



900 S.W. Jackson Street, Suite 102
 Topeka, Kansas 66612-1212
 (785) 296-3201
 www.ksde.org

*INTEREST RATE ON INVESTMENT
 Effective 4/12/21 through 4/18/21*

Date: April 12, 2021
To: Chief School Administrators
From: Craig Neuenswander,
 Deputy Commissioner
 Veryl D. Peter, Interim
 Director of School Finance

TERM	CURRENT	PREVIOUS
1 to 89 Days	0.07%	0.07%
3 Months	0.01%	0.01%
6 Months	0.02%	0.02%
1 Year	0.07%	0.07%
18 Months	0.12%	0.12%
2 Years	0.17%	0.17%

April payments

April 15..... Special Education, KPERS, Mental Health (CMHC)

KPERS Deposit April 15

The fourth quarter KPERS state aid payment will deposit on Thursday, April 15. The KPERS payment is required to be deposited in the KPERS Special Retirement Contribution Fund as a receipt and recorded as an expenditure broken out by function code as outlined in Code 51 of the USD budget. Kansas law requires school districts to record this as a **revenue** and an **expenditure**. KPERS will withdraw these funds from your account on the day it is received, or the first working day thereafter.

To view your total KPERS payment, download the payment file from the School Finance - Payment Information website: <https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Payment-Information>. Look under the heading **State and Federal Payment Amounts, FY21 Payments** and select **KPERS**.

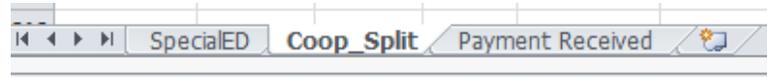
Note: All USDs have been confirmed to have adequate published budget authority and will not require this fund to be republished.

Deposit Special Education in General fund and transfer

Special Education state aid will direct deposit on Wednesday, April 15. As you will recall, the law requires all special education state aid payments to be deposited in the school district's general fund budget (Code 06, Line 120 – 3205 Special Education Aid). The revenue would then be transferred from the general fund to the special education fund (Code 30, Line 75 – 5206 Transfer from General).

Detail reports are posted online. To view payment amounts and print the special education detail reports, link [here](#). Select **FY20 Special Education State Aid Printout**. If a security warning appears in a yellow bar above the spreadsheet, click on **Enable Content** to proceed.

Next, with your cursor, locate **Cell F3** (in red) and **click on the arrow to scroll up** and **select your LEA number**. The information will refresh when the LEA number is updated. To display each report, select a tab located at the bottom of the screen (Special Ed, Coop Split, Payment Received).



If you have questions on state aid payments, contact [Rose Ireland](#).

Report Due Dates

- April 1-13.... Kansas Pre-Kindergarten Pilot (KPP-TANF) 3rd Quarter Expense Reimbursement Payment Request [Nicole Norwood](#) (785) 296-2020
- April 1-20.... Request May Federal Funds (form 240) **if funds available**(open April 1-20) [Nicole Norwood](#) (785) 296-2020
- April 5-30.... National Board Certified Teacher Incentive Bonus (open April 5-30) [Rose Ireland](#) (785) 296-4973 (instructions sent April 5) [Application](#)
- April 12..... Unencumbered Cash Balances on April 1 (all USDs - open Mar 31-April 12) [Rose Ireland](#) (785) 296-4973
- April 15..... Medicaid Replacement state aid and ensure all eligible claims for March 1 are processed School Finance (785) 296-3872
- April 15..... CTE Pathways Student Data Follow Up (open Feb 1- April 15) [Pathways Helpdesk](#) (785) 296-4908
- April 20..... Special Education Transportation Claim Form (Form 308) (open April 20-May 10) [Rose Ireland](#) (785) 296-4973
- April 30..... Special Education Catastrophic State Aid Application (current year) and NPE Contracts data is finalized [Mason Vosburgh](#) (785) 296-4945
- April 30 Mentor Programs – Application to re-validate mentors/mentees for payment request (open Mar 22 – April 30) [Shane Carter](#) (785) 296-8011

Directory Update Changes

Access: <https://apps.ksde.org/authentication/login.aspx>

REMINDER – The Directory Updates application is open early-to-mid July through early June. If changes occur after the initial submission in the fall for personnel contacts, email addresses, website addresses, phone numbers, etc., please login to make those corrections. It is important to keep this information up-to-date to ensure the correct personnel within your organization are receiving appropriate KSDE communication and State & Federal reports using this information are accurate.

Kansas Accounting Handbook (functions and objects)

The Kansas Accounting Handbook is posted on the school finance homepage under Guidelines and Manuals. It can be accessed at: [Accounting Handbook](#).

The information in the handbook can be used when school districts are filling out the ESSER II grant application which asks for function and object codes along with the requested ESSER expenditure amounts.

ESSER II Application Instruction Manual

KSDE has received a number of questions about the mechanics of the ESSER II Application Template. To assist with completion of that template, we created a comprehensive user's guide.

Simply open the new [ESSER webpage](#), look under the heading ESSER II and select: [ESSER II Application Instruction Manual](#).

National Stop Arm Violation Count – April 14

While school buses remain incredibly safe, we all know students that ride buses are most vulnerable when they are outside the bus, in the “danger zone.” Kansas is assisting the National Association of State Directors of Pupil Transportation Services (NASDPTS) in coordinating a national survey to determine the prevalence of illegal passing of school buses. That data will help improve safety countermeasures at the state and national level.

We are enlisting your assistance in this important project. On Wednesday, April 14, 2021, please have your district's school bus operators observe and report all instances of motorists illegally passing their school buses.

Please ensure your drivers only report illegal passes (passes occurring while the school bus is stopped with red warning lights flashing and stop arm(s) deployed).

As always, their primary duty is the safety of the students. If your drivers should have questions about what qualifies as a violation, please refer to our examples in our information and examples document.



As has been past practice, each district, or company, will enter data compiled from their collection method directly into our survey. **Survey link:**

<https://www.surveymonkey.com/r/7LKF99Y>

Please enter your district or company results no later than April 23, 2021.

Driver Report Form (optional) is provided to assist in compiling your district's numbers:

<https://www.ksde.org/Portals/0/School%20Bus/Illegal%20Passing%20Survey/worksheet%20for%20violations.pdf>

Stop Arm Violation Survey Information & Examples:

<https://www.ksde.org/Portals/0/School%20Bus/Illegal%20Passing%20Survey/Stop%20Arm%20Violation%20Survey%20Examples%202021.pdf?ver=2021-03-09-141058-230>

EXCEL Spread Sheet for district or company use (optional) is located on our website:

<https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/School-Bus-Safety/School-Bus-Safety-Illegal-Passing-Information>

Keith Dreiling | KSDE School Bus Safety Unit | Phone: 785-296-4567 | Fax: 785-296-6659

###

Kansas leads the world in the success of each student.