition Specialist. An appointment will be scheduled at the earliest possible time to start services. A parent's or legal representatives/guardian's consent is required for students under the age of 18, or not their own guardian.
- At the end of each school year, a *satisfaction survey* will be distributed to all school contacts who serve students with disabilities. Pre-ETS Transition Specialists will send the survey link to each of their school contacts. Because school feedback is critical to continuous improvement, the expectation is to receive at least one survey response from each school. A response from each contact is preferred.



Eligibility Vocational Rehabilitation Services

- VR provides services for Kansans with disabilities to obtain, maintain or regain employment in the competitive and integrated workplace.
- To be eligible for services, a person must have a physical or mental disability which results in a substantial impediment to employment, and he or she must require VR services in order to get a job.
- Services are provided by VR counselors stationed in DCF offices and in partnership with private contractors and service providers.
- Services are individualized according to each person's rehabilitation needs and employment objective. Services may include counseling and guidance, training, job coaching, assistive technology, physical/mental restoration services and job placement.
- If a student is working with Pre-ETS, it doesn't automatically mean that someone will be eligible for VR services.



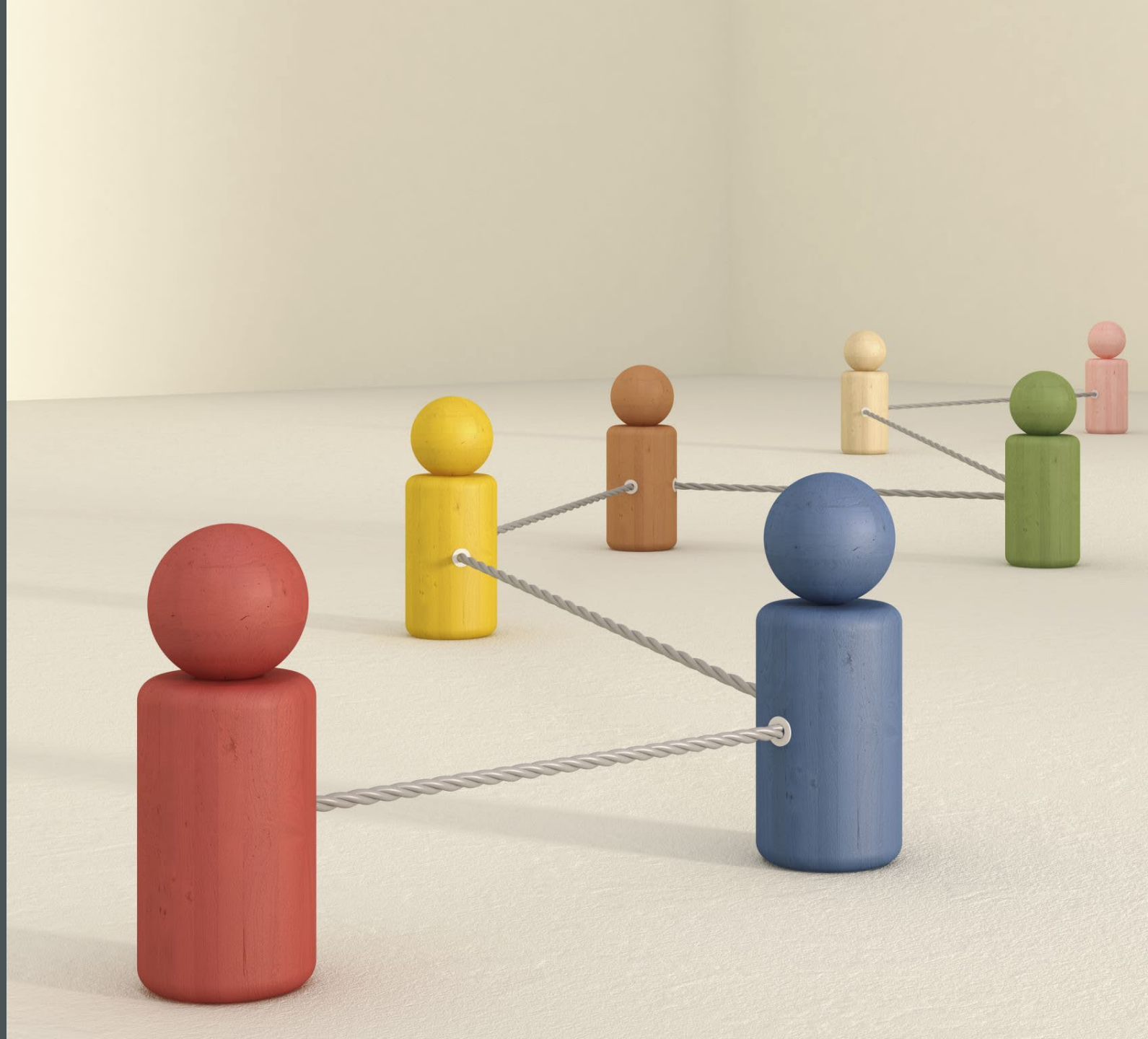
Pre-ETS Contact Information

- There is a Pre-ETS Transition Specialist and VR counselor assigned to each school district. Each of the individuals can sit down to explain Pre-ETS and VR services. Pre-ETS and VR services are Vocational Rehabilitation
- If a student is working with Pre-ETS, it doesn't automatically mean that someone will be eligible for VR services.
- [Vocational Rehabilitation Contact Persons - Services \(ks.gov\)](#)
- Tracie Flowers, Pre-ETS Manager
 - Tracie.Flowers@ks.gov



OUTCOMES

- Introduction of staff and program
- Overview of program and participation requirements
- Results



E-MENTORING

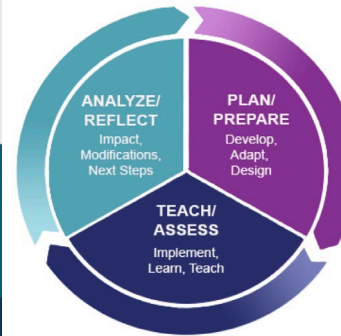
- e-Mentoring for Student Success (eMSS) is:
- An innovative, statewide content and exceptionality specific, asynchronous, online mentoring program that accelerates the growth and increases the retention of new teachers.
- An online mentoring program that has been supporting new special education teachers statewide in Kansas since 2012.
- Approved by KSDE Teacher Licensure & Accreditation as a provider of mentoring.



PROGRAM COMPONENTS



Our Place



Explorations



Video Observations

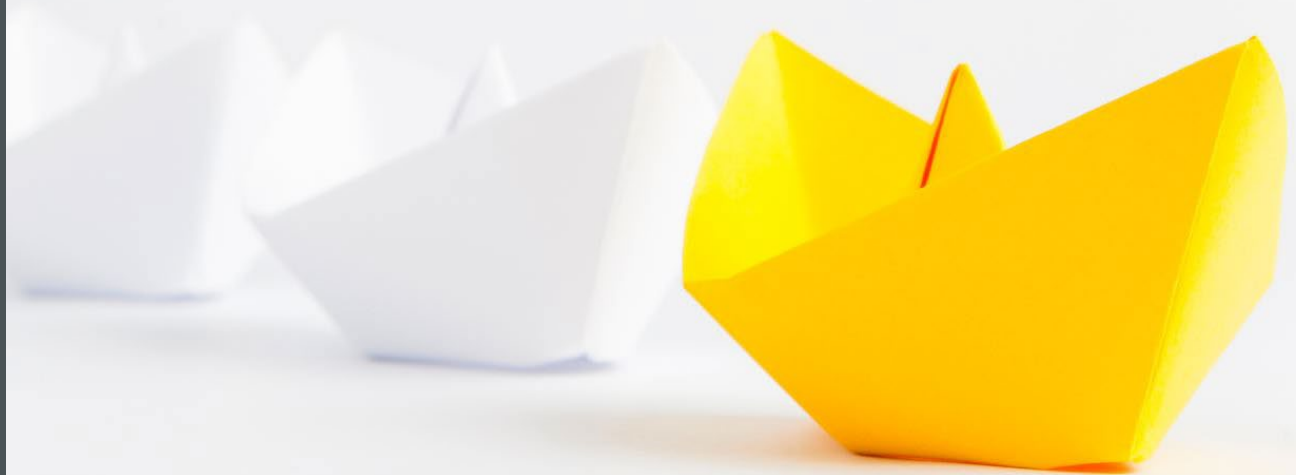
PROGRAM EXPECTATIONS

- Participate in:
 - a goal setting process with your mentor
 - facilitated discussion forums weekly
 - 3 video observation cycles with your mentor (including pre-observation conversation, shared video of practice, and a post observation conversation)
 - Complete one exploration (during either year one or year two)
 - Improving Self-Regulation to Support Student Success
 - Developing IEPs
 - Working with Paraprofessionals
 - Accommodations & Modifications



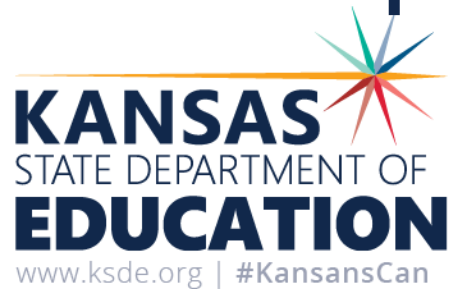
RESULTS & IMPACT

- During the past 5 years, early career special educators in 137 districts or related organizations in Kansas have been impacted by Kansas Early Career Special Educator Mentoring.
- 78% of mentees continue teaching in Kansas 5 years after participating in mentoring.
- On average, 89% of mentees meet weekly participation expectations.
- The most significant area of improvement compared from the beginning of the year to the end of year is in planning instruction based on the learning and developmental levels of all students.
- 96% of mentees indicated they applied what they learned in the Exploration to their professional practice.





KSDE SETS Special Education Webinar Fiscal Updates



Christy Weiler, Coordinator
September 8, 2023

Kansas leads the world in the success of each student.

IDEA VI-B Part II Application for Funds



IDEA VI-B Part II Application for Funds

Grant Award Notification Award Letters

To retrieve copies:

- Log in to the Kansas Grants Management System
 - Under Letters/GAN
 - Select School Year
 - Grant Type
 - Letter/GAN
 - Organization
 - Get All Letters

Allocations have been added to the Form 240.

The screenshot displays the Kansas Grants Management System interface. On the left is a navigation sidebar with the following items: Manage Applications, Home, Grant Sections, Maintenance, Maintain Table Values, Reports, Letters/GAN (circled in orange), Generate Letters/GAN, View Generated Letters/GAN, Help, System Maintenance, and Logout. The main content area is titled 'KANSAS GRANTS MANAGEMENT SYSTEM' and shows the user's session information: 'User: CWeiler District: KSDE Building: NA Access Level: State Admin'. Below this is a breadcrumb trail 'View Generated Letters/GAN' and the heading 'VIEW GENERATED LETTERS/GAN'. A sub-heading reads: 'SELECT A SCHOOL YEAR, GRANT TYPE, A LETTER TYPE (AND OPTIONALLY AN ORGANIZATION) TO BRING UP A GRID WITH ALL THE LETTERS THAT HAVE BEEN GENERATED.' A 'Filter Options' section contains four dropdown menus: 'School Year' (set to 2021 - 2022), 'Grant Type' (set to Select a Grant Type), 'Letter/GAN' (set to Select a Letter), and 'Organization' (set to Select an Organization). There is also a 'Get All Letters?' checkbox which is currently unchecked. At the bottom of the filter section are 'Search' and 'Clear' buttons.



Expiring Funds



Expiring Funds

IDEA VI-B

IDEA ARP

PERIOD OF PERFORMANCE:

LEAs have 27 months to obligate allocated IDEA funds.

- FFY (SFY) 21-22 funds are set to expire as of September 30, 2023.
- LEAs with balances
 - Emails sent to LEAs that have expiring funds.
 - LEAs must notify KSDE of the obligation for funds.

LIQUIDATION PERIOD:

LEAs must liquidate all obligations (i.e., pay outstanding debts) within 90 days of the performance period's end.

This deadline is December 31, 2023, 30 months after the funds were made available.

Unused funds are returned to the U.S. Department of Education



Federal Fiscal File Review



PURPOSE:
States must ensure fiscal accountability in the local education agency's (LEA) management of federal funds.

Who conducts the review?

This report must be completed with assistance from personnel familiar with all federal grant programs at the district level.

Personnel who could be included:

- Superintendents
- Special Education Directors
- Board Clerks
- LCP Contacts
- Fiscal managers

Areas addressed in the self-assessment:

- Written policies and procedures
- Time and Effort
- Private school / Non-Public school funds
- IDEA VI-B funds
- ESEA Title I, Title II, Title III
- ESSER I, II,
- ESSER SPED



CONTACT:

fiscalfilerreview@ksde.org

Fiscal File Review Content:

- This is a self-assessment.
- The answers provided by the district determine risk.
- Findings: Timely Submission and Timely Correction

Resources

- Office of Budget Management (OMB) 2023 Compliance Supplement
- KSDE website: Kansas Integrated Accountability Systems (KIAS) page
 - 3-year cohort list
 - Quick start guide for Administrators
 - Quick start guide for Fiscal File Review
 - Self-Assessment Questions
 - Fiscal File Review Self-Assessment Supplement





Christy Weiler
Coordinator
Special Education and Title Services Team
(785) 296-1712
cweiler@ksde.org

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E-mail Communications

8/8/23 2023-2024 Legislative Roundup from
Patty Carter, Legislative Committee Chair



It's the beginning of a new KASEA membership year. Have you paid your dues yet? **Starting in September, communications will be sent to paid members only.** KASEA dues are paid through the USA-Kansas website. You do not have to join USA-Kansas in order to be a KASEA member. However, KASEA is affiliated with [USA-Kansas](#) and the Council for Administrators of Special Education ([CASE](#)). We encourage you to consider joining both of our affiliate organizations as they have great resources to offer. Several of the resources featured this month come from updates provided by CASE.

Did you see the email from KSDE regarding the translation of the parental rights/procedural safeguards document as well as other required documents? We are so thankful that State Director Bert Moore was receptive to KASEA's request that KSDE provide these documents to the field. And, thank you to Dr. Christy Skelton for bringing this to Bert's attention at our executive board retreat.

KASEA is gearing up for a great year. We hope you will participate in your region meetings. Contact your region representatives if you are unsure when or where they are held. You can find contact information for all KASEA executive board members linked on the 2023-2024 Calendar. We are always looking for special education leaders to help us out. Please email Lena if you want to get involved!

Resources

[Back to School Affected by ADHD Medicine Shortage](#)

[Zirkel Legal Update July 2023](#)

[WhizRead MultiSensory Reading Comprehension App](#)

[CEC Fall Career Fair](#)

[OSEP Update](#)

[The Number of Students in Special Education Has Doubled the Past 45 Years](#)

Calendar

[Connecting with KASEA](#)

9/13/23 12:00-1:00

Topic: Formal Complaints

Winter Conference

Tuesday, February 20 & 21, 2024

Drury Hotel, Wichita

Thank you for Joining us today!!!

Next webinar is scheduled October 13th, 2023

