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INTEREST RATE ON INVESTMENT
Effective 7/11/22 through 7/17/22

Date: July 11, 2022
To: Chief School Administrators
From: Craig Neuenswander
 Deputy Commissioner
 Dale Brungardt
 Director of School Finance

TERM	CURRENT	PREVIOUS
1 to 89 Days	1.58%	1.58%
3 Months	2.07%	2.02%
6 Months	2.58%	2.56%
1 Year	2.93%	2.92%
18 Months	2.98%	3.00%
2 Years	2.96%	3.03%

Minimum investment rates banks must offer to secure public funds as prescribed by K.S.A. 75-4210

July Payments

- July 11 **FY22 Remaining entitlement:** State Foundation Aid, Supplemental General (LOB)
- July 12 **FY23:** State Foundation; Bond & Interest (Capital Improvement)
- July 15 KPERs
- July 20 School Safety & Security Grant
- July 21 Selected Federal Payments
- July 27 FY22 KS Pre-K Pilot (TANF) 4th Quarter Reimbursement
- State Aid payments Rose Ireland (785) 296-4973 rireland@ksde.org
- Federal Aid (Form 240) Nicole Norwood (785) 296-2020 nnorwood@ksde.org
- Meal reimbursement Jennifer Barger (785) 296-4965 jbarger@ksde.org

State and federal payment amounts for each LEA are available on the School Finance homepage: [Payment Information](#).

Also, on the payment screen, open and review the **FY22 State Aid Printouts** (summary reports) for your district each month:

- State Foundation, Supplemental & Capital Improvement State Aid Printout
- Special Education State Aid Printout (payments, coop split)

KPERs deposits July 15

Friday, July 15, the first quarter KPERs state aid payment will deposit. The KPERs payment is required to be deposited in the KPERs Special Retirement Contribution Fund as a receipt and recorded as an expenditure broken out by function code as outlined in Code 51 of the USD budget. Kansas law requires school districts to record this as a **revenue** and an **expenditure**.

KPERs will withdraw these funds from your account on the day it is received, or the first working day thereafter.

To view the amount each district will receive for the first quarterly KPERs payment, link here: <http://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Payment-Information>. Look under the heading **State and Federal Payment Amounts > FY23 Payments** and select **KPERs**.

FY2022 payment spreadsheets are still available on this screen showing a history of all state aid payments received July 1, 2021, through June 30, 2022.

Federal aid deposits July 20

July federal aid (if requested in June) will deposit on Wednesday, July 20. To review payment amounts, follow this link: <https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Payment-Information>

Federal Aid Reminder:

The Federal Cash Management Act requires that federal funds must be spent by the end of the month in which they are received. *LEAs cannot carry over federal funds to the following month.*

To request a federal aid payment for August, please submit a [Form 240 web application](#) by 5 pm on July 20. **Form 240** questions: Nicole Norwood nnorwood@ksde.org (785) 296-2020

KSDE Grant Programs Consultant List

ESSER Grants	Trevor Huffman (785) 296-3743
Title I, Title II-A, Title IVA Grants	Nicole Clark (785) 296-4925
Title I Neglected/ Delinquent & Title I Part D Sec 2 Delinquent	Heather Gould (785) 296-8965
Homeless Children/Youth	Maureen Ruhlman (785) 296-1101
Title I Migrant & Migrant Summer	Doug Boline (785) 296-2600
Title III English Language Acquisition	Janis Tolly (785) 296-4906
Secondary Program Improv & Perkins Reserve.....	Kathleen Mercer (785) 296-2307
Title VI-B Pass Thru and Early Childhood Flow Thru.....	Christy Weiler (785) 296-1712
Title IV 21 st Community Learning Centers.....	Chris Macy (785) 296-3287
Title VI-B Discretionary Special Project.....	Karen Maddox (785) 291-3098
Striving Readers-Literacy Network of Kansas Grants.....	Kimberly Muff (785) 296-7779
AmeriCorps, Volunteer Generation & Various Mini Grants	Jessica Dorsey (785) 368-6207
Parents as Teachers (PAT).....	Lisa Williams (785) 296-4964

Report Due Dates

- July 11 Directory Updates – annual review/update for KS Educational Directory (open July 11-Aug 19) [Christie Wyckoff](#) (785) 296-6321
- July 11-15 ... Request for State Foundation Aid for August (all USDs - open July 11-15) [Rose Ireland](#) (785) 296-4973
- July 12 Unencumbered Cash Balances on July 1 (all USDs - open June 30-July 12) [Rose Ireland](#) (785) 296-4973
- July 13 Kansas Pre-Kindergarten Pilot (KPP-TANF) Final Expense Report due to [Nicole Norwood](#) (785) 296-2020
- July 13 Kansas Pre-Kindergarten Pilot (KPP-TANF) 4th Quarter Expense Reimbursement Payment Request [Nicole Norwood](#) (785) 296-2020
- July 15 LCP (Local Consolidated Plan) Annual Report (tentative due date July 15, 2022) [Nicole Clark](#) (785) 296-4925
- July 15 ESSER Quarterly Reporting due essser@ksde.org
- July 20 Request August Federal Funds (Form 240) if funds available (open July 1-20) [Nicole Norwood](#) (785) 296-2020

Request August State Aid

All districts shall submit the 2022-23 *State Aid Request for August by Friday, July 15*. The web application is open July 11 -15 on the [KSDE Authentication portal](#). On the login screen, enter your **user name** and **password**.

- Click on **LEA Forms**
- Click on **State Aid Request for August**
- Click on **Create New Report for 2023**

For assistance, call Rose Ireland at (785) 296-4973 or email rireland@ksde.org.

ESSER Quarterly Reporting due Friday 7/15

IMPORTANT: ESSER Quarterly Reporting is due this Friday, July 15, 2022. **Failure to complete this will result in Federal Funds being withheld.** To submit your quarterly reporting, you will need to follow this link <https://commonapp.grantplatform.com/>.

Then, go to Action Applications on, click on Quarterly Reporting, fill out the narrative in 250 or less words, and upload the Excel sheet that includes expenditures drawn down during the past quarter. Please note, the spreadsheet you will upload is cumulative and should have all your past ESSER expenditures on it. Be sure to click on the SUBMIT button to complete the submission.

If you have further questions, please reach out to essser@ksde.org for assistance.

Issues Report Updated (USD Budget)

The **Issues Report** is a list of recommended updates on the 2022-2023 USD Budget files. We appreciate district staff calling us to bring issues to our attention. Please review the latest **Issues Report** to make these updates in your budget. Step-by-step instructions are provided. Download the latest report from the School Finance homepage – link below: <https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Budget-Information/USD-Budget-Software>

Revenue Neutral Publication Requirements – Important Update

There has been a change on the Revenue Neutral Publication Requirements document, that was included in the packet that was passed out at the budget workshop. At the bottom of page 1 the following has been added:

- *The board of education should be informed of the mill rates reported to the county clerk by July 20, however the Resolution to Exceed the Revenue Neutral Rate is not adopted until after the hearing is held.*

You may access this document on [School Finance/Online Budget Packet/ Revenue Neutral Publication Requirements](#).

If you have further questions, please contact School Finance (785)-296-3872.

Prepare for your USD Budget Review (repeat)

Before publishing the Notice of Hearing, superintendents and business officials may request someone in the School Finance office double-check their budget document. These one-hour meetings are held in person at KSDE, via Zoom or conference call with Veryl Peter, Craig Neuenswander, Dale Brungardt or Dale Dennis.

To schedule a review, please call Sherry at (785) 296-3871 or Katie at (785) 296-3872.

Once you budget review is scheduled, we suggest you reference these instructions:

Link: [School Finance homepage > “What’s New?”](#)

Select: **Prepare for USD Budget Review**

- **In person:** Directions and parking tips when visiting KSDE, what to bring to a budget review.
- **Zoom meeting:** How to schedule a Zoom meeting; email budget Codes at least one day before meeting; USD responsible for Zoom invite.
- **Conference call (scheduled time):** How to submit your budget (either mail or email) if you have scheduled a day/time for review; list of information to include in cover letter to the person reviewing.
- **No appointment?** How to submit your budget (either by mail or email) for a telephone review; list of information to include in cover letter. We generally review mail-in budgets within 24-48 hours upon receipt. These reviews may occur outside normal office hours.

Audited CPA Reports FY2022

The **final 2021-22 CPA Reports** have been audited and may be accessed on **KSDE Data Central** – link:

https://datacentral.ksde.org/cpa_reports.aspx.

Select a county, then select your organization.

This is the **Annual Federal and State Aid Funding Report** for SFY2022 that lists all payments generated by the Kansas State Department of Education between July 1, 2021, through June 30, 2022. *Please file a copy of this report for your auditor.*



CPA Reports

WARNING: Because of the large v

Fiscal Year:

County:

FY2023 State Mileage Rate increases to 58.5 cents

Effective July 1, 2022: As authorized by K.S.A. 75-3203a, the Secretary of Administration has fixed the privately-owned vehicle maximum mileage reimbursement state rate for FY2023 at 58.5 cents per mile.

Source: [23-A-001 FY 2023 Private Vehicle Mileage Rates | Informational Messages and Circulars | Kansas Department of Administration \(ks.gov\)](#)

Is a district required to pay the state's mileage reimbursement rate for privately-owned vehicles?

Answer: No, a local board of education can decide to reimburse teachers/parents at a rate other than the state rate. If the mileage rate your district reimburses exceeds the federal mileage rate, there are tax consequences.

Effective July 1, 2022 through Dec 31, 2022: The federal privately-owned vehicle mileage reimbursement rate increased to 62.5 cents per mile.

Source: [IRS increases mileage rate for remainder of 2022 | Internal Revenue Service](#)

Mileage reimbursement rates are posted on the School Finance homepage under [Guidelines and Manuals](#).

Setoff Program (State Debt Recovery System for USDs)

The [Kansas Setoff Program](#) collects monies by withholding money from State payments that are issued to individuals or businesses that owe a state agency, district court, municipality, or a foreign state agency. The largest source of monies collected for municipalities comes from Kansas individual and joint Income tax refunds. Other payment sources include Homestead tax refunds, unclaimed property held by the Kansas State Treasurer, Lottery winnings, other state miscellaneous payments, and State payroll payments.

A setoff action occurs when the payee's name and Tax Identification Number (TIN) match the debtor's name and TIN. The TIN can be an individual's Social Security Number (SSN) or a business's Federal Employer Identification Number (FEIN).

To participate in the Setoff Program, the municipality must enter into an [agreement](#) with the State. The Municipal Agreement and additional information about the Setoff Program are available on the Setoff Program's website at <https://admin.ks.gov/offices/oar/setoff-program>. Debts submitted to the Setoff Program must be \$25 or more and the municipality must have made at least three collection attempts prior to submitting the debt to the Setoff Program. The Setoff Program may be contacted by phone at (785) 296-4628 or by email at KSSetoff@ks.gov.

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