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 www.ksde.org

*INTEREST RATE ON INVESTMENT
 Effective 5/22/23 through 5/28/23*

Date: May 22, 2023
To: Chief School Administrators
From: Craig Neuenswander
 Deputy Commissioner
 Dale Brungardt
 Director of School Finance

TERM	CURRENT	PREVIOUS
1 to 89 Days	5.08%	5.08%
3 Months	5.13%	5.06%
6 Months	5.10%	4.94%
1 Year	4.85%	4.69%
18 Months	4.41%	4.24%
2 Years	4.12%	3.96%

*Minimum investment rates banks must offer to secure public funds as prescribed by K.S.A. 75-4210
 Maximum length of investment term is two years*

**KSDE will be closed Monday, May 29, for Memorial Day.
 Interest letter will be posted on Tuesday**

Remaining Payment Dates

- May 26Kansas Pre-K Pilot (CIF)
- June 1..... Special Education, Mental Health (Liaisons),
 Bond & Interest (Capital Improvement)
- June 8Selected Federal Payment
- June 15.....State Foundation Aid, Mentor Teacher, Juvenile Detention,
 CTE Transportation, CTE Credentialing Pilot
- June 19.....KS Parents as Teachers (PAT), Professional Development,
 Food Service (state match re-apportionment)
- June 23.....State Foundation Aid balance, Supplemental General (LOB) balance
- July 27FY23 KPP-TANF 4th Quarter Reimbursement

State Aid paymentsRose Ireland (785) 296-4973 rireland@ksde.org
 Federal Aid (Form 240)Rose Ireland (785) 296-4973 rireland@ksde.org
 Meal reimbursementJennifer Barger (785) 296-4965 jbarger@ksde.org

State and federal payment amounts for each LEA are available on the School Finance homepage: [Payment Information](#).

Also, on the payment screen, open and review the **FY23 State Aid Printouts** (summary reports) for your district each month:

- State Foundation, Supplemental & Capital Improvement State Aid Printout
- Special Education State Aid Printout (payments, coop split)

Report Due Dates

- May 24 Professional Development – Final expenditures claim form
(open May 24 – June 2) [Sara McCullah](#) (785) 296-4972
- May 26 Juvenile Detention Center - Final expenditures
(open May 15 - submit by May 26) [Sara McCullah](#) (785) 296-4972
- May 26 Kansas Parent Education Program - Final expenditures claim form
(open May 15-26) [Sara McCullah](#) (785) 296-4972
- May 26 KIDS Collection TASC (Teacher and Student Connection)
(open Sep 6, 2022-May 26, 2023) [KSDE Helpdesk](#) (785) 296-7935
- May 31 Foundations for School Success End of Year Survey for Preschool-Aged At-Risk
and Kansas Preschool Pilot [Natalie McClane](#) (785) 296-5081
- June 1 Special Education Para Inservice – (deadline to submit June 1)
[Evelyn Alden](#) (785) 296-3868
- June 1-20.... Request July Federal Funds (Form 240) if funds available (open June 1-20)
[Rose Ireland](#) (785) 296- 4973
- June 2..... IDEA Application for funds: Title VI-B Flow Through Part 1 - funds for 2023-24
school year (Open May 1-Jun 2) [Christy Weiler](#) (785) 296-1712
- June 2-7 Local Effort Form (window open June 2-7) [Rose Ireland](#) (785) 296-4973
- June 9..... Emergency Safety Intervention Data (in KIAS) due for events occurring between
December 1-May 31 [Trish Backman](#) (785) 296-6937
- June 12-16 . Bond & Interest Form (to determine State Aid) (all USDs - open June 12-16)
[Rose Ireland](#) (785) 296- 4973
- June 12-16 . Request for State Foundation Aid for July (all USDs - open June 12-16)
[Rose Ireland](#) (785) 296-4973
- June 2..... KIDS Collection TEST - Assessment Testing (all USDs - (open August 8, 2022-
June 24, 2023) [KSDE Helpdesk](#) (785) 296-7935
- June 30..... Discipline Data Collection (in KIAS) final data due for events occurring between
July 1-June 30 [Trish Backman](#) (785) 296-6937
- June 30..... KIDS Collection EOYA - End of Year Accountability (open May 8-June 30)
[KSDE Helpdesk](#) (785) 296-7935
- June 30..... Chronic Absenteeism Report (located in AMOSS web app)
(open May 17-June 30) [Robyn Kelso](#) (785) 296-3444
- June 30..... Years 1-4 KESA System & OVT Reports Due [Sarah Perryman](#) (785) 296-1074
- July 3-13..... Kansas Pre-Kindergarten Pilot (KPP-TANF) 4th Quarter Expense
Reimbursement Payment Request [Sara McCullah](#) (785) 296-4972
- July 14 LCP (Local Consolidated Plan) Annual Report (tentative due date July 14, 2023)
[Nicole Clark](#) (785) 296-4925
- July 31 State Deaf-Blind Funds (KSA 72-3481) Application for 2022-2023 funds
(submit by June 30) [Lisa Karney](#) (785) 296-4602

Common Expenditures for ESSER Funds Application and Expenditure Reports

In order to help school districts properly code expenditures for the ESSER Funds Applications and ESSER quarterly expenditures reports, we have compiled some common expenses and their function and object codes. These expenditures may vary slightly from your district's account codes as some expenses overlap as noted in the [Accounting Handbook](#).

We encourage districts to reference the [ESSER Reporting – Common Expenditures](#) document when submitting ESSER Funds Applications and ESSER expenditure reports. Using these function and object codes will help KSDE provide reports to the State Board of Education and other agencies in a more uniform format.

To download the Accounting Handbook and ESSER Reporting – Common Expenditures, go to the Guidelines section on School Finance's Guidelines and Manuals website: <https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Guidelines-and-Manuals>

Excess Cash Balance – Food Service Fund

To maintain the nonprofit status of the Food Service Fund, the fund balance or net cash resources of the fund should not exceed three (3) months' average expenditures. If the balance exceeds this threshold, the sponsor must take steps to reduce the balance or have an acceptable plan for using surplus revenues. The plan must be reviewed and approved by KSDE. Only allowable expenses to the Food Service Fund are approvable. Due to the uncertainty of costs and participation in school meal programs for SY 23-24, Sponsors that have excess cash balances will be allowed to indicate that higher food and labor costs paired with lower reimbursement rates and uncertain participation may impact the food service fund and can be used as acceptable reasoning on a spend down plan.

2023 Budget Workshop Dates – Register now

*****TENTATIVE*****

The dates below are tentative until the legal status of SB 113 is clarified. Please feel free to start the registration process and the School Finance Team will keep you informed if changes to the dates become necessary.

USD budget workshops are presented by Craig Neuenswander and Dale Brungardt for superintendents, board clerks, and business directors/managers. Please invite your CPA and county clerk. The 2023-24 budget document will be reviewed, and we will also discuss education/finance bills passed by the 2023 legislature. Seven workshops are scheduled across Kansas between June 14-27.

Registration with the site is required to attend - To register, open the workshop announcement on the School Finance homepage under What's New? Link: <https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Whats-New> Please contact the workshop location to register. This will reserve a meal, seating and a workshop packet with the sample FY2024 budget forms.

If you cannot attend, all sample budget forms and information sheets reviewed at the workshops will be available on the School Finance website. The workshop will not be recorded this year due to its length.

Budget software:

We anticipate the Excel budget program will be available to download in late June.

Attn: New Superintendents -- BUDGET 101 Workshop will be presented in **Salina** on **Thursday, July 6**. (Registration information will be available soon.) Attendance at this workshop has always been limited to new (first-year) superintendents. This year, we also invite new (first-year) board clerks or business managers to attend whose job it is to assist in preparing the budget document. We strongly encourage all first-year superintendents to attend this workshop where the budget process is explained in detail. We also recommend attending one of the regular budget workshops listed above, if possible.

Safe and Secure Schools Grant – Apply by June 9

2023 House sub for Senate Bill 113 has been signed by Governor Laura Kelly to provide \$5 million to school districts for **School Safety and Security Grants** in FY2024. The grant funds can only be used to meet the following Kansas Safe and Secure Schools Standards: (1) Infrastructure, (2) Technology, and (3) Communication along with **NEW** School Resource Officer positions and Narcan Kits.

These grant funds are a \$1 for \$1 match and project oriented. Please consult with your Finance Person prior to applying for the grant.

Apply for the 2023- 2024 Safe and Secure Schools Grant:

1. Use this link to apply for the Grant: [CLICK HERE](#)
2. You will need to have a current Crisis Plan in order to submit the Grant Application.

We will reply to confirm we received your application within 48 business hours. If you have not received a confirmation email, please contact us to confirm.

Grant application window closes: Friday, June 9th at 5:00 p.m.

Do you have questions? Please contact the KSDE Safe and Secure Schools Unit:

[John Calvert](#), Director of School Safety (785) 296-7056

[Jim Green](#), School Safety Specialist (785) 296-4946

Mental Health Intervention Grants – Apply by June 9

Senate Bill 25 has been signed by Governor Laura Kelly to provide approximately \$13.5 million to school districts for the **Mental Health Intervention Team (MHIT) Grants** in FY2024. This program focuses on K-12 students and their families by identifying students, communicating with families and linking them to the already existing statewide behavioral health system and resources within the Mental Health Providers network. Grant funds awarded to USDs can only be used to fund School Liaisons (salary and fringe benefits) to provide mental health services to students.

Due to the language change, districts will continue to be reimbursed for 75% of the Liaison's salary and fringe benefits, while also receiving 25% as flow through money to their partnering CMHC, Private Provider, or a combination of both. There is **no language** in the Final Bill capping Liaison salary/benefits at \$50,000.

The Grant Application and instructions in the Program Guide are available on the KSDE [School Finance](#) homepage under [Mental Health Intervention Team Program](#). The MHIT Program Guide and MHIT Grant Application can be found under the heading: *2023-24 School Year (July 1, 2023 - June 30, 2024)*

Questions, please contact John Calvert at jcalvert@ksde.org or 785-296-7056.

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