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 www.ksde.org

*INTEREST RATE ON INVESTMENT  
 Effective 7/05/21 through 7/11/21*

Date: July 6, 2021  
 To: Chief School Administrators  
 From: Craig Neuenswander,  
 Deputy Commissioner  
 Veryl D. Peter, Interim  
 Director of School Finance

TERM	CURRENT	PREVIOUS
1 to 89 Days	0.10%	0.10%
3 Months	0.01%	0.01%
6 Months	0.03%	0.03%
1 Year	0.08%	0.08%
18 Months	0.17%	0.17%
2 Years	0.25%	0.25%

**July Payments**

- July 9 (Revised)..... **FY21 Remaining entitlement:** State Found. Aid, Supp. General (LOB)
- July 12 ..... **FY22:** State Foundation Aid, Bond & Interest (Capital Improvement)
- July 15 ..... KPERs
- July 16 ..... Selected Federal Payments\*
- July 27 ..... **FY21** KPP-TANF 4<sup>th</sup> Quarter Reimbursement

State Aid payments .....Rose Ireland (785) 296-4973 [rireland@ksde.org](mailto:rireland@ksde.org)  
 Federal Aid (Form 240) .....Nicole Norwood (785) 296-2020 [nnorwood@ksde.org](mailto:nnorwood@ksde.org)  
 Meal reimbursement .....Jennifer Barger (785) 296-4965 [jbarger@ksde.org](mailto:jbarger@ksde.org)

State and federal payment amounts for each LEA are available on the School Finance homepage: [Payment Information](#).

Also, on the payment screen, open and review the **FY21 State Aid Printouts** (summary reports) for your district each month:

- State Foundation, Supplemental & Capital Improvement State Aid Printout
- Special Education State Aid Printout (payments, coop split)

**Prepare for your USD Budget Review**

Before publishing the Notice of Hearing, superintendents and business officials may request someone in the School Finance office double-check their budget document. These one-hour meetings are held in person at KSDE, via Zoom or conference call with Veryl Peter, Craig Neuenswander or Dale Dennis.

To schedule a review, please call Sherry at (785) 296-3871 or Katie at (785) 296-3872.

Once you budget review is scheduled, we suggest you reference these instructions: Link: [School Finance homepage > "What's New?"](#) Select: **Prepare for USD Budget Review**

- **In person:** Directions and parking tips when visiting KSDE, what to bring to a budget review.
- **Zoom meeting:** How to schedule a Zoom meeting; email budget Codes at least one day before meeting; USD responsible for Zoom invite.
- **Conference call (scheduled time):** How to submit your budget (either mail or email) if you have schedule a day/time for review; list of information to include in cover letter to the person reviewing.
- **No appointment?** How to submit your budget (either by mail or email) for a telephone review; list of information to include in cover letter. We generally review mail-in budgets within 24-48 hours upon receipt. These reviews may occur outside normal office hours.

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## USD Budget Program – Issues Report

The 2021-22 USD Budget Program was released **June 28 6:00 PM**. Special budget instructions were sent to sups/bdclerks listservs (from [cneuenswander@ksde.org](mailto:cneuenswander@ksde.org))  
**Subj: 2021-2022 USD Budget.**

Follow this link to download the budget software program and instruction manual, review the USD Budget Software Enhancements, review Help with Spreadsheets, or download the Issues Report: <https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Budget-Information/USD-Budget-Software>

Once you download the budget document, please frequently check the [“Issues Report”](#) for 2021-22 Budget for updates to your budget software. Most updates are easily corrected without needing to download the program again.

**IMPORTANT - Read Before Downloading:**

[Instructions for Windows and Macintosh Users](#)

*For questions regarding downloading, please contact [Sara Barnes](#) at 785-296-4972.*

[USD Budget Software](#) (Excel Program) Zip file - 2021-2022

[Updated Sumexpen.xlsx](#) (6-29-2021 11am)

[Issues Report](#) for 2021-22 budget - open Issues Report to review budget software updates

Don't hesitate to contact our office if you have questions regarding the budget software program.

Call Sara Barnes at (785) 296-4972.

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## Report Due Dates

- July 1 -13.....Kansas Pre-Kindergarten Pilot (KPP-TANF) 4<sup>th</sup> Quarter Expense Reimbursement Payment Request [Nicole Norwood](#) (785) 296 -2020
- July 1–Aug 15..IDEA Application for funds: Title VI-B Flow Through Part II - funds for 2021-22 school year [Christy Weiler](#) (785) 296-1712
- July 1-20.....Request August Federal Funds (Form 240) if funds available (open July 1-20) [Nicole Norwood](#) (785) 296-2020
- July 1-Sep 20..Kansas Kindergarten Readiness Snapshot (ASQ-3 and ASQ:SE-2) for incoming kindergarten students [Jordan Christian](#) (785) 296-3953
- July 12 .....Unencumbered Cash Balances on July 1 (all USDs - open June 30-July 12) [Rose Ireland](#) (785) 296-4973
- July 12-16 .....Request for State Foundation Aid for August (all USDs - open July 12-16) [Rose Ireland](#) (785) 296-4973

July 15 .....LCP (Local Consolidated Plan) Annual Report  
(tentative due date July 15, 2021) [Nicole Clark](#) (785) 296-4925  
July 16-Aug 20....Directory Updates - annual review/update for KS Educational Directory  
(open ~ July 16-Aug 20) [Christie Wyckoff](#) (785) 296-6321

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