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*INTEREST RATE ON INVESTMENT
 Effective 4/11/22 through 4/17/22*

Date: April 11, 2022
To: Chief School Administrators
From: Craig Neuenswander
 Deputy Commissioner
 Dale Brungardt
 Director of School Finance

TERM	CURRENT	PREVIOUS
1 to 89 Days	0.33%	0.33%
3 Months	0.72%	0.65%
6 Months	1.20%	1.11%
1 Year	1.87%	1.78%
18 Months	2.30%	2.19%
2 Years	2.52%	2.39%

Minimum investment rates banks must offer to secure public funds as prescribed by K.S.A. 75-4210

April Payments

April 15 Special Education, KPERs, Mental Health (CMHC)

KPERs Deposit April 15

The fourth quarter KPERs state aid payment will deposit on Friday, April 15. The KPERs payment is required to be deposited in the KPERs Special Retirement Contribution Fund as a receipt and recorded as an expenditure broken out by function code as outlined in Code 51 of the USD budget. Kansas law requires school districts to record this as a **revenue** and an **expenditure**. KPERs will withdraw these funds from your account on the day it is received, or the first working day thereafter.

To view your total KPERs payment, download the payment file from the School Finance - Payment Information website: <https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Payment-Information>. Look under the heading **State and Federal Payment Amounts, FY22 Payments** and select **KPERs**.

Note: Select districts have been notified who need to republish Code 51 KPERs Fund.

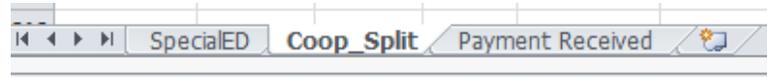
Deposit Special Education in General fund and transfer

Special Education state aid will direct deposit on Friday, April 15. As you will recall, the law requires all special education state aid payments to be deposited in the school district's general fund budget (Code 06, Line 120 – 3205 Special Education Aid). The revenue would then be transferred from the general fund to the special education fund (Code 30, Line 75 – 5206 Transfer from General).

Detail reports are posted online. To view payment amounts and print the special education detail reports, link [here](#). Select **FY22 Special Education State Aid Printout**. If a security warning appears in a yellow bar above the spreadsheet, click on **Enable Content** to proceed.

Kansas leads the world in the success of each student.

Next, with your cursor, locate **Cell F3** (in red) and **click on the arrow to scroll up** and **select your LEA number**. The information will refresh when the LEA number is updated. To display each report, select a tab located at the bottom of the screen (Special Ed, Coop Split, Payment Received).



If you have questions on state aid payments, contact [Rose Ireland](#).

Report Due Dates

- April 12 Unencumbered Cash Balances on April 1 (all USDs - open March 31-April 12)
[Rose Ireland](#) (785) 296-4973
- April 13 Kansas Pre-Kindergarten Pilot (KPP-TANF) 3rd Quarter Expense Reimbursement Payment Request [Nicole Norwood](#) (785) 296-2020
- April 15 Medicaid Replacement state aid and ensure all eligible claims for March 1 are processed [Sara Barnes](#) (785) 296-3872
- April 15 CTE Pathways Student Data Follow Up (open Feb 1- April 15)
[Pathways Helpdesk](#) (785) 296-4908
- April 18 Special Education Transportation Claim Form (Form 308) (open April 18-May 10) [Rose Ireland](#) (785) 296-4973
- April 20 Request May Federal Funds (Form 240) if funds available (open April 1-20)
[Nicole Norwood](#) (785) 296-2020
- April 30 Special Education Catastrophic State Aid Application (current year) and NPE Contracts data is finalized [Mason Vosburgh](#) (785) 296-4945

Directory Update Changes

Access: <https://apps.ksde.org/authentication/login.aspx>

REMINDER – The Directory Updates application is open early-to-mid July through early June. If changes occur after the initial submission in the fall for personnel contacts, email addresses, website addresses, phone numbers, etc., please login to make those corrections. It is important to keep this information up-to-date to ensure the correct personnel within your organization are receiving appropriate KSDE communication and State & Federal reports using this information are accurate.

Supply Chain Assistance (SCA) Payment Deposits April 8

On Friday, April 8, districts and sponsors received a direct deposit SCA Funds to assist with food supply disruptions. This payment must be deposited in the federal food service fund (Code 24); however, it is not required to account for these funds separately within the non-profit school food service account.

Deposit in Code 24 Food Service (USD budget):
Line 4590 - Other Federal Aid (CFDA #10.555)

Record in KN-CLAIM on the Monthly/Annual Financial Report:
Line 8 - Federal Grants

School Food Authorities (SFA) are required to maintain documentation supporting food purchases that are allowable SCA purchases and equal in amount received, consistent with the regular program recordkeeping requirements.

For questions related to Budget: Sara Barnes 785-296-4972 sbarnes@ksde.org

For questions related to SCA Payment: Pam Rosebaugh 795-296-2276

prosebaugh@ksde.org

ESSER Quarterly Expenditure Report due 4/15/2022 – Repeat from 4/4/2022 Interest Letter

Quarterly reporting is now open on [CommonApp](#). Every school district will need to submit an Expenditure Report by the end of the day on 4/15/2022.

When submitting your Excel, please update the narrative with how ESSER funds were spent this past quarter. If you did not have any expenditures, you can upload the last quarter spreadsheet with an updated date on the Instructions and Totals tab and add "No expenditures" in the narrative section. Please note, we will need more than "NA" and "see spreadsheet" for the response when expenditures have been updated. This report is cumulative and will need to have all ESSER expenditures previously spent plus the new expenditures this quarter.

Be sure that you are not using (-) negatives on the Excel. If you need to reduce or remove something, do so in the original allocation line.

Do not use the object codes 564, 565, or 590 anywhere on the quarterly reporting Excel.

The last quarterly webinar link can be found on our webpage:

<https://mediastream.ksde.org/Media/SETS/ESSERQuarterlyReportingWebinarMarch2022.mp4>. For questions please contact esser@ksde.org.

ESSER Office Hours – sent on listserv 4/7/2022

KSDE will be hosting Office Hours to discuss any ESSER related questions. These sessions will not be recorded, as it will be an open discussion. Below is the upcoming date and time.

Wednesday, April 13th 10:00AM - 11:00AM

Topic: ESSER Office Hours

Join Zoom Meeting

<https://ksde.zoom.us/j/87815848572>

If you have any questions please email esser@ksde.org

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