

FACT SHEET



Pathways Student Follow-Up Data

GENERAL INFORMATION AND PROCEDURES

Student Follow-up will be completed by April 15th of the year after the student was identified as a concentrator who exited during Student Data Management reporting.

1. Log into Authenticated Applications and select Pathways.
2. Click on "Student Follow-Up" in the land-hand menu.
3. Select the "Building" or "Pathway" for follow-up, if needed. Click on "Search."
4. Select the student's Follow-up status in the dropdown box:
 - a. Employed – Related to Program
 - b. Employed – Not Related to Program
 - c. Military
 - d. No Placement
 - e. Unknown
 - f. Advanced Training
 - g. Title I Service Program (ie. Peace Corps, etc.)
 - h. Continued Education – Associate Program
 - i. Continued Education – Baccalaureate Program
 - j. Continue Education – Certificate Program
5. Select the student's satisfaction from the dropdown box in the "Satisfaction" column
 - a. Very Satisfied
 - b. Satisfied
 - c. Unsatisfied
6. To expand the number of students viewed per page, select the number desired on the bottom right-hand side of the table.
7. After data is entered, the page will save automatically.

Student Name	KIDS ID	Gender	Pathway	Follow-Up Status	Student Satisfaction
*		Female	Family, Community & Consumer Services (19.0799)
*		Female	Business Finance (52.0801)
*		Male	Engineering & Applied Mathematics (14.0101)
*		Female	Early Childhood Development & Services (19.0709)
*		Male	Engineering & Applied Mathematics (14.0101)
*		Male	Business Finance (52.0801)
*		Male	Marketing (52.1402)
*		Male	Restaurant and Event Management (12.0504)
*		Female	Early Childhood Development & Services (19.0709)
*		Male	Restaurant and Event Management (12.0504)

1 > > | Page Size: 10



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REQUIREMENTS AND DATA SPECIFICATIONS FOR UPLOADING

The data sent to KSDE must contain proper linking information and can be in the format of Comma-Separated Values (.csv) only.

Column Name	Datatype	Comment
<u>StudentKIDSId</u>	Char(10)	Link to the Student Data
<u>Status</u>	Integer	1 = Employed – Related to Program 2 = Employed – Not Related to Program 4 = Military 5 = No Placement 6 = Unknown 7 = Advanced Training 8 = Title I Service Program (ie. Peace Corps, etc.) 9 = Continued Education – Associate Program 10 = Continued Education – Baccalaureate Program 11 = Continued Education – Certificate Program
<u>ProgramSatisfaction</u>	Integer	1 = Very Satisfied 2 = Satisfied 3 = Unsatisfied

Upload Follow-up Student Data in Pathways

1. Click on “Browse” at the middle of the screen.
2. Upload the CSV File and click on “Open” in the “Choose File to Upload” screen.
3. Click on “Upload Follow-up File.”

For more information, contact:

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