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 www.ksde.org

*INTEREST RATE ON INVESTMENT  
 Effective 10/30/23 through 11/05/23*

**Date:** October 30, 2023  
**To:** Chief School Administrators  
**From:** Craig Neuenswander  
 Deputy Commissioner  
 Dale Brungardt  
 Director of School Finance

TERM	CURRENT	PREVIOUS
1 to 89 Days	5.33%	5.33%
3 Months	5.44%	5.44%
6 Months	5.50%	5.52%
1 Year	5.41%	5.44%
18 Months	5.23%	5.31%
2 Years	5.08%	5.15%

*Minimum investment rates banks must offer to secure public funds as prescribed by K.S.A. 75-4210  
 Maximum length of investment term is two years.*

**Payments**

Nov 1..... State Foundation Aid, Bond & Interest (Capital Improvement),  
 Mental Health (Liaisons)  
 Nov 9..... Selected Federal Payments  
 Nov 15.....KS Pre-K Pilot (CIF), Mental Health (CMHC)  
 State Aid payments .....Rose Ireland (785) 296-4973 [rireland@ksde.org](mailto:rireland@ksde.org)  
 Federal Aid (Form 240) .....Rose Ireland (785) 296-4973 [rireland@ksde.org](mailto:rireland@ksde.org)  
 Meal reimbursement .....Jennifer Barger (785) 296-4965 [jbarger@ksde.org](mailto:jbarger@ksde.org)

**Report Due Dates**

Nov 1..... Accreditation Licensure Waiver (Form 16) (first semester applications due)  
[Shane Carter](mailto:Shane.Carter@ksde.org) (785) 296-2289  
 Nov 1-20..... Request December Federal Funds (Form 240) if funds available (open Nov 1-20)  
[Rose Ireland](mailto:Rose.Ireland@ksde.org) (785) 296-4973  
 Nov 6-10..... Request for State Foundation Aid for December (all USDs - open Nov 6-10)  
[Rose Ireland](mailto:Rose.Ireland@ksde.org) (785) 296-4973  
 Nov 9..... 2024 Kansas Teacher of the Year (accepting KTOY nominations via web app -  
 deadline Nov 9) [Tamla Miller](mailto:Tamla.Miller@ksde.org) (785) 296-4950  
 Nov 14 ..... IDEA Maintenance of Effort and Excess Cost Report (all USDs)  
 (open Nov 14-Jan 14) [Christy Weiler](mailto:Christy.Weiler@ksde.org) (785) 296-1712  
 Nov 15 ..... Career (CTE) Pathway Programs of Study - Application & Maintenance  
 (open Nov 15, 2023 - Mar 1, 2024) [Pathways Helpdesk](mailto:Pathways.Helpdesk@ksde.org) (785) 296-4908  
 Nov 15 ..... Mill Rate by Fund submission for all USDs (open Nov 15-Dec 15)  
[Marcia Ricklefs](mailto:Marcia.Ricklefs@ksde.org) (785) 296-4209  
 Nov 16 ..... Kansas Preschool Pilot Grant Request for Proposals  
 (open Nov 1- Jan 15) [Natalie McClane](mailto:Natalie.McClane@ksde.org) (785) 296-5081

## Reminder - Early Retirement Survey due Nov 17 (*Interlocals and coops may disregard*)

Every year, KSDE collects an early retirement survey from all school districts. Survey data will be reported to the Legislative Joint Committee on Pensions, Investments and Benefits for review. *Even if your district does not currently offer an early retirement program, please return a survey form with the NO box checked.*

### **DOWNLOAD THE SURVEY FORM:**

Link: <https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Whats-New>

- Instructions (memo)
- Early Retirement Survey form – select format: [Fillable PDF](#) or [Excel](#) (download)

### **COMPLETE SURVEY:**

Enter your USD #

Answer question 1: Do you currently offer an early retirement program in your district?

1. If an *ER incentive program is not being currently offered*, download the form, enter your USD number, check the **NO** box, and print. Sign, convert to a pdf doc and submit.
2. If your ER program was *discontinued, but benefits continue to be paid to retirees during any of the years shown in the table*, check the **NO** box and:
  - a. on question 7, state the year the ER incentive program was stopped; and
  - b. on questions 2, 3 and 4, enter cost of ER benefits, and number of retired employees that will continue to receive benefits.
  - c. Save, print, sign, convert to a pdf doc, and submit.
3. If you *currently offer an ER incentive program*, check the **YES** box and:
  - a. answer questions 2-7. For all years shown, enter total number of retired employees receiving benefits and associated costs (actual and estimated).
  - b. Save, print, sign, convert to a pdf doc, and submit.

### **DIRECTIONS TO SUBMIT by November 17:**

*Please email survey to receive a confirmation of receipt.*

1. Email to: [kalbright@ksde.org](mailto:kalbright@ksde.org)  
(attach signed survey converted to a PDF file)  
Subject line: USD ### ER Survey

If your district offers this program, we recommend the person completing the ER survey retains a copy of what is submitted to KSDE for future reference. School Finance collected last year's survey in November 2022. Please coordinate one response from your district. Thank you for your assistance. If you have questions, please contact (785) 296-3872.

*Kansas leads the world in the success of each student.*

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## SAM.gov Renewal Registration

Be aware that [SAM.gov](https://sam.gov) accounts expire annually, if not renewed. Establishing a new account or re-activating an existing account that has expired takes time.

When updating your SAM registration, the district will need to include the 4 digit extension on the zip code (ex. 66612-1212). SAM.gov confirms the zip code with the Congressional District, on where the district resides. If you don't know your 4 digit extension, there is a zip code lookup by address on USPS.com.

[ZIP Code™ Lookup | USPS](https://www.usps.com/zip-code-lookup) .

If you have any questions, you can contact Rose Ireland 785-296-4973 or [rireland@ksde.org](mailto:rireland@ksde.org).



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