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*INTEREST RATE ON INVESTMENT  
 Effective 2/07/22 through 2/13/22*

**Date:** February 7, 2022  
**To:** Chief School Administrators  
**From:** Craig Neuenswander  
 Deputy Commissioner  
 Dale Brungardt  
 Director of School Finance

TERM	CURRENT	PREVIOUS
1 to 89 Days	0.08%	0.08%
3 Months	0.24%	0.15%
6 Months	0.50%	0.37%
1 Year	0.82%	0.68%
18 Months	1.05%	0.89%
2 Years	1.20%	1.08%

**Payment Dates**

- Feb 10.....Selected Federal Payments
- Feb 15.....KS Pre-K Pilot CIF
  - State Safety (Driver Ed)
  - Local School District Distribution Checkoff
  - Mental Health (CMHC)
- Feb 21.....Capital Outlay

Payment amounts will be posted on the [School Finance homepage](#) near the date of deposit. Payments are listed under the heading: **FY22 Payments**.

**State aid payments:** [Rose Ireland](#) (785) 296-4973 or [Sara Barnes](#) (785) 296-4972

**Federal Aid Payments/Form 240:** Nicole Norwood (785) 296-2020 [nnorwood@ksde.org](mailto:nnorwood@ksde.org)

- o Refer to **Form 240** (Federal Aid Payment request form) for a list of federal program funds.
- o To receive March federal aid, submit Form 240 no later than February 21.
- o The Federal Cash Management Act requires that these funds must be spent by the end of the month in which they are received. *LEAs cannot carry over federal funds to the following month.*

**School Nutrition Payments:** Jennifer Barger (785) 296-4965 [jbarger@ksde.org](mailto:jbarger@ksde.org)

- o **School Nutrition Programs** pay each week.
- o **Summer Food Service Program** will be paid approx. the 15<sup>th</sup> of each month as claims warrant.

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### Report Due Dates

- Feb 11 ..... Unencumbered Cash Balances on February 1 (all USDs - open Jan 31-Feb 11)  
[Rose Ireland](#) (785) 296-4973
- Feb 14 ..... Accreditation Licensure Waiver (Form 16) 2nd semester changes  
[Shane Carter](#) (785) 296-8011
- Feb 21 ..... Request March Federal Funds (Form 240) if funds available (open Feb 1-21)  
[Nicole Norwood](#) (785) 296-2020
- Feb 21 ..... KIDS Collection MILT (2nd Military Student Count) (open Feb 21-Mar 14)  
[KSDE Helpdesk](#) (785) 296-7935
- Feb 28 ..... LCP (Local Consolidated Plan) Consortium Assignments due  
[Nicole Clark](#) (785) 296-4925
- Feb 28 ..... December 1 MIS Child Count – MIS Collection data is finalized  
[Mason Vosburgh](#) (785) 296-4945
- Feb 28 ..... Civil Rights Data Collection (CRDC) SY2021 open. Federal submission, Certification deadline Feb 28 [Suzie Sebring](#) (785) 296-4036
- Mar 1 ..... EDCS / Spring Vacancy Report (open Jan 3–Mar 1)  
[Shane Carter](#) (785) 296-8011
- Mar 1 ..... EDCS / LPR (Licensed Personnel Report)  
(deadline for submission March 1) [Shane Carter](#) (785) 296-8011

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### BASE (Base Aid for Student Excellence) K.S.A. 72-5132

In 2019, the legislature passed the school finance bill (House Sub for Senate Bill 16) that included amending the “base aid for student excellence” per pupil. A history of the BASE per pupil can be downloaded from the School Finance homepage under the **Legal Max General Fund, School Finance Studies** link: [Base Aid for Student Excellence \(BASE\) \(72-5132\)](#)

To help with school district budget planning, the **BASE** for the current and future years is:

2021-22	\$4,706
2022-23	\$4,846
2023-24	Consumer Price Index

If you have questions on the budget or state statutes, we are happy to assist.

Craig Neuenswander, Deputy Commissioner

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Email: [cneuenswander@ksde.org](mailto:cneuenswander@ksde.org)

Dale Brungardt, Director, School Finance

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### Reminder – Needs Assessment

**REMINDER:** Based on the statute shown below, all school districts must complete a needs assessment of each building annually. A [Building Needs Assessment \(Academic\)](#) can be found on the School Finance website under Guidelines and Manuals. The information on the form is a guide to help districts develop the needs assessments for each building. It is for the benefit of the district and does not need to be returned to KSDE. You may locate the form on the [School Finance homepage](#).

**72-1163. Budget and summary of proposed budget; notice of availability; needs assessment of attendance centers.** (a) Each year the board of education of a school district shall conduct an assessment of the educational needs of each attendance center in the district. Information obtained from such needs-assessment shall be used by the board when preparing the budget of the school district.

**History:** L. 2003, ch. 116, § 21; L. 2006, ch. 197, § 26; July 1

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### Attn: Special Ed Directors – Submit Medicaid Claims by April 15

The following message was sent to the [Special Educ Directors Listserv](#) on 2/3/2022:

The State Department of Education is required to distribute to school districts special education state aid as Medicaid replacement state aid in the amount of \$9,000,000. Allocations are determined based upon **the number of special education children that have been approved for Medicaid reimbursement on Tuesday, March 1, 2022.** **Note:** *You are allowed to include Medicaid services for special education students one week prior and one week after March 1st (February 22 through March 8).*

Districts should submit their Medicaid claims before April 15. If your district belongs to a coop, you may want to visit with them because they may be submitting on your behalf. Claims are submitted to the Kansas Department of Health and Environment (KDHE), Division of Health Care Finance, through the **MMIS** billing portal for Medicaid eligible students. **Medicaid related questions should be directed to KDHE:** Hallie Doud – email: [Hallie.Doud@ks.gov](mailto:Hallie.Doud@ks.gov)

Sometime after May 1, KSDE will request from the Kansas Department of Health and Environment a list of the number of special education children that have been approved for Medicaid reimbursement in order to calculate the final June special education state aid payments.

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